

An Internship Report
on
My Experience as an English Teacher at Angaria Girl's High School

Submitted By
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Submission Date: 7th December 2024

Statement of Original Authorship

I, Fatematus Sadia, with student ID: 193-10-2108, hereby attest that the internship report titled “My experience as an English teacher at Angaria Girl’s High School” is an authentic description of my own work and has been prepared solely for academic purposes to complete "B.A. (Hons) in English" at Daffodil International University. This report was prepared under the esteemed supervision of Mr. Muhammad Elius Hossain, Assistant Professor at Daffodil International University.

This report is an essential component of my final evaluation for the completion of the B.A. (Hons) in English program and is submitted to fulfil the requirements of the course "Project Paper with Internship" (Course Code: ENG431). I assert that this report has not been presented for any academic or professional purpose at any other institution or university.



.....

Fatematus Sadia

ID: 193-10-2108

Program: BA (Hons) in English

Department of English

Faculty of Humanities and Social Science

Daffodil International University

Certification of Academic Supervisor

I certify that Fatematus Sadia, ID: 193-10-2108, completed her internship report titled "My Experience as an English Teacher at Angaria Girl's High School" under my supervision. I am delighted to report that she completed all necessary and required procedures for the report and that the report contains all information, data, and analyses from credible sources. As a result, the report looks to have concluded successfully.

I wish her every success in life.



.....

Mohammad Elius Hossain

Assistant Professor

Department of English

Faculty of Humanities and Social Science

Daffodil International University

Acknowledgment

I am thankful to the Almighty Allah for all blessings and good fortune. I also cordially thank my family for their support throughout my academic journey.

I would like to express my gratitude to my department, the Department of English, Daffodil International University, for providing such an amazing opportunity to learn and gain experiences for our professional lives.

I am really obliged to my esteemed supervisor, Mr. Mohammad Eius Hossain, Assistant Professor in the Department of English at Daffodil International University, for his earnest guidance and motivation throughout this internship period and especially in preparing this report.

Finally, I would like to thank Delwar Hossain, sir, the headmaster of Angaria Girl's High School, for making my journey so beautiful and giving me this opportunity to join the School as an intern teacher.

.

Abstract

The report is based on my internship experience as an English teacher at Angaria Girls' High School, located in Sadar Shariatpur, Bangladesh. This paper has been prepared solely for academic purposes to complete my "B.A. (Hons) in English" at Daffodil International University. In this paper, I have mentioned all of my experiences, gained knowledge, disadvantages, and challenges I faced in the time of my three-month internship journey. Moreover, I have prepared my self-evaluation based on all of the activities I gained. To start with class observation and as a co-teacher, my internship journey had started with. Later, I conducted classes in levels 6, 7, and 9. All the details of this internship are described in this paper.

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Chapter 1: Introduction

1.1 Introduction

The report is prepared based on my internship journey as an English teacher at “Angaria Girl’s High School. The recorder of the report is a student of the English Department at Daffodil International University, and the paper has been prepared solely for academic purposes as part of my Bachelor of Arts in English program. The internship has been accomplished at “Angaria Girl's High School”. The target was to learn and gather experience in the teaching profession and to learn about the advantages and obstacles of this extraordinary profession.

The report contains all of the descriptions of the internship gathered by the recorder from the beginning to the end. Some references and challenges have also been added.

1.2 Motive of the Internship

As a student in the English department, I can attest that teaching is one of the honourable occupations with greater prospects for English graduates. The primary reasons for selecting this internship are:

- i) To complete the project paper required to earn a bachelor's degree from Daffodil International University.
- ii) To gain experience in the field of teaching English.
- iii) To observe and gain knowledge of the difficulties, advantages, and challenges of teaching English.
- iv) To comprehend the challenges faced by pupils from rural areas when learning English.
- v) To advance in the direction of my intended teaching career.

1.3 Significance of the Report

This report presents a thorough examination of various facets of the English teaching profession, including internship experiences, and educational systems. It serves as an indispensable resource for individuals considering a career in teaching. The paper highlights the rewarding aspects of the profession while also addressing the challenges and difficulties that may arise, offering a balanced view of what aspiring educators can expect.

For recent graduates or those embarking on a teaching career, the report provides unique insights based on real-life internship experiences. It offers an honest look at the obstacles faced and the practical strategies employed to overcome them. By exploring these report, readers can gain valuable knowledge that will help them navigate the early stages of their teaching careers with greater ease and preparation. The detailed descriptions and reflective advice contained in the report make it a helpful guide for those eager to succeed in the field of education.

1.4 Objectives

The objectives of this report are as follows:

- i) To provide a clear and structured overview of the complete internship experience.
- ii) To examine both the advantages and challenges faced by interns working in a school setting.
- iii) To raise awareness among students and prospective teachers about rural schools' conditions and educational systems.
- iv) To document the practical insights and skills gained throughout the internship, offering a realistic perspective of the teaching profession.
- v) To integrate the knowledge and experiences from the internship into future professional practice, enhancing growth and development in the field of education.

1.5 Summary of the Chapter

The first chapter functions as the introductory section of the report, where the introduction, the motive of the internship, significance, purpose, and primary objectives are outlined. These elements are closely interconnected, providing a clear understanding of the report's focus.

This chapter gives readers an overview of the report's content and establishes the framework for the subsequent chapters, highlighting how they will be organized and developed. It essentially sets the stage for the entire report, offering a concise preview of the topics to be explored and the structure that will guide the reader through the analysis.

Chapter 2: Methodology

2.1 Identification of a suitable institution

Identifying a suitable institution for my internship proved to be a challenging task, as I was initially unfamiliar with the internship process. Fortunately, my supervisor offered valuable guidance, which greatly assisted me in navigating this challenge. I was particularly focused on finding an institution close to my home, which significantly limited my options. Several schools I approached were not familiar with the internship procedure, further complicating my search. After several days of exploration, I was fortunate to find "Angaria Girl's High School," which was willing to accept me for the internship.

This was how I ultimately secured my placement as intern in "Angaria Girl's High School".

2.2 Class Observation

I actively participated in classroom observations to gather hands-on experience and learn about effective teaching strategies. This engaged observing seasoned teachers, paying close attention to their teaching styles, classroom management techniques, and how they interacted with students. I also adopted a reflective approach, critically analysing my observations to understand how I could apply these effective strategies in my own teaching practice. This experience allowed me to deepen my understanding of teaching and provided me with practical strategies to enhance my own educational skills.

2.3 Class Conduction

During my internship, I had the opportunity to lead 9 classes, working with students in grades 6, 7, and 9. I taught English using the "English for Today" curriculum, incorporating slides and other educational tools to enhance the lessons. Additionally, I focused on teaching English grammar, applying the concepts I had learned throughout my studies. To encourage active student participation, I organized group activities, ensuring that students spoke in English as much as possible.

I developed a friendly and supportive relationship with the students, which helped them become more confident in speaking English in a short amount of time. I also introduced games involving tokens, which were designed as group activities. After listening to the students' responses, I provided feedback on their grammar or speaking. This interactive and student-centered approach guided most of my lessons during the internship.

2.4 Way of Data Collection

To enhance my understanding of the teaching process, I collected additional data from students and colleagues. This involved administering surveys, conducting interviews, and organizing focus groups to gather feedback on teaching strategies and the overall effectiveness of the lessons. As it was my internship period, I always took notes of every single lecture and activity. To keep a record of my internship activities, I always maintained a diary to outline and highlight each activity. Maintaining a diary was very effective and made my journey easier.

2.5 Data Analysis

A note-taking method was used to gather the data, and I used my own expertise, observations, and independent research to examine the documents.

Chapter 3: Institution Details

3.1 History of the Institution

"Angaria Girls' High School" is an academic institution that was established on January 1, 1987, and officially recognized on January 1, 1989. It is part of the Monthly Pay Order (MPO) system, which governs government funding for teachers' salaries.

The school is categorized as a secondary school and operates under the Dhaka Board, which manages academic standards and examinations. It offers a variety of subjects, including science, humanities, and business studies, to cater to different educational needs. As a girls' school, it provides education exclusively for female students. The school is located in Plain Land, which helps pinpoint its geographical location on the map. The school is well-equipped with modern technology, and a dedicated computer instructor is always available to assist students. For any inquiries, the school's contact email address is aghs113613@gmail.com

3.2 Details of the Institution at a glance

Institution Name	Angaria Girl's High School
Address	Post: Angaria, Sadar Shariatpur
Founder	M. Eaquab Ali Howladar
Ownership	Government-affiliated
Number of Students	Minimum 500
Number of Teachers	15
Dress Code	Kamij with salwar, Badge, Id card
Class time	10AM- 4PM
Transport Facility	No
Food Court	No
Reading Room	Yes
Computer Lab	Yes

3.3 Participants in my Internship

The students who were part of my classes during the internship period, are the participants. As it is a higher secondary school, so the students are teenagers, aged between 11 and 16 years. The majority of students come from lower to middle families, with a variety of religious backgrounds, including Islam, Hinduism, and Christianity.

3.4 List of Employee

Position	Number	Qualification
Headmaster	1	BSc, MSc
Assistant Headmaster	1	BSc
Assistant Teacher	13	B.A., M.A., BBA, BSc
Computer Instructor	1	H.S.C
Staffs	4	S.S.C

3.5 List of Functions

Here is a list of common functions or events that are typically organized by school authority during my internship program-

1. Parent-Teacher Meetings
2. Debates and Speaking Competitions
3. Inter-School Competitions
4. Class Parties

These functions help to promote a well-rounded educational environment.

Chapter 4: Internship Activities

4.1 Introduction

During my three-month internship journey, I was not only an intern but also worked as an assistant English teacher. I have submitted my notes on every discussion with my respective supervisor, Mohammad Elius Hossain, Assistant Professor, Department of English, Daffodil International University.

As the time of school was 10 am to 4 pm, so regularly i arrived to school at 9:30 am. In the first month of my internship, the head sir assigned me to observe the classes. I was observing other senior teacher's classes. After that, when I gained the knowledge of how to conduct class, I started conducting class. Besides taking classes, I observed other teachers' classes and the needs of students, and I noted down all the observations. I discussed the obstacles that students face with the head, sir. As I conducted the English subjects in classes 6,7 and 9, I arranged a guardian-teacher conversational meeting for every class. There, I discussed all the problems with parents and how they can help their children as well as mine. We discussed the issues that came from the students' families and tried to find a perfect resolution for their betterment. I attended teacher's meetings to increase my knowledge of teaching. There, I also shared my thoughts and ideas. They were supportive of my opinion, which encouraged me. All of these performances have really helped me develop my personal and professional communication skills.

4.2 Class Observation

As previously mentioned, my initial responsibility during the internship was to observe the classes. During this time, I took notes on various aspects of the lessons, including the teaching techniques used, classroom management strategies, and the level of student participation. These observations allowed me to analyse the effectiveness of different approaches and gain insights into how I could improve my own teaching practices in the future.

4.2.1 Class Observation- 1

On the second day of attending school, I observed an English class, level 6, which the assistant headmaster taught. The class consisted of around 45 students, and he greeted me warmly upon my arrival. After introducing me to the students, he began the lesson. To start

the class, the teacher collected the homework assigned during the previous class. The class captain gathered the papers and handed them to the teacher. While he checked the papers, he gave them time to revise a paragraph titled "Aim in Life." After this, the teacher asked them to write the paragraph, giving them 15 minutes to complete the task. I was asked to monitor the students during this time to ensure no one was cheating, and surprisingly, I observed that all students were honest while writing. At the end of the 15 minutes, the teacher asked the students to stop writing. He then started reviewing their work, and I was asked to check the scripts. Upon reviewing the papers, I found that only 12 students had completed the paragraph within the time with minor spelling or grammar mistakes. After correcting their mistakes, the teacher moved on to a new paragraph, reading it aloud to the class. He taught them the paragraph by translating the paragraph from English to Bangla line by line. After finishing, he asked students if they had any problem understanding. Surprisingly, all of them remained silent. The teacher then gave them a new assignment to memorize the paragraph. As the class period ended, the students stood up with respect as the teacher left the room. This class observation gave me valuable insights into teaching methods, classroom dynamics, and student participation, which will guide my future development as an educator.

4.2.2 Class Observation- 2

My detailed observation of class 9 was an engaging experience. The headmaster himself was conducting the class. I entered the classroom with the headmaster, and then he introduced me to the students. Then, he asked them about the previous class and what they had learned. They learned the text "The Last Leaf," and today, they will talk about "Macbeth." I was quite surprised. As it was one of the texts I read in 3rd year. After that, the headmaster talked about Shakespearean tragedy and the characteristics of the tragedy, such as supernatural elements, tragic flaws, and tragic heroes. This part of literature was very new to them, so they were confused. Sir taught them very deeply and with patience. Also, in the same class, I shared some ideas on Macbeth. The headmaster provided them with some tasks in chapter "Macbeth from their textbook ". After that, we left class as class time had ended. And students stood up to show respect to us.

4.3 Class Conduction

After spending time observing various classes, I was confident that I could take them. In the next few days, I conducted classes 6, 7, and 9. This part of my internship gave me a mixed feeling, both exciting and nervous, as it provided me with a new opportunity to take on a

more active role in teaching. Below, I have outlined some of the classes I conducted during this period.

4.3.1 Class Conduction- 1

Conducting class 6, the class was 60 minutes. The method of conducting class is shown in the chart below-

Class 6

Number of Students: 45

Class duration: 60 minutes.

Topic: The Boy Under the Tree

Lesson Plan of Class Conduction-1

Topic	Activities of Mine	Activities of Students
Introduction	Introduced myself	I was greeted by the students.
Mapping out the syllabus	Outlined a topic (The Boy Under the Tree)	They listened very attentively.
Talking about the text	Firstly, gave them an overall idea on the topic.	The students enjoyed it.
Line by line reading	I instructed them to hear me attentively.	They related with the summary.
Answering on their question	I was answering the question.	Students asked me questions.
Providing Homework	Gave them H.W. regarding the topic.	They made note of everything.

4.3.2 Class Conduction- 2

Conducting class 7, and the class was 60 minutes. The method of conducting the class is shown in the chart below-

Class 7

Number of Students: 28

Class duration: 60 minutes.

Topic: Great Women to Remember

Topic	Activities of Mine	Activities of Students
Introduction	Introduced myself	Students welcomed me.
Mapping out the syllabus	Outlined the topic (Great Women to Remember)	Students actively engaged with me.
Talking about the text	Discussed lesson 1	They took detailed notes.
Providing Homework	Gave them H.W.	Students made note of everything.

4.4 Experiences as a Teaching Assistant/Co-Teacher

During my internship, I also had the opportunity to serve as a teaching assistant and co-teacher in several classes. This experience gave me a deeper understanding of the dynamics of a classroom. The experience was both transforming and fulfilling. It allowed me to apply some theoretical knowledge in a practical setting. I gained insights into classroom management, lesson planning, and effective communication. Engaging with students and observing their needs and their growth added a new stage to me. It was my responsibility to guide them properly.

This internship not only enhanced my confidence as an educator but also deepened my passion for teaching. I had to get up early in the morning to attend school. Before conducting class, I had to take a preparation for the topic I will talk about. It was a totally new process and setting for me. And every class gave me a new experience. I was assigned to guide smaller groups of students from class 7. I observed their activities and attendance rate and ensured they were doing their assignments or not.

Working as a co-teacher with the headmaster was also a valuable learning for me. This collaborative environment allowed me to learn from the teacher's approach. I was scared to have all of the senior teachers as my colleagues. But their behavior and affection made my journey smooth. Overall, these experiences helped me to develop my teaching skills, improve my communication skills with students, and gain confidence in managing a classroom. Being both a teaching assistant and a co-teacher gave me a broader perspective on teaching.

4.5 Learnings as an Intern

Throughout my internship, I gained a wealth of knowledge and skills that contributed to both my professional and personal growth. Some of the key learnings I experienced during this time are outlined below:

1. Classroom Management
2. Lesson Planning and Delivery
3. Student Engagement and Motivation
4. Adaptability and Problem-Solving
5. Self-Reflection and Growth

Chapter 5: Discussion of Findings

5.1 Observation

"Angaria Girls High School" presents a mix of strengths and areas for improvement. While it is known for its strong academic results, there are some aspects that need more attention.

Below are some of my observations:

1. The institution is well regarded in the local community for the student's brilliant academic results.
2. The school is designated with a tremendous computer lab.
3. A language club is present, but students are not interested. Teachers need to be more passionate and have to encourage students.
4. Teachers are highly qualified, with a genuine passion for teaching and a commitment to students' success.
5. Many students face challenges with speaking English. They are not interested in it.

5.2 Self-reflection

After completing my internship journey, I can analyse my growth in this profession through the SWOT system. Here are the Strengths, Weaknesses, Opportunities, and Threats I gained as an intern teacher-

Strengths: I am very good at communication. From the very first, I made a good connection with them and was very friendly with them. I think this is a vital method of engaging with students. This quality of mine helped me get the students' attention throughout the whole session.

Weaknesses: Each class had almost 30/40 students, which was really challenging to manage. A few naughty students made handling class more difficult. Because of the huge number of students, I was unable to provide individual attention to every student. Within 60 minutes in a class, it wasn't easy to touch on every aspect.

Opportunities: Every class presented a valuable learning opportunity. I improved my teaching techniques, learned how to deliver lectures in the classroom, and adapted to a new environment.

Threats: One of the challenges I identified was the need to expand my teaching methods, particularly in teaching English.

5.3 Overall Growth of Intern

During the time I served as an intern teacher, I experienced some personal and professional growth. Here are some developments-

Improved Teaching Techniques: I learned how to plan and deliver lessons more effectively. I adapted my teaching style based on student needs and engaged them using various methods, such as group activities and discussions. Every class gave new experience, so I had worked on it.

Classroom Management: I became more confident in managing classrooms of varying sizes. I learned strategies for maintaining discipline, dealing with naughty students, and creating a positive learning environment.

Time Management: I became more efficient in using class time effectively and meeting deadlines for lesson preparation and assessments.

Adaptability: I learned to adjust in different environments. Every student had various problems and excuses, but now I can handle every unexpected challenge. I became more flexible and capable of adjusting.

Relation with Colleagues: Working with experienced teachers allowed me to learn their methods and ideas. Sharing with other colleagues helped me to grow as a professional.

Professionalism: The internship helped me to develop a stronger sense of professionalism. I learned how to maintain responsibility and punctuality, which reinforced my commitment to the profession.

This internship allowed me to grow significantly and provided a wonderful experience to build my future career in the teaching sector.

Chapter 6: Conclusion and Recommendations

6.1 Conclusion

This whole internship process was a roller coaster journey for me as an intern teacher. The entire journey will be a remarkable part of my life. After completing my Bachelor's Degree, my professional career will start. I have learned a lot of things related to this remarkable journey. This experience is very valuable to me. During this period of my life, the contribution of all teachers cannot be refused. They were very welcoming and taught me how to teach, and their motivation created a passion for this noble profession. Students encouraged my self-development. Because of them, I have been able to improve my skills and develop my personal and professional life.

Undoubtedly, this internship journey taught me a lot, strengthened and made me confident.

6.2 Recommendations

For the Institution

During my journey in considering my position, I would like to consult about some issues that can be developed. These are given below-

- The authority should survey students and teachers to understand their needs.
 - We need to develop an extensive curriculum that keeps pace with the standard field.
- Though it is impossible to change a school, the entire education system should change.
- The institution should change its appearance. The authority should repair the building
 - A canteen needs to be established. Students spend almost the whole day in school, so a canteen is essential in this institution.
 - Needs to set up a strong security system.
 - In total, the structure of this school is not good and should be improved.

For English Language Teaching

- The school already have an "English language club"; teachers need to encourage the students. They should conduct games (like- debate, speech on a topic, word pronunciation game), where there will be a reward system.
- To improve listening and speaking parts more, they can play movies or series.

For myself

- I have to learn more strategies and methods to teach English.
- I have to be more conscious of maintaining the class and time management.
- Definitely, I have to put effort into my presentation skills more.

References

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Appendices

Appendix 1: Recommendation Letter


Daffodil International University
 A landmark to create the Future

Faculty of Humanities
and Social Science

Ref: Internship Placement/242

Date: 07-09-2024

Head Master
 Angaria Girls High School
 Angaria, thana- Palong, Shariatpur sadar Shariatpur

Subject: Request for Internship Placement

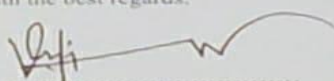
Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA in English and for the partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that **Fatematus Sadia**, ID Number: 193-10-2108 has completed 117 credit hours in 39 courses from the Department of English. It would be highly appreciated if you could kindly allow her as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,



.....
Dr. Ehatasham Ul Hoque Elten
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Appendix 2: Internship Completion Certificate



ANGARIA GIRLS' HIGH SCHOOL

Post: Angaria, Shariatpur Sadar, Shariatpur

School Code: 6015, Thana Code: 240, Dist Code: 30, EINN:113613

Email-aghs113613@gmail.com.

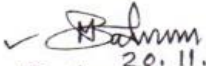
Mob: 01309-113613

TO WHOM IT MAY CONCERN

This is to certify that Fatematus Sadia, D/o Abdul Majed & Nasima Akter. She has been teaching in this school as an English teacher for the last three months.

She is very good at teaching and sincere to students. Her lecture and friendly teaching method have encouraged our students to attend class. She carries an equitable character. I am honoring the Department of English; Daffodil International University sent her to my school.

I wish her all success.

✓ 
20. 11. 2024
Headmaster

Angaria Girls' High School
Angaria, Sadar, Shariatpur.

Mob: 01309113613

Delwar Hossain
Headmaster
Angaria Girls' High School
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Appendix 3: Class Conduction Photos-





Picture of Students-

