



Internship Report on English Language Teaching at Barno Biddaloy

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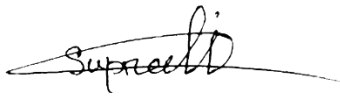
07 December 2024

This report is submitted to the Department of English, Daffodil International University, in partial accomplishment of the degree of BA (Hons.) in English.

Declaration of the Intern

I, Supreeti Mukhopadhyay (ID: 203-10-2321), hereby declare that this internship report is solely my work and this work has not been submitted elsewhere for any academic purpose. Also, I declare that all materials and data used in this report are collected and prepared by myself.

I am fully liable for what may be present in this report.



.....

Supreeti Mukhopadhyay

ID: 203-10-2321

Batch: 18(51)

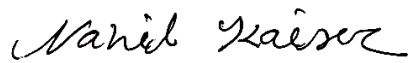
Department of English

Daffodil International University

Certification of the Academic Supervisor

I am delighted to certify that this internship report presented by Ms. Supreeti Mukhopadhyay, ID: 203-10-2321, is supervised and verified by me. This report is a work of excellence. I recommend this report.

I wish her the best of luck and happiness in life.



.....

Ms. Nahid Kaiser

Assistant Professor

Department of English

Daffodil International University

Acknowledgements

I would like to convey my gratitude to Ms. Nahid Kaiser, Assistant Professor, Department of English, for her direction, guidance and instructions in formulating this internship report. Without her careful examination, guidelines, and constructive feedback this project would not have made any ground.

I would also like to express my gratitude to Mr. Gazi Gafur Matubbor, the Headmaster of Barno Biddaloy for allowing me to conduct my internship in his esteemed institution.

Finally, I would like to express my gratitude to my family without whom I would not be the person who I am in present and their constant support.

Abstract

This internship report outlines my experiences of teaching English at Barno Biddaloy. It examines how the theoretical knowledge I acquired during my studies is applied in real-world situations. The report highlights the main duties performed as a teacher during the internship, such as lesson planning, giving classes to different age groups, and putting different methods of teaching into practice. It also covers the difficulties faced and the valuable skills gained, including communication, classroom management, and modifying teaching methods to accommodate a variety of student backgrounds. This report concludes by reflecting on the overall internship experience and its value in terms of my professional development as an English language teacher.

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Chapter 1

Introduction

I am Supreeti Mukhopadhyay (ID: 203-10-2321), a student of the Department of English at Daffodil International University. This internship report contains my experience teaching English at “Barno Biddaloy”, a secondary school situated at Nabinagar, Kamrangirchar, Dhaka.

Proficiency in English is essential in Bangladesh for accessing higher education, career opportunities, and technological developments. To cater to varied learners, prospective English language trainers must possess key abilities such as classroom management, effective communication, and the ability to tweak teaching techniques, all of which I learned during my internship. This experience has solidified my desire to pursue a career in English language teaching. Through this report, I intend to share my insights and demonstrate the vital skills I obtained during this enlightening experience.

Chapter 2

Objectives of the Project

- Conducting scholarly research on the teaching profession
- Recognizing the challenges faced by educators in providing a quality education
- Observing the keen minds of those who will follow us
- Encouraging student participation
- Describing the current state of English language instruction in elementary schools
- Recognizing the significance and influence of the English language
- Emphasizing on improvement of teacher-student communication skills.

Chapter 3

Methodology

3.1 Pre-internship Preparation

The fact that I hail from a family with rich academic legacy has inspired me to do an internship in an educational institution. I reviewed my course materials related to Approaches and Methodologies in English Language Teaching. I familiarized myself with the current curriculum and the demographics of the students.

3.2 Institution Selection

The location of “Barno Biddaloy” has been a factor for me as it is close to my residence and I have convenient commuting options.

3.3 Consultation with Academic Supervisor

I discussed the overall framework of my report with my academic supervisor, Ms. Nahid Kaiser. She commented on the flow of information and recommended areas for further development. Ms. Kaiser noted my report's strong qualities, such as clear objectives and thoughtful reflections. She also suggested that I include student feedback, lesson plans, and classroom observation notes to increase the legitimacy of my report.

3.4 Teaching Strategies

As the students I addressed were young children, I had to work on my strategic skills to make my endeavors effective and successful. I incorporated playful interactive techniques like word games, roleplay etc. to make learning fun and engaging. Also, I encouraged them to ask questions so that they can be comfortable with communicating in English while developing their thought process.

3.5 Class Selection for Teaching

I took classes in Play Group, Kindergarten (KG), and Class 1 as these classes are the blooming stages for the children and a teacher has to be extra careful to ensure their strong basic education and mental development. I also did class observation in these classes.

3.6 Observation

In spite of the very young age group of the students, the environment in the classrooms was organized and positive. The teachers greeted the students at the start of class and gave hint to the day's lessons. They employed a range of techniques to keep the class in order.

3.7 Class Conduction

I used to make myself well-prepared before every class. I had to take a few classes every day.

3.8 Observation of the Students

Without a deep understanding of students, we cannot know what will work for them or how to teach them. Therefore, it is essential to identify which students are more gifted and which are relatively weaker. Therefore, it is necessary to give the weak student a bit more support.

3.9 Self-assessment

I was not compensated for my internship. Still, I tried to do my best as an apprentice teacher. I created successful lesson plans that addressed the needs of my students. I was able to communicate those concepts in a straightforward and interesting manner. I created a happy and productive learning environment by employing excellent classroom management tactics and communicating effectively with students.

Chapter 4

Institution Details

5.1 Basic Information

Name:	Barno Biddaloy
Location:	Nabinagar, Kamrangirchar, Dhaka-1211
EMIS No:	310021100
District:	Dhaka
Time of Establishment:	2006
Campus:	Urban
Type:	School
Level:	Primary and Secondary Education
Number of Students:	800
Number of Teachers:	25
Playground:	A medium playground
Teacher's Qualification:	BA (Honors) and Masters in the particular field
Dress Code:	Boys: White Shirt, Black Pant, White Shoes Girls: White Shirt, Black Skirt, White Shoes
Canteen:	Yes
Transportation:	Yes
CCTV Security:	Yes
Tiffin Provided:	No
Computer Lab:	No

5.2 SWOT Analysis



Chapter 5

Internship Activities

5.1 Classroom Observation Report

My first day at Barno Biddaloy was September 16, 2024. I was assigned there as a trainee teacher of English. This is a secondary school that operates in two shifts: morning and day.

Class	Time	Class	Time
Play	8:00 am to 11:30 am	Six	12:00 pm to 4:30 pm
KG	8:00 am to 11:30 am	Seven	12:00 pm to 4:30 pm
One	8:00 am to 11:30 am	Eight	12:00 pm to 4:30 pm
Two	12:00 pm to 4:30 pm	Nine	12:00 pm to 4:30 pm
Three	12:00 pm to 4:30 pm	Ten	12:00 pm to 4:30 pm
Four	12:00 pm to 4:30 pm		
Five	12:00 pm to 4:30 pm		

As my supervisor advised, my internship activities were divided into two parts: 1. Classroom Observation, 2. Conducting Classes. Accordingly, the Head of Barno Biddaloy assigned me to observe the classes of Class Three, Four, and Five.

5.2.1. Class Three

On September 22, 2024, the first day of my observation, I walked into a Class Three classroom. Ms. Hafsa Akter, an English teacher, was taking it. It took place between 12:00 and 12:45 p.m. Students gave us a warm welcome. I was introduced as their visiting instructor by her. She was lecturing on the chapter "Save our planet" from the NCTB book *English for Today* about climate change and global warming. She covered the topic in great detail throughout her presentation. She provided real-world examples to help students comprehend. In addition, she included a brief note for additional analysis. She asked the pupils if they had any queries on the subject. After finishing her lecture, she assigned homework for the lesson.

5.2.2. Class Four

On September 23, 2024, I observed the second class, which was instructed by Mr. Sobuj Hossain sir. He was enrolled in class four and the period ran from 1:30pm to 2:15pm. He was teaching about different types of nouns. He began his presentation by providing a summary of the subject. As it was a grammar lesson the students paid close attention to the lecture and took notes as he delivered. In order to improve comprehension, he made the subject simpler and clearer. He also engaged the students by responding to and clarifying all of their questions. It was a satisfactory class session, and it helped me gain an understanding of how to properly teach grammar to students.

5.2.3. Class Five

I visited class five on September 24, 2024, the third day of my class observation. This class was taught by Ms. Farzana Rahman and went from 12:00pm to 12:45pm. She was using the book "English for Today" to teach the story "The Hare and the Tortoise." In my experience, this class was the most substantial as the teacher and students were able to connect on an equal basis. For the benefit of the kids, she read the story aloud in English then translated it into Bengali. As the pupils were introduced to new words, she informed them of new vocabulary and instructed them to write them down with their Bengali meanings. She ensured that every student focused on what she was saying. She gave real life examples from her own life which resembled the moral lesson of the fable so that students could understand the topic on a deeper level. I really enjoyed observing this class.

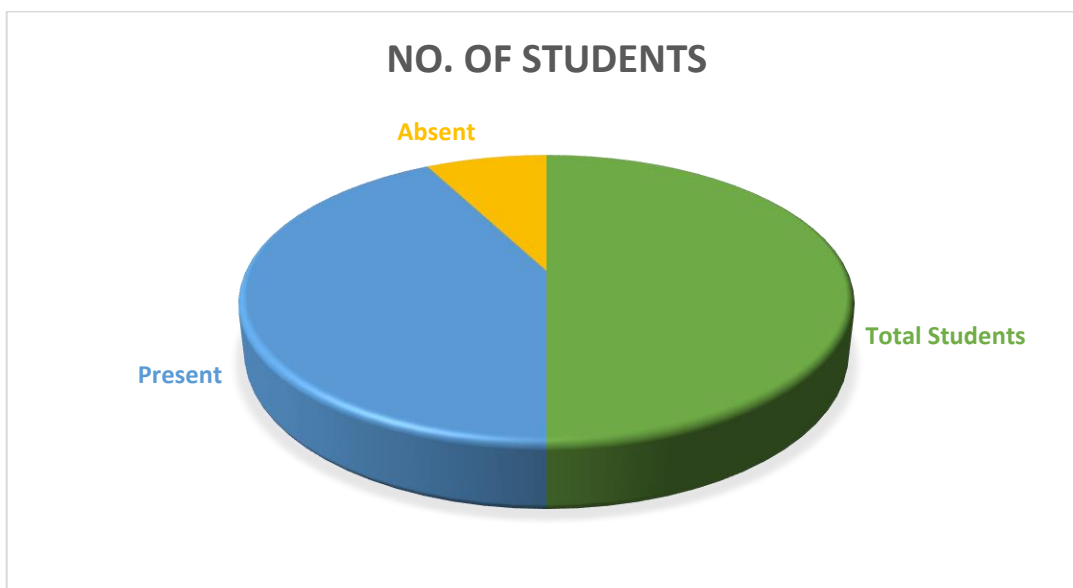
5.2 Teaching Experience

I began teaching my first class on September 16, 2024. During my three-month internship, I taught three classes in total: Kindergarten (KG), Class One and Class Two.

5.2.1. Kindergarten (KG)

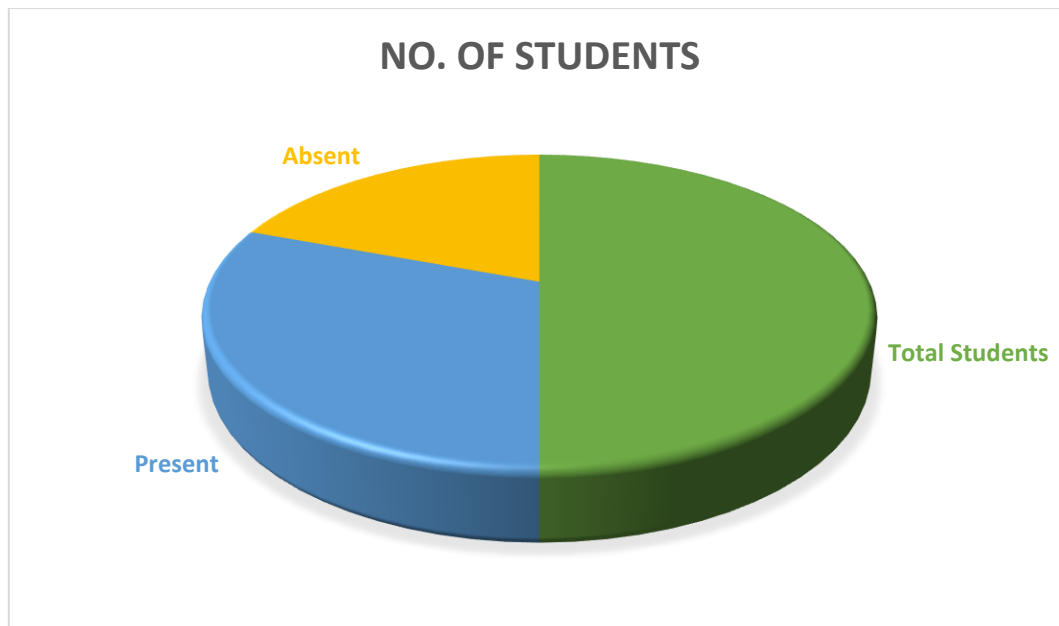
I taught my first class on 16 September 2024. As it was my first day the Head instructed me to start off with the most juniors. I was assigned to the Kindergarten (KG)

classroom. I had to teach them how to use the alphabet to write English words. For instance, C A T = cat, B A T = bat, etc. Because they were little kids, I had to keep their attention and interest by drawing pictures on the whiteboard. They were more cooperative when I asked them questions and instructed them to raise their hands if they knew the answer. Along with the kids, I gave a round of applause to the one who got the answer right. For instance, I would ask if the letter "O" is absent from the word "Owl," which alphabet should be used to fill in the blank? And then they would answer.



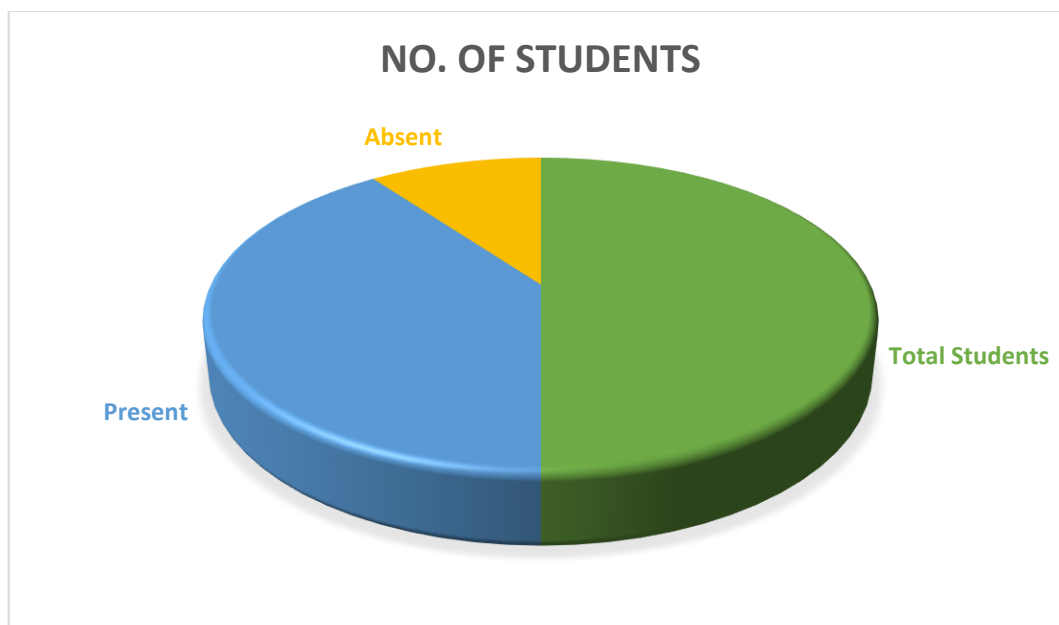
5.2.2. Class One

The students in Class One were more responsible and mature as they were older. So, it was a little easier for me to control and instruct them. They were quite respectful to me. In this class my responsibility was to teach them Greetings, Saying Goodbye, and the Alphabet Song from *English for Today*. I began by introducing them to the topic I was going to teach them, and then I delivered the lesson. I gave them both classwork and homework. I also asked them questions about past classes on a daily basis to encourage them to study.



5.2.3. Class Two

The students in class two were similar to the students in class one, but their merit levels differed due to their experience. They were interested in taking notes, so I gave them notes on a frequent basis. I taught them English first paper. They enjoyed the storytelling sessions the most. While reading each story to them, I translated it into Bengali and instructed them to jot down any new words with their Bengali meanings. Sometimes I instructed them to write paragraphs to strengthen their writing skills in English.



5.3 Observation

- **Classroom Environment:** The physical arrangement of the classrooms was satisfactory, as the placement of benches were well organized. The school used whiteboards, thus there was no question of dust. They provided chair and table for the teachers in each classroom and there were lecture stages as well. But the downside was the lack of technological equipment, which could be helpful in engaging students in the class more effectively.
- **Student Engagement:** At least what I experienced through my teaching and observation sessions, student engagement was satisfactory.
- **Exam System and Result:** The prevailing exam system seemed a bit weak to me. I had the opportunity to go through some old question papers and it seemed that the questions were not properly corresponding to the lessons, i.e. the language of the questions seemed advanced compared to the level of the students. The overall result of the students was not up to the mark despite their keen interaction in classroom.

5.4 My SWOT Analysis

- **Strengths**
 - a. Communication skills
 - b. Organizing and management skills
 - c. Passion for teaching
 - d. Flexibility
- **Weakness**
 - a. Stuttering
 - b. Stress management
- **Opportunities**
 - a. Teaching assistant opportunities
 - b. Connectivity with educators
 - c. Job assurance in teaching sector
- **Threats**
 - a. Introversion

My SWOT Analysis



5.5 My Weekly Activities

First and second week	1. Meeting with the supervisor 2. Orientation 3. Classroom observation and analysis 4. Lesson planning and categorizing
Third and fourth week	1. Class conduction 2. Collaborations with teachers 3. Being supervised by senior teachers 4. Selecting a personal assessment technique
Fifth and sixth week	1. Execution of refined teaching techniques 2. Taking class tests 3. Follow up with the senior teachers about my performance
Seventh and eighth week	1. Conducted proxy classes in absence of the teacher 2. More class tests 3. Individually supervised weaker students
Ninth and tenth week	1. Question making for final examination 2. Revision of the full syllabus before the finals 3. Class conduction as usual 4. Follow up with the principal
Eleventh and Twelfth week	1. Did fun activities with the students as the syllabus was completed 2. Made sure if any students needed any extra help before the finals 3. Gave feedback to the students 4. Received feedback from the teachers 5. Conveyed my best wishes to the students for their brighter future 6. Finished my internship and collected my certificate

5.6 What I Learned as an Intern

a) Advancing in Teaching Skills

I have worked purposely to strengthen my teaching abilities, emphasizing effective communication of subject matter and modification of methods to meet diverse learner needs.

b) Deep Knowledge of Educational Curriculum from a Teacher's Perspective

Through direct experience now as a teacher, I have achieved valuable insight into the curriculum. I have attempted to relate my teaching goals to the standards set out in the curriculum to make sure that my lessons are relevant to objectives as well as effective for the students.

c) Improvement of Collaborative and Teamworking Skills

Working with colleagues has made me realize that collaboration is important in teaching. Working here has taught me the value of jointly solving problems and sharing best practices for our students so that the professional community can be supportive and innovative.

d) Commitment to Professional Development

I have been motivated to actively pursue professional development opportunities by reflecting on teaching methods, attending workshops, and reading current research related to education.

e) Student Management Skills Development

Managing classroom behavior has been one of my most critical areas of development. Through trying many strategies, I have found what works for me to keep a classroom positive and productive.

f) Strengthening of Teaching Skills for a Better Future

I have worked really hard on my core teaching skills and look forward to continuing to grow in this area. Having professional goals set for myself has been motivating: I can look ahead to having a very positive influence on my students' learning and moving along in my own teaching career.

5.7 Limitations

1. I was not in a position to use creativity in my teaching area since senior teachers oversaw my activities during the internship, and I could only do what I was told.
2. I had to become a substitute teacher several times when a teacher was absent.
3. I was unable to explain a few topics in the syllabus as I wanted because a 45-minute presentation was insufficient to elaborate on the lessons, but I did my best.

Chapter 6

Findings

- The internship helped me improve and shape my teaching skills in areas such as course design, lecture delivery, classroom management, and evaluation.
- It offered me an overview of Barno Biddaloy.
- The internship equipped me to work with a variety of age groups and learning capacities.
- The internship helped me improve my teamwork skills.
- The internship contributed to my professional development as a future English language instructor.
- The internship allowed me to study and observe different approaches and methods of teaching through class observation.
- This internship helped me become more aware of my weaknesses and areas of expertise in teaching.

Chapter 7

Recommendations

1. Technological equipment should be included in class, as digital classrooms are extremely important for future generations.
2. Teachers should use easier terms while designing question papers.
3. Teachers should inspire children to participate in extracurricular activities.
4. The institution should set up clubs for students to help them improve in the future. Such example an English language club.
5. The institution may establish a library for students with an extensive selection of books and encourage them to read.

Chapter 8

Conclusion

It was great experiencing doing my internship at Barno Biddaloy. I have learnt, gained, and attained a great deal of knowledge in different areas of education. This internship inspired me to pursue a career as a teacher. Working with experienced instructors and observing them directly greatly aided me in comprehending the career path of an English teacher.

This internship boosted my teaching skills by providing real-world teaching experience and allowing me to examine and scrutinize my knowledge and places for improvement in teaching. My growth as an aspiring educator was established through this internship. I am grateful to Barno Biddaloy for providing me this internship opportunity and the experience that I obtained via it.

Appendices

Appendix 1

Lesson Plan

Lesson Plan 1:

Class	Kindergarten
Subject	Active English
Topic	Word Making with Alphabets
Time	45 minutes
Introduction	5 minutes
Topic Discussion	20 minutes
Practice	20 minutes

Lesson Plan 2:

Class	Class One
Subject	English First Paper
Topic	Greetings, Saying Goodbye, and the Alphabet Song
Time	45 minutes
Introduction	5 minutes
Topic Discussion	20 minutes
Practice	20 minutes

Lesson Plan 3:

Class	Class Two
Subject	English First Paper
Topic	Story Reading and Paragraph Writing
Time	45 minutes
Introduction	5 minutes
Topic Discussion	20 minutes
Practice	20 minutes

Appendix 2

Checklist

Class Three:

Daffodil International University
Department of English
Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "
Checklist for Class Observation

School / College: Bareilly Bidduloy
 Teacher's Name: Hafsa Akter
 Class: Three Section: 'B' No. of Students Present: 55
 Course Title & Code: English First Paper Room No: 303
 Peer/Observer: Suyreeti Mukhopadhyay
 Date and Time: 22.02.24 12pm - 12:45pm

Objectives of the lesson (as perceived):

- i. Providing details
- ii. To give examples and notes
- iii. To clarify the information

Were the objectives achieved and to what extent (in your view)?

All of the ~~achievements~~ were objectives were achieved properly and she performed well in the classroom. The students were pleased with the class session

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	<u>She presented the subject thoroughly with great details</u>
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	<u>The teacher was very organized with her words and paid attention to all the students</u>

	the lesson met/ what they have learned today)	
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	She was successful to deliver all the informations carefully and was very enthusiastic. Treated all the students with equal attention
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	She used communicative learning techniques
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	She had a very good presentation skills and used standard English

MANAGEMENT

Was the time spent properly?
Yes.
What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)
This is how she delivered her lecture Discussion → Main topic → Examples → Information → question and answer → conclusion

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No.

Strengths observed:

Great presentation skill.

Suggestions for improvement:

Nothing to suggest

Overall impression of teaching effectiveness:

She was very confident and gave an effective lesson.

Class Four:

Daffodil International University

Department of English

Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "

Checklist for Class Observation

School / College: Banno Biddulay

Teacher's Name: Sobuj Hossain

Class: Four Section: 'A' No. of Students Present: 35

Course Title & Code: English 2nd Open Room No: 401

Peer/Observer: Supreeti Mukhopadhyay

Date and Time: 28.09.24 1:30pm - 2:15pm

Objectives of the lesson (as perceived):

- To give an overview
- To simplify the topic
- To inform students about the structure

Were the objectives achieved and to what extent (in your view)?

He achieved all the objectives and it was a positive experience.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	He demonstrated the topic to the extent where each student could understand.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	He gave an overview and summarized main points. gave good examples.

	the lesson met/ what they have learned today)	
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	He was successful to hold every student's attention and both parties had a better understanding
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	He used communicative teaching methods.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	Great presentation and could hold the attention all together

MANAGEMENT

Was the time spent properly?
Yes
What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)
Introduction → Discussion → Example → Q&A session → Identifying important parts → conclusion

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No. Nothing abnormal occurred.

Strengths observed: Great presentation skill and can hold attention for a longer period.

Suggestions for improvement:

No suggestions.

Overall impression of teaching effectiveness:

Effective learning and he is a good
skilled teacher.

Class Five:

Daffodil International University

Department of English

Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "

Checklist for Class Observation

School / College: Banno Bidchalo
 Teacher's Name: Farzana Rahman
 Class: Five Section: A No. of Students Present: 60
 Course Title & Code: English First Paper Room No: 504
 Peer/Observer: Supreeti Mukhopadhyay
 Date and Time: 24.02.24 12:00pm to 12:45pm

Objectives of the lesson (as perceived):

- To provide an effective session
- To give general knowledge
- To teach them effectively

Were the objectives achieved and to what extent (in your view)?

All of the objectives were achieved in proper manner.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher was successful to deliver the lesson and gave a proper class session
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	The teacher was well organized and gave proper examples for better understanding

	the lesson met/ what they have learned today)	
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	She was a very enthusiastic teacher, respectful and treated all the students equally.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	She used communicative teaching methods.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	Great presentation skills and high proficiency in English.

MANAGEMENT

Was the time spent properly?

Yes, it was.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction → Discussion → example
→ Conclusion → Summarization → Question
and answer session.

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No. Everything was normal.

Strengths observed: She was very persistent and her presentation skill was great. Also her speaking skill was amazing.

Suggestions for improvement:

No suggestion.

Overall impression of teaching effectiveness:

She was a very dedicated teacher and I really liked her personality as a teacher. She gave an effective lesson and all the students had a satisfactory class session.

Appendix 3

Offer Letter



Faculty of Humanities
and Social Science

Ref: Internship Placement/242

Date: 07-09-2024

Head Master

Barno Biddaloy
Alinagar main road, Kamrangirchar, Dhaka-1211

Subject: Request for Internship Placement

Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA in English and for the partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that **Supreeti Mukhopadhyay**, ID Number: 203-10-2321 has completed 117 credit hours in 39 courses from the Department of English. It would be highly appreciated if you could kindly allow her as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,

A handwritten signature in black ink, appearing to be 'Eiten', with a flourish at the end.

.....
Dr. Ehatasham Ul Hoque Eiten
Assistant Professor & Head
Department of English
Daffodil International University
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Appendix 4

Certificate of Internship



Barno Biddaloy

Certificate

Date: 30-11-2024

This is to certify that Supreeti Mukhopadhyay, ID: 203-10-2321 a student of Bachelor of Arts in English Programme in the Department of English at Daffodil International University, has successfully completed her 3 (three) months Internship with a project paper, at Barno Biddaloy, Dhaka. We are pleased with her dedication, discipline and behavior towards the job and others.

We wish her every success in all of her future endeavors.

Gazi Gafur Matubbor
Head
Barno Biddaloy
Kamrangir Char
Dhaka

Appendix 5

Photographs





