



Internship Report On

‘The Internship Journey as an English Teacher at Satbaria High School’

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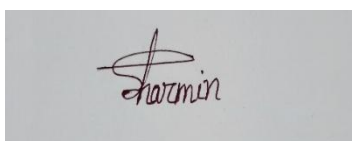
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Declaration

My name is Sharmin Khatun, ID No. 221-10-901, and I am a student in the Department of English at Daffodil International University. I hereby declare that this internship report is written based on my own experience. This report titled "The Internship Journey as an English Teacher in Satbaria High School" has been prepared as part of the qualification required for the completion of the B.A. (Hons.) degree in English. I confirm that this report is my own work and has not been submitted to any other institution for any other degree or qualification. All information taken from other sources have been properly acknowledged and referenced.

A rectangular box containing a handwritten signature in dark ink. The signature is written in a cursive style and appears to read 'Sharmin'.

Sharmin Khatun

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Certification of the Supervisor

This is to certify that the internship report titled “My Internship Journey as an English Teacher at Satbaria High School” has been prepared and submitted by Sharmin Khatun (ID: 221-10-901), Department of English, Daffodil International University. The student has fulfilled all requirements of the internship program and has successfully completed her internship at Satbaria High School, Puthia, Rajshahi, under my direct supervision. This report is submitted as part of the requirements for the Bachelor of Arts in English. I confirm that it represents her real work and is acceptable for submission. Wishing her success in her future endeavors.



Mohammad Mustafizur Rahman

Assistant Professor

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Acknowledgment

Initially, I am truly thankful to the Almighty Allah for giving me the ability and chance to finish my internship and this report. I am very thankful to my academic supervisor, Mohammad Mustafizur Rahman, Assistant Professor, Department of English, Daffodil International University. His guidance, helpful advice, motivation, useful feedback made it possible for me to finish this report support, and feedback greatly helped me finish this report. His mentorship has guided me during my internship period.

I want to thank the management, teachers, and staff of Satbaria High School, Puthia, Rajshahi. I am especially thankful to the Head teacher for allowing me to finish my internship there and for their continuous cooperation. Finally, I would like to thank my family and friends.

Abstract

The report describes my internship in Satbaria High School in Puthia, Rajshahi which was required to get Bachelor's degree in English. The goal of this internship was to use university based ideas in real classroom and get experience in secondary English teaching. This internship was held for three months from September to November, 2025. This report begins by discussing the internship, its goals and why I choose to become a teacher. It also describes what I did during the internship such as observing senior teachers, planning lessons, teaching classes, reviewing student work and participating in various school events. By observing senior teachers and teaching myself, I got idea how to conduct classes, teach better and deal with classroom problems. In conclusion, this internship was useful for me. I got real teaching skills which increased my confidence as a future teacher.

CONTENTS	PAGE
Declaration	i
Certification of the Supervisor	ii
Acknowledgment	iii
Abstract	iv
Chapter 1: Introduction	1
Chapter 2: Objectives	2
Chapter 3: Methodology	3
Chapter 4: Organization overview	4 - 5
Chapter 5: Internship Activity	6 - 10
5.1 Class observation Details	
Chapter 6: Teaching Experience	11 - 21
6.1 Learnings as an Intern	
6.2 Class Experience	
Chapter 7: Observations and Findings	22 - 24
7.1 Overall Findings	
7.2 My SWOT Analysis	
Chapter 8: Recommendation	25
Chapter 9: Conclusion	26
References	27
CHAPTER 10: Appendix	28 - 30

Chapter 1: Introduction

As part of my B.A (Hons) in English degree, I had to do an internship in Satbaria High School, Puthia, Rajshahi to get real experience of classroom. I was an intern English teacher at Satbaria High School, Puthia, Rajshahi. During my internship, I was able to learn about the preparation of lesson, conduction of the classes. Most importantly I got the idea about how the school was run. This report elaborates the idea what I got from there, my efforts, the problems I faced during this time and importantly what I learned. I chose this teaching career because I love to teach students and I want to do good for the students. I want to help the students by developing their English skills which are very essential for their career and higher education. In Bangladesh, Everyone is very afraid of English. Many schools outside of big cities struggle with English teaching. The students want to get pass from the exam but they are not interested to learn English in a proper way. This internship helped me put what I learned in my course into real experience and practice. It helped me to test my eagerness of teaching. It will improve my skills such as lesson preparation, classroom management and help the students to learn English and use the English in their daily activities.

Chapter 2 : Objectives

In Bangladesh, English is an important subject for students. Without English, it is tough for them to get higher education and secure good jobs. So, students must learn English for their future. But it is a matter of sorrow that many students in our country struggle with it due to lack of chances and opportunities. Satbaria High School is trying to improve their English teaching and as an intern, I helped them in my best way. The internship taught me a lot about teaching in a real classroom. Without this, I did not learn about teaching. It was the foundation of my teaching.

The primary goal of this internship was to get the idea about the real life experience of teaching English in School environment. In details,

- To observe senior teachers and learn from their effective teaching methods.
- To practice lesson planning, material preparation, and class delivery.
- To develop strong classroom management skills and keep students active in learning.
- To use my ELT knowledge in real classroom teaching.
- To find out what English problems students face and how to solve them.
- To learn how the school is run beyond normal classes.
- To see my strengths and weaknesses and work on improving my teaching.
- To practice and develop my teaching skills.
- To build experience and make professional connections.

Chapter 3: Methodology

Selecting a school for my internship at first was totally difficult for me and took about fifteen days as I was unfamiliar with the process. I was finding a local school. Then I found Satbaria High School which agreed to accept me. After the school was selected, I got the recommendation letter from my department office and forwarded it to the head teacher. The internship began after getting the approval from the school administrative and submitting the signed letter to my university supervisor for approval. Initially, I spent my most of the time by observing the class from the English teachers in class six to ten. I saw how they managed the classroom and the students. I also saw how they taught and encouraged the students. This helped me to know about the environment of real classroom. After some observation, I started to teach the students with my mentor and then I took the class in my own. I helped the students by covering the topics in English such as grammar, parts of speech, vocabulary, reading, writing. Before each class, I made a lesson plan. This lesson plan helped me to enrich my productivity, boosted my confidence. With taking this lesson plan, I got the idea what steps I would take and so on. During this internship, I wrote short notes on my lessons for my development besides it focused on my obstacles and progresses.

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Chapter 4 : Institution's details

Institution Name:	Satbaria High School
Location:	Puthia, Rajshahi
Year of Establishment:	1968
Number of Teachers:	30
Number of Students:	550
Name of Headteacher	Md. Faruk Hossain
Number of staff	05
Qualification of the teacher's	B.A(Hons) pass, B.S.S(Hons) pass,BSC pass, BEd pass, M.A pass
Ownership	Private
Curriculum	National Curriculum (NCTB)
Medium of Instruction	Bengali
Tuition Fees	Differ depending on the class.
Social Media link	<u>N/A</u>

Institution's Summary

Satbaria High School is a well-known secondary school located in Puthia, Rajshahi which is run by a dedicated and focused team of teachers and administrators. They committed with their work and tried to help the students for their betterment. Students from various background study here which creates unique classrooms. During my internship, I primarily worked with secondary level students. During the preparation for the SSC exams, the teachers also worked on improving their English skills and increased engagement instead of memorization. There are many schools in our country their teachers are focused on memorization but here I can find different. The school followed the NCTB curriculum. The school often arranges English based events for their student to develop themselves. This kinds of activity makes a student to understand about the usefulness of English and they will get focused to do great. They arrange debates, spelling bees, English club activities. They inspire to do practice Speaking, listening, critical thinking and so on. These activities promote and boost the confidence the students and help to do collaboration with each other. Classroom have often thirty to forty students which is beneficial for collaboration. But it will make a difficulty for a teacher to handle and give attention the students specially who are shy or silent type.

Chapter 5 : Internship Activity

5.1 Class observation details:

Class Observation 1

Date: 08.09.2025

Topic: Sentence transformation

Subject: English Second Paper

Duration: 40

Class: 10

Teacher's Name: Mr. Rafiq

My first class observation was in class ten and Mr. Rafiq was teaching the class. It gave me the idea to understand how a teacher control the classroom and the students besides give the idea about the lesson. The lesson was about, "Sentence Transformation". He taught the lesson in a very energetic way. He firstly clear the rules perfectly and asked the students to try the questions before going to solution. This effort helped the students to know the lesson perfectly. The class was very active and many students were participating. When the students faced the problem, he explained the rules again and solve the problem. He provided a lot of examples for better understanding.

Strengths observed:

The students were really engaged in class. They had participated in questions, provided idea. The teacher was confident and he provided the rules with a lot explanation so the students could understand properly. He corrected the students and reexplain the topic and encouraged them to feel comfortable. He managed the class nicely and kept them focused and organized.

Weaknesses observed:

The students did not get enough chance to practice the rules after understanding the topic.

The teacher did not give any homework for practice.

Class Observation 2

Date: 14.09.2025

Topic: Dialogue

Subject: English Second Paper

Duration: 40

Class: 09

Teacher's Name: Mr. Shafiq

Mr. Shafiq started the class of nine with greetings the students and introduced me to the students. The lesson of the class was about dialogue of English second paper. The lesson focused on the importance of tree plantation. He read the dialogue very nicely. He interacted with the students and asked the questions to the students. The students were responding with the teacher perfectly. The teacher explains the topic with simple and clear language. He provided examples for better understanding. The class was amazing and well organized. The teacher gave the full attention to all students. When the student felt confused, he solved the confusion.

Strengths observed:

The teacher read the dialogue clearly so the students could understand the topic. He gave the real life experience example about the topic to the students.

Weaknesses observed:

The teacher did not give any group work for practicing the topic. No digital device used during the class.

Class Observation– 3**Date:** 23.09.2025**Topic:** Voice**Subject:** English Second Paper**Duration:** 40**Class:** 7**Teacher's Name:** Mr. Hasan Mahmud

Mr. Hasan Mahmud began the class with the topic “Voice” by writing an active and a passive sentence. He showed the rules in simple language and gave more examples to understand the topic. As a result, the students could make easy to get idea about the topic and they have learned this in a simple way. He asked the questions to the students for ensuring their understanding and the students answered in a nice way. He was good and he used the method nicely. He explained the topic perfectly.

Strengths observed:

The teacher used the simple language and gave proper examples about the topic. The students got interest with the topic. The teacher asked the questions for getting the idea about the improvement.

Weaknesses observed:

The teacher did not give the idea about basic tense. He did not give any pair work. The students did not get the chance to practice more about the topic.

Class Observation– 4

Date: 08.10.2025

Topic: CV Writing

Subject: English Second Paper

Duration: 40

Class: 10

Teacher's Name: Mr.Sayem

Mr. Sayem began the class ten with attendance. Then he started the topic about Cv writing. He connects the topic with real life situations as a result the students got the proper idea about the topic. He encouraged the students to think creativity and he mentioned the use of CV and cover letter. He gave the homework about writing the CV.

Strengths observed:

Mr. Sayem knew how to develop the idea for the students. The real life example gave the students to think properly and it made more connection with their life. They will able to know about the importance of CV for getting job or something.

Weaknesses observed:

The teacher did not check their understanding about the topic. The teacher did not provide any sample CV to give the idea about the topic. The students did not get the chance to practice more about the topic in class.

Class Observation– 5

Date: 13.10.2025

Topic: Story

Subject: English First paper

Duration: 40

Class: 9

Teacher's Name: Mrs. Mariom Ma'am

I observed Madam Mariom's class. I helped to rearrange the classroom for making the room more comfortable and easy for group work. She was very sensitive and very determine about the study. The lesson was about the Story, " Reshma , the garments worker". She started the lesson and make the students to understand with real life example. She read the story with Bangla and English language to clear the confusion about the topic. This topic was very relavent to our country as a result the students got the idea about the topic very easily. Then the teacher gave the task for reading the topic to the students.

Strengths Observed:

The teacher gave the example with the real life so the students could understand the topic easily. She used the Bangla and English language for better understanding.

Weaknesses observed:

The students did not get the chance to check individually. No digital items used during the class.

Chapter 6: Teaching Experience

6.1 Learnings as an Intern

My internship as a teacher was a great experience in my life. It helped me to understand about the professional life. It changed my daily activities, daily routine. Before, I had no idea about teaching life how much efforts it takes to conduct the class as a teacher. But doing the internship it made me the clear idea about the process. During the internship, I was able to learn about the process of managing the classes. I was also able to know how to take care the students, how to deal with the problems nicely. I had learned the communicative skills that will help the students understand more. Observing other teachers and teaching myself , I had realized that it would help me to enrich my teaching skills and my confidence. It helped me to grow as a teacher and gave me a better understanding of real classroom life.

1.1 Teaching experience of Classes:

Class Conduction 1

Date: 19.10.2025

Class: Eight

Total attendent: 32

Title: English 2nd Paper

Subject: Right Forms of Verb.

Time: 40 minute

Task	Time	Activities of teaching	Activities of student
Intro	2 Minutes	I started the class by greeting the students, sharing who I am, and explaining that I am there to learn and teach as an intern.	I will encourage students to give a short presentation so they can practice and learn at the same time.
Objective of teaching	5 Minutes	I discussed the topic with the students by asking for their opinions and their own experiences.	The students tried their best to support their ideas with clear explanations.
Overall discussion	20 Minutes	I did my best to help my students by giving simple examples and explanations to make the topic easier for them.	The examples I gave would help students get a clear idea.
Question and answer session	7 Minutes	The students answered nicely and they ask questions.	The learners answered me, and the exercise went well.
Conclusion	6 Minutes	Finally, I told the students my ideas and ended the class by giving them an assignment.	I informed the students that if they have any questions, they can ask me anytime.

My first class as an intern teacher was with Class Eight at 10 a.m. I arrived on time but felt quite nervous because I had never taught in a school before. Although the students already knew that I would be teaching them as an intern teacher, I started the class by introducing myself through a short presentation. To build a comfortable connection with them, I took the roll call and shared a few funny and memorable stories from my student life. This helped the class relax and become more interested. Then I began the lesson on the grammar topic “Correct Verb Form.” I started by writing the rules on the board and asked the students to read from the grammar book. I gave some exercise and asked them to solve the exercise. The students faced the problem and I explained the problem in a nice way. The student got the topic and I finished my class with satisfaction for my first teaching in school.

Class Conduction 2**Date:** 27.10.2025**Class:** Seven**Total attendent :** 35**Title:** English 2nd Paper**Topic:** Tense.**Time:** 40 minutes

Task	Time	Activities of teaching	Activities of student
Intro	4 Minutes	I said hello to them and asked them the topic for the lesson.	The students also introduced themselves to me.
Teaching objectives	5 Minutes	I asked them students for opinions and also told them to share any experiences they had about the topic.	The students also tried their best to explain and support their ideas.
Overall discussion	20 Minutes	I conducted a class on tense.	They tried to understand the lesson and took notes with examples.
Question and answer session	6 Minutes	The students responded nicely and asked some questions	It was useful for the students and for me to get a clearer idea of the lesson.
Conclusion	5 Minutes	Finally, I expressed my opinion and ended the class.	Students asked me questions directly.

I arrived on time for conducting my second class. I felt very happy to take the class. I was enjoying to connect with the students. I started my lesson with a story and this story immediately paid the attention of the students. I was discussing about the basic things of tense. Firstly the students were confused and they did not get anything. But after some time they were responding with me. I made a shortcut technique to recall the things. The students felt very happy to learn this techniques. After that I asked them some questions to know the progress of understanding the topic. They answered me correctly. They loved the class and I enjoyed also.

Class Conduction 3:**Date:** 29.10.2025**Class:** Six**Total attendent:** 30**Course Title:** English 1st Paper**Topic:** How to write a story.**Time:** 40minutes

Task	Time	Activities of teaching	Activities of student
Introduction	3 Minutes	First, I introduced myself to the class and explained what lessons I would teach.	The students also introduced themselves to me..
Objective of teaching	5 Minutes	I told them what they knew about the topic and told them to share any experiences they had.	Students also tried to explain their ideas as well as they could.
Overall discussion	20 Minutes	My goal is to teach students how to write stories clearly from short stories to longer, detailed ones on many topics.	My methods help students express their ideas in a more connected and understandable way.
Question and answer session	7 Minutes	The students answered my questions properly, and our interaction was effective. They even asked important questions related to the lesson.	Both the students and I gained a better understanding of the topic through this session.
Conclusion	5 Minutes	Lastly, I completed the topic, gave them homework, and then asked for permission to close the lesson.	Students did not hesitate to ask me anything.

I began my class with sharing the jokes for making the class comfortable and relax. I motivated some about their life and career. I asked them about the topic but they couldnot answer. I discussed the topic with sharing the basic concepts of making story. It focus on planning the theme, characters of the story, and ending. Ending is the attraction of some readers. I gave some examples. And I asked them to know the problem about the topic. Then I gave the exercise from the board book to complete the story.

Class Conduction 4:**Date:** 02.11.2025**Class:** Six**Total attendent:** 25**Course Title:** English 1st Paper**Topic:** Poem “Little Red”**Time:** 40 minutes

Task	Time	Activities of teaching	Activities of student
Introduction	4 Minutes	I greeted them and introduced the topic of the lesson.	The students also introduced themselves to me.
Objective of teaching	5 Minutes	I requested their opinions and welcomed any experiences they wanted to share about the topic.	The students also did their best to explain their ideas and give reasons for them.
Overall discussion	20 Minutes	I conducted a class on poem, “Little Red”.	They tried to understand the lesson and took notes with examples.
Question and answer session	6 Minutes	The students gave good answers.	It was useful for the students and me in understanding the lesson more clearly
Conclusion	5 Minutes	Finally, I shared my opinion	The students asked me the questions directly.

I started my class by taking the attendance and I had told the students to open the textbook, English First Paper. Then I asked them to find out the poem, “ Little Red”. Everybody did and I started reading and I explained the all things in easy language so they could get the idea about the poem in a nice way. After discussing the poems, I asked them to read it on their own. They read the poem nicely and I asked them some questions. Some of the students answered correctly and some did not. I made them clear again for their better understanding. I gave them some exercise to write down.

Class Conduction 5:**Date:** 09.11.2025**Class:** Eight**Total attendent:** 29**Course Title:** English 2nd paper**Topic:** Type of Sentence**Time:** 40 minutes

Task	Time	Activities of teaching	Activities of student
Introduction	2 Minutes	I opened the class by saying hello, introducing myself, and explaining that I was an intern	I will guide students to present small topics so they can learn through practice.
Objective of teaching	5 Minutes	I talked about the topic with the students by asking for their thoughts and personal experiences.	The students did their best to explain their ideas clearly.
Overall discussion	20 Minutes	To make the lesson simpler, I explained everything in an easy way and gave basic examples.	They got the clear idea about the topic.
Question and answer session	7 Minutes	The students participated well and responded clearly.	The students answered my questions well.
Conclusion	6 Minutes	To close the lesson, I explained my views and then assigned homework.	I told the students they could ask me anytime if they had any questions.

I started my class with sharing the story. And I asked the students to make a sentence from the story. A few students could answer perfectly but most of the students did not answer. Then I started by discussing the basic of sentence, its classification and types. The students got interested to know. I gave real example to connect the types and classification. I shared the classification of five type of sentence, its definition, example all the things. Then I asked some questions about the sentence. They perfectly answered. I finished my class by giving the homework and assignment based on the sentence.

The skills I gained during the internship:

Before, I had no idea about teaching and I had no knowledge about teaching techniques. But doing the internship it helped me to learn a various types of useful things. I learned the classroom management skills and I learned how to manage the time and did the work in timely. My communication skills improved which gave me more confidence and helped me to discuss the topic nicely. I gained the skills of managing the time perfectly for the class. By doing the internship, I had got the idea about professional work and it enriched me thought and productivity to do good for the future. It motivated me always.

Chapter 7 : Observation and findings

7.1 Overall Findings

During the internship, I found that the students of the school is very cooperative. They have the lacking of the different tools but they want to learn English. English is an international language .from daily activities to higher education, English has the equal importance and they have understood the importance of learning English. They do not like grammar rules and they prefer mostly in speaking and Listening. Many students have the problem of speaking and understanding the English language due to their classroom experience. The school has very few equipment such as language laboratories, projectors, English books that makes the class more interesting. Most of the students focus on the exam, they do not focus on the productivity work and innovative participation. They are always lag behind. Practical work should be encouraged sometime. But it is so rare. Despite all the problem one good thing is about teacher. The teachers work hard to help the students. And they try to enrich their future. They work hard for the betterment of the students and besides all the students of the school can develop their English skills. Moreover they can gain more skills and shine their life.

7.2 My SWOT Analysis

I have analysed my strengths, weakness, opportunities and threats as an English teacher which helps me the idea about my self.and I will get information that which thing should be focused more. This internship actually helps me to find out the opportunity of self development.

Strengths:

We know, English is an International language over the world. I studied from the English Department. It will help the students to know and practice English very well. The students can get motivated in the classroom by doing class with me. I take the classes with interesting way which feels the students more comfortable to learn. I am very good at digital tools , it will help the students to learn the digital tool for the purpose of learning English.

Weaknesses:

Firstly, I was nervous. I had no idea for managing the class. So, when I had got the chance for class conduction, it was difficult for me to handle the class and maintain the discipline of the class. I faced the problem of time management. I could not fix the work within time as my expectation.

Opportunities:

There are many opportunities here. By doing training, seminar, workshop on various topics will help to develop my skills in teaching. Besides there is a chance to get higher education and learn new techniques.

Threats:

Because of working long hours, teachers get tired as a result they cannot focus on the students and it becomes tough for teaching. Due to low salaries in private institutions, teachers lose their motivation to teach.

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Chapter 8: Recommendation

In my opinion, there are several areas in the school and some areas of the school should be developed more. The students of the school are very poor at speaking. The school can create a speaking club. It will help the students to speak in English. Moreover they will get confidence in English. The school can organize different kinds of programs such as debating in English, pair work, group work, Cos play. As a result, it will help students to learn more about English. In Addition, the students will easily speak English more nicely and naturally. Apart from expensive items, our English learning can be more enjoyable and interesting by adding some items such as a small sound speaker, Projector, English videos, short storybooks. The school should arrange different kinds of training sessions for developing their teachers. As a result, the teacher would get idea about various methods, techniques, classroom management skills. This cooperation and support will make an environment for teacher and students for their growth.

Chapter 9: Conclusion

My internship at Satbaria High School was undoubtedly a valuable experience for me. It helped me to transform the concepts I studied at the university into real classroom. During this internship, I developed myself in many ways. At first, I had the knowledge and understanding of different kinds of methods which I have learned from the University. Doing this internship, it gave me the real experience in lesson preparation, classroom management, student engagement. I realized that teaching is the way to deal with different kinds of problems. It made a person more capable. One of the most happiest moments for me when I saw that the students were understanding fully and correctly they were responding after my explanation. This moments played a vital role for the journey of my internship. In conclusion, this internship was the one of the most important chapter of my life. It helped me to become a teacher in future. I got the chance to improve my confidence, enrich my talent. I am truly thankful to Satbaria High School for giving me the opportunity to join there and making my life beautiful and enjoyable. It will remain the colorful memory in my life.

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Chapter 10

Appendices

10.1 Internship Certificate:



প্রধান শিক্ষকের কার্যালয়

সাতবাড়ীয়া উচ্চ বিদ্যালয়

স্থাপিতঃ ১৯৬৮ ইং

ডাকঘরঃ সাতবাড়ীয়া, উপজেলাঃ পুঠিয়া, জেলাঃ রাজশাহী

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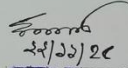
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তারিখঃ ২২/১১/২০২৫ খ্রিঃ

Assertion Certificate

This is to certify that **Sharmin Khatun** bearing student ID: **221-10-901** has successfully completed her internship as a part of academic course, ENG:431 - Project paper with internship during **Fall-2025** from **Satbaria High School**, P.S: Puthia, Dist: Rajshahi. As an intern, I found her determined, punctual and consciousness in her activities and she has ability to work with creative thinking and different circumstances and will be a good teacher in future.

She has not taken part in any subversive activities. I wish every success in her life.


 মোহঃ হুমায়ুন
 প্রধান শিক্ষক
 সাতবাড়ীয়া উচ্চ বিদ্যালয়
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10.2 Photographs:





10.3 Plagiarism Report

