



Internship Report on
“Teaching English at Tangail Residential School and College”

Submitted By
Meherun Nesa Borsha
ID:213-10-827
Batch : 54
Semester: Summer 2025

Course code: ENG 431
Course Title: Project Paper With Internship

This report is submitted to the department of English, Daffodil International University, as a partial accomplishment of the degree of B.A(Hons) in English.

Submitted To
Nahid Kaiser
Assistant Professor
Daffodil International University

Declaration

I'm Meherun Nesa Borsha. ID 213-10-827, hereby declare that this internship report is an original work based on my practical experience during the internship period from May 1, 2025, to July 30, 2025, at Tangail Residential School and College.

The work presented in this report is a true reflection of my efforts, observations, and learning outcomes during the aforementioned period.

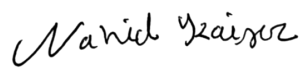
This report has not been published or submitted, either in whole or in part, for any other degree, diploma, or publication.



Meherun Nesa Borsha
ID:213-10-827
Batch:54
Department: BA(Hons) in English
Daffodil International University

Letter of Approval

This is to certify that Meherun Nesa Borsha, ID:213-10-827, department of English, Daffodil International University, has successfully completed her internship report under my supervision. Throughout the entire project, she has demonstrated strong dedication and independently completed the required tasks with diligence. I wish her all the best in her future.



Nahid Kaiser
Assistant professor
Department of English
Daffodil International University

Acknowledgement

I want to express my sincere gratitude for getting the opportunity to do this internship under my supervisor Ms. Nahid Kaiser. And I would like to thank the branch head of Tangail Residential School and College for allowing me to do this internship in their institution. I'm grateful to my supervisor Ms.Nahid Kaiser, because her guidance and unwavering support were invaluable, and I truly appreciate the time and effort you invested in helping me. I also want to thank my whole family, especially my parents, who trusted me. And to be very without their support I won't be able to make it. Their positivity encouraged me.

Abstract

This report shows the problems faced by the students of the secondary school section in English and how they can overcome the situation. As English is a foreign language for us and most of the students in school struggle with dealing with this language. Some of the students find grammar very tough, and that's why they can't make it . I observed their class for a few days and then took their class and applied different methods to make it easy for them. I tried my best to give them the best, and also I was friendly with them so that they could ask questions easily. In this report, I explained why students faced difficulties and fear with grammar and also gave suggestions about improving in English.

Table of contents

Contents:

Declaration of the intern	I
Letter of approval	II
Acknowledgements	III
Abstract	IV
Chapters 1: introduction	1
Chapter 2: Backgrounds and objective of the project	2
2:1: Background	2
2:2: Objectives of the project	2
Chapter 3: Methodology	3
3.1: Choosing the school	3
3.2: Obtaining the offer letter from the university	3
3.3: Meeting with our Academic Supervisor	3
3.4: Selecting classes to teach	3
3.5: Class observation of teaching	4
3.6: Class conduction	4
Chapter 4: Institution Details	5
4.1: Basic information	5
4.2: History	5
4.3: School management system	5
4.4: SWOT Analysis	6

Chapter 5: Internship Activity	7
5.1: Working Status	7

5.2: Class observation	7-8
5.3: Teaching Experience	9
5.4: My Activities on weekly basis	10-11
5.5: Learning as an Intern in the Institution	12
5.6: Limitations of the internship	12
5.7: SWOT Analysis of my internship	12
Chapter 6: Overall Findings	13
6.1: Overall Findings	13
Chapter 7: Recommendation for the school	14
Chapter 8: Conclusion	15
Appendices	16
Lesson plan 1	17
Lesson plan 2	18
Lesson plan 3	19
Class observation checklist 1	20-22
Class observation checklist 2	23-25
Class observation checklist 3	26-28
Internship Offer Letter	29

Internship Certificate	30
Photographs	31
Sample Questions and Answers sheet	32
Library Clearance	33

Chapter 1: Introduction

Learning English has become very important for people in our country. As it's an international language, it helps us get better jobs, especially in companies that work with other countries. Many job opportunities require employees who can speak English. We can also get or understand what is happening around the world by watching news from all over the world because of this international language. So, if we know English, we can gain more knowledge and ideas. This language helps us to communicate with people from different countries. When tourists come to our country from different countries or when we go abroad, English helps us to communicate. Nowadays, it has become more useful for studying further, whether it's in Bangladesh or outside, as many higher education courses are taught in English. But sadly, the students lack knowledge about this language. Many students have a fear of this language as they are not good enough at understanding the language properly, and the main reason is not understanding the grammar rules. As many students in our country know about grammar from secondary standards, like from class six. Many students are uncomfortable with the subject, they can't speak fluently or don't understand what the teacher is saying. Even when I was in class six, I met with the grammar for the first time, and I was also scared of the subject, like I didn't understand what the teacher was saying. But gradually, with the support of my teacher, I overcame it. He was very supportive and helped me a lot. I never imagined that the subject I was scared of in my school days, I would study in, and now also have a passion to become a teacher in this subject. Though I'm still learning and hope to become a good English teacher in the future.

Chapter 2: Background and objective of the project

2.1: Background

Internship overview:

In this report, I have explained my experiences as an English language intern at Tangail Residential School and College. This internship programme was required to fulfill my graduation programme at Daffodil International University. I aspire to become a dedicated teacher in the future, and this three-month internship has helped me a lot to learn under the instructions of my supervisor, Ms. Nahid Kaiser. I secured an internship placement at Tangail Residential School and College, where I was a student once. Here I got the opportunity to work as an intern teacher for classes six, seven and eight. I never thought my journey would be so smooth as an intern teacher in this school. From the teacher to the students, everyone has helped and supported me. Now my dream is to become a good teacher in the future. I have gained confidence and also improved my skills.

2.2: Objectives:

- 1.To explore innovative pedagogical approaches in English language instruction.
- 2.To identify effective strategies for overcoming challenges in delivering quality education.
- 3.To assess the impact of student engagement on learning outcomes in diverse classroom settings.
- 4.To investigate the role of technology in enhancing English language acquisition.
- 5.To determine the influence of English proficiency on career prospects and professional growth.
- 6.To develop recommendations for fostering more effective teacher-student communication.

Chapter 3: Methodology

To fulfill my internship, I performed the following steps.

3.1: Choosing the school :

Before starting the internship, I was thinking about where I should do this. I talked with my family and friends, and they suggested that if I want to become a teacher, then I should do this in a school or college, and if I have any other plans, then I should do this in any other suitable place. Then I chose my goal, that I want to be a teacher, so I decided to complete my internship in a school. So I went to Tangail Residential School and College, where I was a student once. I discussed my project with the head teacher, and she allowed me to perform my internship here.

3.2: Obtaining the Offer Letter from the university:

After deciding to do an internship in school, my next step was to collect the offer letter from the university department. It was necessary to provide the official approval to join the school. Then I mailed it to my university department with the required information for the letter. After that, I received it in a few days then I submitted it to the school.

3.3: Meeting with Academic Supervisor

The university assigned a supervisor for each of the students. The supervisor guides the students in understanding the task and fulfilling it on time. She drew the outlines and explained how to complete the report. She created a well-structured work plan to finish the task. As I live near my university, I often visit my teacher when I need to. Also, we created a WhatsApp group for communication.

3.4: Selecting Classes to Teach

My supervisor suggested that I take classes in the secondary section. Then I discussed it with the headmaster, so she also preferred that I take classes in six, seven and eight. Though the headmaster told me to go to school every day, and visit other classes too. And I found it good as it's beneficial for obtaining more skills. So I went to school every day.

3.5: Class observations of Teaching

As I said before, the headteacher wanted me to attend school every day, so she scheduled time for me. Every day I went to school at 8:15 AM and class started at 8:30. Secondary sections class started at 10.30 AM, so before I attended other classes like classes four and five, I attended the class with the class teachers. After that, I went to classes six, seven and eight along with the following subject teacher. Every teacher was kind and helpful. My first observation was with class eight under

Md. Alamgir Islam Sir on May 3, 2025, I was quite excited about the class. I went to the class with Sir then he introduced me to the students. Then took their attendance and started the class. I was very attentive to observe the class, and I saw how he planned the lesson. He informed the student in the previous class about the topic he was going to cover tomorrow, so they were prepared for it. He maintains the class and balanced discipline. My second observation was in class six under Mr.Mintu Sir on May 13, 2025. On that day, I went to class along with the teacher. The class started at 11:30. At first, the teacher introduced me to the students, then began class. That day, the topic was about "Parts of speech," and I found that the students found it difficult at first, but sir managed to make it easy for them. He applied various techniques that drew the proper attention of the students. His clear voice was insightful. My third class observation was on May 28, 2025. I observed class seven under Ms.Sharmin Begum ma'am. She is very humble and also connected with the students. I saw that the students were very close to the teacher. Her teaching style was unique, she knew how to catch their attention. She applied different methods to better understand. Overall, it was a great learning experience for me. I have learned a lot from the observation, which will develop my teaching style.

3.6: Class conduction :

After observing the classes, I began my teaching journey on June 16, 2025, and conducted classes over 7 weeks after Eid vacation. In total, 27 classes. I took classes 6,7& 8. Also, sometimes I had to go to class four or five. But mainly I preferred to take classes in six, seven and eight. I have covered various topics like articles, parts of speech, right form of verbs , also the writing parts like paragraphs, application, dialogue writing etc. I planned the lesson to ensure that students find it easy. I tried to keep the friendly environment in the classroom. So that every student can ask me questions without any hesitation. I focused on their proper attention. Like I used to ask questions in the middle of lessons and also crack jokes to make them laugh and freshen up their mind.

Chapter 4

4.1: Basic Information

Name of institution: Tangail Residential School and College

Year of Establishment: 2009

Name of The Headteacher: Mrs.Kanij Fatema Binta Prodhana Hussain.

Number of students: 550

Board: Dhaka

Division: Dhaka

Number of buildings: 1

Shifts: 2 (Morning and noon)

E-mail:

Phone no : 01748049959

Address: Yousuf Market, Zirabo, Saver, Dhaka.

4.2: History

The Tangail Residential School and College was established in 2009 by Chairman Md.Masud Rana sir. This school has a total of six branches in Dhaka. The main campus is located in Unique, Bipail, Saver, Dhaka. This school offered Classes for grade nursery to class ten, and over 8 years, it started the college section.

4.3: School Management System

In this school, both male and female students studied. The number of total students in this branch is more than 550 from class nursery to class ten. It operates two shifts morning and day. Morning shift begins at 8:30 am and ends at 10:30 am. The day shift begins at 10:30 am and ends at 3:30 pm. The school has 22 teachers and 1 headmaster. It's a private school that follows the Dhaka board curriculum. Students follow the rules strictly. The class teacher and the subject teacher are connected with the guardian. There are lots of co-curricular activities organised by the school authorities.

4.4: SWOT Analysis

SWOT stands for strengths, weaknesses, opportunities and Threats. SWOT Analysis is a tool that can help analyze any company or institution's strategy for the future.

Here is the SWOT analysis for Tangail Residential School and College.

This report shows the problems faced by the students of the secondary school section in English, and how they can overcome the situation. As English is a foreign language for us and most of the students in school struggle with dealing with this language. Some of the students find grammar very tough and that's why they can't make it. I observed their class for a few days and then took their class and applied different methods to make it easy for them. I tried my best to give them the best and also I was friendly with them so that they could find it easy to ask questions. In this report I explained why students faced difficulties and fear with grammar and also gave suggestions about improving in English.

Strength: This school has highly educated and experienced teachers who are passionate and committed. Students are well-maintained and follow the rules that are provided by the principal. A safe & inclusive learning environment is seen in the school. This school earned a good reputation in this town. The classrooms are well organised. This school has multimedia classroom facilities and a big field for sports. Every teacher is well-connected with the Guardian. This ensures their responsibilities towards the students. The headteacher arranges parent-teacher meetings after every exam.

Weakness: Like many other institutions this school also has some weaknesses. Like it doesn't have any library and lab facilities for the students. Also the school doesn't have a computer classroom.

Opportunities: This is one of the most popular and biggest private schools in this town so people have positive thoughts about the school. The number the students is growing day by day. And now it looks like it needs more classrooms for the students. And the number of students will increase automatically.

Threats: New schools are opening around this school, so the authority should focus on its primary goal of maintaining its position and staying in number one. The authority should be more serious about other schools. They have to provide new tools like a computer classroom and teach the students about AI technology and provide students with a more well-rounded quality education that will attract new students in the future.

Chapter 5: Internship Activity

5.1: Working status

As a part of my graduation, I did an Internship at a school. I joined the school on May 1, 2025, for my 3-month internship. Before starting the internship, I discussed everything with the headteacher MST. Kanij Fatema Binta Prodhon Hossain. She allowed me to do this at her school. I observed three English classes from three different teachers of classes 6, 7 and 8, and I took more than 27 classes over 8 weeks. My main purpose was to build a good communicative relationship with the students. So that they can easily get connected with me and feel free to ask any questions without any hesitation. And frankly speaking, they also supported me, which helped to build a positive learning environment. This journey improved my life.

5.2: Class observation:

Class observation 1:

My first class observation took place in class eight under Mr. Alamgir Sir. On May 3, 2025, at 10:30 am. That day, I was quite excited. There were only 27 students present among 36. Alamgir Sir was their class teacher. He began the class with a warm, welcoming tone, students greeted him, then he introduced me to everyone. He took the attendance. After that, he gave a short briefing about the topic and the objectives. Which focused on the grammatical rules. For clearing the concept he provided relevant examples. Also he took special care of some weak students like asking them questions whether they understood the topic or not. One thing about the teacher was that he was making sure that everyone was attentive. He utilizes his time properly.

Class observation 2:

My second class observation took place on May 13, 2025. In class 6 under Mr.Mintu sir. The class started at 11:30 am. That day there were 29 students present among 35. The topic of the lesson was parts of a speech. I learned that the teacher gave a short introduction to them in the previous class about the topic. But that day he again did it so at first he introduced me to the students and then he wrote the topic on the board and started explaining the topic. He explained the primary function of parts of speech. He provided the example but he needed some extra time and he had to finish the topic in that class. He tried his best to cover the class during that time. He also said to the students that if someone faced any problem he would solve it during break time or the next class.

Class observation 3:

My third and last observation took place on May 28, 2025, in class seven. That day, the teacher for the session was Ms.Sharmin Begum ma'am. The class started at 12:30 pm. At first, she introduced me to the students even though they knew me. Then she wrote the topic on the board, the topic was the right form of verbs. She gave an introduction based on the topic and the shared objectives. Then she explained some rules with examples which helped the student master the topic. I learned that this topic was taken before but at that time most of the students were absent, and some students were having difficulties, so the teacher took the class again. She started from the beginning by giving an introduction about the topic in Bengali so that it became easier for them to understand. After that, she asked questions to the student and everyone responded correctly.

5.3: Teaching Experience

Best experience: It's truly an honor for me to be an intern teacher here. I remember the day I took my first class of which was one of my best experiences. It was on June 16th, 2025, in class seven. The class started at 12:30 p.m. and lasted for 45 minutes. At first, I took a few minutes to get to know them, then I chose the right form of verbs. I was prepared for the lesson. Before taking the class, I discussed it with the subject teacher and headteacher about the lesson I should take. They suggested taking a class on this topic. As this topic was on their exam. So I was well prepared. I try to maintain eye contact with the students. As a new teacher, they supported me a lot, and they didn't disturb me. I finished the topic in around 35 minutes, then I asked them some questions they responded correctly. I was making sure that they did not feel it was hard. I asked questions to catch their attention.

Average experience: My average experience was on July 3, 2025, with class 6th-grade students. That day, I conducted a lesson on the Article. I began the class by explaining the rules and provided clear examples to the students to understand the concept but they couldn't pay full attention in the class because of the hot weather. I was feeling sick because of the heat. All the students felt the same. So I couldn't make it as planned before the class.

Poor Experience: Like the best experience and average experience, I encountered the worst class with the students of grade eight on July 8, 2025. That day, two English teachers were absent because of sickness, and there was a lack of teachers that day, so the head teacher combined two sections, girls and boys for that day. And the classroom was overcrowded. As its capacity was only 30-35, but that day the total number of students was more than 50. Which is huge to maintain. Also, they were sitting huddled on the bench. I was about to take a class on the topic of Narration. I tried to keep them attentive, but the situation was out of control. Though some students were listening, most students were inactive. So I couldn't complete the lesson as planned.

Overall, those experiences were incredible. I enjoyed sharing my knowledge and insights with the students. I'm overwhelmed by this opportunity that will shape my future.

5.4: My Activities on Weekly Basis

Week 1: Class Observation

Throughout my first week as an intern teacher, I observed classes taken by teachers in classes eight and seven. I took a notebook with me to take notes on how the teachers taught the class. I concentrated on the teacher's teaching style. I acquired a new experience from these classes. I learned how to balance the time and properly use it for an effective lesson. I was impressed by the teachers behavior towards the students as he is caring and dedicated. I saw they were asking questions to the teacher if they faced any problems regarding the topics.

Week 2: Class on Right form of verbs in class 7

In the second week, I started taking classes in class seven & class six. Before that, I discussed with the teacher about their syllabus and the topics. Sir suggested to me the topics that I can take for them. So I chose the topic , Right form of verbs and this topic was taught by the teacher before. As their exam was knocking at the door so they were revising the previous topics. At first, I prepared the lesson objectives to make it easier for the students.

Week 3: Class with the students of 8 on Parts of Speech

In the third week as an intern teacher, I went to class eight. As I said before, their exam was near, so they were preparing for it. And I took their class on parts of speech. Though they had already done this class before. I gave an overview of the topic in Bengali to make it easier for them. Then presented eight parts of speech with relevant examples. Lastly, I asked them questions. As they had already learned the topic, it became easy for me to teach them. They co-operated with me.

Week 4: classes on Narration in class seven

This week, I took two classes in class seven, on the same topic, as class seven has two sections divided by female students and male students. At first, I took the class in the girls section. There, I prepared the lesson structure to make it easy. I focused on direct and indirect speech definitions and examples. Making it easy, I explained in Bengali. Then I provide a list of sentences so that they can identify whether each is direct or indirect speech. I introduced them with the reporting verb, conjunctions, tense changes etc. Then I followed the same things for another section of class seven. I tried to give them unique examples. In the class, I managed to balance the time and also discussed with the students about their finding problems. Most of the students were attentive during the class. Lastly, I gave them homework.

Week 5: Class on Article in class six

This week, I only had one class to take in class six. I took the class on the topic of Articles. I prepared the lesson objectives and then presented them to the students. I introduced the concept of the article, the definite vs. indefinite article, explained with examples. I also asked them questions. And gave them homework.

Week 6: Eid-UI-Adha vacation.

Due to Eid vacation in the sixth week, I couldn't take any classes.

Week 7: Class with the students of classes six and seven.

This week I took three classes in class six and seven on different topics. I covered the rules and examples for the right form of verbs, introducing the five main forms. I also introduced the rules for voice change and gave them examples. I took these classes, balancing the time and tried my best to keep their attention.

Week 8: Classes On Writing parts of Paragraph writing, application, Dialogue and letter in classes six, seven and eight.

This week I took four classes in class six, seven and eight. And covered one paragraph in class eight, two applications in class seven and one dialogue in class six. I found that the students faced some difficulties understanding some words, so I translated those words into Bengali. The students were mostly attentive and also well-mannered, they supported me in all my classes. The teachers were especially supportive. They suggested which topic I should take in the class.

Week 9: Question making and serving as an invigilator with class 8

This week I was asked to make questions for the English second paper for the upcoming exam. So I talked with Md. Alamgir sir, about how to make the question paper, and sir helped me deal with it. I also served as an invigilator during the English exam. I collected the papers after the exam and checked the answer sheet, and graded.

Week 10: Answer sheet distribution and collect the intern certificate from the headmaster

This week, I returned the answer paper and awarded three higher score holders. I gave them pens and chocolates. And the students had become happy. Then the other day, I got my certificate from the Headteacher for completing the internship teaching journey.

5.5: Learning as an Intern in the Institution

Throughout this journey, I learned a lot, gained new insights that improved my skills. Every day, I get chances to learn something new. I was here to observe and absorb as much as I could. I had learned from experienced teachers. I have gained different teaching styles and methods. I paid attention to how students learn and react. I believed that every interaction could teach me something valuable. And most importantly, this internship journey taught me time management.

5.6: Limitations of the Internship

In this journey, I encountered some limitations.

Lack of technology: There is no computer classroom in the school, and other digital learning tools are absent. Lack of learning materials, like There is no library in this school.

Limited extracurricular activities: These schools lack extracurricular activities, which are crucial for holistic child development.

5.7: SWOT Analysis of my internship

Strength: I maintain a well-structured and respectful environment in my class. I have the natural ability to build a good relationship with people, so that's happened for my students too. My teaching style was comfortable for them.

Weakness: Sometimes I find the topic hard to explain, but I practice and try to cover it. And as an intern, it was a new experience for me. Managing time sometimes became hard for me. I even forgot my objectives while trying to cover it on time.

Opportunity: This internship journey developed my teaching methods. I had the opportunity to work with well-experienced teachers. This journey brings me closer to my career aspirations.

Threat: Balancing lesson plan, completing the topic and making a question paper on time, all this felt so difficult, I felt the time was shorter to complete the task. We know that in a professional setting, time management is very important. It impacts the quality of students learning the classroom productivity.

Chapter 6: Overall Findings

6.1: Overall Findings

1. The school where I have done my internship has some limitations, like there is no library.
2. The school is built on the side of the main road, so there is noise pollution from transport, which is irritating.
3. This school has one building, 17 classrooms, and student capacity is 35 per classroom. Due to the relatively large number of students, they have been divided into two sections, separate for boys and girls, in many classes, like class four, five, seven, and eight.
4. I have seen that most of the students are well-disciplined.
5. As an English intern teacher, I found that some students lack interest in this subject because they find it difficult. But I shared my experience with them. I was like them before, but I worked on it, still practicing.

6. I have noticed some students were hesitant to ask questions even if they did not understand, but gradually they got comfortable and actively participated.

Chapter 7: Recommendations for the School to Improve

Though the school management system is good, some areas should be focused on to improve for a better learning environment.

1. **Classroom and infrastructure:** The classroom size is small and its capacity is for only 25-30 students, and if all the students are present in the classroom, it looks congested. And in many classrooms, the fans are limited, where a classroom needs 4-5 fans, there are only 2-3 fans. The classroom has limited benches, and students sit in a huddle. Also the benches are outdated.

2. **Lack of attendance:** Every day in most classes, students are absent, and some students miss their classes almost every week. Though the class teacher keeps in touch with the guardian of absent students but the school authority should make strict attendance policies, maybe in this way they will not miss the class.

3. **Came to school without preparing:** Some students come to school like they are here to meet up with friends, like they do not bring books, notebooks, pens etc. Here, the teacher should pay extra attention to those students and reach out to the guardian to ensure their presence as an actively prepared student in the classroom.

Chapter 8: Conclusion

As my internship at Tangail Residential School and College comes to a close, I'm filled with gratitude for the invaluable experience I've gained. This opportunity has not only allowed me to apply theoretical knowledge in a real-world setting but has also provided me with profound insights into the day-to-day operations and dedication required in an educational environment. I was teaching students in different grades, which taught me the importance of performing responsibilities. This journey became smooth for me due to the immense support and guidance of the teachers in this school. I want to express my heartfelt gratitude and appreciation to my supervisor, Ms. Nahid Kaiser, without her proper guidance, it wouldn't be easy for me. I hope this experience will help me in the future.

Appendices

Lesson plan 1

Lesson plan 2

Class observation checklist 1

Class observation checklist 2

Class observation checklist 3

Internship offer letter

Internship certificate

Photographs

Sample questions and answers sheet

Library clearance.

Lesson plan

Lesson plan 1

Lesson plan

Teacher Introduction	Lesson Introduction
Name: Meherun Nesa Borsha ID: 213-10-827	Class: Seven Subject : English 2nd paper Lesson : Grammar (Right form of verbs) Time : 45 minutes.

Stages	Teachers activity	Students Activity	Time
Greetings	I will start the class by greeting the students.	Students will respond.	1 minute
Warm-up Activity	For refreshment I will do some warm-up activity	Students will join actively.	5 minute
Introduction of lesson	I will introduce the topic of Right form of verbs.	Students will share their knowledge on this topic.	5 minute
Topic Discussion	I will explain the topic with proper examples.	Students will listen and ask questions.	25 minute
Questions and answers session	I will ask them questions .	Students will answer.	5 minute
Closing Activity	I will end the class with some activity .	Students will participate.	4 minute

Lesson plan

Lesson plan 2

Lesson plan

Teachers Introduction	Lesson Introduction
Name: Meherun Nesa Borsha ID:213-10-827	Class : Eight Subject : English 2nd paper Lesson: Grammar (parts of speech) Time : 45 minutes

Stages	Teachers Activity	Students Activity	Time
Greetings	I will greet the students.	Students will respond.	1 minute
Attendance	I will take attendance for the first class.	Present Students will respond.	5 minutes
Warm-up Activity	For refreshment I will do some warm-up activities like stand up- sit down.	Students will join the activity.	2 minute
Introduction of lesson	I will introduce the topic of parts of speech	Students will share their knowledge.	5 minutes
Topic Discussion	I will briefly discuss the topic and explain with examples.	Students will listen actively and ask questions.	25 minute
Questions and answers session	I will ask questions.	Students will respond.	5 minute
Closing Activity	I will finish the class with some activity	Students will participate.	2 minute

Lesson plan

Lesson plan 3

Lesson plan

Teacher Introduction	Lesson Introduction
Name: Meherun Nesa Borsha ID : 213-10-827	Class : Six Subject : English 2nd paper Lesson: Grammar (Article) Time : 45 minutes

Stages	Teachers Activity	Students Activity	Time
Greetings	I will greet the students.	Students will respond and greet me.	1 minute
Warm-up Activity	For refreshment I will do some warm-up activities	Students will join the activity.	5 minute
Introduction of lesson	I will give a short introduction about the article.	Students will share their knowledge on this topic.	5 minute
Topic Discussion	I will explain the topic with examples.	Students will listen and ask questions.	25 minute
Questions and answer session	I will ask questions.	Students will answer.	5 minute
Closing Activity	I will end the class with some activity.	Students will participate.	4 minute

Checklist 1

Daffodil International University
Department of English
Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "
Checklist for Class Observation

School / College: Tangail Residential School and college

Teacher's Name: Md. Alamgir Islam

Class: Eight Section: A No. of Students Present: 27

Course Title & Code: English Grammar Room No: 914

Peer/Observer: Meherun Nesa Borsha

Date and Time: May 3, 2025 (10:30 am)

Objectives of the lesson (as perceived):

- To understand and apply the rules of article
- Students will learn how to use article in a sentence.
- After the class student responded quickly.

Were the objectives achieved and to what extent (in your view)?

In my opinion, as I perceived the class, the student understand the topic very well because they responded the teachers after the end of the class.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teachers briefly explained the topic, he discussed about the types with proper examples.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	The teachers was very punctual, he arrived on time & he had planned about managing the classroom. He finished the lesson on time

3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	The students were respectful towards the teacher, so as he arrived in the classroom, they greeted him and remain silent in the whole class.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The way he took the class was very appreciable, because he used relevant examples related to the topic.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	He maintained eye contact with the students and used clear standard English.

MANAGEMENT

Was the time spent properly?
I went to the class with him just in time and he balanced the time and covered the topic, so he utilized the time properly.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each) To make the topic easy for the students at first he gave a short briefing and then he gave the examples also he asked the students if they had any other example to share. If any of them gave correct example the whole class appreciates with claps.

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed: The main strength was his clear voice which draw the attention of the

Also his time management can be described as his strength.

Suggestions for improvement: The teachers took the class very well, so there is no suggestion for improvement.

Overall impression of teaching effectiveness: The lesson was completed perfectly and the students learned properly.

Checklist 2

Daffodil International University
Department of English
Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "
Checklist for Class Observation

School / College: Tangail Residential School and College
Teacher's Name: Mr. Mintu
Class: Six Section: A No. of Students Present: 29
Course Title & Code: English Grammar Room No: 312
Peer/Observer: Meherun Nesa Borsha
Date and Time: May 13, 2025 (11:30 a.m)

Objectives of the lesson (as perceived):

- Students will be able to identify the types of parts of speech
- Students will be able to explain the primary function of every parts of speech
- Students will be able to use parts of speech correctly

Were the objectives achieved and to what extent (in your view)?

As I perceived the whole class I figured out the objectives were done well. The topic was about parts of speech so the students learned about all eight types of parts of speech.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	First of all the teachers created a friendly environment by asking the students a few questions about parts of speech, like do they know about it, then he gave a short briefing.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	The teachers started with noun then he gradually explained others as well with proper examples. He tried to maintain the time.

3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	The teachers asked all the students to participate in the question answering session, even if they were wrong he would correct them, by this they engaged more
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	He tried to catch their full attention in the class, so he used their name, for example and asked them questions. The students also helped him by maintaining silence in the class.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	The environment was good because he was friendly with the students and paid attention to the students to be active in class.

MANAGEMENT

Was the time spent properly? As per my observation ~~the~~ if he got some extra time than it would be good.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

The teachers entered the class with a good vibe
He gave an introduction about the topic in middle of the class he ~~started~~ joked to keep them active and attentive

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed: The teachers was well-experienced in maintaining silence in class

and there was no disturbance seen in the whole time. They had a strong connection with the teacher, so if they had any problem they asked without any hesitation.

Suggestions for improvement:

Though the teacher was trying to maintain the time but it would be better if he got some more time, then it would be perfect to complete the lesson.

Overall impression of teaching effectiveness: The student engaged with the teacher and it was an effective lesson for them.

Checklist 3

Daffodil International University
Department of English
Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "
Checklist for Class Observation

School / College: Tangail Residential School and College
 Teacher's Name: Mrs. Sharmin Begum
 Class: Seven Section: A No. of Students Present: _____
 Course Title & Code: English Grammar Room No: 212
 Peer/Observer: Mehnaz Nasir Borsha
 Date and Time: May 28, 2025 (12:30 pm)

Objectives of the lesson (as perceived):

- Student will understand how to use ~~the~~ correct form of verbs
- Students will be able to differentiate singular & plural forms
- Students will be able to recognise the base form of verb.

Were the objectives achieved and to what extent (in your view)?

As per my observation, the objectives were executed successfully because the maximum students participated in the question answering session and responded correctly

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher explained the concept of tense so that it became easy for them to understand. She explained the rule of subject verb agreement.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	She explained the lesson in a very simple way by giving a short briefing in Bengali for making it easier to them.

3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	She was friendly with the students, so whom were facing problem regarding the topic asked questions, and she explained again.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	She used relevant examples that was easy for them & she finished the lesson smoothly. Her teaching method was good enough.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	She had a loud & clear voice, the way she presented the topic was quite good for students. She maintained eye contact with students & responded to every student.

MANAGEMENT

Was the time spent properly? Yes, she spent the time properly.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

She started the class following a few stages, like at first she gave an introduction in Bangla, then provided the rules and examples.

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed: She has a strong connection with the students and she knows how to guide them or teach them. She has a clear and loud



Scanned with CamScanner

Also his time management can be described as his strength.

Suggestions for improvement: The teachers took the class very well, so there is no suggestion for improvement.

Overall impression of teaching effectiveness: The lesson was completed perfectly and the students learned properly.

Internship Offer Letter:



A landmark to create the Future

Faculty of Humanities
and Social Science

Ref: Internship Placement//252

Date: July 2, 2025

To

The Principal
Tangail Residential School & college
Baipail, Savar Dhaka

Subject: Request for Internship Placement

Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering a BA in English for the partial fulfillment of the requirement for the BA in English Degree. Students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention to the fact that **Meherun Nesa Borsha, ID Number:213-10-827**, has completed 123 credit hours in 41 courses from the Department of English. It would be highly appreciated if you could kindly allow her to be an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With best regards,

.....
Dr. Ehatasham Ul Hoque Eiten
Assistant Professor & Head
Department of English
Daffodil International University
Email:headenglish@daffodilvarsity.edu.bd



Internship Certificate :



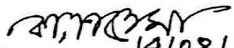
Tangail Residential School And College
Unique, Ashulia , Dhaka-1349

To Whom It May Concern

This is to certify that Meherun Nesa Borsha, a student of department of English, Daffodil International University, ID Number: 213-10-827, has successfully completed her internship as a teacher at Tangail Residential School and College from 1 May, 2025 to 2 August, 2025.

During the internship period we found her hard working, passionate, disciplined and sincere to the job, and she received positive feedback from students.

We wish her all the best for her future.


14/08/25
Kanij Fatema Binta Prokhan Hossain
প্রধান শিক্ষক/শিক্ষা প্রধান
Principal
টঙ্গাইল রেসিডেনশিয়াল স্কুল এন্ড কলেজ
টঙ্গাইল, ময়মনসিংহ, বাংলাদেশ, ঢাকা।
Tangail Residential School and College.

Photographs:



Sample Questions and Answers sheet:

Tangail Residential School and College
Half Yearly Exam-2025
 □ Class: Eight □ subject: English 2nd Paper
 Time: 2.00 hour Full Marks: 50

1. Fill in the gaps in the following text, with appropriate articles (a, an, the). Put a cross (x) where no article is used. 0.5x10=5

A student must take care of his (a)----- health because (b)----- sound mind lives in (c)----- sound body. Good health is (d)----- key to success. In order to enjoy good health, (e)----- student must observe (f)----- rules of health. (g)----- unhealthy man may be (h)----- possessor of vast (i)----- wealth but he leads (j)----- unhappy life.

2. Make five sentences from the substitution table. 1x5=5

Babul		Over that canal
He	lived	a canal on his way to school
There		in a poor condition
An old bridge	was	a school boy
The bridge		in a village of Bangladesh

3. Complete the following text with suitable verbs in the box with right form of verbs. 1x5=5

Catch	began	sleep	beg	run
-------	-------	-------	-----	-----

One day a lion (a) ----- in its cave. A mouse was playing near by. While Playing by chance it (b) ----- over the lion's body. At this, the lion woke up and became very angry. With a terrible roar he (c) ----- the mouse and said, "you, tiny creature, how dare you tease me? I will kill you." The mouse (d) ----- to tremble in fear and (e) ----- for its life.

4. Change the narrative style. 5
 The teacher said to the boy, "Why didn't you come to school yesterday?" "Sir, I was very ill. So, I couldn't come to school yesterday." "How are you now?" "I am well now."

5. Change the sentences according to the direction. 1x5=5
 a) Every mother loves her child. (Negative)
 b) Who doesn't love the flower? (Assertive)
 c) What an excellent result she made! (Assertive)
 d) She went to school yesterday. (Interrogative)
 e) I wish I were a good student. (Exclamatory)

6. Use the appropriate punctuation marks in the following text. 1x5=5
 have you done your home work today said the teacher yes i have done my home work today said the student thank you

7. Now, write an application to your headmaster for setting up a canteen. 8

8. Write a composition on 'Newspaper' at least 200 words. 12

42
50

চাঁকাইল বেসিডেন্সিয়াল স্কুল এন্ড কলেজ
 Half Yearly Exam-2025
 নাম: Savito Chowdhury
 রেজি. নং: 1610
 তারিখ: 14/07/25

Ans: b) the: a) No - 1

a) Adjective.

b) Pronoun.

c) Noun

d) Preposition.