



**An Internship Report
on
"My Internship Experience as an English Teacher at Daffodil university
school and college "**

**Course Title: Project paper with Internship
Course Code: ENG-431**

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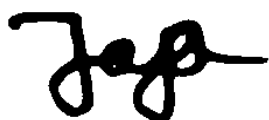
Supervisor:
Ms. Afroza Akter
Lecturer
Department of English
Faculty of Humanities and Social Science
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August 2025

Declaration

I hereby declare that, I have completed my internship report titled "My Internship Experience as an English Teacher at Daffodil university School and College" to the Department of English, Daffodil International University.

I completed my report with the supervision of my supervisor, Ms. Afroza Akter, Lecturer in the Department of English. This paper summarizes my experience as an English teacher at "Daffodil University School and College. "This report was created using my knowledge, writing abilities, and internship experience. This is the official version of my report, approved by my academic advisor and university library office. This material was not submitted to any university or institution for any reason.



Name: Israt Jahan Joya

ID: 213-10-796

Department of English

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Certification of the Supervisor

This attests to Israt Jahan Joya's enrolment in Daffodil International University's English Department (ID: 213-10-796). She planned her internship project according to my instructions and recommendations, and she completed it successfully under my supervision. Everything that is seen here is completely true. As far as I'm aware, she hasn't turned in this paper anywhere in order to get a degree or certification.

I hope she has great success in her future endeavours.



Ms. Afroza Akter

Lecturer

Department of English

Faculty of Humanities and Social Science

Daffodil International University.

Acknowledgement

I am incredibly grateful to Allah Ta'ala for all of my life's blessings and opportunities.

First of all, I would like to thank Sk Mahmudun Nabi, the esteemed principal of Daffodil University School and College, for providing me the opportunity to do an internship at their school .He is a kind and gentle person with a good heart.I want to thank my great supervisor, Ms. Afroza Akter, who is a lecturer in the English department at Daffodil International University. Her wise counsel, unwavering encouragement, and insightful observations have greatly aided me in finishing my project report on time, also I would also like to thank all the teachers specially Rimi miss and all working at the school who have constantly helped and guided me. I am truly grateful for their generosity.

Abstract

The principal objectives of my internship report are to discuss my experience and the strategies employed by primary school English language teachers. I have observed several classes to have a better idea of the strategies the teachers use in their courses. I found that they teach their classes using the traditional method. I've received explanations about their teaching strategies, classroom management, and time management. When I was teaching the students, I applied the knowledge I had learnt from both my academic studies and the class observation. This report offers a thorough analysis of the classes that were conducted and observed. Later in my internship paper, I go into great detail on the entire process of writing my internship report.

This report highlights my experience as a teacher at Daffodil University School and College. This internship has strengthened my passion for teaching and helped me develop my skills as a teacher. I faced various challenges. On the first day, it took me some time to understand the students. And to understand their teaching strategies. I taught whatever topics were in their syllabus. All my experiences, suggestions, limitations, and necessary papers are included in this report.

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Chapter 1

Introduction

1.1 Introduction

The report from the internship experience of an English language teacher served as the basis for this investigation. Part of the requirements for earning a Bachelor of Arts in English are met by the report's author, a Daffodil International University student. The English teaching internship at Daffodil University School and College is now complete. In addition to obtaining experience teaching English, the goal was to comprehend the advantages and difficulties of this specific career path. The institution was chosen by the author because it accurately depicts the state of Bangladeshi schools. The report covers every aspect of the author's internship, from start to finish. For the benefit of the teachers and students at that specific institution, the difficulties and a number of suggestions have been presented. Completing the internship was crucial to writing this report and meeting a portion of the requirements for Daffodil International University's bachelor's degree in English. I decided to pursue a career in teaching in order to meet this requirement, even though the department offered alternative possibilities for the course ENG-431 (Project Paper with Internship), such as writing a research paper or working in banking or other corporate positions. As a graduate student in the English department, I think that one of the most prestigious careers with a lot of promise for English graduates is teaching.

Chapter 2

Objectives

2.1 Objectives of the internship

I completed the internship program as a prerequisite for my course, Internship with Project Report. My internship aimed to gain insight into teaching practices and resources in Bangladesh's primary education system, as well as identify potential and concerns.

Some important objectives:

- Identify the English education methodology.
- Gain practical teaching experience.
- Identify problems in learning English.
- To enhance communication skills.
- Foster positive relationships between students and teachers.
- Learn about the school's instructional practices, resources, and classroom arrangement.
translation skills and Use real-life examples from daily experiences.
- Determine the teaching methodology used for English.
- To obtain practical teaching experience in order to conduct classes.
- Determine the difficulties in becoming proficient in English.
- To enhance the ability to communicate.
- To foster a good rapport between the teacher and the students.
- To learn about the instructional strategies, materials, and classroom layout used by the school.
- Develop your ability to communicate and translate in English.

Chapter 3

Methodology

3.1 Methodology

I had no interest in the teaching profession since childhood and I have never tutored or had any experience in my entire life. Since I had no experience, I chose this profession to observe. Since my other corporate jobs or banks were a hassle for me, I decided that Daffodil School would be perfect for me, as it is nearby. After my internship as a teacher, After doing an internship as a teacher, I really liked the profession and found it to be a very respectable profession. I first told the principal about my internship. He asked me to bring a letter of recommendation. I handed over the letter of recommendation and got his permission. I conducted, observed and supervised several classes for three months. I have observed classes with several senior teachers. How to start the class, how to take roll call, how to get their attention, how to calm the children down. I had three classes a week, starting at 8:35 am and finishing at 12:35 pm. First, I introduced myself to everyone and got to know them, they liked my classes very much because I didn't scold them. Since I was a new teacher, I was free with those who did not feel uncomfortable and I noticed their likes and dislikes. I taught them according to their syllabus.

Chapter 4

Institution details

4.1 Institution Details:

The List is Given Below:

Institution Name	Daffodil University School & College
Location	Daffodil Smart City, Birulia, Savar
Post Code of School	1216
Date of Establishment	2022
School Type	Private School
Number of Students	362
Version	• PG to Five grade in English Version • Six to Eight grade in both Bangla and English Version • Class Nine is offered only in the Bangla version
Number of Teachers	26
Number of Staff	9
Dress Code	Students have particular uniform and it is strictly prohibited to attending the class without uniform.
Class Time	• Class duration from 8:45 AM to 12.35 PM for PG to Two grade students. • Class duration from 8:45 AM to 1.15 PM for Three to Five grade students. • Class duration from 8:45 AM to 1.55 PM for Six to Nine grade students.
Library	A medium-sized library is located near the teachers' room; students also have access to the university's central library
Digital Classroom	Available
Canteen	There is a small size cafeteria next to the entrance stairs
CCTV Security	Available

Chapter 5

Internship activities

5.1 Class observation 1

On the first day of the internship, with the permission of the principal, I got the opportunity to observe the class of the English teacher working there, Miss Remi. She took me to the teachers' room and took me to her class, Class 2. Since she was the class teacher of Class 2, she asked me to observe her class. When I first entered her class, the students asked if she was our new Miss? Then Miss Rimi introduced me to everyone and when the students called me Miss, that feeling was the most beautiful. Then he wrote on the side of the board the name of the subject, how many students were present in the class, how many students were in the class in total, what time it was today, and the name of the class teacher. She checked the children's homework and asked them to write in their diaries, then she conducted the class. Since he was an English language teacher, he taught them word meaning sentence structure. The class time was 45 minutes and it ended quickly and the children stood up as they saluted as they left.

5.2 Class observation 2

My second class observation was with Miss Anna. He taught students how to form sentences. What is a noun? Where does a noun used ? What is an adjective? What is its function? Where does it used ? The objective is used at the end of a sentence. after that She taught the students poetry, did various activities and recited it, and at the same time the children imitated it. It was nice to see everyone saying it in unison. Miss Anna was very humble. And he told me that you check the children's homework and I check their class work. Thus, the time was over in 45 minutes. And little by little I started to understand the rules and regulations of taking classes taught by the school.

5.3 Class observation 3

It was in class seven's English class, and Anwar Sir first introduced me to everyone.

In this class, sir was teaching tag questions .

Since the students were well beyond class seven, they were asking me various questions. What is an internship? Why do I need to do an internship? How long have you been at our school, ma'am? The number of students in class seven was very small, only 9 students were there. They were asking me various questions and I was answering them and observing the class. Then Sir gave them a paragraph as homework and signed it directly and ended the class..By this time, 45 minutes of class time had passed.

5.4 Class conduct 1

My first class was with class two, I had a class with them from 8:30 to 9:15. As soon as I entered the class, the kids ran to me and hugged me and said, "Miss, will you take our class today?" They were very happy to hear that. I told them to take their seats and to be quiet. I called their roll and noticed how many students were present and how many were absent and wrote the total students, absent students, present students, course name, teacher's name on the side of the board. Then the children told me what they had studied in the last class. I taught them how to use punctuation. Then I checked their homework from the previous class, gave them homework, signed their diaries, and while I was checking homework, class time ended.

5.5 Class conduct 2

This day My class with class three. Since I had not met them before, I first got to know them, then I found out from them what they were studying, and then I taught them Article according to the syllabus. Many of them knew about the use of article, many did not. Many student knew the use of articles, many did not. So I taught everyone the use of articles. What is an article? Where is A used? When is An used? When is The used Then I explained to them carefully what vowels are, what consonants are, and where they should sit if they have vowels and if they have consonants. Then I gave them some class tasks and I saw that they were able to do them correctly. Some students were not able to do them well. I explained and corrected those who made mistakes, and gave them Article as homework for their next class. So then I signed their diaries and gave them homework. The class time ended and the tiffin hour began.

5.6 Class conduct 3

This day was my English class with class 6. In their last class, they were given dialogues to read. I asked them to write a dialogue to see if they could write dialogues in the correct order. When they started writing, I went to each student's bench and checked how they were writing. I saw some students writing like paragraphs without any gaps in the middle and without any colon marks. Many of them brought up other people's words in the middle of a conversation. They started writing without understanding where to put a comma or where to put a question mark. I pointed out their mistakes and taught them the correct rules for writing dialogues. Then I asked them to write again. This time they were able to write correctly. Then I gave them homework paragraphs and ended the class.

5.7 Class conduct 4

This day was a class with my class four. I met them for the first time that day, and I had not met them before. I first introduced myself to them and got to know everyone, then I explained to them how to write an application according to the syllabus, its structure, how much gap to keep in the words, and so on. I explained to them exactly where to write the subject, date, name, and school name of the application. I made them select a topic and asked them to write an application on that topic. Then I saw After giving them a task to write, I saw that some students were able to write correctly according to the structure, while some students made structural mistakes. Then I corrected those who made mistakes again, and gave them a paragraph of homework, then signed the diary, class time was almost over, then signed the diary and left after finishing the class.

Chapter 6

Overall findings

6.1 Findings

During the internship, I took notes on certain discoveries from class observations, which I've listed below:

Lesson plan: All teachers come to the lesson plan, what to read, how to read, the lesson. A lesson plan greatly assists teachers in completing their classes efficiently. They all created the lesson plan before entering the classroom. Their head teacher provided them some guidelines in this regard. They teach in a very straightforward manner. They provide lectures in a very straightforward manner. They primarily focus on the core topic and typically use relatively simple language. They deliver lectures that are tailored to the students' comprehension levels. Teachers are highly friendly towards their students. They complete all class-related tasks, including teaching, checking homework, and providing feedback.

Classroom management: The classroom is conducive to learning. The classroom has enough benches, a teacher's desk, a blackboard, and a whiteboard for decorating. They mostly use the Grammar Translation Method. They place more emphasis on reading and memorisation. They teach using the traditional way. However, in all instances, this strategy should not be used. First, they read the passage in English. Following that, the passage was translated into Bengali for the kids to understand. When they teach grammar rules, they mostly focus on writing and memorisation.

Language Usage: This school's teachers utilise relatively plain language. In most circumstances, they discuss in Bangla, although for short periods of time, they speak English.

Chapter 7

Recommendations

7.1 Recommendation

Everything in the school is very organized and the teaching staff is all punctual and caring towards the children. Everyone follows the rules and regulations. However, I have noticed some problems. There is not enough light and air circulation in the classrooms and the fans are quite far from where the teachers stand and conduct the classes, which makes it very difficult to take classes while standing in the heat. The classrooms are quite large and have fewer fans compared to the airy rooms.

Some classes have extra students, which makes it difficult to conduct classes and handle the children. If they were divided into two sections, it would be easier to take classes. The school has a small canteen which is closed most of the time. And there is not enough food in the shop, due to which the children do not get the opportunity to buy something to eat, it causes food shortage during tiffin time, so it would be better if there was a bigger canteen for so many children.

Chapter 8

Conclusion

8.1 Conclusion

Throughout this journey, I have gained teaching experience, how to adapt to a new place, developing my skills, building good relationships with colleagues and students. After three months of internship, I felt very sad when I left, I felt sorry for the children, they told me, We will miss you, we loved the classes with you. After interning for three months, my interest in the job has increased. Teaching is a respectable job and my respect for it has increased manifold. And at the same time, I have learned to be responsible and patient. I have also learned to overcome various challenges. I am truly grateful to all the teachers and principals of the school. This was a very pleasant journey.

Chapter 9

Reference

9.1 Reference

- Daffodil University School and College
<https://dusc.diu.edu.bd/>

Chapter 10

Appendices

10.1 Appendix I: Internship Certificate



Daffodil smart City, Ashulia, Savar, Dhaka
Cell: 01847334734, 01847334735
E-mail: dusc@daffodilvarsity.edu.bd

S/N	19
Date	10/08/2025

EXPERIENCE CERTIFICATE

This is to certify that **Israt Jahan Joya**, daughter of **Nesar Uddin Al Azad** and **Asma Azad**, has successfully completed her internship as an Assistant Teacher at **Daffodil University School & College** from 20 May 2025 to 31 July 2025.

During her tenure, she demonstrated dedication, sincerity, and professionalism in discharging her responsibilities. She actively contributed to the teaching and learning process and maintained a positive and cooperative attitude with students, colleagues, and the administration.

We wish her every success in her future professional endeavors.

Sincerely,

A handwritten signature in black ink, appearing to be 'SK Mahmudun Nabi', with the date '10.08.2025' written below it.

SK Mahmudun Nabi

Vice Principal, DUSC

10.2 Appendix II: Some Photos during conducting the class & office work.



10.3 Appendix III: Plagiarism Report