

Internship Report on English Language Teaching

at

Holy Cross Aspirancy

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Declaration of the Intern

I am Masud Raihan, ID: 192-10-2074, and herewith I declare that I have prepared this internship report and titled "English Language Teaching at Holy Cross Aspirancy". My supervisor for this internship is Ms. Nahid Kaiser, Assistant Professor, Department of English, Daffodil International University. I submitted it to the Daffodil International University's English Department.

I have done this internship to complete my degree of Bachelor of Arts in English. I also declare that the report is authentic.

Masud Raihan

Masud Raihan

Id: 192-10-2074

Department of English

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Date: 30-5-23

Certification of the Academic Supervisor

I am glad to certify that Masud Raihan, ID: 192-10-2074, has registered for a course this semester. Course named Project Paper with Internship (ENG-431) with me. To complete the course, he selected Holy Cross Aspirancy and worked for three months as an English teacher. In the whole process of internship, he shared all the updates and sent me regular notes of his work, and when he felt complications, he asked for my guidance. As he has followed all the procedures of the course, his internship report is now qualified to be submitted. I wish him all success.

Vanil Kaiser

Ms. Nahid Kaiser

Assistant Professor

Department of English

Daffodil International University

Date: 30-5-23

Acknowledgement

At first, I was very grateful and thankful to the Almighty for giving me the ability to complete my internship with a project paper at Holy Cross Aspirancy. We are also thankful to the Almighty for keeping us healthy and doing our work properly.

I also like to thank my supervisor, Ms. Nahid Kaiser, for her support and brilliant supervision. I like to add one sentence for her, she is just fabulous because the way she makes us understand is quite good, and we accept this very clearly. She helped me a lot to complete my internship report.

Lastly, I would like to thank the Assistant Director of English language at "Holy Cross Aspirancy", Mr. Arren Peter Rodricks for giving me the opportunity to complete my internship at their institution.

Abstract

The main objective of this project paper is to describe the observation and teaching techniques of English language teaching in a Bangla medium Institution. This project paper also describes my experience, my strengths and weaknesses, and the situation of the students. In Bangladesh, English is not our mother tongue; it is a second language, so this project paper also expresses the methods of English language teaching as a second language learning in Bangladesh. I feel it is very hard to accept English lectures for understanding English language teaching in Bangladeshi context. I selected Holy Cross Aspirancy to complete my internship. This project paper demonstrates my teaching techniques, like my lesson plan, the way I teach, the way I learn from students and teachers, teacher's feedback for me, my assessment for students, class observation, Swot analysis of the institution, my Swot analysis, my obstacles when I continue my internship, and also demonstrates which method I used for teaching English language. Bangladeshi school and college students suffer a lot when they learn the English language. They did not understand a full English lecture; that is why teachers use some Bangla language for their batter understanding. This internship experience provides me with a tool that I will use in the future when I join any school or college.

Lastly, I would like to say that, this project paper represents my experience of three months of teaching and observation.

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CHAPTER-1

Introduction

1.1: Introduction

In our modern society, the English language is most important in any sector for a student to get good results, whether in school or in professional or job life. In the whole world, every sector, like teaching, business, and the corporate sector, deals with English. Though Bangla is our mother tongue, every company wants an employee who can speak English fluently, which will help him communicate with foreign companies. That is why the Bangladesh Educational Board makes the English subject mandatory for primary, high school, college, and university. Though it is tough to learn English language for Bangladeshi students, because it is not our mother tongue. But nowadays, every student wants to learn English language for their better professional lives. In Bangladesh, there are many complications with "English Language Teaching" and I think working for it is a very valuable job in the Bangladeshi context.

I am a student in the English department, so I would like to work in the teaching profession. So, when my university offered me a course named "Project Paper with Internship," I grabbed the offer. When I had to choose an institution for my internship, I chose a Bangla medium institution. Because most of the Bangla medium students feel complications learning the English language, I realized that I gave them proper knowledge, and I also thought they gave me lots of things that were new to me. So I chose a college named Holy Cross Aspirancy for my internship. And the duration of my internship was three months. This three-month of teaching and observation helped me get to know the system of the class and the system of the school. I also learned which methods are more acceptable and suitable for students. My project paper describes my observation, and I have taken classes in the English language. This paper also demonstrates my experience and all the skills that I gained during the internship. This internship helps me to learn about the actual suffering of job life, many complications, and also many memorable memories with teachers and students. I would like to say that this internship is beneficial for every student who wants to build their career in any profession.

Chapter 2

Background and Objective of the Project

2.1: Background

My university offered us a course named " project paper with internship". It is mandatory for completing my degree B.A (Hons) in English. So I selected an institute named " Holy Cross Aspirancy" for my internship. I joined them as a guest teacher. The duration of my internship was three months, so I worked there for three months. In these three months, I observed many classes and conducted some classes with the students. When I take classes, one thing I remember is that the students are from Bangla medium. So I use both English and Bangla language to conduct the classes. I have learned many things from students and teachers. I have tried my best to teach them.

2.2: Objective of the Internship-

The objectives of this internship are: -

- To learn the method of "English language teaching" in a Bangladeshi school.

- To learn the techniques of "English language teaching" by taking classes that are applicable to the students.

- To learn how a teacher conducts his or her classes with their students.

- To learn how a teacher gets closer or more free with their students. So that student asks any questions freely.

- To figure out the gaps between teachers and students when I observe the classes.
- To figure out the leggings of the techniques that teachers use to teach their students.
- To find out how to take care of weak students.
- Clear image of the teaching in any institution.

CHAPTER-3 Methodology

3.1: Selecting Institution

For my internship, I selected an institution in Dhaka. The institution is Holy Cross Aspirancy. For completing the internship, the institution helps to observe classes and conduct classes for project paper writing. This institution was selected by myself, and I was helped by an elder brother of my university who is the Assistant Director of English language of this college. It was difficult for me to select an institution because in Dhaka there are many institutions, but none is familiar to me. So they do not easily give me the chance to work there for my internship. Though I went to several institutions to search for an internship, during that time one of my elder brothers helped me find the institution. Then I went to Holy Cross Aspirancy College and talked to the director of English language. After having an informal conversation about the internship with the director of English language, he gave me a letter as a reference to bring a concern letter from my university. Then I brought a concern letter from my university and gave it to the director of Holy Cross Aspirancy. Then I finally got the offer letter, where the permission for the internship was written formally. Then I went to the institution regularly for my next work.

3.2: Consultation of Academic Supervisor

My academic supervisor was Ms. Nahid Kaiser. She is the Assistant Professor of the English Department, Daffodil International University. She takes care of every student. But when it comes to internship students, she takes more care. She said that I am available for you every time, but our internship work must be perfect. I met Madam at the very beginning of this semester, and she gave me instructions on which institution is perfect for me. After ensuring the college, madam elaborates on me in full details about my internship, how I can work, which way is best for me, which method I apply in the classroom, and how I can conduct the classes. I could say that Madam supports me every time through phone calls, emails, WhatsApp, and I meet her directly every week. She said to me, "Every day I must note every observation and what I do in every class." I took all the notes on my observations and what I did in the class. Then I wrote these notes in a docx file and send them to my supervisor. Madam checked it and gave me some feedback for a better outcome. After completing my work at college, it is time to write my project paper. That time, madam called a meeting and gave proper instructions on how I could start writing my project paper. Madam divided out the whole topic into some parts. We have done specific things in a week that have made our job easier.

3.3: Facilitator Selection

I selected two helpmates during my internship. These two helpmates are truly good humans. From them, I learn lots of things that help me in my job life. They teach me how to control classroom noise and make students attentive. They provide me with the institution's details and guidelines. They helped me complete my internship at their institution. And I must say, because of their cooperation and friendliness, I successfully completed my work.

Arren Peter Rodricks	B.A. and M.A. from Daffodil International University
Ripon James Gomes	Congregation of holy cross Rome, Italy

3.4: Class Selection for Teaching

As an English language and literature student, I chose to take classes in English language teaching during the internship period. My supervisor suggested that if it was possible, I should take the classes for intermediate students. So when I searched for a school or college for my internship, I remembered that. So I talked to the director of Holy Cross Aspirancy and selected to take classes as a teacher of intermediate 1st year and 2nd year student.

3.5: Observation of Teaching

I observed many classes at the college. I like to say, "For the first month, I observed classes and took notes. When I observed classes, I noticed all the things like- how teachers made the classroom appropriate for learning, how teachers taught students, how students accepted this teaching, what material the teacher used in his classes, what the leggings of students were, and how a teacher treated a weak student. Through this observation, I learned many things that help me when I take classes.

3.6: Class Conduction

It was my first time teaching some students in the classroom. This environment was totally different for me. The first day when I went to take class, I was so nervous and thought about how I would cope with the situation. After the first day, my confidence level came back. And finally, I successfully took some classes with them. I must say, observation classes helped me a lot to take these classes. I made a lesson plan and prepared study materials before conducting each class. My lesson plan was to conduct a class for an hour. The subject teacher, Areen Peter Rokricks helped me a lot. So that I was able to deliver my lecture successfully.

3.7: Method and Materials

When I took classes, I used the GTM method, or Grammar Translation Method. GTM is a method used for learning any foreign language by translating or converting all the sentences of the native or our own language into the target language. I used this method because, most of the students didn't understand the English lecture. I think when I teach them through translation, it is better for them. That is why I used the GTM method.

For conducting classes, I prepared a PowerPoint slide, a Docx file, and a lesson plan. One thing I noticed is that when I conduct classes through PowerPoint slides, students pay more attention and understand clearly. I also studied properly and prepared myself well for the next day class. Lastly, I said that I did it successfully.

3.8: Observation of the Students

When I observed students, I noticed all the things like how attentive the students are in the classroom, how they take the lesson inside the classroom, how much a weak student asks questions to his or her teacher, how the student performs when the teacher asks a previous lesson, and also how they are able to collect information in one class. In my observation time, I noticed that some students performed well and some of them avoided any type of question-and-answer session.

3.9: Self-Assessment

I took every teacher and student's feedback for myself. I tried to find my leggings through this feedback. When I found that, I worked on my leggings to improve. For this reason, I took classes in different ways and tried to improve my teaching style. I do this for my own assessment. And by doing this, I prepared myself as a teacher through the internship.

CHAPTER-4

Institution Details

4.1 Basic Information

Name: Holy Cross Aspirancy.

Location: 16/Munir Hossain Lane, Narinda, Dhaka.

Year of Establishment: 1950

School Category: College/ autonomy.

Number of Teachers: 8

Number of students: 110

Division: Intermediate to Degree.

Shift: Morning and Day

Teachers' qualification: M.A to PHD

Tuition Fees: Free

Fund: Chistrain missionary charity fund.

E-mail: <u>aspirancysc@yahoo.com</u>

4.2: History of the Institution

This institution was founded in 1950 by the Holy Cross. Holy Cross Aspirancy was located at Narinda in Dhaka, Bangladesh. It serves students of intermediate and Degrees. This institute is a non-government institute. For outstanding contributions in the education sector, Holy Cross Aspirancy was awarded by the government of the People's Republic of Bangladesh. It is under Dhaka education board. There are no extra tuition fees at this institution. This institution is run by the Christrain Missionary Charity Fund. The salaries of the teachers also come from that fund.

4.3: School Management System

Though it is a non-government institution, the teacher's salary payment system is monthly. Other payments also come from the charity. This institution is run by a committee. The director of this institution is Br. Ripon James Gommes.

CHAPTER-5

Internship Activities

5.1: Activities

I worked as a guest teacher for my internship. So I had to perform different activities and take on different responsibilities. Some of the main activities of my internship are:

* Class observation

* Class conduct

* Using different teaching techniques

* Checking homework and quiz script

* Working for a debate competition

* Working as an invigilator

* Working as an assistant teacher

* Giving a short speech on February 21st on International Mother Language Day

* Developing my skills through the internship

5.2: Working Status

I joined as an English language teacher at Holy Cross Aspirancy on February 1, 2023. My reporting time at this institution is 7:30 a.m. First of all, I went to the office and met with all the teachers. The first class starts at 8:00 a.m. My mentor, Mr. Arren Peter Rodricks, is the Assistant Director of English language at this college. In these three months, he has guided me and helped me a lot. The first class was taken by Mr. Arren Peter Rodricks. So when I observe his class, I go with him. After some observation, Arren, sir, approached me to conduct some classes. So Arren sir assigned me to take English 2nd paper of intermediate 1st year.

For this, I had to do some preparation and make lesson plans and study materials like PowerPoint slides and docs files. When I take classes, Arren, sir, just sits behind the students and notices how I perform. When I made some mistakes, Arren sir noticed and told me after the class. Then I tried to solve my problem the next day. Arren sir, advised me on how to take better classes and apply better technique. When I went to my office room, every colleague asked me how your class was going and how your day was going. Everyone is very helpful and cooperative. That's why my internship journey was very joyful and charming.

5.3: Class Observation

Class observation helped me a lot. When I was ready for class conduct, I realized that. My supervisor suggested I go for class observation. She told me that it would help you a lot when you conduct the classes. I complied with her words and observed a number of classes. But I added some class observations:

Class Observation-1

This is the class observation detail for February 12, 2023. This was the first class of the day. The class started at 8 a.m. and finished at 9 a.m. Intermediate 1st year class was taken by Arren Peter Rodricks, and the subject was "English second paper". On that day, 20 students were presented among the 26. That day's class observation details are below: Two minutes: Greeting. Two minutes' discussion on a normal topic.

First, the teacher writes down the topic name on the whiteboard. The topic name was preposition. Then the teacher asked the student about prepositions. The teacher made a slide and showed it to the students through the projector. I noticed that both the teacher and students were following a grammar book. After that, the teacher wrote the definition of the preposition and started writing rules. When he wrote the rules of prepositions, he also wrote some examples on the board. Between his lectures, he asked questions of the students. While conducting the class, the teacher was asking the students some questions to check whether they understood or not or to check their understanding. The teachers gave an exam of prepositions: The cat jumps ______ the wall. (on/over). Sir, explain that. Usually, when a cat crosses the wall, it needs only one jump. Cats do not make contact with surfaces when jumping. At a time like this, we use up/over. On the other hand, when something is on our hand or connects with a surface, we use it. In his class, I noticed that he used the "grammar translation method" for conducting his class. After providing all the rules of preposition, he wrote some questions on the board for the students. He gave them ten minutes to solve all the questions. After ten minutes, he started checking the scripts. Some questions were very difficult, and many students could not answer them. Sir discussed that question and explained it to everyone. Then the bell rang, the teacher gave homework by selecting a page from the grammar exercise book, and the class finished.

Class Observation-2

My 2nd class observation date was February 14, 2023. The class had been taken by Ripon, sir. This was the second class of the day. The class started at 9 a.m. and finished at 10 a.m. The subject was English second paper, and the class was intermediate 2nd year. On that day, 18 students were presented out of 24. Class observation details are below: Today's class topic is "Sentence".

First of all, the teacher checked the homework. The teacher wrote today's topic on the board, "Sentence". He explained to the students what a sentence was. "A group of words that makes complete sense is called a sentence. "After that, he opened a grammar book. The teacher explained parts of sentences and their classification. Then sir wrote a sentence on the board, and identity from this sentence: noun, verb, adjective. Example- **Gourab(N)** cross(V) the(A) river(N) **by(PP)** boat(OBJ). He also told them what a subject is and what a predicate is. He explained to them when we name a person or thing. (subject) and when we tell something about a person or things. (Predicate). After a while, he set some class work for the students on board. After giving the students about ten minutes, he started checking the scripts. The bell rang while the task was being completed, so the class was over.

Class Observation-3

My 3rd class observation was on February 16, 2023. It was a class of the third period in intermediate 1st year, which started at 12 p.m. and ended at 1:00 p.m. The class was conducted by Mr. Arren Peter Rodricks, and the subject was "International English". About 18 students were present in the class out of 26. In that class, Arren Sir presented a session on "How to speak fluently ". I observed that Sir is directly using 90% of the English language because of the students' development of listening skill as well to the students. Then, sir, demonstrate the life of the Holy Cross Brothers because the students of religious people will have gone through this life. I noticed Sir also did not emphasize accents but rather used normal speaking forms. Such as: education, Ayc in I mean, it seems like pronunciation.

Anyway, some of the students asked about some nominal questions, which are highly related to speaking skills. Such as how to start a normal and formal conversation. Hi hello. How are you doing? How is it going? That's all Sir used in the expression; on the other hand, students also asked Sir the same thing, and Sir replied gently.

5.4: Class Conduction

I was assigned to take the English second paper of the intermediate 1st year. My mentor, Mr. Arren Peter Rodricks, chose a topic for me that was "Tense". So I prepared myself and made a lesson plan. I also made a PowerPoint slide for the student.

Class Conduction-1

I took my first class on March 2, 2023. The first class started at 8 a.m. and finished at 9 a.m. I entered the classroom with my mentor, Mr. Areen Peter Rodricks. He introduced me to the students and told them that now Masud is in your class teacher. And Sir went behind and sat on the last bench to observe my class. It was my first class, so I was very nervous.

I started my class according to my lesson plan. So the first part was a warm-up session. I asked the students about their health conditions and how their day was going. Then I asked the students some questions about the previous class. After that, I will start a new session named "Tense". First of all, I introduced the topic and gave a definition. Explain to them what tense means. Then I will discuss present, past, and future tenses and their rules. I discuss all this for around 40 minutes. After I give my lecture, I will write a sentence and ask them what kind of tense it is. They answered so well. Then I divided them into four groups. And I told them, "Please write five sentences using every tense rule." I gave them 7 minutes to write. After 7 minutes, they finished their work. Some of them got good marks. After the practice session, I asked them if there was any problem understanding the tense. They said there was no problem. Then I will give them homework. I wrote ten sentences on the white board and told him to write them down and solve them. That's how I finished my first class.

Class Conduction-2

My 2nd class was on March 5, 2023. I conducted the same class for the review class. The class started at 8 a.m. and finished at 9 a.m. Arren, sir, entered the classroom with me and gave me the responsibility of this class.

After taking on the responsibility, I asked them about their health and how their parents were. I think they feel bored, so I brought five sets of jigsaw puzzles. I told the students to create a group of five members and asked them to solve the puzzle within 5 minutes. One group did this within 4 minutes. Students enjoyed the game, and after that, they paid more attention. After that, I told them, "Please give me your previous homework. I checked their script and also gave feedback. Then I started to ask them about the previous lesson and the rules of the tense. I asked everyone, and they answered. They memorize the rules very well. Some student's performance is not good. But they try to improve their reading and memorizing skills. After that, I summarize the whole tense and its rules. I wrote five sentences on the board and told them to change the sentences from present to past and future tense using the rules. They did it quickly. They submitted their paper, and I checked their script. I provided question papers for the class test on tense. They wrote the answer and submitted the script to me. Their results were quite good. After checking their script, I think they understand "tense" very well. At the end of the class, one of the students sang a song. Then suddenly, a bell rang. That's how I finished my second class.

Class Conduction-3

My 3rd class was on the same day, which was March 5, 2023. It was in the third period, which started at 12 a.m. and finished at 1 a.m. The subject was "International English," and the class teacher is Arren, sir. In this subject, there are three topics: speaking, writing, and listening.

After started my class, I asked some questions from the previous lesson. I will check whether they have memorized the given vocabulary or not. After reviewing the previous class, I will select a normal passage from the newspaper. I will give them the newspaper and tell them to read it carefully with correct pronunciation. Then I checked what their pronunciation was. Most of the student's pronunciation is correct. Some of them have problems with their pronunciation. When they did not pronounce any words, I helped them pronounce them. After that session, I told them to note down unknown words or unknown vocabulary from this passage. Then I told them this unknown vocabulary was your homework. Please solve it. That's how I finished my third class.

5.5: Attending International Mother Language Day

In the early hours of the morning, I attend there. I noticed that, though it is a government holiday, the Holy Cross Brothers arranged a program. I joined with them. All the students showed their respect for the language martyrs. I have given a short Bengali speech. Mr. Arren, sir, helped me gave a speech. I also personally encouraged students to know the actual Bangla language because, in our country, most of the students do code mixing, using Bangla English language while talking. So I asked a student, "What is the meaning of collage in Bangla? He just said কিলেজ. He didn't know it's "মহাবিদ্যালয়". At last, we pray for our soldiers who fight for our mother tongue.

Week 1	*Joining as a guest teacher on February 1, 2023.				
	*Being introduced to teachers and students.				
	*the first week i observed the class of intermediate first year				
	*I took note during observation.				
	* I observed how teachers take classes.				
Week 2	* I made a PowerPoint slide and provided my mentor.				
	* Observing student's behavior shows how they pay more attention in the				
	classroom.				
	* Observing student performance in the presentation.				
	* Attend International Mother Language Day on February 21, 2023.				
Week 3	* Give a short speech on International Mother Language Day.				
	* showed respect to the language martyr by giving flowers in the morning.				
	* Taking a proxy class.				
Week 4	* Observed the "International Language" class.				
	* prepared a lesson plan for my class's conduct.				
	*prepared study materials.				

	* conducting three classes this week.
	* Play the role of a teacher.
Week 5	* using projector for showing the slide.
	* Realize the feelings of how a teacher gives effort for better understanding to his
	students.
	* Performing the role of invigilator in the examination hall.
Week 6	* Helping other teachers solve the problems of students.
	* Helping my mentor check the examination script.
	* Giving their answer script.
Week 7	* taking review classes.
	* Taking a surprise free-hand writing test.
	* told them how to improve their writing and pronunciation skills.
Week 8	* Arrange a debate competition.
	* Take a surprise test on the "tense.".
	* Give them lots of homework because college is closed for Ramadan.
Week 9 to	* From April 4, 2023, to April 28, 2023, all academic activities are closed for
11	Ramadan.

	* Attending my farewell arranged by the intermediate first year students and
	receiving a beautiful pen from them.
Week 12	
	* Receiving my testimonial from the director of the college.

5.7: Learnings as an Intern in the Institution

Duties of a Teacher

I think the most important and significant learning from my internship is how to perform as a teacher in the classroom. I also learned how a teacher conducts a class with his or her students. Understanding student's abilities, presenting lessons in an interesting way, making lesson plans easily, having good communication with other colleagues, asking questions, and checking scripts were the most deserving things I did as a teacher. And I learned all these things as a teacher at the institution.

Professional Communication

When we live in a society, we must communicate with others. But when we went into our professional or job lives and wanted to communicate with our colleagues, that communication was different. This is called professional communication. I learned professional communication during my internship. At that time, I had to communicate professionally with my mentor, other colleagues, the director of this college, students, and also the parents of the students.

Working Under Pressure

In my internship, there were different types of work that I had to complete in one day. For example, making a lesson plan, preparing myself for conducting class, attending meetings, and, most importantly, taking notes on my daily activities I completed so many things in one day, so I learned how to work under pressure.

CHAPTER 6

Limitations of the Internship

6.1: Limitations of the Internship

As a newcomer to this field, I occasionally experienced low self-esteem. I occasionally suffered from a lack of confidence in certain situations. Thus, it was one of the constraints that was most frequently brought up while interning.

- Due to the break for Ramadan and the holidays associated with exams, I did not have enough time. After enrolling, it took me about two weeks to become familiar with the institution's policies and procedures. Therefore, having three months to finish the internship would be better for me.
- As the institution was far from my home. So it was difficult for me to conduct the class on time.
- As I was the youngest of all teachers, I felt hesitated while discussing anything with them. So, sometimes I felt very lonely and confused in the institution.
- As I am not much older than students, they don't follow my instructions like other teachers.
- I faced a gap in communication during my internship with students. Because it took time to create a good bond with anyone. When students took a teacher very easy and behaved like friends, the teacher gave them proper instruction without any hesitation.
- Low proficiency of students.
- Low proficiency of myself.

CHAPTER-7

Overall Findings

7.1: Overall Findings

Class Observation Findings

When I observed the classes, I learned many things from the teachers as well as the students. But during the observation time, I noticed and noted some positive and negative sides.

First class: When I observe the class, I notice Sir teaches his students with the GTM method. I found that most of the students were weak in the English language. So I noticed the teacher talks in Bangla with his students. As well, they replied the same. Yes, I also found that in the middle of the class, sir, he switched to English. I think that in this process of teaching, students pay more attention and learn more effectively. In my 2ns class observation, I notice that when sir gives them a real-life example. Students appreciate it. And they understood every example very easily. After that, students gossiped with each other about making an example and identifying the sentence. I think that through this process, students learn more easily. Though the teachers of the school completed their education in English language and literature, they were not using the English language properly. When I asked the teachers about that matter, Teachers explain to me that this is a Bangla-medium school. So most of the students can not understand the English lecture. It was also said that, for their better understanding, teachers used both Bangla and English language.

Class Conduction Experience

During my internship, I found that most of the students felt uncomfortable speaking English in normal conversation. When I conducted their class, I noticed that when I told them to give a simple presentation, they became very nervous. And their expression clearly shows their nervousness. One day, I gave them a listening task. They are also weak at listening. Although there were no facilities for students to practice their listening abilities, the NCTB's English textbooks included a listening component to help students. As a result, there were no resources available for students to practice speaking and listening in order to acquire the English language effectively.

Lack of Library and Canteen

Firstly, there was no library at the institution. Students could not read books outside the textbook curriculum. I thought this was a significant weakness for the institution. Secondly, there was no canteen at the institution. Alongside the school's main entrance, the students purchased street food during tiffin time. For the students, these items were extremely harmful. As a result, I thought that the institution lacked a library and canteen typical of an educational institution.

7.2: Swot Analysis of the Institution

Strengths

- Position of the institution.
- Big playground.
- No tuition fees
- Decorated classroom & logistic supported.
- Trained teachers.

Weaknesses

- Lack of Library & Canteen.
- Communication gap with guardians.

Opportunities

- The institution can recruit more trained teachers.
- Admitted more students.

Threats

- No tuition fees.
- Lack of practical labs.
- Lack of extracurricular activities.

7.3: My Swot Analysis-

Strengths

- I can cope up with any situation.
- Ability to make good lesson plans.
- Ability to make good study materials.
- Ability to create a classroom environment.
- Ability to be a counselor for students.

Weaknesses

- anxiety in the presence of any unexpected events.
- Lack of confidence.
- Lack of fluency.

Opportunities

- I can start my career as a teacher.
- I have collected a lot of knowledge through my class observations and my experience.
- After doing the internship, I came to know about my weakness, and I can work on it in the future.

Threats

- I want to be a teacher in the future, and I have a weakness for public speaking. So it is a treat for my career.
- Low self-esteem may harm my career goals.

CHAPTER-8

Recommendations

8.1: Recommendations for the Institution

After completing my three-month internship as an English language teacher in the institution, I discussed some issues that are needed for the institution. These are:

- A library should be established for the students. In this library, students read something new out of the textbook.
- A canteen must be established for the student's good health. Because during tiffin time, students purchase street foods that are harmful for their health.
- Students' listening and speaking skills must be improved, and to improve listening and speaking skills, authorities must provide extra classes or extra facilities
- Most of the students do not participate in class activities. There needs to be enough time for extracurricular study and group initiatives.
- There should be counseling hours in the schedule to improve students' mental health.
- Extracurricular activities should be increased for the betterment of students.

CHAPTER 9

Conclusion

9.1: Conclusion

An internship is mandatory to complete my B.A. (hons) in English. For my internship, I chose an institution and decided to work as an English teacher. I feel, I am very lucky to join teaching. Because I think teaching is a noble profession. In Bangladesh, English teaching is a very difficult task. English teaching is very difficult because English is a second language. It is also challenging to teach English language to Bangladeshi students because there are many deficiencies in the educational system. I would like to thank Holy Cross Aspirancy Institution for giving me the opportunity to complete my internship as an English teacher. My objectives for the internship were to observe English language teaching and perform as an English teacher. Also, observe which method is more effective for the student. Through the three months of my journey, I achieved many things. Now I am able to counsel students, teach, do official work, do class observation, and make lesson plans and study materials. I find out my limitations and gather lots of knowledge through the internship. This knowledge, which I gathered through the journey of my internship, will help me choose my future career.

Appendices

Lesson Plan

Lesson Plan-1

Subject: English Second Paper (Intermediate 1st year).	Date: 02 th March, 2023.
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Period:	First
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Topic: Tense

Duration: 60 minutes

Steps	Session	Activities	Time
			Duration
1	Warm-up	Asking students about their health condition and how their day was going.	2 minutes
2	Reviewing previous lesson	Asking students some questions from the previous lesson.	3 minutes
3	Presentation	. Introducing the topic and explain what is tense. Then I will start to teach them the "tense".	40-43 minutes
4	Practice	Giving some sentences to identify the sentence according to the tense.	10 minutes
5	Homework	Students must practice tenses at home. And give them some sentences to identify and change to another tense.	2 minutes

Objective: Students should be able to change the sentence from one category of tense to another category of tense.

Lesson Plan-2

Subject: English First Paper (Intermediate 1st year)

Date: 05th March, 2023.

Period: First Topic: Review class for "Tense" And quiz on "Tense"

Duration: 60 minutes

Steps	Session	Activities	Time
			Duration
1	Warm-up	Students will create a groups of 5 members to solve jigsaw puzzle.	6 minutes
2	Reviewing previous lesson	Ask them about the previous lesson and the rules of the tense.	20 minutes
3	Presentation	I summarize the whole tense and its rules.	15 minutes
4	Quiz	Provide them question paper.	16 minutes
5	Other activities	Asking for a song.	3 minutes

Objective: Students gained more confidence in giving the quiz.

Lesson Plan-3

Subject: "International English," (Intermediate 1st year) **Date:** 05th March, 2023.

Period: Third	Topic: speaking,	, writing, and listening.	Duration: 60 minutes
renou: mild	Topic: speaking,	, writing, and listening.	Duration: of minutes

Steps	Session Activities		Time
			Duration
1	Warm-up	Greeting them and asking them about their health	2 minutes
2	Reviewing previous lesson	Checking their vocabulary memorization.	10 minutes
3	Presentation	I gave them a passage and told them to read it carefully with correct punctuation.	30 minutes
4	Classwork	Note down unknown words or unknown vocabulary from this passage.	10 minutes
5	Homework	Vocabulary for memorization.	8 minutes

Objective: Students should be able to read a passage with correct pronunciation. Students will be able to work on their vocabulary by the passage.

Class Observation Checklist

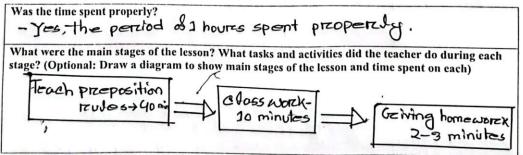
Checklist >01 **Daffodil International University Department of English** Internship on "Scenario of English Language Teaching in a Bangladeshi School / College " **Checklist for Class Observation** School/College: Holy (Izoss Aspirancy Teacher's Name: Areren Petere Rodricks Class: Inter 1st yeasection: No. of Students Present: 20 Course Title & Code: English 2rd paperz Room No: 402 Peer/Observer: Masud Raihan Date and Time: 12 Febreuarcy, 2023. (8 a.m. - 9 a.m) 1st perziod. Objectives of the lesson (as perceived): i. To preovide a alear idea about the preposition. ii. To introduce new reuses of preposition. Were the objectives achieved and to what extent (in your view)? - The teachers mode the class rerey simple and easy to the student, that's why the Lesson smeed seemed rerey easy to them. In thy my point of view, the way the teachers took the class and made the students understanded the objectives were aching S/N **Review Section** In what ways? (Specific examples/ clarifications) SUBJECT MATTER CONTENT -The teacher took good preparcation on the (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among topic. students) 2 ORGANIZATION - classicom was quite (organizes subject matter; states clear objectives; emphasizes and summarizes organized. main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today) - He always connected with his students, He was very striendy 3 RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, towards his students. encourages participation; interacts with students, shows enthusiasm, both teacher

1

	and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	- He followed the "Gzzammer Translation method to teach his student.
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	- He deliverzed his Jecture very easily and his voice was quite loud.

MANAGEMENT

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CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed: -The teacher was able to make his class interzesting.

Suggestions for improvement:

Overall impression of teaching effectiveness:

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Daffodil International University Department of English Internship on "Scenario of English Language Teaching in a Bangladeshi School / College " **Checklist for Class Observation** School/College: Holy Crzess Aspirancy Kipon James Geomes Teacher's Name: Class: Inter 2nd yestection: No. of Students Present: 18 Course Title & Code: English 2nd paperz. Room No: 405 Peer/Observer: Masud Raihan Date and Time: 14 Febreuary, 2023, (Da.m-10 a.m) 2rd perziod. Objectives of the lesson (as perceived): i. To provide a clear idea about the "Sentence ii. To intraduce rawles of sentence Were the objectives achieved and to what extent (in your view)?

Checklist->02

- The objectives were achieved from the closs because teacher mode lesson interesting

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	-In his class students felt borce sometimes.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	- Class oreganization was good.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher	->I felt in his class there was a communication gap with his students.

and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) TEACHING METHODS 4 (uses relevant teaching methods, aids, - He used "GERAMMER materials, techniques, and technology; franslation method. includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) 5 PRESENTATION - His pronunciation was (establishes classroom environment quite good and presentation was also good. conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)

2

1

MANAGEMENT

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed:

- His class was interzesting but there was a communication gap between teachers and students. more communicative with his Suggestions for improvement: - the should student.

Overall impression of teaching effectiveness:

- HE was quite organized and freiendles person. . - .

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headlist > 03 Daffodil International University Department of English Internship on "Scenario of English Language Teaching in a Bangladeshi School / College " **Checklist for Class Observation** School/College: Holy Creass Aspirancy Areren Peter Rodizieks Teacher's Name: Class Intere 1st Jon Bection: _____ No. of Students Present: 18 Course Title & Code: International English Room No: 402 Peer/Observer: Masud Raihan Date and Time: 16 February, 2023, (12 p.m-1.00 P.m) \$ 3rd percired Objectives of the lesson (as perceived): . To intraduce new vocabulary, ". To conduct a question and answer session, Were the objectives achieved and to what extent (in your view)? - Students Jearcned Lots of vocabulares and developed their reading skills. That's ally 1 think, from this class the objective were achiered, S/N **Review Section** In what ways? (Specific examples/ clarifications) SUBJECT MATTER CONTENT 1 - His preonunciation and reading (shows good command and knowledge skills are good the had voste of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge of grammer. knowledge seeking behavior among students) 2 ORGANIZATION - aloss organization was (organizes subject matter; states clear objectives; emphasizes and summarizes quite good. He had a good command and crency student tallow his command main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today) 3 RAPPORT -the was able to hold on (holds interest of students; is respectful, students interest in the fair, and impartial; provides feedback,

classroom.

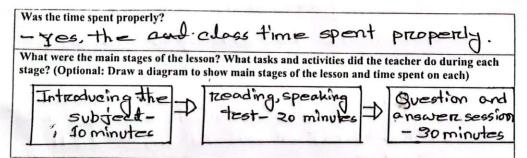
encourages participation; interacts with

students, shows enthusiasm, both teacher

and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) TEACHING METHODS 4 - H= followed "GERAMMER (uses relevant teaching methods, aids, materials, techniques, and technology; translation method" and includes variety, balance, imagination, group involvement; encourages sometimes used mixed questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, method. precise, and appropriate; stays focused on and meets stated objectives) 5 PRESENTATION - this presentation skill was (establishes classroom environment good . He was good at conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)

3

MANAGEMENT



CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

Strengths observed: — He had great confidence in opercating the class.

Suggestions for improvement:

Overall impression of teaching effectiveness:

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Quiz Sample

Holly Cross Aspirancy English Class Test (1) Time - 30 Minutes Name Ampon Mollick -- Mark Level - Simple Tusually 15ten (listen) to the news in the car. 2. I haven't seen (see) my father since last summer. 3. The sun <u>Sets</u> (set) in the west. Arren sir _ ĩs (be) in charge of the seminary at the moment. Anthey_ in Chicago for 20 years (be). are The sun pises (rise) at 6 AM yesterday morning. 90 (go) to market twice a week. 7. They 8 Everyone were sleepingsleep) when the earthquake hit Turkey. They hadn't send (sent) any Christmas Card last year. 10. Cooper are (eat) before Masud came. Write the correct translation স আগামীকাল ট্যুরে যাবে - she will go on a toter tomorrow. ়ু তার বাবা আসার পর সে পড়তে বসেছিলো He stanled neading after his father come. সে প্রতিদিন ক্রিকেট খেলে He plays chicket everyday. মিতা কি কাল এখানে এসেছিলো? Did Anta come here yestenday. আমি চা খেয়েছি I have drunk tea.

Arcpon

Level - Intermediate (watch) Tv everyday and it helps usha watches 16.1 (help) him a lot to learn new things. watched (watch) a movie last week but I enjoyed (enjoy) it. had made (make) ruti before the guest Came (come) Trave been knocking (knock) at the door for two minutes! - where have you been (you)? both was a wonderful morning and the sun <u>shineing</u> <u>gol</u> up. (SHINE, GET) brightly when

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1. D. Les al **Holly Cross Aspirancy** Time - 30 Minutes English Class Test (1) nobon A. lama Mark ---Name Level - Simple 1. I usually listening (listen) to the news in the car. Trove n't Seen see) my father since last summer. The sun Sets (set) in the west. is Arren sir (be) in charge of the seminary at the moment. ore 5. They in Chicago for 20 years (be). 6. The sun rises (rise) at 6 AM yesterday morning. 80 They (go) to market twice a week. 5. Everyone Were Sleep (sleep) when the earthquake hit Turkey. They had n't send (sent) any Christmas Card last year. D. Cooper ate (eat) before Masud came. Write the correct translation t. সে আগামীকাল ট্যুরে যাবে will go onatour tomorrow. He কুর বাবা আসার পর সে পড়তে বসেছিলো reading after his father come. started 13 সে ব্রাতদিন ক্রিকেট খেলে cricket evenydot. Plays He A নিতা কি কাল এখানে এসেছিলো? Mita Come here yesterday ? Did আমি চা খেয়েছি have drunk tea.

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Shrabos Level - Intermediate 16 Utsha Watching (watch) Tv everyday and it helps (help) him a lot to learn new things. TAWatched (watch) a movie last week but I en Joyed (enjoy) it. 18 she had made (make) ruti before the guest _____ (come) 10.1 have been Knocking (you)? (knock) at the door for two minutes! - where have you been 20at was a wonderful morning and the sun Shines brightly when · warmach such of the fille a sult print this public Estrots II H. Novis Forma 21011 .H " Kallet K - 1 way still a SHI the much work - 12. 1

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Internship Offer letter from my University-



Faculty of Humanities and Social Science

Ref : Internship Placement//222

Date: 12-02-2023

Assistant Director Holy Cross Aspirancy Address: 16 Munir Hoaasain Lane, Narinda, Dhaka.

Subject: Request for Internship Placement

Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA in English and in partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that Masud Raihan, **ID Number: 192-10-2074** has completed 123 credit hours in 41 courses from the Department of English. It would be highly appreciated if you could kindly allow him as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,

- 13.2.2023

Dr. Liza Sharmin Associate Professor and Head Department of English Daffodil International University Email:headenglish@daffodilvarsity.edu.bd



 Daffodil International University:
 Daffodil Smart City, Ashulia, Dhaka, Bangladesh

 Tel:
 +88 02 9138234-5, 48111639, 48111670, 01847140094, 01713493051, 01713493141, 01811458841, 01841493050

 E-mail:
 info@daffodilvarsity.edu.bd, Fax:
 +88 02 9131947

Internship Certificate

Holy Cross Aspirancy 16, Monir Hossain Lane Narinda, Dhaka- 1100 পকিত্র ক্রুল প্রার্থী গৃহ ১৬ মনির হোসেন লেন নারিন্দা , ঢাকা-১১০০

Dear Sir/Madam

This is to certify that Masud Raihan, a student of Daffodil International University, ID: 192-10-2074, has successfully completed three months of internship as his project work at Holy Cross Aspirancy. The teachers were satisfied with his work. He is able to manage positive feedback from students.

Masud Raihan is responsible, hardworking, and well-mannered. I wish him a very successful life and God bless him.

'wi 1096. Bro. Rigon James Gomes, CSC

5. Rogen James Gomes, CSC Director Holy Cross Aspirancy May 23, 2023

Photographs



Holy Cross Aspirancy Institute



I was observing the class



I gave them a topic for their presentation. They delivered their presentation.

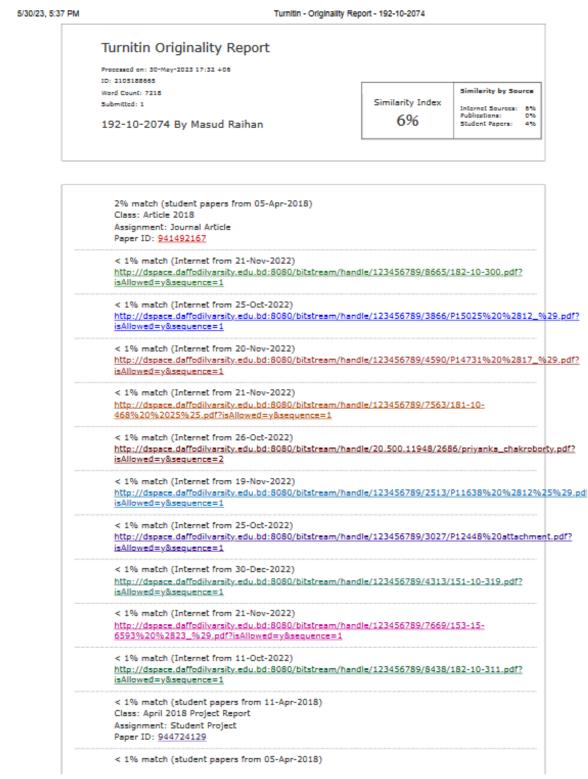


After observing the class, I took a photo with them.



After completing the debate session,

Plagiarism Report



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