



Internship Report on
“The Present Scenario of English Language Teaching at
Sabera Sobhan Govt. Girls’ High School”

Submitted By

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This report is submitted to the Department of English, Daffodil International University, as the Partial accomplishment of the degree of B. A (Hons.) in English.

Submitted To

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Declaration

I solemnly declare that the presented report, titled “The Present Scenario of English Language Teaching at Sabera Sobhan Govt. Girls’ High School” is my original work under the supervision of Ms. Nahid Kaiser, Assistant Professor, Department of English, Daffodil International University. This report is prepared for my educational purposes and has not been published anywhere else.



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Letter of Approval

This is to certify that Farhana Nur Iqra, ID: 192-10-2094, Department of English, Daffodil International University, has completed her internship report under my supervision. Observing her whole project, I declare that she has done the task on her own and was dedicated to her work.

I wish her every success in life.



Nahid Kaiser
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Abstract

This report aims to portray the situation of English learning in Bangladeshi school. During this whole work, I tried to find out the problems students face while learning and communicating in English. I figured out that most of the students are afraid of speaking English. I tried to create a friendly environment for them so they could communicate without any fear and used different types of methods to find out which one would be most effective for them to learn English. In this report, I have discussed why the students are weak in English and tried to give solutions for the problems they face while learning this subject.

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Chapter1: Introduction

In our current world, English is being used as a very important language. Yet most of the students in our country are not able to speak and write English properly. There are schools and colleges where English is compulsory to study, but the management system does not give much attention to this subject. There are many teachers for different subjects, but there are very few who can deliver the lesson in English in an effective way. Students do not get the chance to elaborate on their knowledge in English. For these reasons, students are afraid to use English anywhere.

I also faced this problem in my school days. From my childhood, I had a great passion to become a teacher, but I was afraid of English. Day by day, English started to become disturbing for me. Then I started to read novels by great writers like Shakespeare and other writers in English literature. After reading their novels, I started to find that subject interesting. I started to wonder why this subject is so disturbing for the students. I made up my mind that I would work as an English teacher and deal with the problems of students if I ever got a chance. I got admitted in English to my bachelor's program at Daffodil International University. After finishing all the courses, I got to know that our university made it mandatory for students to do internship projects, and students could choose where they wanted to join for this project. So, I took it as an opportunity to get one step closer to my dream. I thought and decided that joining a high school would help me more than any other job. Then I joined 'Sabera Sobhan Govt.Girls' High School', in Brahmanbaria after taking permission from the head teacher of that school, and during my work period I tried to help the students in every possible way to make English enjoyable for them.

Chapter 2: Background & Objective of the Project

2.1: Background:

After completing all the credit courses of our bachelor's program, it is mandatory in our university that all the students must do an internship project at any institution. Students can choose the institution where they can do that project. As it was my dream to work as a teacher, I chose 'Sabera Sobhan Govt. Girls' High School', which is situated in Brahmanbaria and got the chance to join there as an intern. During the three months of my internship, I learned a lot of things from that school and developed many kinds of qualities in myself. I tried to overcome my shortcomings during these months. My communication skills have developed a lot during the work. I also learned things like how important it is to take notes in the classroom, how to use different techniques for effective learning, how to create a lesson plan for effective teaching, how to overcome the fear of the students, and a lot of other things like that.

2.2: Objectives:

- *To learn the basic techniques of teaching.
- *To develop learning and communication skills.
- *To find out problems and solutions to learning English.
- *To encourage English language learning.
- *To identify an easy or enjoyable learning technique for English.

Through the years, I wanted to develop my skills and find a way to make English learning enjoyable for the students. This internship project gave me the opportunity to go closer to this goal. Though I wasn't able to do it during this internship, but I gathered knowledge about how to work on it

to make it successful. I try my best to make students fall in love with English. I try to use the communicative method with them more so they can overcome their fear and discuss their problems with me. They became friendly with me, and from the first to the last class, their skill in speaking English developed a lot. My communication skills in English also developed during this work, as I have communicated in English with the students a lot.

Chapter3: Methodology

For completing my project successfully, I had to go through different steps:

School selection:

At the very beginning of my work, I discussed with my family and friends' which sector should be appropriate for me. After discussing with them, I found that working in a school would be much more effective for me than other work because I want to choose teaching as my future profession. I have searched for a school and got the chance to work at "Sabera Sobhan Govt. Girls' High School" in Brahmanbaria. I have discussed my project with the head teacher of that school, and after hearing my plans, he got impressed and gave me permission.

Collecting offer letter from the department:

After choosing the school, I had to collect an internship offer letter from the university department as permission to join the school. I submitted information about the school to my department, and after some days, they gave me the offer letter, which I submitted to the school.

Consultation of Academic Supervisor:

The university appointed us a supervisor after finishing the process of school selection. As most of the students did internships in their hometown, our supervisor opened a WhatsApp group to discuss everything with us. Our supervisor informed us about the procedures we had to follow during the internship. According to our supervisor's advice, we made our work plan. Before writing the project paper, we group members met with our supervisor and she gave us wonderful direction.

Class selection for teaching:

I discussed my work plan with the head teacher of the school, and after that, he appointed a mentor for me to monitor my work and make my class schedule. My mentor gave me classes in two different sections: Class 9, Sections C and D.

Because of their scheduled classes, I didn't get the chance to take classes in one section. I got the chance to take classes three days a week in those two sections.

Observation of Teaching:

After making a schedule of my classes, I asked permission from three teachers to observe their classes. One of them was my mentor, Md. Abdur Rahim, sir. I got permission from them to take notes and photographs of their class conduct. They were so friendly and gave me permission. My first observation was in class 8, section D, under A.T.M. Saiful Haque sir, on February 2, 2023. My second observation was on the same day in the class of my mentor, Md. Abdur Rahim sir, which was class 9, section C. And my third and final observation was in class 9, section D, on February 7, 2023, which was under Saruma Akter Mam. It was many days after my first observation because of the class schedule of the school, and the other days were holidays, so I had to observe the 3rd class days after the first observation. In every observation, I was focused on learning and understanding the methods of teaching. I took notes in every class so that I could use them while preparing my lessons. I focused on every detail the teachers shared in the classroom and gathered different ideas from them, such as how to use different techniques in the classroom, class management, and other essential things.

Class Conduction:

I started to conduct my classes on the second week of February. I took a total of 12 classes in 5 weeks, and all my classes were on the day shift. Due to Ramadan and other vacations, I could not take more classes than that. I took classes in two different sections but taught the same topics in both sections, which were conditions and voice change, and sometimes discussed paragraphs. I got a total of six classes in each section. In every class, I did warm-up activities like singing, recitation. I asked the students to share their memorable moments with the class, among other things. I included these warm-up activities at the beginning of the classes so students could feel relaxed and overcome stress if they had any. Students were so friendly and supportive. They helped me a lot to complete my teaching successfully. I used the communicative method so I could get closer to the students. I tried to ensure 100% student participation in the classroom. My last class with them was on March 22, 2023. Before the last class with them, I told

them to take preparation on voice change and gave them preparation on three different paragraphs, which were: 'A School Library', 'Coronavirus,' and 'International Mother Language Day'. They were not aware of which paragraph I was going to give in the exam among these three. I took the exam on 8 voice changes, and the paragraph I gave on the question was 'Coronavirus'.

Chapter 4: Institution Details

4.1 Basic Information

Name of the Institution: Sabera Sobhan Govt Girls' High School.

Year of Establishment: 1964

Name of the head teacher: MD. Badiuzzaman Bhuiya

Number of students: 2285

Board: Cumilla

Division: Chittagong

Number of buildings: 3

Shits: 2 (Morning and Day)

E-Mail: saberasgovtghs@yahoo.com

Website: <http://www.ssgghs.edu.bd/>

Phone No: 0851-58272

Address: North Mowrail, Bonik Para, Brahmanbaria.

4.2: History

Sabera Sobhan Govt. Girls' High School was established in 1964 with the full cooperation of the then Sub-Divisional Administrator, Mr. Abdus Sobhan and the then Municipal Chairman Mr. Azizur Rahman Molla, Munsif Abdul Qadir and other dignitaries of the city. The school was named Sabera Sobhan Girls' High School after the wife of the sub-divisional administrator. The school was first formed in a field adjacent to Kandipara Jame Masjid. Later, with the efforts of Mr. Azizur Rahman Molla and Babu Umesh Banik, the school was shifted to its present location (North Mowrail). The first head teacher of the school was Mr. Enayet Ullah Sahib. At the beginning, classes from 1-6 were introduced in the institution. Later opened up to class 10.

4.3: School Management System:

It is a girl's school with 2285 students in two shifts, morning and day. The morning shift begins at 7 a.m. and ends at 12 p.m. The day shift begins at 12 p.m. and ends at 5 p.m. There are 12 sections in the morning shift and 10 sections in the day shift. The school has a total of 49 teachers, including male and female teachers, 2 assistant head teachers, and 1 head teacher. The school has three multimedia classrooms and one big library. Science classes were taken in the multimedia classrooms. For a better understanding of the science project, there are three science labs. Every week, teachers perform new experiments in the presence of the science students in those labs. This school is under the Cumilla Education Board, and they follow the board syllabus. The books they follow are published by the National Curriculum and Textbook Board (NCTV). Even though it's a government school, it follows strict rules. Teachers and students have to follow every rule of the school very carefully. The school follows the schedule. The school starts and ends on time. The activities of that school start with assemblies and the National Anthem. The classes are divided into two halves of the school day. After two hours of class, the school gives a break for 20 minutes so students and teachers can have their lunch. The school gives snacks to the students at this time, so no students have to go outside for their tiffin. Or they can also bring food with them before entering the school and eat during this break time. Teachers can go outside for lunch, but they have to enter the school before the break ends. Teachers and authorities are so aware of their students' studies in the classroom. They try their best to maintain their position in the board exams.

Besides education, the school also arranges and participates in different cultural programs and extracurricular activities. The school has different clubs such as Rover Scouts, blood donation clubs, sports clubs, cultural

clubs, etc. The cultural club arranged different programs for different occasions. Students get all the support they need from the school management to arrange those programs. The authority of the school tries to motivate their students to participate in the activities so their knowledge can be broadened.

Chapter 5: Internship Activity

5.1: Working Status:

I joined the school on February 1, 2023, for my 3-month internship and worked until April 30, 2023. Before that, I had gone through many processes, which I discussed before. On February 1, I discussed everything with my mentor, Md. Abdul Rahim, about what steps I should follow in these three months to complete my work perfectly. From February 2nd, my internship work began. From the beginning to the end of my internship, I have observed 3 English classes with different teachers in different sections and have taken 12 classes in 5 weeks. I got the chance to take classes with Class 9, Sections C and D. The authority and the teachers of the school were so supportive and helpful. They never get tired of helping me. So, the work experience at that school was quite good for me.

5.2: Class Observation:

Class Observation 1:

My 1st class observation was in class 8, section D, on February 2, 2023, and the teacher was A.T.M. Saiful Haque, sir. It was the first class of the day, which began at 12:35 p.m. The duration of the class was 45 minutes. After entering the class, the teacher took 4-5 minutes to greet the students and manage the classroom. Then he took another 5 minutes to introduce me to the class and also take attendance within this time. The number of students presented in this day was 92 out of a total of 120. Then he begins the class with the National Anthem. After the anthem, he told the students about the lesson that would be taught that day. He wrote the topic on the board, and it was tense. He told the students that in this class he would only discuss the present tense so they could understand everything clearly. He took the whole lesson in English and didn't use even a little Bengali during the lesson. As the students are not sufficiently grown, there was a little bit of chaos during the lesson, but with his friendly behavior, he easily managed to stop the chaos. But the students understood all his words properly. At the beginning of the lesson, he asked the students about the definition of tense and then asked a student to stand up and give the definition. The student perfectly answered the question. Then he

wrote all the rules of the present tense with examples, one by one. After describing the rules, he gave exercises to the students and gave them some time to complete them. He paid much attention to the question-and-answer session after every part of the lesson. Most of the students understood his lesson properly and were able to give all the answers nicely; others who didn't understand any part asked him questions, and he described them more easily for them. He also helped me take notes during his lesson. After finishing the lesson, he gave homework for the next class. He took 30 minutes to finish the lesson. He spent the last five minutes singing and saying goodbye to them.

Class Observation 2:

My second class observation was also on February 2, 2023, in class 9, section C, and the teacher was my mentor, Md. Abdul Rahim sir. The class was in the second period, which started at 1:20 p.m., and the duration of the class was 40 minutes. The number of students presented was 65 out of 114. At the beginning of the class, he cordially welcomed me into the classroom and took the first 5 minutes to introduce me to the students and greet them. The students also welcomed me with beautiful smiles on their faces. Then the teacher told me the reason for fewer students in the classroom is that, as it is the second period, the science students have gone for their lab classes. The teacher did not do any extracurricular activities before the class. He just normally starts the class. He used both Bengali and English during the whole class, but the use of English was greater than Bengali. Before starting the class, he told me about his lesson and the objectives he was going to focus on in that lesson. His main objective in that lesson was to make students learn new vocabulary. The topic was suffix, prefix, and affixes, and his main goal was to make it clear for the students how they would use different words together properly and also how to understand which vocabulary would create which meaning if connected together. First, he discussed the rules of these three topics with the students and wrote examples on the board of how to join the words together to create a new sentence. He used different types of common and uncommon words and asked the students to identify if they were adjectives or adverbs. He also told them to create a word using only adjectives. At first, the students found it difficult, but after doing many exercises, it became clear to them. After it got easier for them, he stopped his lesson at 1:50 p.m. and discussed the

problems and gave solutions to them. Then, in the last few minutes, he recited a poem and then said goodbye to the students.

Class Observation 3:

My third and final observation was on February 7, 2023, in class 9, section D, and it was conducted by Saruma Akter mam. It was the beginning class and began at 12:35 p.m, the same time as my first observed class. The duration was also the same: 45 minutes. This teacher also followed the same procedures at the beginning as the other two teachers, but unlike the second teacher, she started her class with a song that included the whole class. She also asked me to participate with them. Her lesson on that day was from the English 1st paper, and the topic was "International Mother Language Day". Like my second observed teacher, she used both Bengali and English in the lesson, but while discussing the lesson, she told the students that unlike her other classes, she will use more Bengali in this class because the topic is based on our mother language. She mainly focused on the communicative method. She involved students in reading the text and asking questions of other students rather than doing it on her own. She had only been taking classes with them for about two months, so she wanted to see how much they had developed their communication and learning skills. She also asked the students to come to the board and write sentences and new words they found in the text. After following these steps, she asked the students to discuss with her to what extent they had understood the lesson. Students replied that they have problems in some parts, and she made those parts clear to them nicely. In between the lesson, she discussed a problem with the students, which is that some of them have not gotten textbooks yet. Her whole lesson took 30 minutes, and after finishing the lesson, she asked me to give feedback about her class conduct and the focus of the students. After my feedback, she finished the class with a warm goodbye to the students.

5.3: Teaching Experience:

My teaching experience was quite good in that school. The teachers, especially my mentor Md. Abdur Rahim sir helped me a lot in preparing my lessons before every class.

Teaching Experience 1:

My very first class was on February 12, 2023, with class 9, section C. It was the period of my mentor, Md. Abdur Rahim sir, and the starting time of that class was 2 p.m. It was the third and last class before the lunch break. It was a 40-minute class, so I made a lesson plan the day before going to the class according to the time. I prepared my lesson with the advice and help of my mentor, Rahim sir. On the day of my class conduct, we had a final discussion and then went to the class with him. I was a bit nervous, as I had no teaching experience and my mentor would monitor my whole class. When I entered the classroom, my students welcomed me very nicely. I greeted all the students, and my mentor introduced me to them shortly after. Then I gave a brief introduction about myself and my purpose for taking their classes because I did not get the chance to observe their class before, so they did not know anything about me. The students heard everything politely, and after hearing about me, they told me that they would help me complete my work successfully. For this whole introduction part, I took 6-7 minutes. Then, for 3–4 minutes, we did some warm-up activities. One student sings a song, and another student recites a poem. Then I introduced my lesson with them, which was ‘Conditionals’. I wrote the topic on the board and asked them if they had any ideas about that topic. Some students said that they had a little bit of an idea about that topic because their teacher had taught it to them in the previous class. I asked them about the definition of this topic. Some students could answer, and others said that they had problems understanding that topic. So, I started with the very basics and tried to keep it very simple for them. At first, I made the definition very clear to them, and when they understood it perfectly, I moved on to the next part. In the next part, I wrote simple definitions and rules from zero to third conditionals and used some exercises with the rules. I try to make the rules clear to them by using examples in Bengali. When I used Bengali examples, they said they understood them properly.

For making it sure that if they actually understood the rules I gave them exercises from all the 4 rules and after getting the answers I found that only a few numbers of students could answer only 1 or 2 of the exercises. Then I realized that they have not understood them yet. So, I again describe them all, this time in a more easier way and tried to create a more friendly environment for them. This time I used examples which they could easily connect. After that I again gave them exercises and this time more students could answer those exercises correctly. And the students who still had problem asked me questions. By this I understood that at first, they were shy to share their understanding and they need to spend more time with me to be comfortable so they can share their problems with me without any fear. As it was my first class I could not able to manage the time and follow my lesson plan properly. In my plan I had arranged other works after the lesson which I could not do because my lesson took the whole time of the class. So, without doing any other thing I had to say goodbye to the students immediately after my lesson. But before leaving the class I gave them homework to write all the 4 rules and bring them in next class. After the class my mentor gave me feedback about my class and told me the exact thing that my class conduction was quite good but I have to give focus on the time limitation. After that in the next classes I gave focus on my plans and finished all the classes with proper planning. Within the time the students also started to feel friendly with me and discussed their problems after every lesson.

Teaching Experience 2:

I was advised to take classes on voice change in Section D of 9 by the teacher. My experience with them was quite good. From the first class they were so cooperative. They also welcomed me happily like the section D. At the very beginning of my classes with them, I introduced myself shortly to them because they already knew about me from my class observation with them. It was a 45 minutes class. It was the beginning period so at first I took attendance and then did some warm up activities for 5 minutes. My lesson was on voice change. At the beginning of the lesson I asked them how much they knew about voice change. By

hearing their answers, I understood that they had a lot of ideas about voice change. So, in the first class, I just discussed the basics and asked for their opinion about that topic. I gave them exercises, which they completed perfectly. We did more extracurricular activities than study in the first class. The lesson was about 25 minutes. Then we played games and did other activities. Students found the class so enjoyable. I also gave them voice changing exercises as homework. Before leaving the class I asked the students to give feedback about the class and they gave me wonderful feedback.

5.3: My activities on weekly basis:

<p>Week 1 Class Observation</p>	<p>In the first week of my internship, I observed three classes with three different teachers. I observed them very carefully and took notes on the classes. From the observation, I learned so many things, like how to manage time, how to conduct classes, how to create a student-friendly environment in the classroom, the importance of question-answer sessions, and a lot of other things. Dedication is also something I learned from these observations. The teachers were so dedicated to their students and their lessons.</p>
<p>Week 2 Class on Conditionals in class 9, section C</p>	<p>On the second week of my internship, I begin my class with Section D of Class 9. The lesson was on conditionality. As it is a new topic for them, I planned to take three classes on that topic. I took two classes on the second week for that lesson. According to my routine, I got 3 classes in a week, but for vacations and other programs in school, I did not get the chance to take my 3rd class of that week. During the break, I tried to prepare a lesson that could make this topic easier for them. I also took class 9, Section C, on the same days, but the topic was voice change.</p>
<p>Week 3 Program Arrangement for International Mother Language Day and Sports Day of the School</p>	<p>February 22 was the school's annual function day. To celebrate Mother's Language Day on February 21 and the annual day on February 22, the school arranged different types of programs. This was my third week as an intern at the school. My mentor gave me the job of helping a teacher observe the students and help them write paragraphs for the writing competition the school arranged for Mother Language Day. From the beginning of the third</p>

	<p>week of my internship until the sports day,I was busy with that arrangement.</p>
<p>Week 4 Class on voice change and tense in class 9, section C</p>	<p>This week I took another two classes with both sections on the same day. I prepared a good lesson on conditionals for both sections and also taught some voice-changing rules in Section C.</p>
<p>Week 5 Problem solving and exam taking</p>	<p>On the 5th and last week before the vacation, I took my two final classes. In these classes, I solved the problems they had regarding my lessons and also took an exam in my last class with them. I solved all the problems they faced related to the topics. For this exam, I gave them some suggestions and created a question paper for them.</p>
<p>Week 6-12 Ramadan vacation and online activities</p>	<p>From the 6th week of my internship,the classes of the school got closed on March 23rd due to Ramadan and the SSC exam. But we did online and home activities related to the project. Our supervisor gave us advice in an online meeting on how to prepare for our project paper. According to our supervisor’s advice, we made plans to complete our project during vacation time. After Eid-UI-Fitr, the official work of the school started again, and I got the certificate for my internship competition from the head teacher of the school.</p>

5.3 Learning as an intern in the institution:

During the internship, I have learned a lot of thing. First of all, I have learned how to discipline myself. The teachers in that school were dedicated to their work. Working with them made me more active in my work. I learned how to manage a classroom, which developed my ability to manage my everyday work. This internship project helped me understand how to fit into a totally new workplace and helped me learn office formalities. The most important thing I learned during this internship was the importance of time management. It made me realize how much it is important to use the time properly.

Chapter 6: Limitations of the internship:

Though the experience of my internship at the school was good, I found some limitations during this whole project:

- i. The duration of the internship is only about three months, which is too short for gathering enough experience.
- ii. Due to the class schedule of other teachers, I am only able to get classes 2 or 3 days in a week, and sometimes I cannot even take any class due to this schedule. For this reason, I had to take a long break between each lesson.
- iii. We were told to take classes for 3 months, from February to the last week of April. But due to Ramadan and the SSC exam, the classes were closed from March 22 to May 23. I only had 5 weeks to complete all my lessons and other work at the school. There were also other vacations at the time of my internship.
- iv. There were a huge number of students in every section, so sometimes it was difficult to manage the class, and students from the last benches could not understand my lessons properly because my voice could not reach that far.

Chapter 7: Overall Findings

7.1: Overall Findings:

During the internship I found many ideas about the school and about my work.

1. I found about the school is that their management system is so good. They do everything according to the rules and regulations of the school.
2. Before the class, every school has an assembly system, but I especially loved the assembly system of that school because after every assembly, the teachers give motivational speeches, which motivate the students to follow the rules for the better study and development.
3. The classes start and end on time. After assembly, teachers make sure all the students go to class and sit with discipline. The students are so polite, and they follow all the instructions given by the teachers.
4. The school also has a negative side, which is they don't have enough classrooms for the number of students, and some students did not even get books after 2 months of class.
5. This project helps me to develop my patience level and encourages me to be a good teacher in the future.
6. I learned to maintain students and also learned office etiquette from the staff of the school.
7. During the classes, I found that at the beginning, some students faced problems communicating in English, but after 2/3 classes, when they started to become friendly with me, their fear disappeared and they started to communicate comfortably in English.

7.2: SWOT Analysis of the Institution:

SWOT refers to strengths, weaknesses, opportunities, and threats. SWOT analysis means finding out the strengths. SWOT analysis is a framework used to evaluate a person's or company's competitive position and to develop strategic planning.

SWOT analysis of the institution where I did my internship:

Strength: The strength of the institution was the school's management system. The strong management system is a positive side of that school. The school have strong rules for all the teachers and students, which helps them to be disciplined. For this management system, people eagerly sent their students to that school.

Weakness: The shortage of classrooms is the weakness of that school. For classroom shortages, the school put a huge number of students in a section, which sometimes creates a lot of chaos, and then it was so difficult to manage the classroom. For this reason, students cannot understand many lessons properly.

Opportunity: As many children from well-recognized families in that area studied there, the school can raise funds through them and use them to increase study facilities in the school, which can help them make great results in the exams and attract more guardians to send their children to that school.

Threat: There is another school in that area named 'Model Girls High School,' which competes with Sabera Sobhan School every year. So, it would be a treat for them if Model School started to give more facilities to the students. Sabera School needs to focus on the activities of that school and find new ideas for the development of the school and the students.

7.3: My SWOT Analysis:

Strength: My strength during the internship was that I easily mixed up with the students and was able to create a friendly environment for them in the classroom, which gave them a good impression of me to them. In my last class, they gave me very wonderful feedback.

Weakness: During my classes, I found it difficult to manage time in the classroom. In my classes, I could not finish most of my lessons according to my lesson plan because of my lack of time management skills.

Opportunity: This internship project gives me the opportunity to develop my knowledge of professional work as I get to work in a professional institution. It also creates a route for me to walk towards my goal.

Threat: Time management is a major priority in every work sector. By doing this internship project, I get to learn that I have problems with time management while taking classes. If I choose my career as a teacher, time management would be a threat for me, and it could cause a bad impression in my work.

Chapter 8: Recommendation for the School:

The management system of the school is so strong, but the school has some problems that need to be solved.

- i. The school does not have enough classrooms for the students. Every section has a huge number of students, which creates chaos while taking classes. As a result, the students do not understand the lessons clearly. The school needs to increase the number of classrooms so that every section contains a sufficient number of students and they can understand everything properly.
- ii. Most of the students did not get books even after two months of starting the classes. So, they cannot focus on the lessons because they can't read from the books. The school should try to provide the students with enough books.
- iii. There are some students who are poor in English. The school can arrange some classes for these students. The other management of the school is perfect. They do everything properly according to their schedule and rules.

Chapter 9: Conclusion

This internship project developed different kinds of skills in me. This project helps me learn things that can be helpful for my future career. It develops my knowledge to become a teacher as I get to learn the basic things about a teacher that I did not know before that internship. Still, I need to learn a lot of things to fulfill my dream, as it was only a few days of work and I have a lot of things left to learn. Overall, I loved working on that project so much. If I get another chance to do this kind of work again, I will surely take the opportunity again to develop my knowledge in this area of work.

Appendices

1. Lesson plan 1
2. Lesson Plan 2
3. Class observation checklist 1
4. Class observation checklist 2
5. Class observation checklist 3
6. Internship offer letter.
7. Internship Certificate.
8. Photographs
9. Sample question and answer sheet.

Lesson Plan

Lesson Plan 1

Lesson Plan

Teacher Introduction	Lesson Introduction
Name: Farhana Nur Iqra Id:192-10-2094	Class:9 Subject: English second paper. Lesson: Grammar (Conditionals) Time:45minutes

Stage	Teacher's Activity	Student's Activity	Time
Greetings	I will start my every lesson by greetings the students.	Students will also greet me	1 minute
Attendance	As it is the 1 st period, I will take attendance.	Students will respond according to their rolls.	5 minutes
Warm up activity	For relaxation I will involve the students in warm up activities like singing, recitation etc.	Students will join in the warm up	4 minutes
Introduction of the lesson	I will introduce the lesson topic	Students will reply if they are familiar with the topic	5 minutes
Topic discussion	I will teach them the rules and examples of conditionals.	They will listen to me and get clear idea about the topic. They will ask question if they find anything difficult. After that they will do some exercises related to the topic.	20 minutes
Question Answering Session	I will ask them questions regarding the lesson to identify their problems.	They will share their problems.	7 minutes
Finish the class	I will finish the class with a song or poem recitation.	Students will join with me	3 minutes

Lesson Plan 2

Lesson Plan

Teacher Introduction	Lesson Introduction
Name : Farhana Nur Iqra Id:192-10-2094	Class:9 Subject : English second paper. Lesson : Grammar (Voice Change) Time :40 minutes

Stage	Teacher's Activity	Student's Activity	Time
Greetings	I will start my every lesson by greetings the students.	Students will also greet me	1 minute
Warm up activity	For relaxation, I will involve the students in warm up activities like singing, recitation etc.	Students will join in the warm up	4 minutes
Introduction of the lesson	I will introduce the lesson topic	Students will reply if they are familiar with the topic	5 minutes
Topic discussion	I will teach them the rules and examples of voice.	They will listen to me and get clear idea about the topic.They will ask question if they find anything difficult.After that they will do some exercises related to the topic.	20 minutes
Question Answering Session	I will ask them questions regarding the lesson to identify their problems.	They will share their problems.	7 minutes
Finish the class	I will finish the class with a song or poem recitation.	Students will join with me	3 minutes

Class Observation Checklist:

Checklist 1

Daffodil International University

Department of English

Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "

Checklist for Class Observation

School / College: Sabera Sobhan Govt. Girls' High School.

Teacher's Name: A.T.M Saiful Haque

Class: 8 Section: D No. of Students Present: 92

Course Title: English Grammar Room No: 202

Peer/Observer: Farhana Nura Iqbal

Date and Time: 02.02.2023 (12:35 pm)

Objectives of the lesson (as perceived):

- i. To learn the rules of present tense.
- ii. To make sure students can understand and identify present tense correctly.
- iii. To inspire students to participate in the classroom activities.

Were the objectives achieved and to what extent (in your view)?

In my view, the objectives were achieved successfully. At the end of the lesson, students participated in the question answering session and were able to identify all the present tenses correctly.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher used proper documents and examples prepared by him. He described every part of the present tense very easily. He tried to make sure the students could understand the topic clearly.

2	<p>ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)</p>	<p>His teaching was so clear. The objectives were acquired successfully. He started and finished the class on time. He started the class with National Anthem and finished it with a song. Students got to learn the rules of Present tense.</p>
3	<p>RAPPORT (holds interest of students, is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)</p>	<p>As there were a huge number of students in the class, at first it was a bit difficult for the teacher to maintain the class, but he eventually manages to build a friendly environment and then the students focused on the whole class with ^{wellmannered}.</p>
4	<p>TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement, encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)</p>	<p>He used the communicative method. He focused more on the question answering than giving tasks. He gave examples of the tenses by using the names of the students in the class and also used incidents happened in the school as examples.</p>
5	<p>PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)</p>	<p>The classroom environment was a bit noisy, but the voice of the teacher was so clear, which helped reach all the students. He maintained good eye contact with the students. His English was so much standard.</p>

MANAGEMENT

Was the time spent properly?

Yes, the time was spent properly. He managed to give a proper lesson within the class time.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

At first, the teacher focused on the relaxation of the student's minds. Then he wrote and described the rules of the present tense step by step. He gave tasks to the students. He asked questions after every part of the lesson. He also answered questions of the students.

Strengths observed:

The teacher has a clear voice, which reached perfectly to every student.

Suggestions for improvement:

The teacher gave the whole lecture in English. There may be students who have difficulty understanding everything in English. So it would be good if he mixed a little Bengali with English in the lesson.

Overall impression of teaching effectiveness:

The effectiveness of the teaching was impressive. Even after teaching the whole class in English, he managed to make the students understand his lesson.

Checklist 2

Daffodil International University
Department of English
Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "
Checklist for Class Observation

School / College: Sabena Sobhan Govt. Girls' High School.

Teacher's Name: Md. Abdur Rahim

Class: 9 Section: C No. of Students Present: 65

Course Title: English Grammar Room No: 114

Peer/Observer: Farhana Nur Iqra

Date and Time: 02.02.2023 (1:20 pm)

Objectives of the lesson (as perceived):

- i. To enrich vocabulary.
- ii. To learn the use of new words in sentences.
- iii. To learn the meaning of the new words.

Were the objectives achieved and to what extent (in your view)?

In my view, the objectives were achieved quite successfully. The topic was suffixes and prefixes. At the end of the lesson, the students were able to learn new vocabulary and learn to connect one word with another to create new meaningful word.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher had good knowledge about the subject matter. He had a lot of information about the topic to provide to the students. He encouraged the students to participate in the class work.

2	<p>ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)</p>	<p>The topic was so much organized. The teacher explained every detail of the lesson step by step. He started and finished the class on time. After the lesson he described the summary of the class. At the end he recited a poem.</p>
3	<p>RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)</p>	<p>The teacher was fair to every student. He gave priority to every student in the classroom. He interacts with the students through question answering and feedback. The students were interested in the class and listened to everything in a proper manner.</p>
4	<p>TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)</p>	<p>He used task based learning method. He tried to involve the students in different activities related to the lesson. He asked the students to come forward and write words on the board. He also gave other tasks to the students. He also used communicative method through question answering.</p>
5	<p>PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)</p>	<p>The teacher tried to keep a friendly environment for the students. During the lesson he tried to find out if the student had anything to share. He maintained eye contact with the students. His voice was clear and his use of English was great.</p>

MANAGEMENT

Was the time spent properly?

Yes, the time was spent properly. He used every minute efficiently and finished the lesson on time.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

There were four main steps in the lesson. The teacher started the lesson with introduction of the lesson, then explained the rules, gave activities to the students and finished the lesson with a question answering session.

Strengths observed:

The teacher has the ability to interact with the students and his teaching style is unique which attracts the students to listen to him.

Suggestions for improvement:

No suggestion. I think his teaching was perfect.

Overall impression of teaching effectiveness:

The teaching was so effective for the students. They get to learn a new topic and he also manages to enrich their vocabulary skills by using new words during the lesson.

Checklist 3

Daffodil International University

Department of English

Internship on "Scenario of English Language Teaching in a Bangladeshi School / College "

Checklist for Class Observation

School / College: Sabena Sobhan Govt. Girls' High School.

Teacher's Name: Sarvma Akter

Class: 9 Section: D No. of Students Present: 100

Course Title: English 1st paper Room No: 111

Peer/Observer: Farhana Nura Iqra

Date and Time: 07.02.2023 (12:35 pm)

Objectives of the lesson (as perceived):

- i. To make the students realize the importance of their mother language.
- ii. To learn new vocabulary.
- iii. To develop the reading abilities of the students.

Were the objectives achieved and to what extent (in your view)?

In my view, the objectives were achieved properly. Students read the passage 'International Mother Language Day' and found new words from the passage. They also gave speech on mother language after the lesson, which was satisfying.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher gave her best to describe the passage and tried to develop the students' knowledge about the importance of mother tongue.

2	<p>ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)</p>	<p>The class was well organized. The subject matter was also organized in a proper way. After being read by the students, the teacher summarized the text. She started and finished the class on time and at the beginning of the class she sang a song.</p>
3	<p>RAPPORT (holds interest of students, is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)</p>	<p>The teacher encouraged the students to participate in the text reading and provided feedback after their reading. The students were well behaved during the class and the teacher also followed the etiquette.</p>
4	<p>TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)</p>	<p>The class was activity based. It was student centered and collaborative. The teacher gave task of reading the text to the students and then asked them to share their ideas in front of the class regarding the text. She made the lesson passion by using Bengali along with English.</p>
5	<p>PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)</p>	<p>The teacher created a relaxing environment for the students. She managed to maintain a good eye contact with the students during the whole lesson. Though she used more Bengali than English, her English pronunciation was perfect.</p>

MANAGEMENT

Was the time spent properly?

The time was spent properly. Students get to learn new things.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

First the teacher gave an introduction of the lesson in Bengali. Then she provided information about 'Mother Language Day', the topic of the lesson. Students were involved in tasks. The lesson ends with a lesson related questionnaire.

Strengths observed:

The strength of the class was the cooperation of the students which helped the teacher to achieve learning outcomes.

Suggestions for improvement:

The teacher gave huge time on the reading activity but there were also other tasks regarding the lesson for which she had given very little time. She could have given a little more time to the tasks that were helpful for the lesson.

Overall impression of teaching effectiveness:

The teacher finished the lesson so effectively. She managed to involve the students in the lesson successfully. The learning outcomes were achieved properly.

Internship Offer Letter



Faculty of Humanities
and Social Science

Ref: Internship Placement//222

Date: 29-01-2023

The Headmaster

Sabera Sobhan Government Girls' High School
Address: North Mowrail, Bonik Para, Brahmanbaria.

Subject: Request for Internship Placement

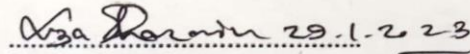
Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA (Hons) in English for the partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that Farhana Nur Iqra, ID Number: 192-10-2094 has completed 123 credit hours in 41 courses from the Department of English. It would be highly appreciated if you could kindly allow her as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,

 29.1.2023

Dr. Liza Sharmin
Associate Professor and Head
Department of English
Daffodil International University
Email: headenglish@daffodilvarsity.edu.bd



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E-mail: info@daffodilvarsity.edu.bd, Fax: +88 02 9131947

www.daffodilvarsity.edu.bd

Internship Certificate



SABERA SOBHAN GOVT. GIRLS' HIGH SCHOOL, BRAHMANBARIA.

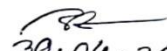
Established: 1964
North Mowrail, Bonik Para,
Brahmanbaria Sadar, 3400
Phone No: 0851-58272

To Whom It May Concern

This is to certify that Farhana Nur Iqra, a student of the Department of English, Daffodil International University, ID Number: 192-10-2094, has successfully completed her internship as a teacher at Sabera Sobhan Govt. Girls' High School, from January 31, 2023 to April 30, 2023.

During the internship, she was sincere in her work and the students gave her excellent feedback. She was also respectful of the institutional rules.

We are pleased with her work and wish her every success in life.


30.04.2023
Headmaster

Sabera Sobhan Govt. Girls' High School

Brahmanbaria.
MD. BADIUZZAMAN BHUIYA
HEADMASTER
ID NO. - 2016700537
SABERA SOBHAN GOVT. GIRLS' HIGH SCHOOL
SADAR, BRAHMANBARIA-3400

Photographs



Sample Question and Answer Sheet:

Sample Question

Course: English Grammar

Class:9

Topic: Voice Change & Paragraph Writing

Time:25minutes

Date:22.03.2023

A. Change the following sentences from active to passive and passive to active:

1. The work has been done by me.
2. A canal is being dug by us.
3. They are playing football.
4. Whom is he helping in the field?
5. A book is read by him.
6. You may help him.
7. He was reading a book.
8. The glass has been broken by her.

B. Write a paragraph on 'Coronavirus'.

Answer Sheets:

Roll : 27 class: 9/D Teacher: Farhana Nura Iqra

Change from active to passive and passive to active.

1. The work ^{been} has ^{done} by me.

⇒ I have done the work.

2. A canal is being dug by us.

⇒ We are digging a canal.

3. They are playing football.

⇒ Football is ^{being} played by them.

4. Whom is he helping in the field?

⇒ Who is being helped by him in the field?

5. A book is read by him.

⇒ He reads a book.

6. You may help him.

⇒ He may be helped by you.

7. He was reading a book.

⇒ A book was being read by him.

"Coronavirus"

Covid-19 is a new strain of coronavirus. It is also called "2019 Novel Coronavirus". 'co' stands for covid, 'vi' stands for virus and 'd' stands for disease. It is first identified in 'Wuhan city' of China. Officials first confirmed a case outside of China in Thailand. This virus can affect our upper respiratory or lower respiratory tract. People with covid-19 have had a wide range of symptoms. Symptoms may appear ^a 2-14 days after affected by the virus. Early symptoms are cough, sneezing, runny nose. Common

13/15

Turnitin Originality Report

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ID: 2107842285
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192-10-2094 By Farhana Nur Iqra

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