



**Internship Report  
On**

**This report is submitted in partial fulfillment of the requirement for the  
degree of  
B.A(Hon's) in English**

**Submitted by:**

Anonna Tabassum  
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**Submitted to:**

Shipra Mondal  
Senior Lecturer  
Department of English  
Daffodil International University  
Dhaka, Bangladesh

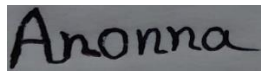
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**Date of Submission: 21<sup>st</sup> May, 2023**

## Declaration

I do hereby sincerely affirm that the work contained in this internship report was completed by me and that it has not previously been submitted to any other institution, college, or organization for any academic Qualification, Certificate, or B.A degree. Ms. Shipra Mondal, Senior Lecturer, Department of English, Daffodil International University, is supervising the creation of this internship report.

I hereby certify that the work I have given does not violate any current copyright laws.



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Anonna Tabassum

Program: B.A (Hons) in English

ID: 192-10-2054

Department of English

Daffodil International University



## Certificate of Approval

I am pleased to certify that the Internship Report submitted to the Department of English, Daffodil International University was completed by Anonna Tabassum, ID: 192-10-2054, for the duration of the course Project Paper (Course Code: Eng-431) in the B.A(Hon's) in English program.

During the Spring-2023 semester, she finished her work under my supervision.

I am pleased to certify that Anonna Tabassum's work is genuine and flawless. I wholeheartedly endorse her work for academic praise and viva-voce. I wish her the best of luck in all aspects of her life.

A rectangular box containing a handwritten signature in black ink. The signature appears to be "Shipra Mondal" written in a cursive style.

Shipra Mondal  
Senior Lecturer & Supervisor  
Department of English  
Daffodil International University

## **Acknowledgement**

I first thank God for his gifts and for providing me with this chance. I want to express my gratitude to the Principal and Vice Principal of Lake Circus Girls High School for allowing me to complete my internship there. I appreciate my on-site supervisor's help and cooperation. I would thank my supervisor, Shipra Mondal, for her perseverance and significant assistance in helping me prepare my internship report. I couldn't have successfully finished my internship without her coaching. Moreover, I want to express my gratitude to the English Department for providing me with crucial advantages that allowed me to finish this project effectively.

I want to give my father a huge thank you for all of his hard work and unending support; without him, I would not be where I am today. I also appreciate the inspiration and strength I received from my mother and brother.

I'd want to offer my appreciation to everyone.

## **Abstract**

I finished my internship on English Language Teaching at Lake Circus Girls High School by attending five courses and watching five distinct English classes taught by various English teachers. I was really fortunate to get the chance to do my internship report at Lake Circus Girls High School. When I went to the school and ran into the principal of that organization, I was sure to let him know why I was there. He approved my request to complete my internship when I presented him with my letter of recommendation. I observed five classes of four different sections. In my observation, I find out many details on teacher and student's relationship. So, when I take five classes, it helps me to deliver a better lecture to students. I applied modern teaching method while taking class. So the students were able to learn a lot of things from me. Actually, this paper includes my little teaching experience. Overall, it was a wonderful life experience for me.

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## Chapter 1: Introduction

Prior to working as an intern teacher, I had a very limited amount of teaching experience. As a result, I opted to undertake my internship in a school where I could employ my teaching talents. I've tried to capture this experience in my report because this internship is my first time teaching in a classroom. I'll go through how I've tried to use the knowledge I gained from my undergraduate studies at Daffodil International University in my teaching.

The journey began on February 16, 2023. I went to the school early in the morning and met with the Vice Principal. She enquired me in which class I would like teaching. I mentioned Class 7. Then she delivered the task to the language instructor of class 7 over the phone. I should also attend class 8. the Vice Principal instructed me. I thus used to enroll in both class 7 and 8. I used to go at eight in the morning and remain until I was done with my work. I spent nearly three months working there.

Both sessions were highly engaging and enjoyable in a variety of ways, including the setting, the people, and the required readings and exercises. The classroom settings were excellent and conducive to learning. The classrooms offered pupils plenty of room, comfortable seating, and modern lighting options. The lessons were really well-decorated and the kids were excellent and well-behaved. All of the decorations were made by students, showcasing their talent and love of labor. The general etiquettes were to be followed by all students. They used to practice good manners and talk to the teachers in a pleasant manner. Despite their occasional mischief, they were incredibly lovable. Many of them took their studies very seriously and were quite diligent. Overall, it can be claimed that the school's atmosphere was appropriate for a learning environment. Although there wasn't much room, the arrangements made there were ideal for fostering a learning atmosphere, and the instructors, principal, and other staff did a great job of inspiring and motivating the students.

I will go over some of the relevant books that I considered when I was working as a trainee teacher in the next part.

## **Chapter-2**

### **Objectives**

- 1) To understand the present state of English language teaching in Bangladeshi institutions.
- 2) To observe how students are involving with their English Language.
- 3) To see different teachers teaching method.
- 4) To get teaching experience.
- 5) To know the conditions of students in writing, reading, listening and speaking.



## **Chapter-3**

### **Methodology**

1. In accordance with the instructions, I decided to do my internship at Lake Circus High School.
2. I initially spoke with the principal to obtain compliance.
3. Next, I met with three teachers to talk about the timing of my observation and how classes would be run.
4. Next, I went to see five separate classes.
5. During my time spent observing classes, I filled out the checklists provided by my department and I recorded accurate information.
6. Following my observation, I conducted five English classes in classes 7, 8, 9, 10.
7. I finally finished my report after gaining a lot of experience at the institution.

## **Chapter- 4**

### **Institution Details**

Realizing this eternal saying that no nation can prosper without an educated mother, Lake Circus High School for Girls was established in 1960 by the then Gulbagh Housing Association. It is a private School. Md. Mostafa Kamal is the current principal of the school. (mushrafi.mostafa@gmail.com) The school has been playing a leading role in women's education since its inception. The school is a U type three storied building. There is a very pleasant natural environment surrounded by different types of trees with flower gardens and 9 tiled toilets and toilets on each floor with drinking water facilities. Besides, there are two wide entrances on the south side and north side (adjacent to the path) of the school.

The school has class 1 to class 10. The age of the student is between 6 to 17 years old. The school has a primary education final examination center. There is a modern library with various books. National anthem is played through radio broadcasting from the control room and instructions are given. The school have electronic attendance. Sending SMS to home of absent students.

## **Chapter-5**

### **Class Observations**

To finish my internship report, I saw five English lessons in Lake Circus High School (classes 7, 8, 9 and 10) taught by five different English teachers and led five separate English classes. Class duration is 45 minutes. My class observation reports are as follows:

#### **Class Observation 1**

Mrs. Afroza, an English teacher, welcomed me to the school on February 16, 2023. The room number was 301. The class started at 10 a.m. 40 students were present. She took an English first paper class. She introduced me to the students of class 7 and informed them of the reason for my visit. The charming students greeted me courteously. She then explained King Liar, the topic they were going to study. Then she instructed them to read the material attentively. She then instructed the students to write down the new terms they had learned from the book, as well as the synonyms and antonyms. In class, the students also paid meticulous attention. The class was really well-organized.

#### **Class Observation 2**

On February 19<sup>th</sup>, 2023, I observed another class. My 2<sup>nd</sup> class observation was with class 8. The room number was 203. 42 students were present. It was English second paper class. Mr. Masum Billah, the English 2<sup>nd</sup> paper teacher, invited me to join him in class and introduced me to the students. I explained my entire identity and the cause for my visit in detail. The students showed me warm welcome. Mr. Masum Billah Sir told them to open their English second paper textbook. Then he began lecturing about auxiliary verbs. He provided them with a thorough understanding of the subject. Then he assigned them some problem to solve. Later, he attempted to verify the answer scripts, but the bell sounded, and he completed the class for the day.

### **Class Observation 3**

I observed the third class in the following day with Mr. Shahin Aziz. He took English 1<sup>st</sup> paper of the students of class 9 Section A. The students welcomed me. I also greeted to them. He then started giving lecture on Bangabandhu is my inspiration. He told some students to reading line by line. After that, he explained properly. When the lecture is finished, he gave the students some tasks. There were some short questions which students should answer.

### **Class Observation 4**

I observed 4<sup>th</sup> class with Mr. Masum Billah. It was 20<sup>th</sup> February,2023. He took English 2<sup>nd</sup> paper of class 9, section B. The students welcomed me. I also greeted to them. He then started giving lecture on Tag Question and short answer. He explained every details on the topic. Then he gave the students some problem to solve.

### **Class Observation 5**

On the following day, Mrs. Shaila Anzum's English class was the last one I observed. It was class 10's English second paper class. She introduced me to the students and explained the objective of my visit to their class. The majority of the students asked that their teacher provide a lesson on the article. The teacher initially explained the vowels and consonants to them. Then, using appropriate examples, she outlined the principles for employing articles.

## Chapter-6

### Teaching Experience

Class 1:

My lesson plan

Subject- English 2<sup>nd</sup> paper

Class – 7

Room No: 301

Topic: Suffix prefix

Time:45 minutes

Time	Task	Teachers Activities	Students Activities	Evaluation
10 minutes	Warm up	Brief Introduction	Listening their opinion	Learning environment
20 minutes	Teaching Suffix Prefix	Discussing the topic	Listening carefully	Learning something new
10 minutes	Writing	Filling up suffix prefix	Trying to fill up	completely aware of it
5 minutes	Correction	Checking out	Understanding the mistake	The end

First, I went to class 7 for the first period, which began at 9:10 a.m. it was on 5<sup>th</sup> March. The room number was 301. So, I arrived on time for class. I was anxious because I had no previous teaching experience in any educational institution. At first I took attendance. Total number of students were 40 but present was only 35. I began the session with a brief introduction of myself, even though they were aware of the reason for my visit as a guest instructor. I shared hilarious school and college memories with them so they could get easy with me. Then, I informed them of the

themes for discussion. The topic was suffix and prefix. I write some formula about suffix and prefix on the board. After the discussion part I gave them some fill in the blanks to solve. Then I gave them some homework. I also told them to give feedback of my teaching. They told I should speak a bit loud.

Class 2:

My lesson plan

Subject- English 1<sup>st</sup> paper

Class- 8

Room No: 403

Topic: International Mother language day

Time:45 minutes

Time	Task	Teacher's Activities	Student's Activities	Evaluation
10 minutes	Warm up	Brief Introduction	Listening their opinion	Learning environment
20 minutes	Reading from book	Discussing the topic	Listening carefully	Learning something new
10 minutes	Writing	Short question	Trying to answer	completely aware of it
5 minutes	Correction	Checking out	Understanding the mistake	The end

I took my second class on the 5<sup>th</sup> march,2023. I went to class 8 at 3<sup>rd</sup> period. The time was 11.10 a.m. The room number was 403. The students welcomed me. I took their attendance. Total students were 45 and 37 students were present. After a short introductory part, I started taking the class. I told them to open the chapter International Mother Language Day. Then told them to read out loud. After the

reading I explained every detail. After discussion I told them if there is any question or not. Then I gave them some short question to answer.

Class 3:

My lesson plan

Subject- English 1<sup>st</sup> paper

Class – 9

Room No: 303

Topic: Bangabandhu is my inspiration

Time:45 minutes

Time	Task	Teacher's Activities	Student's Activities	Evaluation
10 minutes	Warm up	Brief Introduction	Listening their opinion	Learning environment
20 minutes	Reading from book	Discussing the topic	Listening carefully	Learning something new
10 minutes	Writing	Short question	Trying to answer	completely aware of it
5 minutes	Correction	Checking out	Understanding the mistake	The end

I took my third class on 6<sup>th</sup> march,2023. I went to class 9 at 12 p.m. Room number was 303. The students welcomed me. Total students were 43 and 38 were present. After a short introductory part, I started taking the class. I told them to open the chapter Bangabandhu is my inspiration. Then I told them to read out loud. Some students had problem with pronunciation. I correct them. After their reading, I explained every detail. After discussion I told them if there is any question or not.

Then I gave them some short questions to answer. I checked their answer when they are finished. After the class I wish them good future.

Class 4:

My lesson plan

Subject- English 2<sup>nd</sup> paper

Class – 9

Room No: 204

Topic: Tag Question

Time:45 minutes

Time	Task	Teacher's Activities	Student's Activities	Evaluation
10 minutes	Warm up	Brief Introduction	Listening their opinion	Learning environment
20 minutes	Teaching Tag question	Discussing the topic	Listening carefully	Learning something new
10 minutes	Writing	Filling up tag questions	Trying to fill up	completely aware of it
5 minutes	Correction	Checked out	Understanding the mistake	The end

I went to class 9 at 9:10 a.m. So, I arrived on time for class. It was 9<sup>th</sup> march,2023. Room number was 204. Total students were 43 and 36 were present. I shared hilarious school and college memories with them so they could get used to me. Second, I informed them of the themes for discussion. The topic was tag question and short answer. I write some formula about Tag question and short answers on the board. After the discussion part I gave them some fill in the blanks to solve. When they finished their work, I checked answer script.



Class 5:

My lesson plan

Subject-English 2nd paper

Class– 10

Room No: 301

Topic: Article

Time:45 minutes

Time	Task	Teacher's Activities	Student's Activities	Evaluation
10 minutes	Warm up	Brief Introduction	Listening their opinion	Learning environment
20 minutes	Teaching Article	Discussing the topic	Listened carefully	Learned something new
10 minutes	Writing	Fill up suffix prefix	Tried to fill up	completely aware of it
5 minutes	Correction	Checked out	Understanding the mistake	The end

I went to class 10 at 11:10 a.m. So, I arrived on time for class. The day was 10<sup>th</sup> march,2023. Room number was 301. Total number of students were 41 and 37 were present. I shared hilarious school and college memories with them so they could get used to me. Second, I informed them of the themes for discussion. The topic was article. I write some formula about articles on the board. After the discussion part I gave them some fill in the blanks to solve.

### **Other Activities**

I worked at Lake Circus Girls High School for three months as a trainee teacher. Mr. Masum Billah was my supervisor, who helped me to observe and take the class very well. As it was my first time teaching experience in a Bangladeshi School, I gained vast knowledge. This helped me to take the responsibility. It also helped me to get the ability of working under pressure. I helped teachers to prepare the lecture. Besides, I was invigilating during examination. Sometimes, I took quiz to understand the basic knowledge of students. I also checked answer scripts of student. In Bangladesh, teaching profession is really challenging because every classroom has huge number of students. Students try to make noise in classroom but my challenge was to handle them with care. Hope, the experience will help me to become a good teacher in future.

## **Chapter-7**

### **Findings**

Lake Circus Girls High School is a renowned school in Dhaka. English teachers of this school are well qualified. But every classroom consists of large number of students. But attendance of the students is low. Authority is not bothered at all. Students who are regular they are very brilliant. Though they are good at writing but lacks at listening and speaking. There are no multimedia facilities on the classroom. So, they are not able to get any knowledge from internet. Also, there are no water filter for the students. So, they have to bring potable water from their home.

## **Chapter-8**

### **Recommendation**

1. Maximum number of attendances should be ensured.
2. Should sort out the communication gap between teacher and students.
3. Need to form an English language club.
4. Should added multimedia facilities on the classroom
5. Setting up water filter on the premises.
6. Should arrange monthly meeting with the guardian.

## **Chapter-9**

### **Conclusion**

I learned a lot about English teaching from seasoned teachers during my internship. The students and lecturers were quite serious and helpful, and with their assistance, I was able to successfully complete the internship. I completed my presentation with a smile, attempting to add parallels from our daily lives. As a consequence, they valued my instruction and had a positive relationship with me. I developed the project paper to assist me do better in the teaching profession after receiving a lot of knowledge from the internship. Overall, my internship experiences were quite remarkable, and I will never forget those days.

## **Appendices**

- Photographs
- Checklists for class observation
- Internship certificate
- Plagiarism report

## Photograph

Lake Circus Girls High School



Class observation 1



Class observation 2



Class observation 3





## Class observation 4



## Class observation 5



## Class Conduction 1



## Class Conduction 2



### Class Conduction 3



### Class Conduction 4



Class Conduction 5

