

# Internship Report

On

**“Experience of being an Assistant Floor Manager at the  
Sabbir Chemical Works.”**

**Prepared by**

Md. Sakib Hossain

ID: 193-10-2116

Batch: 48

Department of English

Faculty of Humanities and Social Science

**Under the Supervision**

**of**

**Shipra Mondal**

Senior Lecturer, Department of English  
Faculty of Humanities and Social Science

This report is prepared for partial fulfillment of the requirement for

B.A. in English

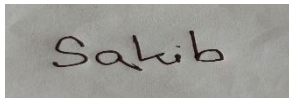


Daffodil International University

Date of submission:

## Declaration

The project entitled "Experience as an Assistant Floor Manager at Sabbir Chemical Works" has equipped me with the necessary skills to successfully undertake the course "Project Paper with Internship" (Course Code: ENG431) as part of the B.A. in English program. The present task is being submitted to the Department of English, at the Faculty of Humanities and Social Science at Daffodil International University. The task was carried out with the direct oversight of Shipra Mondal, senior lecturer in English at Daffodil International University. The present report is devoid of any unethical language that may contravene the established norms of Sabbir Chemical Works. Based on my professional experience at Sabbir Chemical Works, I can confidently assert that this project is a genuine and authentic creation of my own.



-----  
Md. Sakib Hossain

ID: 193-10-2116

Batch: 48

Program B.A(Hon's) In English

Department of English

Daffodil International University

E-mail: [sakib10-2116@diu.edu.bd](mailto:sakib10-2116@diu.edu.bd)



## Certificate

The undersigned hereby certifies that the project paper entitled "Experience of being an Assistant Floor Manager at Sabbir Chemical Works," authored by Md. Sakib Hossain and bearing ID number 193-10-2116 has been submitted to the Department of English at Daffodil International University. Under my supervision, the individual has completed the "Project Paper with Internship" course (Course Code-ENG431) as a requirement for his B.A in English program. Specifically, he successfully completed his internship at Sabbir Chemical Works in the Floor Manager division. The present report has not been previously submitted for the purpose of obtaining a degree or any other form of recognition.

A handwritten signature in red ink that reads "Shipra Mondal". The signature is written in a cursive style and is placed on a light yellow rectangular background.

Shipra Mondal

Senior Lecturer

Department of English

Daffodil International University

### **Acknowledgment**

I wish to begin by expressing sincere gratitude to the divine being for endowing him with the necessary fortitude to exhibit perseverance, industriousness, and a strong desire to effectively fulfil the requirements of his internship. This internship has been made possible with the assistance of certain individuals. The intern would like to express gratitude to their supervisor, Shipra Mondal, for her guidance during the internship. The intern had initially selected a distinct location for his internship, resulting in a unique perspective that differed from his peers. The supervisor has communicated her exceptional ideas and conceptual framework pertaining to the project at hand. The instructor has provided additional time and supplementary in-person sessions to enhance the productivity of this project. The completion of this project would have been considerably challenging without her invaluable contribution. Throughout this report, she has provided ample support and guidance to facilitate the discovery and incorporation of novel insights into the project. The success of this project can be attributed to the invaluable guidance provided by her throughout its duration. Further acknowledgement is extended to the floor manager office supervisor, Md. Kawsar Hossain, who oversaw the intern's training at Sabbir Chemical Works in Narayanganj, Bangladesh. If it were not for his amiable demeanour and cooperative attitude, he would not have experienced such a high level of comfort in the workplace. The other personnel in the workplace were also exceedingly supportive. This significantly enhances the functionality of the workplace setting. Additionally, the project was completed with the assistance of several peers and individuals in higher positions.

The individual expresses sincere gratitude and a profound sense of indebtedness to all those who provided support and encouragement throughout the duration of the internship project.

## **Abstract**

The objective of this project was to furnish students with pragmatic knowledge and hands-on experience in the corporate realm. he assumed the role of an assistant floor manager at Sabbir Chemical Works located in Gokuldaserbag, Bandar, Naraynganj, Bangladesh, thereby representing a practical work scenario. The internship was a component of the "Project Paper with Internship" curriculum, and the selection process for the intern involved an interview conducted by the officials at Sabbir Chemical Works. He diligently carried out his internship responsibilities within the Management department. After finishing the internship, he regarded the experience as exceptional and a crucial means to enhance his skills. The research paper centered on the identification of challenges, prospects, issues, outcomes, and limitations pertaining to marketing at Sabbir Chemical Works. The investigation also examined the advantages, limitations, prospects, and challenges identified by him. The report presented recommendations for addressing impediments that impacted the marketing function and enhancing the performance of the department. In addition, the intern proposed the implementation of digitalization within the industry to enhance management capabilities. The research paper offers significant perspectives for scholars, learners, and business executives who are keen on comprehending the complexities and prospects linked to administration in the chemical sector. The recommendations presented in the report have the potential to assist companies within the industry in enhancing their marketing strategies and surmounting any challenges they may encounter. In summary, the integration of an internship experience within a project paper has demonstrated its efficacy in facilitating the connection between academia and the corporate sector. This approach has enabled students to acquire practical skills and knowledge that can enhance their professional development and success in their future endeavors.

## Table of Contents

Serial No	Particulars	Page No.
	Declaration of the student	ii
	Certification of Academic Supervisor	iii
	Acknowledgment	iv
	Abstract	v
	Table of Contents	vi
<b>Chapter 1</b>	<b>Introduction</b>	<b>1</b>
<b>Chapter 2</b>	<b>Background and the Significance of the Project</b>	<b>2-4</b>
2.1	Rationale of the study	2
2.2	Objectives of the study	3-4
<b>Chapter 3</b>	<b>Methodology</b>	<b>5-6</b>
3.1	Primary Data	5
3.2	Secondary Data	6
<b>Chapter 4</b>	<b>Organization Details</b>	7-8
4.1	History of Sabbir Chemical Works	7
4.2	Department of Sabbir Chemical Works	8
4.3	Division of Floor Management	8
<b>Chapter 5</b>	<b>Internship Details</b>	<b>9</b>
5.1	Utilizing Skill	9
5.2	A short list of work of the internship	10
5.3	Overall Experience as an Assistant Floor Manager	11
<b>Chapter: 6</b>	<b>Limitations of the Study</b>	12
<b>Chapter: 7</b>	<b>Observation and finding</b>	12-14
<b>Chapter: 8</b>	<b>Recommendation</b>	15
<b>Chapter: 9</b>	<b>Conclusion</b>	<b>16</b>
<b>Chapter 10</b>	<b>Reference</b>	17
<b>Chapter 11</b>	<b>Appendices</b>	18-21
	Photograph	18-21
	Internship Certificate	

## **Chapter- 1**

### **Introduction**

The present project paper centers on the responsibilities and duties of an intern serving as an assistant floor manager at Sabbir Chemical Works. The intern, motivated by a resolute desire to pursue a career in management, actively pursued an internship opportunity that was congruent with their professional objectives. Sabbir Chemical Works, renowned for its innovative practices and strategic development initiatives, offered an optimal platform for the intern to acquire hands-on experience and make valuable contributions towards the company's pursuits. Upon commencing employment at Sabbir Chemical Works, the intern expeditiously discerned the congruence between their proficiencies and the dynamic milieu of the establishment. The intern demonstrated a proclivity for both imaginative and logical tasks and eagerly accepted the position of assistant floor manager, which entailed supervising the day-to-day activities of the production floor. The objective of this research paper is to investigate the primary data about the daily tasks and requirements of an assistant floor manager at Sabbir Chemical Works. Through a thorough analysis of the intern's direct experiences and observations, significant knowledge can be acquired regarding the fundamental duties, obstacles, and prerequisites of the position. This study endeavors to offer a thorough comprehension of the intern's responsibilities as an assistant floor manager and make a valuable contribution to the existing literature in the management discipline. The subsequent sections will examine the particular daily tasks and requirements of an assistant floor manager, as witnessed and recorded by the intern during their tenure at Sabbir Chemical Works. Through the analysis of these primary data points, we will acquire valuable insights about the requisite responsibilities and competencies necessary for achieving excellence in this position. The present project paper constitutes a valuable resource for those who are interested in the field of management, specifically as an assistant floor manager. It offers practical insights into the day-to-day operations within a dynamic industrial setting.

## Chapter- 2

# Background and Significance of the Project

### Rationale of the Study

The research aims to investigate the duties and responsibilities of an intern serving as an Assistant Floor Manager within a particular establishment. The purpose of this project paper is to acquire a comprehensive understanding of the duties, difficulties, leadership skill, communication skill and educational prospects linked to this particular role. Through an examination of the intern's experiences and contributions within this position, significant insights can be gleaned that may prove advantageous for both subsequent interns and the organization at large. The objective of the project is to appraise the leadership and management competencies of the intern while serving as the Assistant Floor Manager. Leadership and management skill are two important aspects of everyday life, and effective application of them together can aid in personal and professional success. In the field of leadership, it usually provides two benefits: First, it helps to produce a vision-independent personality, which helps to do the right thing at the right time. It helps in enhancing an individual's capacity awareness, planning, and leadership skills. Second, it helps to motivate others, and improve work, which helps solve problems in our society



## **The Objective of the Study**

This project aims to analyze the involvement and impact of an intern serving as an Assistant Floor Manager. The objective of the study is to attain the following goals:

- To comprehend the obligations and functions of an Assistant Floor Manager: The research aims to offer a thorough comprehension of the distinct duties and obligations linked to the position of an Assistant Floor Manager. The responsibilities encompassed in this role entail supervising the day-to-day functioning of the organization, facilitating collaborative efforts among team members, administering inventory control, and guaranteeing seamless operational processes on the premises.
- To evaluate the intern's abilities in leadership and management: The aim is to assess the intern's proficiency in exhibiting effective leadership and team management skills. This entails evaluating an individual's proficiency in overseeing personnel, assigning tasks, resolving issues, and making judgments, as well as appraising their ability to lead and inspire a group towards accomplishing company objectives.
- To ascertain the difficulties encountered by an Assistant Floor Manager: The objective of this study is to ascertain the typical obstacles that an Assistant Floor Manager may encounter in the course of their duties. The aforementioned tasks encompass addressing customer grievances, mitigating inter-employee disputes, optimizing time and resource allocation, and upholding adherence to established organizational protocols and guidelines.
- To investigate the educational and professional growth prospects available to the intern: This study aims to analyze the extent to which the intern has been exposed to diverse learning and development opportunities in their capacity as an Assistant Floor Manager. This entails evaluating the

organization's training programmes, mentoring initiatives, and opportunities for professional development as they pertain to the employees.

- To evaluate the intern's impact on the overall performance of the organization:  
The objective of this study is to assess the influence of the intern's role as an Assistant Floor Manager on the overall operational effectiveness of the organization. This entails examining their impact on enhancing operational efficacy, client contentment, staff morale, and floor productivity.

## Chapter- 3

### Methodology

#### 3.1 Primary Data

The intern's position as an assistant floor manager at Sabbir Chemical Works afforded them a firsthand view of the organization's daily operations and requirements. The intern actively engaged in a range of tasks and responsibilities on the production floor, thereby playing an integral role in the operations. The objective of this primary data collection was to record and scrutinize the precise tasks executed by an assistant floor manager, along with the obstacles and prerequisites encountered in guaranteeing seamless functioning. Through active engagement with the dynamic operational setting of Sabbir Chemical Works, the intern acquired significant insights into the complexities of managing production processes, team coordination, and operational problem-solving. The aforementioned primary data provides a fundamental basis for comprehending the crucial elements of the assistant floor manager's position and adds to the wider pool of knowledge regarding efficient management techniques in the industrial context.

- The daily task involves overseeing and managing the floor operations, encompassing production procedures, equipment upkeep, and coordination of workflow.
- Requirement: Ensuring adherence to safety regulations and executing strategies to sustain a secure operational milieu for the workforce.
- The daily routine involves engaging in collaborative efforts with production teams to achieve production objectives and address any hindrances or constraints.
- The achievement of smooth operations necessitates efficient communication and coordination with other departments, including procurement, quality control, and logistics.
- The daily task involves performing routine inspections and quality assessments to ensure compliance with established product quality benchmarks.
- The ideal candidate should possess robust problem-solving abilities to effectively tackle any production or operational obstacles and enhance overall efficiency.

### **3.2: Secondary Data**

The accomplishment of the internship program at Sabbir Chemical Works was facilitated and bolstered by a multitude of factors and resources, with a primary emphasis on the provision of secondary data. The aforementioned factors can be classified into the following categories:

- The intern frequently referred to newspapers to remain abreast of national occurrences and acquire perspectives on industry patterns, economic advancements, and other pertinent news that affects the marketing sector. The intern's comprehension and awareness of the industry's present scenario were expanded with the aid of this extrinsic information source.
- The intern employed websites and online search engines, such as Google Chrome, to promptly obtain necessary information when faced with unfamiliar terms or concepts. The intern's marketing knowledge and comprehension of various topics were significantly enhanced by the invaluable online resources.
- The intern derived motivation and inspiration from the collaborative environment cultivated by the colleagues and staff at Sabbir Chemical Works. The intern was able to excel in their role as a marketing developer due to the positive work environment that was fostered by the support, guidance, and collaboration of their colleagues.
- The intern was influenced by their supervisor, who demonstrated a friendly and supportive attitude. The establishment of a favorable professional rapport fostered an environment of transparent communication and confidence, enabling the intern to readily solicit advice and resolve any novel challenges without reservation.

## Chapter- 4

# Organization Details

### **4.1: History of the Sabbir Chemical Work**

In 1998, Md. Amir Hossain established Sabbir Chemical Works in Gokuldasher Bag, Bandar, Narayanganj, which has since become a reputable and prosperous enterprise that specializes in the manufacturing of agricultural products, livestock chemicals, and mosquito coils.

The organization has established a robust standing in the industry by prioritizing quality and meeting customer expectations. Sabbir Chemical Works demonstrates its commitment to excellence by conducting thorough research, implementing innovative techniques, and adhering to stringent quality standards during its production processes.

The mosquito coils manufactured by Sabbir Chemical Works are a noteworthy product in their product line. The company has developed mosquito coils that provide effective protection against disease-carrying insects, acknowledging the significance of efficient mosquito control in households and communities.

### **4.2: Departments of the Sabbir Chemical Works**

As a multifaceted entity, Sabbir Chemical Works comprises diverse departments that perform crucial functions in its overall operation and achievement. The aforementioned departments collaborate to ensure optimal functioning and facilitate the advancement of the organization. Organizations such as Sabbir Chemical Works typically comprise departments such as the ones listed below:

- The Department of Research and Development is tasked with the responsibility of conducting scientific research, experimentation with novel formulations, and the creation of innovative products. The aforementioned factors are of paramount importance in propelling product development, technological progress, and maintaining a competitive edge in the market.

- The manufacturing process of Sabbir Chemical Works' diverse range of products, such as dairy chemicals and mosquito coils, is overseen by the production division. The implementation of efficient production processes, maintenance of quality control, and adherence to safety regulations are imperative for optimal operational performance.
- The Department of Quality Assurance is committed to guaranteeing that all products conform to the company's rigorous quality criteria and adhere to pertinent regulations. The company implements comprehensive testing, quality assurance measures, and inspections throughout multiple phases of the manufacturing process to uphold the integrity of the final product.
- The Department of Supply Chain Management is responsible for overseeing the movement of supplies, raw materials, and finished products across the entirety of the company's operations. The department is responsible for supervising the management of inventory, procurement, and distribution processes, to ensure prompt delivery of goods to customers.

The intern at Sabbir Chemical Works has opted to work in the Floor Managing Division, demonstrating their inclination towards contributing to the company's high-level marketing endeavors. The Floor Managing team plays a crucial role in driving the success and expansion of this division. The intern's expressed preference to work with this team reflects their eagerness to contribute towards the attainment of Sabbir Chemical Industry's marketing objectives.

### **4.3 Division of Floor Management**

The Floor Managing Division at Sabbir Chemical Works assumes a pivotal responsibility in supervising and administering the activities conducted on the production floor. This department guarantees the seamless operation of the production procedures, sustains productivity, and preserves the standards of excellence. The Floor Managing Division comprises various pivotal departments and positions.

## **Chapter- 5**

### **Internship Details**

#### **5.1 Utilizing skill**

In my capacity as an intern for the role of Assistant Floor Manager at Sabbir Chemical Works, I have been able to apply a diverse set of skills to facilitate the efficient functioning of the production floor. The present author has effectively utilized several essential competencies in their professional capacity, including:

In the capacity of an intern, the individual has exhibited leadership abilities by assuming responsibility for delegated duties, offering direction to the production staff, and contributing to the oversight of routine business activities. The author has demonstrated proactivity and aptitude in exercising sound judgment when called for.

Effective communication is a crucial aspect of the Assistant Floor Manager's job. Through the effective transmission of instructions, provision of feedback, and resolution of concerns or issues raised by the production team, I have refined my communication skills. Furthermore, I have enhanced my proficiency in active listening to more effectively comprehend the requirements and viewpoints of my colleagues within the team.

Efficient time management is a crucial aspect of the Assistant Floor Manager's role, as it is essential for ensuring seamless workflow and achieving production targets. The author has acquired proficient abilities in organizing, prioritizing tasks, and efficiently managing their time to effectively handle multiple responsibilities concurrently.

**Problem-solving:** The author has utilized their problem-solving abilities to recognize and rectify operational challenges in the production environment. Through the utilization of analytical skills, critical thinking, and teamwork, I have successfully identified and implemented efficient resolutions to obstacles encountered throughout various production procedures.

The significance of attention to detail in a production setting cannot be overstated as it is essential for upholding quality benchmarks and detecting possible inaccuracies or incongruities. The author has consistently exhibited strong attention to detail, conducting comprehensive inspections and verifying that products conform to the necessary specifications.

## **5.2 A short list of work of the internship**

In my capacity as an Assistant Floor Manager intern, I have undertaken a diverse range of duties and obligations aimed at facilitating the seamless functioning of the production floor. Presented below is a cataloged inventory of the tasks that I have executed throughout the duration of my internship.

- In the capacity of production planning, I have collaborated closely with the floor manager to devise comprehensive production plans that encompass resource allocation and scheduling, aimed at achieving the set production objectives.
- The production processes have been closely monitored by me, to ensure seamless operations. Any bottlenecks or issues have been identified and addressed promptly to uphold optimal efficiency.
- As a Quality Control personnel, my primary responsibility entails conducting periodic quality assessments on products to ascertain their compliance with the quality benchmarks set by the organization. The aforementioned tasks encompass the examination of finalized products, the surveillance of production parameters, and the resolution of any instances of deviation or non-conformity.
- In the realm of inventory management, I have contributed to the oversight of inventory levels, monitoring the availability of stock, and collaborating with the procurement team to guarantee a sufficient provision of raw materials for production.
- The author has participated in the coordination of equipment maintenance and repair activities, intending to ensure optimal functionality of machinery and tools, thereby reducing operational downtime and enhancing productivity.



### **5.3 Overall Experience as an Assistant Floor Manager**

The author's tenure as an Assistant Floor Manager at Sabbir Chemical Works has been a valuable and enlightening experience. This position has afforded me a comprehensive comprehension of the operational aspects of the production floor, as well as the duties associated with overseeing a team and guaranteeing seamless production procedures.

During the course of my internship, I was afforded the privilege of closely collaborating with the floor manager and the production team. The aforementioned experience provided me with the opportunity to observe and comprehend the complexities involved in production planning, resource allocation, and the upkeep of production schedules. The acquisition of skills in proficiently overseeing production procedures, detecting hindrances, and implementing requisite measures to enhance efficacy and output was attained.

Ensuring quality control has been an essential component of my responsibilities as an Assistant Floor Manager. The author has acquired proficiency in performing comprehensive quality assessments to verify compliance with the organization's rigorous criteria. The aforementioned encounter has instilled in me the value of meticulousness and the consequentiality of upholding uniform excellence during the entirety of the manufacturing procedure.

Inventory management has been a crucial component of my responsibilities. The author has acquired practical expertise in monitoring inventory levels, collaborating with the procurement team, and ensuring a smooth flow of raw materials for manufacturing purposes. This particular experience has contributed to the improvement of my abilities in efficiently managing resources and maximizing inventory levels.

The experience of operating within a production setting has underscored the significance of adhering to safety regulations. I have implemented and enforced safety protocols with diligence, ensuring strict adherence by all personnel to safety guidelines and maintenance of a secure working environment. This encounter has elevated my consciousness of safety protocols and their pivotal function in guaranteeing the welfare of the production crew.

In general, the practical learning and skill development I have gained as an Assistant Floor Manager has been invaluable. The experience has facilitated a thorough comprehension of the operational procedures on the production floor and the duties entailed in supervising a team. The author expresses gratitude for the chance to make a valuable contribution to the triumph of Sabbir Chemical Works. They are optimistic that the expertise and proficiencies they have acquired will prove advantageous in their forthcoming professional pursuits.

## Chapter 6

### **Limitations of the Study:**

As an intern, I faced several limitations during my working time at the organization. I understand that I had a limited timeframe of only three months, which naturally constrained the depth of my understanding and experience. It can be challenging to fully familiarize oneself with all activities within an organization within such a short period. Moreover, I mentioned that some of the terms and concepts used in the organization were unfamiliar to me, extending beyond the scope of my academic exploration. This lack of familiarity made it difficult for me to grasp certain aspects fully. Understandably, I was unable to learn everything, given my limited responsibilities during the internship. Another challenge I encountered was being confined to the placement department, which restricted my exposure to and understanding of other departments within the organization. As a result, I find it challenging to comprehend the approach and satisfaction of individuals working in those departments. Despite these limitations, I have put in the effort to make my report meaningful, realistic, and accurate based on my personal experience. It's commendable that I have worked within the confines of my role to produce a valuable report. Keep in mind that internships often come with these types of limitations, and it's essential to make the most of the opportunities and resources available to me during my time with the organization.

## Chapter 7

### **Observation and Finding**

#### **7.1 observations :**

The Floor Manager places a high level of importance on quality assurance to ensure the quality of the product. They collaborate closely with the Quality Control department to establish and uphold rigorous quality standards. The role of the Floor Manager involves overseeing quality control procedures, executing remedial measures, and fostering an environment of ongoing enhancement to ensure the provision of goods that satisfy or surpass customer demands. The maintenance of a safe and compliant work environment is a top priority for the Floor Manager. The implementation of safety protocols, periodic safety training sessions, and enforcement

of safety regulations and guidelines are carried out by the responsible party to ensure the safety of all employees. The role of the Floor Manager entails the identification and mitigation of potential safety hazards, as well as the promotion of a culture of safety awareness among the production team. The Floor Manager's success relies heavily on their ability to engage in effective communication and

collaboration. Their role entails serving as an intermediary between the upper echelons of management and the production team, facilitating the flow of information, furnishing timely updates, and attending to any apprehensions or feedback from either party. The role of the Floor Manager involves establishing effective communication channels to facilitate a conducive work atmosphere and ensure seamless interdepartmental coordination. Another observation is that there is no complaint box where I as an employer and the rest of the others can put their comments and suggestions. Those who are unable to write their claim directly come to the authority to share their opinion which is considered an informal way.

## **7.2 Findings of the Project**

As an intern, I have found everyone compiled a systematic approach. In my point of view, I have

conducted a SWOT analysis of Sabbir Chemical Works to determine its strengths, weaknesses, opportunities, and threats.

### **Strengths:**

**Strong production capacity:** to meet the high demand and deliver quality products, it is equipped with advanced machinery, skilled workers, and efficient production processes.

**Efficient supply chain management:** To ensure the timely delivery of raw materials and finished products and reduce costs and improve overall operational efficiency, the company has implemented effective supply chain management practices.

### **Weaknesses:**

**Dependence on one supplier:** The company relies on a single supplier for essential raw materials, which poses risks if supply disruptions or price fluctuations occur.

**Lack of Innovation:** to launch new products and innovations, a company may be at a disadvantage against competitors that could have an impact on its ability to lead the market.

### **Opportunities:**

**Market growth:** To increase its customer base and revenue, the Company may seek new geographic markets or target segments of customers that have not yet been exploited.

**Technological advances:** Increased production efficiency, reduced costs, and improved product quality can be achieved with the use of new technology such as automation, artificial intelligence, or data analysis.

### **Threats:**

**Intense competition:** With existing and new competitors, the manufacturing sector has a high degree of competitiveness which poses a risk to market share and profitability.

**Regulatory compliance:** Companies may face difficulties and higher costs due to changes in regulations and compliance requirements in the manufacturing sector.

## Chapter 8

### Recommendations :

**Research and Development:** Invest in research and development to innovate and improve the effectiveness and safety of mosquito coils. Focus on developing coils with longer-lasting efficacy, reduced smoke emissions, and natural or eco-friendly ingredients.

**Quality Control:** Implement stringent quality control measures throughout the manufacturing process to ensure that each mosquito coil meets the highest standards of quality, safety, and effectiveness. Regularly test samples from each production batch to maintain consistency and address any potential issues promptly.

**Sustainability Initiatives:** Embrace sustainable manufacturing practices to reduce the environmental impact of your mosquito coil production. This can include using renewable materials, implementing energy-efficient processes, reducing waste, and exploring environmentally friendly packaging options.

**Market Expansion:** Identify new markets and explore opportunities for expanding your customer base. Conduct market research to understand the preferences and needs of different regions and demographics. Consider partnering with local distributors or retailers to penetrate new markets effectively.

**Branding and Marketing:** Develop a strong brand identity that emphasizes the quality, effectiveness, and safety of your mosquito coils. Invest in marketing efforts to create awareness and build trust among consumers. Utilize various marketing channels, including online platforms, social media, and targeted advertising campaigns.

**Collaborations and Partnerships:** Explore collaborations with other companies or organizations to enhance your product offering or expand your distribution network. For example, you could partner with a pest control service provider or collaborate with a health organization to promote mosquito-borne disease prevention.

**Customer Education:** Educate consumers about the benefits and proper use of mosquito coils. Provide clear instructions on how to use the product effectively and safely. Offer educational materials on mosquito control, such as tips for eliminating breeding grounds or preventing mosquito bites.

## **Chapter 9**

### **Conclusion**

To sum up, the internship undertaken as an Assistant Floor Manager at Sabbir Chemical Works has proven to be a rewarding and beneficial experience. During the course of my internship, I have acquired pragmatic knowledge and cultivated crucial competencies in various areas such as production floor operations, team leadership, quality assurance, inventory management, and adherence to safety protocols.

Collaborating closely with the floor manager and production team has afforded me valuable insights into the intricacies of production planning, resource distribution, and the maintenance of streamlined production processes. The significance of meticulousness, unwavering quality assurance, and enhancing efficiency has been comprehended by me.

The internship has facilitated the development of my leadership and communication proficiencies. The acquisition of skills in efficient coordination with the production team, delegation of tasks, and promotion of a harmonious work environment have been achieved. Effective and prompt communication has played a pivotal role in facilitating seamless functioning and resolving any production-related concerns.

The author expresses gratitude for the chance to make valuable contributions to the achievements of Sabbir Chemical Works. The internship has not only furnished me with hands-on experience but also reinforced my enthusiasm for pursuing a profession as a floor manager.

In summary, my internship in the capacity of an Assistant Floor Manager has furnished me with the essential competencies, expertise, and practical exposure required to thrive in this position. The author expresses assurance that the knowledge acquired and the development of professional skills attained throughout the internship will have a favorable influence on their future career pursuits in the domain of production and operations management.

## Chapter 10

### Reference

1) Depa Uni:

[https://depa.univ-paris8.fr/IMG/pdf/guide\\_rapport\\_de\\_stage\\_ou\\_mini-memoire.pdf](https://depa.univ-paris8.fr/IMG/pdf/guide_rapport_de_stage_ou_mini-memoire.pdf)

2) Jstor:

<https://www.jstor.org/>

3) Google Scholar

<https://scholar.google.com/>

4) Pubmed:

<https://pubmed.ncbi.nlm.nih.gov/>

## **Chapter 11**

# **Appendices**

**11.1: Photograph**

**11.2: Internship Certificate**



**This is the mixture machine**



**This is the cutting machine**



**This wastes mixer machine**





**this is the packaging section**







**Some pictures of production time**

