



**Internship Report on
“My Internship Experience as an English Teacher at Central Laboratory
School & College”**

Prepared by:

Fahmida Binty Yousuf
ID: 201-10-513
Department of English
Daffodil International University

Supervised by:

Mr. Mahmudul Hasan
Lecturer of English
Faculty of Humanities and Social Science
Daffodil International University

(A report submitted to the Faculty of Humanities and Social Science in Partial Fulfillment of the requirements of the degree of Bachelor of Arts in English)

**Daffodil International University
Daffodil Smart City, Dhaka, Bangladesh**

Declaration of the Intern:

I, Fahmida Binty Yousuf, declare that the internship report titled "My Internship Experience as an English Teacher at Central Laboratory School & College" was submitted by me to the Department of English, Daffodil International University. This document faithfully represents my internship activities and accomplishments during the specified period. The report was prepared by me during my tenure as an intern at Central Laboratory School & College under the supervision of Mr. Mahmudul Hasan, Lecturer of English, at Daffodil International University.

I affirm that this internship report fulfills the requirements for the B.A. (Hons) in English degree for the course Project Paper with internship (ENG 431). I further confirm that this report has not been submitted elsewhere for the award of any other degree or diploma. All sources of information used in this report have been duly acknowledged. Any data, diagram, concept, or text borrowed from other works have been properly cited and referenced.



.....
Signature of the intern

Name: Fahmida Binty Yousuf

ID: 201-10-513

Department of English

Daffodil International University

Certification of the Academic Supervisor:

I hereby certify that Fahmida Binty Yousuf, student ID 201-10-513 of Daffodil International University, in the English department, has completed her project paper for the internship course (ENG 431) under my close supervision. She chose Central Laboratory School and College, for her internship experience, where she served as an English teacher with remarkable distinction. Throughout her project, Fahmida maintained regular contact with me, diligently adhering to my guidance. Whenever she faced challenges, I provided necessary assistance, ensuring her progress remained unhindered. The content of this project paper is a testament to her exceptional efforts, and I hereby permit her to submit the internship report. I extend my best wishes for her well-being and future endeavors, hoping she achieves unparalleled success.



.....
Signature of supervisor

Mr. Mahmudul Hasan

Lecturer of English

Daffodil International University

Acknowledgments:

I am profoundly grateful as I present my project, "My Internship Experience as an English Teacher at Central Laboratory School & College" My heart brims with peace, for I have completed this endeavor with sincerity and integrity, all thanks to the blessings of Almighty God. My heartfelt appreciation extends to the English Department of Daffodil International University, for entrusting me with this opportunity that has enriched my prospects significantly.

Special thanks goes to my esteemed supervisor, Mr. Mahmudul Hasan, whose unwavering guidance illuminated my path. In his teachings, I found a candle, illuminating not only the project but also my understanding of idealism, humanity, and devotion to duty.

I would also like to express my profound thanks to Principal Md. Lotfar Rahman Khan, Vice Principal Mahbub Alam, and the entire faculty of Central Laboratory School and College. My appreciation knows no bounds for their collective wisdom, unwavering support, and the lessons on resilience and learning from mistakes that they shared. Their contributions have been invaluable in shaping my internship experience.

I extend my deepest appreciation to Mr. Mahmudul Hasan, my supervisor, whose mentorship was a beacon of light. His teachings, embodying idealism, humanity, and dedication, have left an indelible mark on my heart.

Lastly, my students, with their enthusiasm and cooperation, played a pivotal role in my success. Their active participation and assistance made every class a delightful experience. I am profoundly thankful for their support, without which my efforts would not have blossomed into achievements.

Abstract

Within the pages of my internship report lies a detailed account of my journey as an English teacher at Central Laboratory School and College. Delving into selected classes, my goal was to comprehend both myself and my students better. Through keen observations, I documented my experiences, analyzing my skills, knowledge, teaching methods, and challenges faced. This introspection not only shed light on my instructional strategies but also allowed me to assess my efforts comprehensively. This study goes beyond mere observation; it uncovers the nuances of teaching and learning methods, assessments, feedback mechanisms, and self-evaluation. In essence, it serves as a lens, offering insights into the educational landscape. The culmination of this research unveils not just the strengths and weaknesses of the teachers observed but also provides recommendations to enhance performance, refine the academic curriculum, and leverage existing opportunities and facilities within the institution.

keywords: Idealism, Humanity, Devotion to Duty Faculty, Resilience Challenges Faced, Self-evaluation, Mentorship

Table of Content

Content	Pages
Declaration of The Intern	i
Clarification of the Academic supervisor	ii
Acknowledgment	iii
Abstract	iv
Chapter 1: Introduction	
1.1: Introduction	1
Chapter 2: Background and Objective of the Internship	
2.1: Background	2
2.2: Objectives of the Internship	3
Chapter 3: Methodology	
3.1: Selecting the Institution	5
3.2: Seeking Permission	5
3.3: Selecting the classes	5
3.4: Study Objectives	5
3.5: Selecting Facilitators	5
Chapter 4: Institution Details	
4.1: Institution Details	6
Chapter 5: Internship Activity	
5.1: Class observation Details	9 – 13
Chapter 6: Teaching Experience	
6.1: Class Experience	14 – 19
6.2: Skills Developed During the Internship	21 – 23
Chapter 7: Overall Findings	
7.1: Facilities for the students	24
7.2: My SWOT analysis	26
7.3: Limitations of the Internship	27

7.4: Observation	27
7.5: Study/Observation Analysis	28
7.6: Results and Findings	28
Chapter 8: Recommendations	
8.1: Recommendations for the School	29
8.2: Recommendations for Myself	30
Chapter 9: Conclusion	31
Chapter 10: References	
10.1: References for institution details	32
Chapter 11: Appendices	
11.1: Lesson Plan	33
11.2: Class observation picture	33
11.3: Feedback	34
11.4: Exam Paper	35
11.5: School Environment & Library	35
11.6: Co-curricular Activities	36
11.7: Internship Certificate	37

CHAPTER 1

[Introduction]

1.1: Introduction:

Undoubtedly, internships serve as invaluable gateways to practical work experience before embarking on formal careers. In the context of my B.A. (Hons) in English program, I had the opportunity to undertake the internship course titled Project Paper with Internship (ENG 431). I chose ‘Central Laboratory School & College as the institution to complete my internship, an experience that profoundly enriched my understanding of formal education through immersive practical engagement.

In the Fall of 2023, my internship journey commenced. Extensive research led me to ‘Central Laboratory School & College’, a reputable institution within my vicinity, aligning with my quest for meaningful learning experiences. The process of gaining approval from the school was a task in itself, involving interactions with the school staff, persuasive conversations, and a letter of authorization from my university. Finally, my journey as a teacher began on 16 July 2023, at the crack of dawn.

Assigned to teach in proxy classes I embarked on this adventure, going to the school 5 days a week. Despite the initial uncertainty and the challenge of being accepted by the students, I found myself in engaging classrooms filled with enthusiastic young minds. The ambiance was conducive to learning, with well-decorated classrooms, thoughtful student creations adorning the walls, and an atmosphere infused with dedication and enthusiasm.

However, my experience transcended mere classroom interactions. It delved into the broader context of the English language, a global tool of communication. The significance of English as a language used by millions globally was juxtaposed with the lack of a structured approach to teaching it in our local educational landscape. This observation highlighted a crucial gap that needs addressing for the betterment of our educational system.

This internship provided a unique perspective, not just on teaching but also on the overall educational environment. It broadened my horizons, allowing me to grasp the intricacies of the English teaching method while actively participating in various classroom activities and examination hall duties [1]. This experience, undoubtedly transformative, was made possible due to the guidance and mentorship of my supervisor, whose support and teachings will resonate profoundly in my future career and personal life.

CHAPTER 2

[Background and Objective of the Internship]

2.1: Background

➤ Background and Significance of the Internship

In today's competitive job market, merely obtaining an education is no longer sufficient for students aspiring to succeed professionally. Over the past decade, the job market has evolved dramatically, introducing new concepts and demanding a higher level of competence from potential employees. Raw talent is abundant, and the need for practical application of theoretical knowledge is paramount.

Engaging in an internship provides students with the opportunity to bridge the gap between theoretical learning and real-world application. It serves as a platform where accumulated knowledge from years of undergraduate studies is put into practical use. Through internships, students can not only expand their skill set but also develop a sense of responsibility towards their assigned tasks. This experiential learning process is invaluable, equipping students with essential skills that are highly sought after in today's professional landscape.

➤ Background of the Internship

Completing the Project Paper with Internship course (ENG 431) is a pivotal milestone toward earning a B.A. Honors Degree from Daffodil International University. This course, an integral part of the university's 4-year program, emphasizes the practical application of academic knowledge. As a student of Daffodil International University, my engagement in this course necessitated real-world experience, leading me to undertake my internship at “Central Laboratory School and College.

This report serves as a comprehensive documentation of my internship activities, shedding light on the practical experiences and skills I acquired during my teaching tenure at “Central Laboratory School and College”. Through this report, I aim to showcase the meaningful contributions made during my internship and the valuable insights gained, highlighting the symbiotic relationship between academic knowledge and practical application.

2.2: Objectives of the Internship

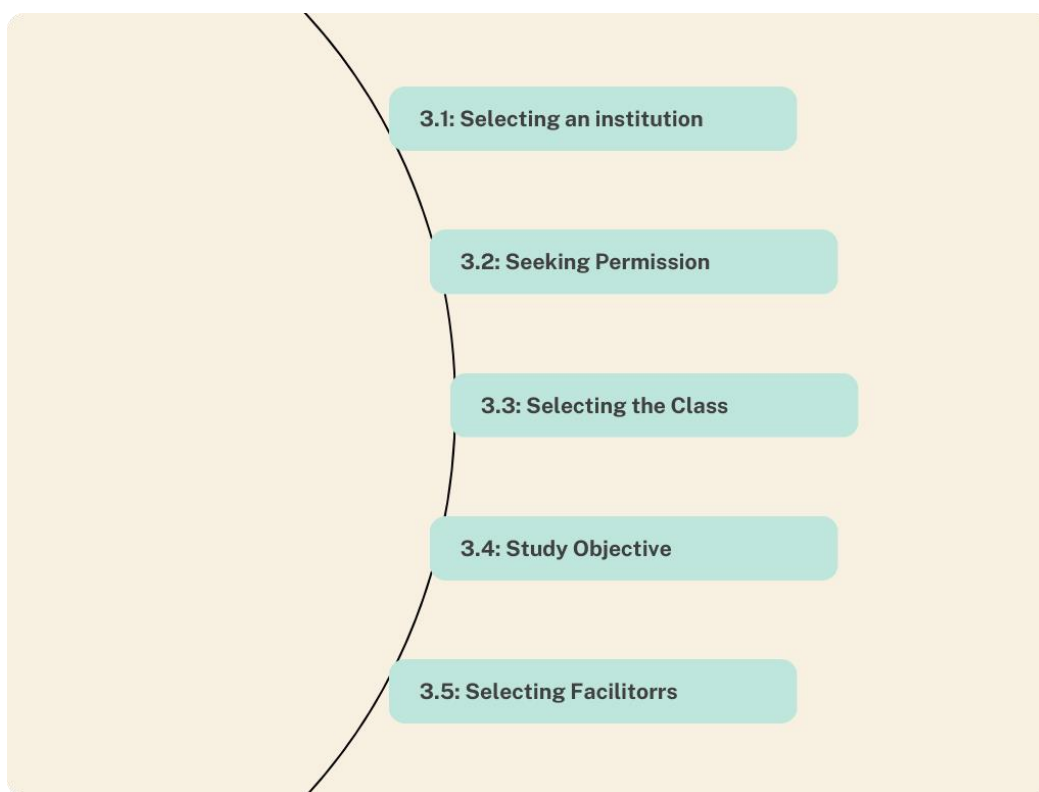
My internship as an English teacher at Central Laboratory School and College was guided by comprehensive objectives aimed at creating an enriching educational experience. Firstly, I focused on understanding and improving existing English language teaching methods in Bangladeshi schools. By employing interactive and student-centric teaching techniques, I aimed to empower students' communication skills and foster active participation through question-and-answer sessions.

- Focus on understanding and improving existing English language teaching methods in Bangladeshi schools.
- Make a positive impact on students' learning journeys through ethical teaching practices.
- Employ interactive and student-centric teaching techniques.
- Observe and learn from experienced educators.
- Apply academic knowledge practically.
- Refine classroom management skills.
- Use these objectives to turn the internship experience into a transformative journey, enhancing both teaching skills and understanding of effective education practices.

CHAPTER 3

[Methodology]

Methodology is a crucial framework for achieving the final product. It covers a wide range of topics, including goals, methods for organizing your research, gathering data, and data analysis. I have observed and given practical classes. This experience at Central Laboratory School and College has not only enriched my skills but also equipped me with a solid foundation for my professional journey ahead. Based on that experience, I have prepared my paper. It is a mixture of qualitative and quantitative research. For my paper, the methodology I followed is given below:



3.1: Selecting the Institution

Choosing the right institution is pivotal in shaping a successful internship experience. I sought an opportunity aligned with my passion for teaching English. After extensive research, I selected Central Laboratory School and College. The institution's commitment to academic excellence resonated with my goals.

3.2: Seeking Permission

Securing official permission is fundamental. I initiated the process by drafting a proposal and presenting it to the school administration. Upon approval, I obtained an authorization letter, granting me the opportunity to undertake my internship at Central Laboratory School and College.

3.3: Selecting the classes

I carefully chose classes that would enrich my teaching experience. I opted to teach a range of grades, from lower to upper levels. This diverse exposure allowed me to adapt my teaching methods and cater to varying learning needs effectively.

3.4: Study Objectives

I established clear objectives to guide my internship journey. These objectives centered on understanding classroom dynamics, refining teaching techniques, and enhancing student engagement. By aligning my goals with the institution's mission, I aimed for a harmonious integration within the school's academic framework.

3.5: Selecting Facilitators

My choice of facilitators at Central Laboratory School and College was crucial. Regular guidance from my academic supervisor refined my teaching methods, while collaboration with experienced teachers and active participation in school activities enhanced my practical skills. Direct interactions with students, under the guidance of the school's principal, allowed me to tailor my teaching approach effectively. Utilizing school resources and engaging in professional development further enriched my teaching techniques, ensuring a comprehensive and impactful internship experience.

CHAPTER 4

[Institution Details]

4.1: Institution Details

Institution Name:	Central Laboratory School and College
Location:	Shahibag, Savar, Dhaka-1340 [3]
Year of Establishment:	2014
Principal's Name:	Md. Lutfar Rahman Khan
Number of Teachers:	64
Number of Students:	1500
Number of staff	04
Section	School structure: 10 sections, Play to 10. Classes Play to 2: 2 sections, morning and day shifts. Classes 3 to 8: 4 sections each. Classes 9 to 10: 3 faculties - Science, Arts, Commerce. A new college was established in the Bankcoloni area.
Teacher's Qualification	B.A pass, B.S.S pass
Ownership	Private
Tuition Fees	Vary from class to class
Web link	https://www.clsc-edu.com/

Information about authorities:

Authority	Position
Md. Lotfar Rahman Khan	Principal
Md. Mahbub Alam	Vice-Principal
Md. Humayun Kabir	Admin
Robina Aktar	Assistant teacher and Girls-Coordinator
Abu Hasanath	Office manager

Central Laboratory School and College was established in 2014, and it is an educational institution approved by the Government of Bangladesh. The school area has 7 mini compartments in a large area. There is a total of 60 rooms in the building. 50 rooms are used for classrooms, one is for the principal sir, two is for the female teachers, two is for male teachers, one is for the school library and common room, one is for the storeroom, one is for the prayer hall, one is for indoor games. Around 1500 students study here and 80 teachers are engaged to teach and guide them. The teachers are well qualified. 10 people work as staff including two security guards. There is also a canteen facility in the school.

Some important benefits are given by the institution:

- Poor students who demonstrate merit receive waivers for certain grades.
- Teachers are permitted to offer lessons at the school, but not when classes are in session.
- The institution offers English and Math coaching lessons for each class.
- Other than for admission and form filling, there are no further payments for students.
- If necessary, teachers may detain students for additional hours.
- Every year they create a home visit to know the student's current situation and give awareness about their studies to parents.
- Here every teacher gives a monthly donation to manage the Madrasa, Masjid, and Orphanage.
- Every year, a variety of events are held to motivate the students, including dancing, singing, games, and the recital of poems, with rewards for the victors. And before the big match, some professional teachers rehearse all the drills for a month. On the day of the championship match, there are certain contests that anyone can enter to win prizes.

CHAPTER 5

[Internship Activity]

Summary of three months experience:

During my three-month internship at Central Laboratory School and College, I navigated various challenges and triumphs, shaping my growth as an educator. Collaborating closely with dedicated teachers, I honed my teaching techniques, adapting to the diverse needs of my students. Through active participation in school activities and guidance from my academic supervisor, I refined my classroom management skills and enhanced student engagement.

Teaching English in a diverse classroom setting exposed me to the complexities of the educational landscape. Limited resources and varying student abilities presented unique challenges. However, these challenges served as catalysts for innovation. In the face of restricted facilities, I explored creative teaching methodologies, aiming to engage my students effectively. I experimented with task-based activities, encouraging active participation and collaborative learning. Adapting my approach to suit the diverse learning styles of my students, I discovered the art of flexibility in teaching.

My journey also shed light on the systemic challenges within the Bangladeshi education system. Insufficient infrastructure, lack of comprehensive teacher training, and varying access to educational resources emerged as pressing issues. These challenges underscored the urgent need for reforms and strategic investments in education. Advocacy for improved facilities, accessible teacher training programs, and equitable distribution of resources emerged as crucial areas for educational development.

In navigating these challenges, I found unwavering support from my colleagues, mentors, and students. The collaborative spirit within the school community was instrumental in overcoming obstacles. I am profoundly grateful for the guidance and encouragement I received, which bolstered my confidence and competence as an educator. These interactions not only enriched my teaching experience but also fostered a sense of camaraderie and shared purpose.

5.1: Class observation Details: “Summary of some observing classes”

❖ Class Observation 1

The first class I observed was on 16 July 2023, under the guidance of Mrs. Nitu, who is the English 2nd paper teacher for class 9 and also the class teacher. Since this was my initial observation, I chose to sit among the students at their desks. Mrs. Nitu was remarkably active and well-organized in her class. She explained the changing sentence rules to the students clearly, and her voice and instructions were precise. Most students actively participated in the discussion. Mrs. Nitu started by listening to the students' answers and then proceeded to discuss the rules and address the students' questions and concerns.

The main attraction of her teaching was her ability to explain every single basic part of speech clearly every time. For instance, she clarified concepts such as 'finite and non-finite verbs' and 'basic tense,' ensuring the accuracy of every sentence.

Strengths observed:

- Very confident about her teaching.
- She has good experience with class management.
- She is very active and sincere in her teaching profession.

Weakness:

- She was concerned after seeing the students' weak performance.
- She dedicated her efforts to enhancing students' memorization skills, prioritizing structured learning over free handwriting to address grammatical challenges effectively.

Overall impression of teaching effectiveness:

I liked her class so much, especially her passion and patience during critical situations were very impressive.

❖ Class Observation 2

It was my third day of class observation under a different English teacher for class 4, named Sanjida Ma'am. She was the class teacher and displayed remarkable organizational skills in managing the class. She efficiently handled students' homework, class attendance, handwriting books, and classwork, all while delivering a new lecture. She maintained a calm and strict demeanor during class management, yet she was communicative and engaging when discussing the topic.

During the previous day, I had spent the entire time at my desk. However, on this day, Sanjida Ma'am requested my assistance in creating a new seating plan for the students. I eagerly accepted her request, and she guided me through the new seating arrangement.

The topic of discussion in her class was 'Reshma, the garment worker.' Throughout the class, she provided students with opportunities to read the English story with Bangla translation, focusing particularly on word meanings and pronunciation. Consequently, the students were highly attentive in her class.

Strengths observed:

- Controlled the whole class successfully without any chaos
- Gave instant solutions to the problems.
- Effective class management.

Weakness:

- Not so friendly with the students.

Overall impression of teaching effectiveness:

It would have been a more interesting and enjoyable class if she communicated with students in a friendly way.

❖ **Class Observation 3**

During my observation of Mrs. Sadia's 8th-grade class, the topic of discussion was Bangabandhu Sheikh Mujibur Rahman. The class commenced with attendance, and I was introduced to the students. Initially, there was evident enthusiasm among the students for the new topic. However, the teaching methodology primarily involved a word-for-word translation approach. Mrs. Sadia had the students read aloud while she translated the text, providing literal meanings on the board. The students were then instructed to replicate the text verbatim, stifling their creativity and critical thinking skills. The entire lesson focused on rote memorization, limiting the students' ability to truly comprehend the material. The class concluded with a memorization task, reinforcing the emphasis on replication rather than understanding.

Strengths observed:

- Despite the word-for-word translation approach, students exhibited enthusiasm and actively engaged in the class discussions.
- Mrs. Sadia fostered an environment where students felt comfortable asking questions and expressing curiosity about the topic.
- The teacher managed the class well, ensuring that students paid attention during the lesson.

Weakness:

- Overemphasis on word-for-word translation limits students' comprehension and hampers their ability to grasp nuanced meanings and context.
- Lack of interactive and engaging activities stifles students' creativity and prevents them from actively participating in the learning process, hindering their overall development.

Overall impression of teaching effectiveness:

Mrs. Sadia exhibited commendable teaching effectiveness, engaging students effectively and fostering a positive learning environment. Her clear explanations and interactive approach enhanced students' understanding and participation. The session left a lasting impression, showcasing her impactful teaching style.

❖ **Class Observation 4**

On 25 September 2023, I attended an English class for the Second Paper with Mr. Md. Kamal Hossain. The class started promptly at 8:00 a.m., and Mr. Hossain began by taking attendance from the fifty students present. He emphasized the importance of homework, addressing incomplete assignments sternly. Throughout the class, he utilized a variety of teaching methods, including interactive discussions, illustrative lessons, and problem-solving activities. He encouraged student participation, fostering an environment where questions were welcomed. Mr. Hossain's hands-on approach ensured every student received personalized attention, making the learning experience engaging and informative. During the observed English class, Mr. Md. Kamal Hossain demonstrated strong classroom management skills. His emphasis on students' homework highlighted his commitment to academic discipline. The use of diverse teaching aids and interactive methods facilitated a comprehensive understanding of prepositions, verbs, and adverbs.

Comparing this English class experience with previous observations, Mr. Hossain's class stood out for its structured yet engaging approach. Unlike other teachers, he actively involved students in problem-solving activities, encouraging critical thinking. His dedication to addressing individual student concerns post-lesson was commendable. The class's seamless blend of traditional teaching tools and modern methods made it a standout learning session.

Strengths observed:

- Exceptional classroom management skills
- Maintained a disciplined and focused learning environment for a large class of fifty students
- Interactive teaching style, encouraging active participation through discussions and problem-solving
- Effective use of various teaching aids and techniques

Weakness:

- **Incomplete Homework Management:** The teacher faced challenges in ensuring all students completed their assignments, leading to gaps in understanding due to missing foundational knowledge.
- **Limited Adaptability to Diverse Learning Styles:** There was a need for incorporating more interactive and diverse teaching methods to cater to various learning preferences effectively.

❖ **Class Observation 5**

During my observation of Mr. Nirmol Kumar Mondal's 7th-grade English class, I witnessed an engaging and dynamic teaching session. Mr. Mondal's approach to explaining articles (A, An, and The) was both creative and effective. He seamlessly integrated real-life examples, used a bilingual teaching method in English and Bangla, and encouraged active student participation. The class, consisting of approximately 50 students, was lively and interactive as Mr. Mondal guided them through the intricacies of using articles in sentences. His teaching techniques not only ensured understanding but also inspired enthusiasm among the students, fostering a positive learning environment. The session concluded with students feeling motivated and equipped with a deeper understanding of the topic, reflecting Mr. Mondal's skillful and engaging teaching style.

Strengths:

- **Engaging Teaching Methods:** Mr. Mondal effectively utilizes real-life examples and bilingual teaching, making complex concepts more accessible and engaging for students.
- **Active Student Participation:** Encouraging students to actively participate in class discussions and exercises enhances their learning experience and fosters a dynamic classroom environment.
- **Clear Communication:** Mr. Mondal's clear communication style ensures that students understand the topic well, facilitating effective learning.

Weaknesses:

- **Limited Individual Attention:** In a large class of 50 students, providing personalized attention to each student might be challenging, potentially leaving some students with unanswered questions.
- **Homework Assignments:** Although assigning homework is essential, ensuring its effectiveness and providing necessary support outside the classroom might be a challenge, especially for students who require additional assistance.

CHAPTER 6

[Teaching Experience]

6.1: Class Experience

I feel very lucky and proud of myself during my internship. It was a very busy day but joyful from beginning to end. I worked from my heart to gain a lot of experience. In this place, a student can experience professional life especially communication, understanding, time management, and the diversity of knowledge.

❖ Class experience 1

Lesson Plan	
Class	Class 7
Subject	English 1st paper with tense
Lesson name	Unit 11 "Let Explore the Sentences"
Duration	40 minutes
Create Classroom Environment	10 minutes
Student-teacher activity	25 minutes
Evaluation	5 minutes

"The class teacher introduced me to the students of class 7. It was my first time taking a solo class, and there were no inconveniences with the management. As I am not a professional teacher and had no idea about this lecture, I found it very confusing how to start the topic, and I was also nervous. On the other hand, the students were very mischievous, so I spent 10 minutes creating a class environment and giving my introduction. Hearing that, the students became very curious about me.

Finally, I was able to manage the class a little bit. They shared their previous class information about how their English teacher conducted the class and which topic she focused on more. So, I tried to teach their class similarly. First of all, I asked them to read out the whole story with a Bangla translation. If they faced any problems during translation, I helped them. The topic was mainly about tenses, and there were several exercises to identify different tenses.

Surprisingly, their knowledge of tenses was very strong. Most of their answers were correct, and they knew how to use the tenses properly. Therefore, I focused on the grammar

part, and they also participated with me. I enjoyed the class this time. I tried to complete the topic 5 minutes before the class finished, and I succeeded. For the last 5 minutes, I tried to communicate with them, shared information about myself, and answered their curious questions about me. Finally, the bell rang, and I left the class. They said goodbye happily.

Strengths Observed:

- Introduced well to the class, creating a positive initial impression.
- Managed to teach the topic of tenses efficiently and engaged students in related exercises.
- Successfully completed the lesson 5 minutes before the scheduled end, allowing time for interaction.
- Engaged students in the last 5 minutes through personal communication, creating a positive farewell.

Weaknesses Observed:

- Felt confused and nervous at the beginning due to being a non-professional teacher.
- Lacked prior knowledge about the lecture topic, causing confusion in the initial stages.
- Focused primarily on grammar, potentially overlooking other aspects of the lesson.

❖ **Class experience 2**

Lesson Plan	
Class	Class 5
Subject	English 1st paper with tense
Lesson name	A Visit to the Liberation War Museum
Duration	40 minutes
Create Classroom Environment	5 minutes
Student-teacher activity	30 minutes
Evaluation	5 minutes

During my three-day proxy class experience, I had the opportunity to share my journey. On the first day, I was tasked with giving a lecture on the topic 'A Visit To Liberation War Museum.' The subject teacher guided how to conduct the class. I entered the class with a cheerful demeanor, considering they were children. Upon seeing a new face in the school, they became curious about me, and I endeavored to address their inquiries by introducing myself.

Regarding the class lecture, I quickly realized that the students were weak in various aspects of English, such as grammar, vocabulary, pronunciation, and sentence construction. Moreover, the subject teacher hadn't gone through the entire story with Bangla translation. To facilitate understanding, I translated the entire story as simply as possible and noted down important vocabulary words. Despite my efforts, they struggled while attempting to read the story with the Bangla translation due to their aforementioned challenges.

On the following day, they attempted to formulate answers to questions related to the passage 'A Visit to Liberation War Museum.' The major challenge arose from their confusion regarding the use of 'is' and 'are' tense and singular/plural forms.

On the final day, I provided them with a short paragraph based on the story. However, they insisted on making it even shorter and easier, a request I found inappropriate considering their age and the criteria for marking. Witnessing these challenges left me feeling disappointed. There seemed to be a lack of proper guidelines, and I couldn't comprehend why I was assigned a class facing such difficulties.

These three days constituted a mixed experience for me. Before the class concluded on the last day, I shared my teaching journey with them, and they acknowledged me as their subject teacher. This recognition was heartening for me.

Strengths Observed:

- Entered the class with a cheerful demeanor, creating a positive atmosphere.
- Quickly identified students' weaknesses in grammar, vocabulary, pronunciation, and sentence construction.
- Translated the entire story into simpler language to facilitate understanding.
- Encouraged students to formulate answers to questions, promoting writing skills.

Weaknesses Observed:

- Expressed disappointment with the lack of proper guidelines and the difficulty level of the assigned class.
- Found students' request for a shorter and easier paragraph inappropriate given their age and marking criteria.

❖ **Class experience 3**

Lesson Plan	
Class	Class 2
Subject	English
Lesson name	English
Duration	40 minutes
Create Classroom Environment	5 minutes
Student-teacher activity	20 minutes
Evaluation	15 minutes

This time, I had to lead a class with second graders. The challenge was to make the class enjoyable while covering the lesson topic. So, I entered the class with a cheerful expression. Since I had to check their homework, diaries, classwork, and handwriting simultaneously, it was a significant task. Initially, I wrote the day's coursework on the board so they could note it down in their diaries. Next, I assigned them some classwork. During this time, I attempted to review all the homework and class diaries. The classroom became noisy; students started arguing, and some were talking, creating chaos. Somehow, I managed to check all the tasks. I aimed to engage them in the coursework, so I instructed them to self-assess their classwork. I clarified the answers to the questions I had given for the classwork and then assessed their work.

After completing these tasks, I still had 15 minutes before the end of the class. During this time, I wanted to create some enjoyable moments with them. We started with Surah, then danced to Bangla and English rhymes. They thoroughly enjoyed this activity. In the end, they bid goodbye with hugs.

Perhaps this experience doesn't align perfectly with my internship, but it holds significance for me as I aspire to be a teacher, and every experience counts as a valuable lesson. The love I received from the students is unforgettable.

Strengths Observed:

- I demonstrated my ability to maintain a cheerful and positive appearance in the classroom.
- Successfully managed multiple tasks simultaneously, including checking homework, diaries, classwork, and handwriting.
- Created enjoyable moments in the class through activities like dancing to rhymes.

Weaknesses Observed:

- I faced challenges in controlling classroom noise and student behavior during certain periods.
- During this time I faced many difficulties in managing time efficiently, as evidenced by the need to rush through tasks before the end of the class.

❖ **Class experience 4**

Lesson Plan	
Class	Class 4
Subject	English
Lesson name	Mid-term syllabus
Duration	40 minutes
Create Classroom Environment	10 minutes
Student-teacher activity	25 minutes
Evaluation	5 minutes

On October 1, 2023, I conducted my first English class for Class 4, after two months of substituting in various classes and subjects. It was a challenging period as the midterm exams were scheduled for October 12, giving me just 10 days to cover the entire syllabus. Fortunately, the vice-principal and the previous class teacher were supportive, and Sanjida Ma'am, the previous teacher, provided valuable assistance even after her departure. Learning from other teachers and students, I gained insights into class management and teaching strategies. To cope with the challenge, I meticulously planned my lessons, focusing on English 1st paper, grammar including parts of speech, tense, and Bengali to English translation. Being new to this profession, I maintained a notebook to organize my daily lesson topics, making my preparation more efficient and manageable.

Strengths Observed:

- Successfully conducted an English class for Class 4 after experiences in various classes and subjects.
- Maintained a notebook to organize daily lesson topics, showcasing organizational skills.

Weaknesses Observed:

- Faced with the challenge of covering the syllabus within a tight timeframe, indicates my time management difficulties.

6.2: Skills Developed During the Internship

- **Communication Skills:** Strengthened through regular interactions with students, addressing their concerns, and engaging with school authorities, enhancing my ability to convey ideas effectively. The first time I conducted classes I faced problems with my speaking skills but in the end, I completed my internship with fluent communication skills.
- **Time Management:** Mastered the art of punctuality, attending classes and meetings on time, and optimizing my efficiency and productivity. So it is important to create a good career that's why I tried to attend the classes on time as early as possible.
- **Problem-Solving Skills:** Honed by resolving students' challenges, this experience equipped me with valuable strategies for tackling various issues effectively. In these three months, I faced many problems in communication and had to solve the problem instantly, sometimes I didn't have any preparation for the class lecture.
- **Overcame the Fear of Public Speaking:** Conquered initial nervousness by conducting classes confidently, transforming apprehension into enjoyment, and fostering a positive attitude towards public speaking. It was a critical task for me. Feeling nervous about public speaking is normal and happens to almost everyone. It is my great pleasure that by taking classes during the Internship, this fear is removed. I was a bit nervous on the first day but after taking a few classes I found joy in giving lectures. Which I think will play a positive role in my future life.
- **Decision-Making Skills:** Developed the ability to make quick, informed decisions, especially in lesson planning, ensuring a smooth learning experience for students. In the beginning, I didn't understand how to start the class, the student's limitations and skills. But now I know how to manage the whole class understanding the student category.
- **Fluency in English:** Enhanced fluency by consistently teaching in English, boosting my confidence in using the language, and laying a strong foundation for my future endeavors.

Professional Skills

Based on my class observation and experiences during my teaching internship, I have developed several key professional skills. Here's a summary of the professional skills I have acquired:

- **Professional Etiquette:** I learned the appropriate behavior and formalities necessary for professional interactions, enabling me to engage effectively with other professionals, students, and stakeholders.
- **Communication Skills:** Through my interactions with students, colleagues, and senior professionals, I have honed my communication abilities, facilitating clear and effective dialogue in various contexts.
- **Adaptability:** Adapting to the teaching profession allowed me to understand the nuances of professional interactions, enabling me to adjust my approach as needed in different situations.
- **Constructive Criticism:** I learned how to accept and utilize constructive criticism, turning feedback into opportunities for growth and improvement in my teaching methods.
- **Lesson Planning:** Developing lesson plans became one of my skills, indicating your ability to organize and structure educational content for effective teaching.
- **Classroom Management:** I acquired the ability to maintain composure and create a positive learning environment within the classroom, ensuring productive and respectful interactions with students.
- **Gestures and Relationships:** my understanding of appropriate gestures and maintaining positive relationships, especially with students, showcases my ability to build rapport and foster a conducive learning atmosphere.
- **Professional Composure:** Mastering the art of staying composed in various situations, including classroom challenges, demonstrates my professionalism and ability to handle stress effectively.

These skills reflect my growth and development in the teaching profession, highlighting my capacity to navigate professional environments with confidence and competence.

Overall Challenges

- **Adapting to Diverse Learning Styles:** One of the major challenges observed was catering to the diverse learning styles within the classroom. Students exhibited varying levels of understanding and engagement, requiring adaptable teaching strategies to ensure every student comprehends the lessons effectively.
- **Managing Time Constraints:** Balancing the need to cover the extensive syllabus, especially during mid-terms, within a limited timeframe posed a significant challenge. Ensuring thorough coverage of topics while maintaining a pace suitable for all students was a constant struggle faced during class experiences.
- **Addressing Grammar Challenges:** Many students encountered challenges in grasping intricate grammar aspects such as tenses and parts of speech. Tailoring teaching methods to simplify these concepts while ensuring comprehensive understanding was a persistent challenge faced during both class observations and experiences.
- **Maintaining Student Engagement:** Sustaining the students' interest and active participation throughout the class sessions was another hurdle. Keeping the lessons captivating and interactive was essential to prevent disengagement, requiring continuous efforts to incorporate innovative and stimulating teaching techniques.
- **Effective Time Management in Preparation:** For the teacher, managing personal time effectively for lesson planning and preparation, especially when covering multiple subjects and classes, was an ongoing challenge. Balancing thorough preparation with the demands of a busy teaching schedule required meticulous planning and organizational skills.

CHAPTER 7

[Overall Findings]

In my teaching experience, I encountered a diverse group of students, some excelling in English, while others struggled. The college administration established an English language group to enhance students' skills, recognizing the global importance of English education. I faced challenges in engaging students and managing their varying levels of motivation and enthusiasm. To overcome this, I set high expectations, motivating students to embrace challenges and value the process of learning. I employed elicitation techniques and structured teaching methods to instill confidence and ensure consistent learning. While I aimed to create a positive learning environment, managing a large class proved challenging at times, despite my efforts to maintain discipline and mutual respect. Overall, I strived to inspire students, encouraging continuous improvement and a positive attitude toward learning.

7.1: Facilities for the students

- **Teachers Facilities:** Central Laboratory School and College have a sufficient number of teachers. And they are well-qualified. when a teacher is absent the authorities send another teacher which is really great, and if needed the principal and vice principal himself conduct the proxy classes. In this school, the authority tries its best to make students' time useful.
- **Class Facilities:** This school has enough classrooms for students. The benches, and whiteboard, are all furnished well. Students are always monitored by CCTV cameras in the whole school like classes, stairs, and gates. so if they face any problem during class time teachers try their best to solve that.
- **Scholarship Facilities:** The school offers scholarships in various categories, enrolling students in different government scholarship programs annually. Additional classes are provided for students preparing for scholarship exams, intensifying competition and fostering self-development opportunities. The school's scholarship system is commendable and praiseworthy.
- **Co-curricular Activities:** Students have the facilities to do several types of art, festivals, and crafts, in the College besides the academic subject. Which played a positive role in keeping them fresh.
- **Personal Facilities:** The school has both a girls' coordinator and a boys' coordinator. The girls' coordinator addresses personal issues concerning girls, such as the provision of sanitary pads, medicines, and first aid. Likewise, the boys' coordinator addresses the specific needs of male students.

Lack of facilities

- **Lack of Library:** The school has a small library containing academic and Islamic books, which is beneficial. However, to enhance our knowledge, we need access to a variety of genres. Unfortunately, the current library lacks a conducive environment for focused reading. Additionally, it shares space with the Vice Principal's office, making students hesitant to use the facility freely.
- **Lack of Lab:** It is very unfortunate that the school does not have enough labs for research. As the number of children was high, their Lab demand was also high.
- **Lack of beauty of classrooms and campus:** While the school possesses an adequate number of spacious classrooms, there is a notable lack of decoration and aesthetic appeal. According to students, the classrooms lack proper lighting due to small windows and the lack of vibrant wall colors. Additionally, the overall architectural planning of the buildings and the school campus appears haphazard. Despite a small field being present, it is insufficient to accommodate the large student population effectively.

7.2: My SWOT analysis

Strengths:

- Passionate and motivated teacher
- Effective classroom management skills
- Commitment to learning and vocabulary improvement

Weaknesses:

- Difficulty in handling large classes and remembering students' names
- Nervousness affecting confidence
- Limited opportunities for conducting tests due to time constraints

Opportunities:

- Professional growth and experience in teaching
- Chance to enhance teaching skills, especially in English

Threats:

- Initial conflicts with teachers were resolved through dedication and effort
- Incomplete graduation, indicating a potential obstacle in future opportunities

I demonstrate notable strengths in motivation, interpersonal skills, and a passion for teaching. While I face challenges such as managing large classes and limited time, my opportunities for growth and learning in the teaching profession are abundant. The completion of my graduation would be vital in mitigating potential threats to my career progression.

7.3: Limitations of the Internship

- **Timing:**

The three-month duration of the internship coincided with the school's final term, adding complexity due to ongoing courses and routines. Teachers and students were preoccupied with completing their syllabus, limiting my opportunities to conduct extensive English classes. The higher-level classes, focusing on advanced grammatical rules, posed a challenge due to my lack of preparation, causing nervousness during teaching. Despite these constraints, the internship period provided valuable learning experiences, highlighting my limitations and prompting focused efforts to improve my English grammar skills for the future.

- **Lack of Internet and projector in classes:**

The school suffered from poor internet connectivity, severely limiting my ability to access online resources and seek assistance for course-related problems. The sluggish internet speed rendered my attempts to find solutions and relevant information futile, leaving me feeling helpless and frustrated.

- **Dilemma in Methods:**

It was very difficult for me to identify which method would be best for the students and whether it would suit my teaching style. Before going there, I never thought about that.

7.4: Observation

- **Class Observation:**

I observed multiple classes taught by experienced teachers. This firsthand experience provided insights into effective classroom management, student-teacher interactions, and pedagogical approaches. Observing various teaching styles broadened my perspective.

- **Student Observation:**

I keenly observed students' responses and engagement levels during lessons. Conducting periodic assessments helped gauge their understanding and tailor my teaching strategies accordingly. This interactive approach facilitated a dynamic learning environment.

7.5: Study/Observation Analysis

Reflecting on my observations, I analyzed the dynamics between teachers, students, and the curriculum. I identified innovative teaching methods, fostering creativity and active participation. I adapted my approach, incorporating successful techniques while honing my unique teaching style.

7.6: Results and Findings

Through meticulous observation and analysis, I gained valuable insights. These findings not only enhanced my confidence but also provided a foundation for innovative teaching methodologies. Understanding the nuances of effective teaching, student engagement, and school dynamics laid the groundwork for a successful internship experience.

This comprehensive methodology enabled me to navigate my internship at Central Laboratory School and College effectively, ensuring a meaningful and enriching learning experience for both the students and me.

CHAPTER 8

[Recommendations]

8.1: Recommendations for the School

In light of my brief experience, I recommend several improvements for the college that could benefit both the institution and the students. Considering the current state of the college, I suggest making it compulsory for every teacher to conduct their class lectures in English. This approach would allow students, even if they face initial challenges in understanding, to gradually express their thoughts, emotions, and feelings in English over time.

- **Use Technology for learning fun:** Bring in computers and gadgets for learning fun. Kids can learn and play at the same time.
- **Practice English in every way:** Make sure students talk, read, write, and listen in English. A mix of all skills helps them learn better.
- **Empower Teachers with training:** Teach teachers new ways to help students. The more they know, the better they can teach.
- **Join The Conversation:** Encourage kids to talk and share ideas in class. This builds confidence and helps them speak better.
- **Colorful and Happy Classrooms:** Decorate classes with bright things. Happy classrooms make learning more enjoyable.
- **Expand and Enrich The Library:** The library should be expanded and stocked with various English novels and Bangla novels to enhance students' interest in reading literature.

8.2: Recommendations for Myself

Help Friends Learn: Support classmates who find things challenging. Work together to understand and grow. Lend a hand so everyone can learn together.

Be Brave in Class: Feel confident in class. Don't worry about making mistakes; it's how we learn.

Try To Speak Clearly: Practice speaking so everyone understands. Clear words help students learn better.

Adapt The New Techniques for Teaching: Change teaching style based on what students need. Everyone learns differently.

Stay Patient: Be patient when answering questions. Take your time, and if needed, explain things more than once.

Always Be Ready: Always have a backup plan. Stay flexible in how you teach, so you can adjust to different situations.

CHAPTER 9

[Conclusion]

My time at Central Laboratory School and College was like a big adventure. I learned a lot, even though it was sometimes hard. Teaching English to different students taught me that every child is special and learns in their way. I had to be patient and understanding, listening to each student's needs. Even with limited resources, I found creative ways to teach, making learning fun.

The challenges showed me how important it is to have good schools with enough books and teachers. Every child deserves the best education, no matter where they come from. My students inspired me with their enthusiasm for learning. Together, we faced difficulties and celebrated successes. The support from my colleagues and students made the journey unforgettable.

This experience taught me that education changes lives. It's not just about books; it's about believing in every child's potential. I am grateful for this opportunity and ready to continue my journey, making learning a bright and exciting path for every child.

CHAPTER 10

[References]

10.1: References for institution details

Institution details were taken from the institution office, Central Laboratory School and college.

Has been provided by - Vice-Principal, Humayun Kabir, Abu Hasanath, Central Laboratory School and College.

References

- [1] R. Mallick, "Internship Report on "My Experience as an English Teacher at Bangaratna Degree College"Project Paper with Internship ENG431".
- [2] D. Das, "My Experience as an English Teacher at Rowshon-Ara Smriti Mohila Degree College".
- [3] "Central Laboratory School & College – To the Way of Enlightened Life," [Online]. Available: <https://www.clsc-edu.com/>. [Accessed 14 11 2023].

CHAPTER 11

[Appendices]

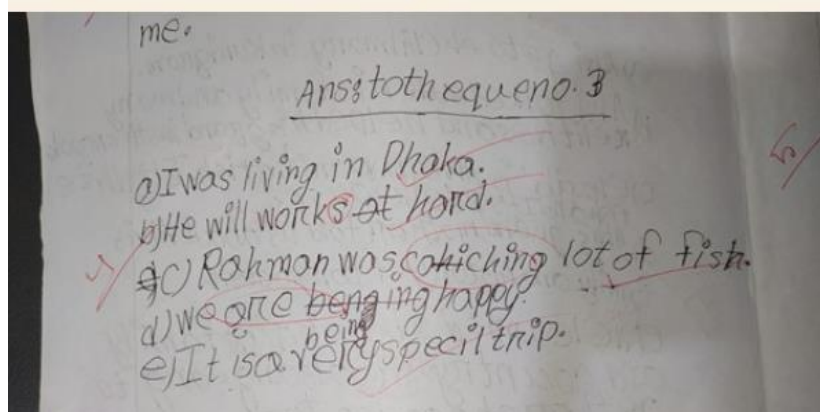
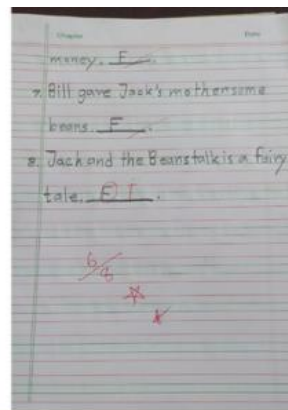
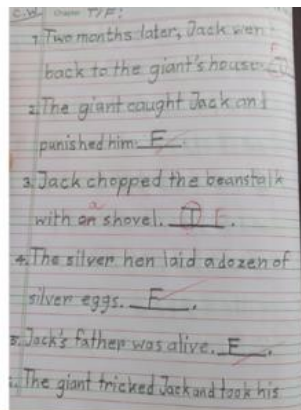
11.1: Lesson Plan

Lesson 1	
Class	Class 7
Subject	English 1st paper with tense
Lesson name	Unit 11 "Let Explore the Sentences"
Duration	40 minutes
Create Classroom Environment	10 minutes
Student-teacher activity	25 minutes
Evaluation	5 minutes
Teaching materials	White board; Desk; Book; Marker; Duster
Learning Objectives	<ul style="list-style-type: none"> • Using grammar in practical life. • Able to know the importance of grammar. • Improving the understanding skills of grammar.

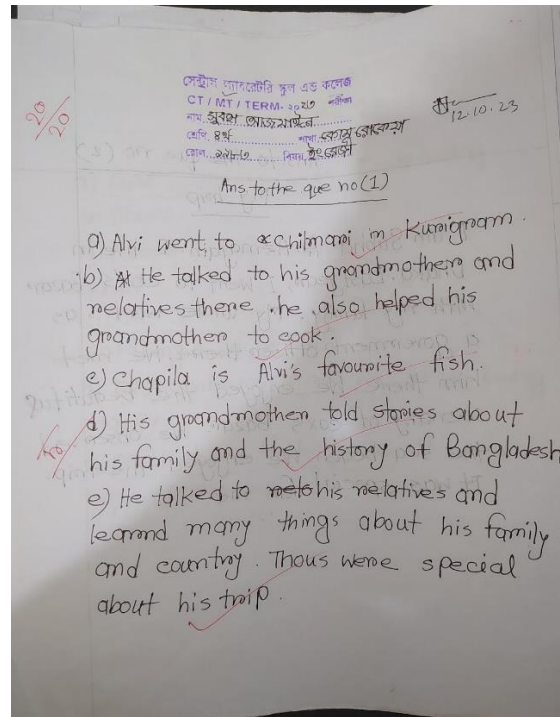
11.2: Class observation picture



11.3: Feedback



11.4: Exam Paper



11.5: School Environment & Library



11.6: Co-curricular Activities



11.7: Internship Certificate



Central Laboratory School & College

Shahibag, Savar, Dhaka-1340. Phone : 02-7741999, 01979-741999

October 16, 2023

INTERNSHIP CERTIFICATE

This is to certify that **Fahmida Binty Yousuf, S/O-Md. Yousuf and Ferdausi Begum**. Student ID-201-01-513, Bachelor of Arts in English, Daffodil International University, has completed her Internship with **Central Laboratory School & College** from July 16, 2023 to October 15, 2023 as a assistant teacher of English. We found her sincere and diligent during her engagement.

We wish her all the best for future endeavors.



16.10.2023
Md. Lotfar Rahman Khan
✓Principal
Central Laboratory School & College
Shahibagh, Savar, Dhaka

Principal
Md. Lotfar Rahman Khan
Central Laboratory School & College
Shahibagh, Savar Dhaka

www.clsc-edu.com, E-mail : clsc.savar@gmail.com