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Internship Report on
“Three Months Teaching Experience as an English Teacher at Cambridge College”

Submitted by,

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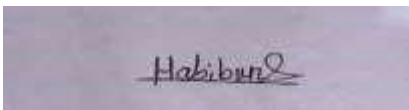
DAFFODIL INTERNATIONAL UNIVERSITY

Dhaka, Bangladesh

Date: May, 2024

Declaration

In order to fulfilment of the BA (Hons) degree requirement in English department, I want to say that the internship work denominated " My Teaching Experience at Cambridge High School and College" that I completed my internship at Cambridge College and completed internship under Mr. Emran Khan. This project work submitted for Project Paper with internship (ENG431) course.



.....
Signature

Name: Md. Habibur Rahman

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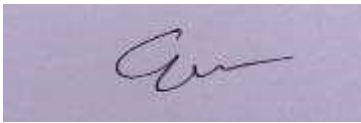
Batch: 49th

English Department

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Supervisor Certification

I accept Md. Habibur Rahman, ID:201-10-2195, completed the project internship report under my observation. He has chosen a school named “Cambridge College”, For his internship as an English Teacher. He has always been communication with me during his internship time and now he is fully prepared to present the report. When he needed any kind of help for his internship, Always I helped him. He is very hardworking person; I pray for him hope he achieves more success in his future.



Mr. Emran Khan

Lecturer

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Acknowledgement

I express my gratitude to my creator Allah who has helped me to reach this position in my life. I am thankful to my supervisor, Mr. Emran Khan Sir, He has always helped me to his utmost my internship time.

Additionally, I want to express my respect Mrs. Shomi Islam Ma'am the Principal of Cambridge High School and College, where I finished my internship. She watched my classes live and corrected my mistakes in these three months.

Abstract

Here I describe my teaching experience of my last three month. I hope my three months internship will be helpful for my future life. I learned from my teacher how to teach students. Teaching profession is very respectable and it was my dream to become a teacher since my childhood. In my three months internship journey I always tried to be a good teacher. Whatever I learned from my teachers, I tried to pass on to my students. I have many weaknesses; I will try to find out my weaknesses and improve in the future.

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CHAPTER 1

INTRODUCTION

1.1: Introduction

Teaching profession is my first professional step. The internship work provided me an opportunity how to develop myself strongly. I worked in a school for three months as a teacher. That's time I gained a lot of knowledge. I have made mistakes; I'm learning from them. I imparted my knowledge to my students and as a new teacher I also learned a lot from them.

At first, I thought I would not be able to teach properly but after taking a few classes I gained confidence in myself. But I faced many tough times but solved them using my intelligence. Finally, I would say my internship journey was very good. I had many great times with the kids and made a lot of memories with them.

CHAPTER 2

OBJECTIVES

Objectives

1. Teaching English to students using simple techniques.
2. Find out the weaknesses of their English and solve them.
3. Improving instructional techniques with technology.
4. Teaching through entertainment was another objective of mine.
5. To learn new methods from the seniors.
6. To gain experience, which will be useful in my later life.
7. English is an international language. I am always trying to make students understand why English is necessary for us.
8. To encourage them to read English books, newspaper, using many kinds of English mobile apps and watch English movies and animation.

CHAPTER 3

METHODOLOGY

Methodology

3.1: Selection Institutions

First, I spoke to my supervisor Emran Khan sir and selected this school "Cambridge High School and College" for my internship. The school is located near my house in Board Bazar, Gazipur. Then, take the letter from the department and submit it to my school. Then I continued taking classes from class 6 to class 10 on 1st February 2024. Thus, slowly three months of my internship passed.

3.2: Teaching method

I create own lesson plan and collected necessary materials for my students. Then, I attended the session as per my lesson plan and using different methods, including Grammar Translation Method (GTM), Communicative Approach that are centered on the content. I have followed these two methods with students most of the time and I have found that by following these two methods they can understand every topic very well.

Grammar Translation Method (GTM):

This Method is very common and helpful method for students. This method of teaching focused mainly on memorizing rules and applying them to translate different texts. This method is also called classical method. By the use of GTM students teach and use English correct way. Because I know about their weakness from class observation. So, I followed this method while teaching English lessons. By following this method, the students could understand the reading easily.

Communicative Approach:

This method is very helpful for students. Because, sometimes students do not understand much of the topic. Some students can and some cannot. Student participation is increased for it. Student can use their native language to learn the English language. They use a mixture of the two. Enhancing English Language Teaching is my main focus. By communicative approach, it is easier for students. In this method students can easily communicate with teachers or other students. So, they can solve their problems very easily. Sometimes I use a communicative approach in my classroom. By using this method students are more involved with me. They try to use the English language to answer every questions. They try to speak in English to communicate with their friends. They are not afraid to learn. When I teach a lesson they try to create questions in English. I always inspire them. After taking three classes students response was wonderful. Their speaking skill will develop through this.

CHAPTER 4

INSTITUTION DETAILS

Institution Details

Institution's Name: Cambridge High School and College.

Location: Board Bazar, Gazipur.

Year of Establishment: 2020

Academic Building: 1

Class: 1 to 12

In this school has 17 teacher and 230+ students. All teachers are B.B.A and M.B.A pass.



CHAPTER 5

INTERNSHIP ACTIVITIES

Internship Activities:

5.1: Teaching Experience

Before I started teaching at Cambridge College. First, I observed the classes of two English teachers during four days. One teaches from 5 and other from 7 classes. I see how they control their class. Although I am new in teaching profession.

First day I observed English class of class 7. The class teacher was Shomi Ma'am. She took attendance and asked the students to submit before starting the class Do their homework. She also punished students those who did not take homework. After a few days I started observing the classes of other classes and some days later I started taking classes from class 5 to 9 respectively. All in all, my journey of three months of teaching was difficult but beautiful.

5.2: Class Observation Experience

Class 5

On 1st February I observed class 5 in their classroom. Md. Arif Hasan he ask them WH.Q. The question objective was to teach them, how to formulate questions and ways Ask questions.

Named. Arif Hassan.

Students: 19

Topic: WH formulate question.

Class 6

On February 10, I observe class 6. Teacher was Abul Kader. I got permission to taking class. Then, I started to see the class and noticed that Kader sir was very punctual in attending the class. The student is very silent in his class. He was teaching “Future Lies in Present” story in their main text book. The student’s response is good in his class. That was beautiful.

Named: Abul Kader

Students: 13

Topic: “Future Lies in Present” story.

Class 7

On 1st February, that day was the first class of my life. At first, I entered the class 7 with Shomi Ma'am and she introduced me to everyone. Shomi Ma'am was the class teacher of class 7. After sometimes she left. Her topic was "Five Things" and "Truth" poetry from their English first paper main text book.

Named: Mrs. Shomi.

Students: 19

Topic: Poem.

Class 9

On March 20 again I go to class 9. Teacher was Kamrul Islam. He always takes English 1st paper class in every classes. When I entered the class, I saw him teaching model questions. He was doing great job.

Named: Kamrul Islam

Students: 14

Topic: M.Q

5.3: Class Experience

Week: 1

On February 1st at 11:00 am, my first teaching experience with 19 students in class 7. My time in the first week I was only taking trial classes. Its trainer the course gave me a brief introduction. Lately I looked at the students and smiled. On the first day I want to know their name, identity and their future plans. They answered my questions one by one. As I am new to this profession, I was feeling nervous. Then, they asked about me and I told them my details. I asked several people. Before I start, introduce myself to my students, then I ask them, Some questions. Then I start discussing their lesson. I give them homework and reading topics for the next day. On the first day of the first week, I only took English class with class 7.

On the 2nd day of the first week, I also observed class 5 and from the 2nd day I continued to take regular English classes of class 5 and 7. First day topic of class 5 was English grammar Parts of Speech their English 2nd paper book chapter five. Thus ends my first week journey with class 5 and 7.

Week: 2

From 2nd week I trying to taking many classes respectively. I started teaching according to their syllabus. Class 5 topic was English grammar rules “WH question”. Class 6 topic was “Future Lies in Present” story in their main text book. Class 7 had "Five Things" and “Truth” poetry. Class 8 had "Tense" and Class 9 had the first chapter of the main text book. I taught them daily according to the syllabus. Every day I asked them questions about their topic and got answers. I always try to my best. Students' response is actually wonderful. Sometimes, I give them activities for speaking question-answer sessions. Then they create questions within them and also answer them. It impresses me. Firstly, I was disappointed but some days later I am satisfied that my lecture was helpful for students.

I identify some problems in some students. 1.

Some students cannot read English well.

2.Many students vocabulary range was very poor.

3.While some students understand grammar but most of students are weak in basic grammar.

Week: 3 & 4

In the 3rd and 4th week I used to conduct group study of the students. I used to speak English to them in groups and solve their problems through group study. I have benefited a lot from group study. Students used to study in groups, they used to find out their problems and I always helped them to solve their problems. Then they create questions within them and also answer them. It impresses me. I use the internet and YouTube while teaching them grammar. Find simple rules for them. So that they can understand grammar rules very easily. When I taught them main text book lessons, I let them memorize a lot of vocabulary. Just to teach them more vocabulary. Because, their vocabulary was very poor. I take an English 1st paper lesson for 20 minutes then try to enhance English language teaching among students. I have taken some classes with them. I have noticed their improvement in teaching English. This is a lovely thing for me as a teacher. It has increased my wish to create a career as a teacher.

Week: 5 & 6

In the 5th week their assignment and presentation begin. I started taking their assignment and presentation as usual and encouraged them to give presentation. As the presentation are now integrated into the new curriculum in schools. So many students feel nervous about giving presentations. But I encouraged them and they gave a very good presentation. I found out their mistakes and taught them again. I gave them courage and when they gave the presentation for the 2nd time. They gave such a beautiful presentation; I am really impressed. After that some days later their tutorial exam comes. They had a tutorial exam of 20 marks and I guard them in the exam hall. When their exam is over, I look at their paper and give them marks. I correct their mistakes in class after the test.

CHAPTER 6

ADMINISTRATIVE WORK

Administrative Work

During my internship time, I was involved in some administrative works.

1. Since, I joined the school early in the year. For that I got the opportunity to work in the school's cultural program and their sports.
2. I participated in school events on 21st February and 26th March.
3. I was guarding students in the examination hall. That was very good experience for me.

CHAPTER 7

OVERALL FINDINGS

7.1: Learning

From my internship period, I learned many things which are very helpful for my professional future life.

1. My confidence is now stronger than before.
2. I learned problem-solving skills.
3. I learned good communication skills.
4. I learned how to create student attention in the classroom.
5. Even gathers management skills while organizing various functions.

7.2: Overall Finding

1. Firstly, there is no playground in the school. But there is little space inside the school where students play sports. I think that is not enough space.
2. The school is always neat and clean. Students also try to keep their classrooms always clean. They have been taught this from school.
3. I observed during class observation time that two classroom walls were discolored. But I say this to Principle and she said that she will fix it very soon.
4. Every student has a lot of interest in education and they always want to learn something new. It made me very happy.

Now, after my internship period, I can say that I have tried my best. I believe that my using the teaching method was helpful for students. Because student engagement proves it. I have seen improvement in them which is my achievement.

CHAPTER 8

RECOMMENDATIONS AND

CONCLUSION

8.1: Recommendation

1. Now this is modern era. The world is moving very fast. Students need to modernize their learning style.

So, I think digital class rooms are much needed in school.

2. I have not seen any meeting of teachers and parents in this long time. So, a meeting of teachers and parents is required once every month.

3. Some classroom walls are discolored and need to be repainted.

4. There is no club in the school. I recommend establishing the English Language Club, Debating Club, and Cultural Club.

8.2: Conclusion

During my internship at Cambridge High School and College, I was not only an English teacher; I became also a mentor and guided students through the intricacies of language and literature. Every day was a new challenge and an opportunity to inspire young minds. I create engaging lessons that meet the diverse needs of my students and create an environment that fosters creativity and curiosity.

My intern period was an amazing experience in my life. I have learned teaching styles from my honorable teachers. All the teachers inspired me to take the class. All teachers and students have given me a lot of respect. Students were very excited to learn and they always wanted to learn something new.

Overall, the experience of my internship was very beautiful. I hope these every learning will help me for my future career.

CHAPTER 9

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6. <https://youtu.be/FZPmnw4Ws5A?si=Vr093pJ7U2NzKNNi>
7. <https://www.scribbr.com/apa-style/format>

CHAPTER 10

APPENDICES

10.1: Internship Certification



10.2: Photograph



During their class time...



During their exam time...



With the principal of Cambridge High School and College...

10:3 Class Observation Report

Checklist of Class Observation

Class Observation : 01
 Instruction : Mrs. Shami.
 Observer : Md Habibur Rahman.
 Course : English 1st Paper (Class-7)
 Topic : Poem.
 Duration : 11:00-11:40
 Date : 01-02-2024

Review Session	Comments
Selection of Content	She fulfilled her student demand.
Teaching Method	She used (CTM) Grammar Translation Method.
Organization	Her organization was outstanding I must say.
Rapport	She catched a lot of her each and every student.
Time Management	She managed time with fixed routine. Her checklist was good to manage a class in time.
Strength Observed	Her classroom was noise free.
Recommendation	She should use both Bangla and English to enrich the knowledge of the students.
Overall Impression of teaching Effectiveness	Excellent.

Checklist of Class Observation

Class Observation : 02
 Instruction : Mrs. Nasrin Akhter.
 Observer : Md Habibur Rahman.
 Course : English-2nd Paper (Class-8)
 Topic : Paragraph.
 Duration : 12:20-1:00
 Date : 17-03-2024

Review Session	Comments
Selection of Content	It was important to know the proper way of writing paragraph.
Teaching Method	She maintain the sequence properly.
Organization	Her classroom was noisy but somehow she managed it.
Rapport	She went to the every student to fulfill their requirement.
Time Management	She managed the time well.
Strength Observed	She completed the whole lesson with proper information.
Recommendation	There should be some rules that she should fixed.
Overall Impression of teaching Effectiveness	OK.

Checklist of Class Observation

Class Observation : 03.
 Instruction : Kamrul Islam.
 Observer : Md Habibur Rahman.
 Course : English 1st Paper (Class-9)
 Topic : Model Question.
 Duration : 11:40-12:20
 Date : 20-03-2024.

Review Session	Comments
Selection of Content	He understood the student's model question very well. He has a lot of experience as a solution form.
Teaching Method	His teaching method was standard and logical.
Organization	He took special care of the high-bendure and gave feedback of the student's response.
Rapport	He finished with a cool head which student's understand very well. His class was very quiet.
Time Management	He managed the whole class time very well.
Strength Observed	He went to the each student to solve their problem about the topic and checked classroom noise.
Recommendation	There should be proper rules that he should fixed to maintain the discipline.
Overall Impression of teaching Effectiveness	Excellent.