

INTERNSHIP REPORT

ON



Submitted to:

Dr. Towfique-E-Elahi

Assistant Professor

Department of Journalism and Mass Communication

Daffodil International University

Submitted by:

MD. Moinul Hasan Sadik

Id: 161-24-548

Department of Journalism and Mass Communication

Daffodil International University

Date of submission: 14-12-2019

Letter of Transmittal

15th Dec 2019
Dr. Towfique-E-Elahi
Assistant Professor
Department of Journalism and Mass Communication
Daffodil International University

Subject: Submission of Internship Report.

Dear Sir,

I beg most respectfully to submit my internship report on "Network communication on Silver logic". I think, it was the best experience of my life to gathered experience based on communication site.

I therefore pray and hope that, you will accept my working schedule and work scenario and I am always ready for further clarification that you may require.

Sincerely yours

Md. Moinul Hasan Sadik ID: 161-24-548 Department of Journalism and Mass Communication Daffodil International University



Date: 01 December 2019

To whom it my concern

This is certify that Md Moinul Hasan Sadik, student of journalism and mass communication, Daffodil international University has Successfully internship in the Network communication of "Silver Logic" under the supervisor Md Selim Reza Babul, as SQA engineer and communicator from September 30,2019 to December 01, 2019.

He has successfully completed his internship and I wish him for next move.

Best Regards

Selim Reza Babul SQA engineer Silver Logic

751 Park of Commerce DrSuite 126 Boca Raton, FL 33487 , Email : - info@tsl.io , Contact (561) 569-2366

Certificate of Approval



I am pleased to certify that the Internship report on "Silver Logic" prepared by Md. Moinul Hasan Sadik bearing ID No: 161-24-548 of the department of Journalism and Mass Communication has been approved for presentation and defense. Under my supervision Md. Moinul Hasan Sadik worked with "Silver Logic" as an intern. He completed the work during the Fall, 2019, semester.

I am pleased to certify that the data, the findings presented in the report are the authentic work of Md. Moinul Hasan Sadik

Moinul Hasan Sadik bears a good moral character and a very pleasing personality. It has indeed a great pleasure working with him. I wish him all success in life.

14.19-2019

Academic Supervisor Dr. Towfique-E-Elahi Assistant Professor Department of Journalism and Mass Communication Daffodil International University.

ACKNOWLEDGEMENT

Internship is an opportunity for every student to get their better experience. At First I thank to my honorable teachers for their guidance.

Especially thanks honorable teacher and supervisor Dr. Towfique-E-Elahi, Department of Journalism and mass communication, Daffodil University.

I would also like thank to "Silver logic" authority to giving me the chance to do my internship in their Organization. I am grateful to honorable MD Selim Reza babul, SQA engineer of "Silver Logic" and also thanks to my classmate for their help and support.

In the last, thanks to my parents who are always stay with me and their support

Md. Moinul Hasan Sadik

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Chapter One

Introduction

1.1 Description of the Internship

Basically, as a student of Journalism and mass communication should have learn about communication part.

Internship is like as temporary job, in this short time you always try to learn lot of experience. Some of work like in communication section are "communication with clients by online chat, Write report, Find bug, Record video for reproduce, maintain schedule, Submit test case etc." all are kind of network communication.

This is the platform which is maintain via online. This temporary jobs, which give you on the – work involvement, enable you to learn and give important association and references.

1.2 Why Internship is important

Student are get opportunity from internship about own-self and it helps to prove own-self and Sometimes it transition into a full time position. Student need more experience to get experience. If students are do well on work history, they must have done internship.

A practical work can play a vital role when students enter the job market. It's all about competition. An internship enables all to gain exposure of working in real life.

Internship expose all too new people in a more controlled and stable environment. This is the opportunity to learn more about own self.

It gives people to a chance explore what a career in business marketing site.

Mainly, the student are given a chance to decide whether they wish to continue with their current career path or try something else and

Internships are the perfect way to enhance students resume through relevant experiences.

1.3 Purpose of the Internship

On the completion of the internship I had wanted to

- Wanted to know about Network communication
- Wanted to be a good communicator
- To increase communication skill
- Gain knowledge about workplace environment and adjust with that via online
- Be organized in my work place.
- Be able to deal with lots of problem and want to be faster in work.
- Establish myself as a full time staff in this organization.
- To developed skill and teamwork capacity.
- To developed skill and teamwork capacity on online platform
- To learn the online communication

1.4 Reason for choosing Communication site

I would like to be a Website/software developer, which main part is communication with clients. And you should have must know how people on online platform communicate with clients and others.

Now a day's lot of people are connected with online media. Some are earn money from online platform and living life. "There are more than 650000 online registered workers on up work in Bangladesh and they earn \$21 million on 2013" (In 2013)

People do well thing to develop online platform. In this era online media coverage everything, that's why people should have to do well work on this platform, otherwise people face lot problem to use this site.

First think that, if people do well work this platform, they must have a good communicator. Otherwise he/she cannot move the top on his/her career.

Mostly, I like to do work with this platform, that's why I completed my internship on "Network communication".

Which is helps me to a good communicator and also give me lot of experience.

1.5 Background of my Internship (Network Communication)

Online communication means where people are try to connect with internet, which is on kind of network. On this platform people uses online site like "Jira, slack" to communicate with others colugos.

People keeps their documents as draft on this site and communicate with each other via chat, audio call, and video call.

In this platform all people are connected with internet under the network and all are depends on well communication via chat

1.6 Supervisor of the Silver logic

During my internship period at "Silver Logic" my supervisor was Selim Reza Babul. He is the SQA engineer.

Selim Reza babul (SQA Engineer, Silver logic)

1.7 Duration of Internship

As an Intern journalist at the Silver logic, I have worked for two months. My internship time at September 30, 2019 and it formally finished December 01, 2019

Chapter Two

Activities during my internship

2.1 List of weekly activities

1st week (30 September- 6 October, 2019)

- First day at Silver logic
- Introduced about clients and others co worker
- Following the online platform where I actually do work



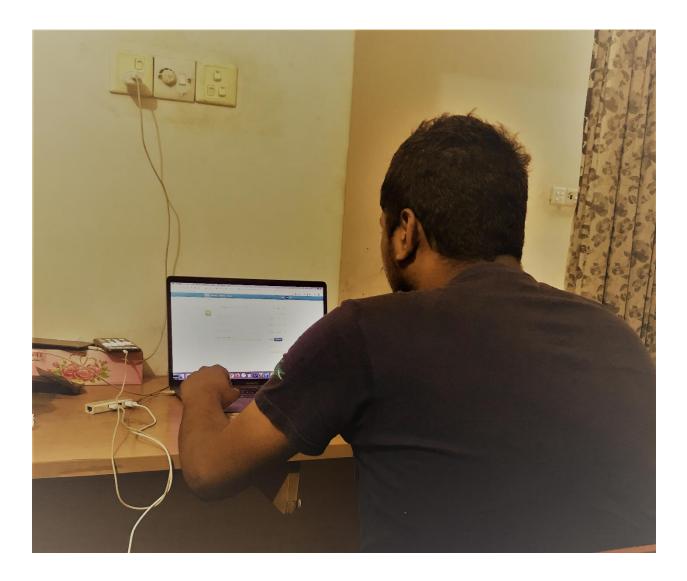
2nd Week (7 October – 13 October, 2019)

- Try to understand communication
- Following chat for instruction
- Introduce with my work

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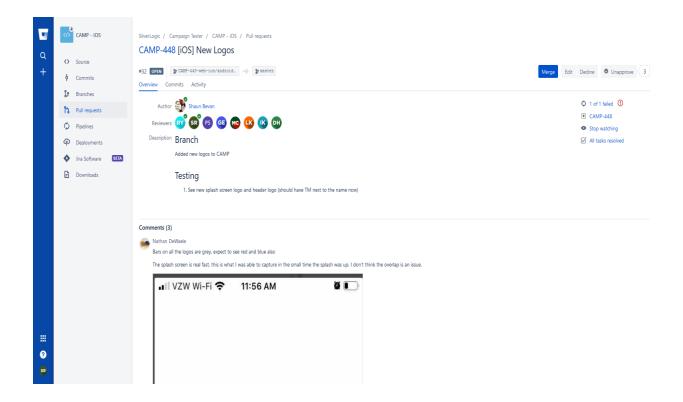
3rd week (14 October – 20 October, 2019)

- Checkout all mail and all notification
- For understand my work properly, I did print out the hard copy of task and share with my supervisor for better know about it.
- Reply on all task with text message.



4th week (21 October - 27 October, 2019)

- Expand report link
- Read the report and also open the video link.
- Try to understand comment and text message.
- Observe the issue and then give the final result as "yes' or no"



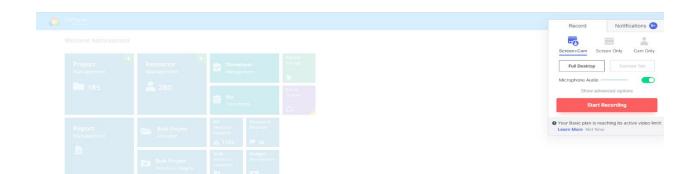
5th week (28 October – 03 November, 2019)

- Follow the bug report
- Then try to write new bug report
- Submit new bug report for understand client

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6th week (04 November – 10 November, 2019)

- This is the first time, I try to connect with video call via slack
- Using online video calling software for communication





7th week (11 November – 17 November, 2019)

- The meeting going on with others co –workers,.
- I was sitting behind my supervisor to hear how they communicate each other
- It was a best moment of learning voice communication

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8th week _ (18 November – 24 November, 2019)

- Knowing about slack(Online communication platform)
- Follow the message and then reply with confidently
- Follow the link for complete work

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9th week (25 November – 01 December, 2019)

- Weekly work schedule
- I did save my work time by this time tracker
- This timesheet cover that what actually I work daily, weekly.

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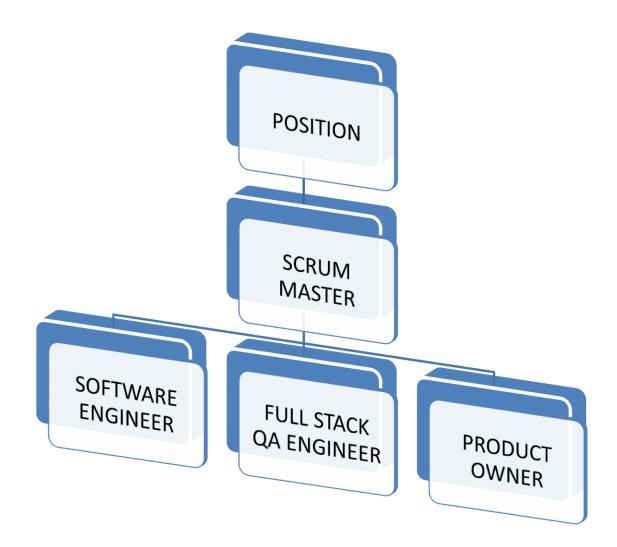
Chapter Three

Background of the Organization

At The Silver Logic, we are focused on making your ideas happen. To do that, we deploy a myriad of solutions, mostly technological but with a mix of business process and marketing solutions. Collaborating closely with our clients, our teams work diligently to understand the problem our client is looking to solve, make evidence-based recommendations and execute those solutions efficiently and effectively.

During the Internship period, I have observed the activities of Silver logic which the major activities are include the following

- Communicate with other workers via online
- Share documents with audio, video, screenshot.
- Save file , find bugs and issues and reported them



Chapter Four

Learning and Professional experience at Silver Logic

First day at Silver Logic

- I joined Silver Logic on 30 September 2019. On this day I felt very pretty and also nervous but I did not express that. But this online platform, I observed that everyone very friendly and well communicator. My Supervisor introduced me to some person then they talk to me.
- I determined that during that Nine week internship I would have to prove that the students of private university students also could well communicator. I made conversation with them. They were chat with me very friendly.

4.2 Experience as Intern student

- In my Internship program I have learned more thing and figured out how to communicate with workers people in marketplace on online platform.
- Also known how to maintain scheduled, follow the instruction and submit work just in time.
- How to write a bug report and share with clients fulfill.
- Know about online marketplace and how to survive with theirs by well communicate.

Chapter Five

Evaluation of Learning

5.1 Self evaluation

Few years ago I heard about online work, then I try understand this work. After 1 year later, I feel lot of enjoyed this work, that's why I decided to do my intern in this platform.

Now I think, I would do better communication in this section and gained extra knowledge.

5.2 Outcomes

After this 9th weeks of my Internship period, I would make professional skills, knowledge about online communication to work with others and make professional links. And I have achieved many thing like learned about Chat, write report, team work, leadership, creativity, capability, responsibility and time maintain.

5.3 Similarity and difference between academic learning and practical work

I am a student, department of journalism and mass communication, I have learned academic courses in honors period. In that period I have done may practical work through different assignments task. But in my internship period I learned about real life work. This the different between academic and practical work

5.4 My Limitation

Everywhere an Internee has some limitations, that's why I have also limitations. I didn't communicate with others without permission of my supervisor, because I was new. I just get access some section, and follow always "terms & condition"

Chapter Six

Conclusion

6.1 SWOT Analysis

Strengths:

- Well communicate with workers
- Use English language well
- Try to speak with clear voice
- Maintain exact time and try to follow the rules regulation

Weakness:

- Face nervousness when communicate video call
- Sometimes there have face some technical problem
- There have not enough space for every employee.

Opportunities:

- Developing professional relations and communication
- Explore own self as a well communicator at online marketplace
- Acquired new Knowledge.

Threats:

- Privacy policy of online site
- Security and technical threats.

6.2 Conclusion

In The last moment, every student should try do well when they are entire in internship, cause this the platform where a student can find him/her self.

I strongly believe that intern can give a student so much experience and confidence. It helps to know yourself is to know your goals and how to best achieve them.

As I would see it, Solver logic wants to eliminate the proverbial opinion of what "work is by making things easier. TSI offers perks and benefits that try and make your work – life just feel like life.

I can say I enjoyed my intern period in "Silver Logic" and learn lot of experience and professional knowledge.

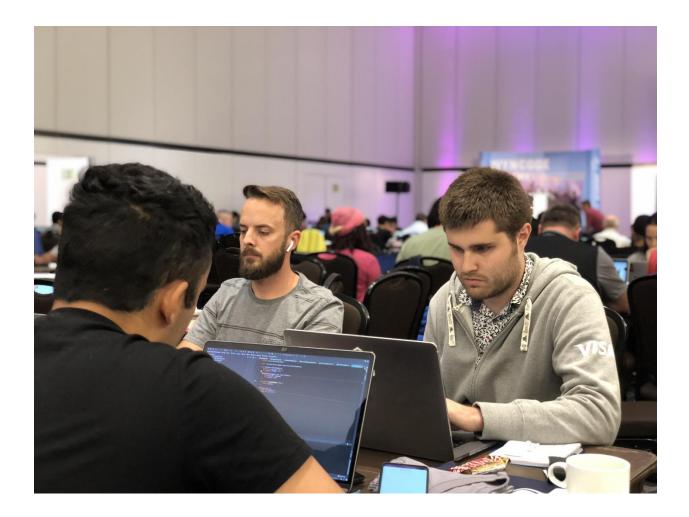
Reference

- Official site
- <u>https://tsl.io/serviceS</u>
- <u>https://daffodilvarsity.edu.bd/</u>

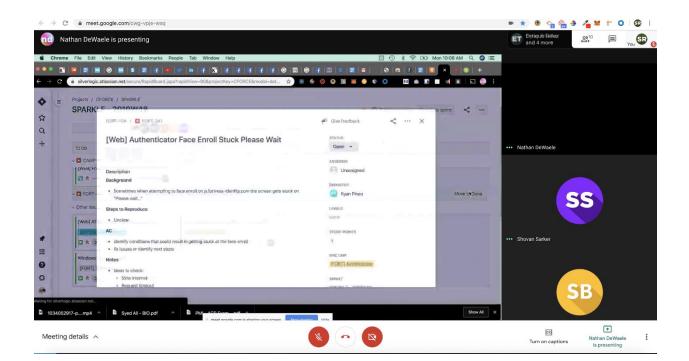
Annex



All worker of "Silver Logic" organization



Worker of silver logic, they the well communicator and I try to connect them with online



Share screen with voice calling