

**An Internship report on**  
**“Online Class Observation and Conduction in English**  
**During the Outbreak of Covid-19”**

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Date of Submission :



The Internship Report is submitted to the Department of English, Daffodil International University, for the partial fulfilment of Bachelor of Arts (BA) in English Degree.

## **Declaration**

I, hereby declare that this internship project report has been completed under the supervision of Md. Rafiz Uddin, Lecturer, Department of English, Daffodil International University. I also declare that neither this project paper nor a part of this project paper has been submitted elsewhere for an award or any other degree.

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## **Certificate**

This is to certify that, Munia Khisa, ID: 172-10-1618, is a student of English Department of Daffodil International University, Ashulia. I am pleased to state that she has completed her internship project under my supervision and work hard in preparing this project paper.

I wish her every success in her future life.

.....

### **Supervised By**

Md. Rafiz Uddin

Lecturer

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## **Acknowledgement**

First of all, I am very thankful to God for giving me the capability to complete my project paper successfully. I am also thankful to my honourable supervisor sir Md. Rafiz Uddin, Lecturer of English Department for supporting, guiding and helping me throughout the first to last of complete my internship report. This internship would be much difficult for me if I did not get proper instructions from my supervisor. My supervisor Md. Rafiz Uddin Sir, who give me the chance to observing and taking his online class and cooperated with me to complete my internship report.

His endless patience, scholarly guidance, encouragement, valuable advice, reading inferior drafts and correcting them in all stages have made it possible to complete this project paper.

## **Abstract**

*In the view of Covid-19 pandemic and government policy to carry out online learning, the present research aimed at investigating how English language and literature class would be taught in Bangladeshi institutes. The project paper aims to present the current scenario of higher education during the outbreak of Covid-19. To maintain the normal flow of education, any kind of universities in Bangladesh are using different online platforms like google meet app, zoom app, messenger etc. This project paper aims to show the approaches teachers are trying to reach the students with through English. This paper also aims to find out the strengths and weakness faced by both the students and teachers while teaching and learning. This project is to investigate the language teaching methods, medium of instruction for English Language Teaching, students English proficiency level, teachers effectiveness on English language teaching and administrative concern on English language teaching. Some recommendations, critiques and suggestions have also been sought in the paper to strengthen the strengths and weaken the weaknesses of the online teaching-learning approach. And the paper is developed in the quantitative research framework.*

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## **Chapter – I:Introduction**

The Covid-19 pandemic has created a global crisis that has had a deep impact on every sector of our life. Especially, in our education system, the outbreak of Covid-19 has changed the whole method of conducting classes. This is also a new experience for students.

Social distancing during the COVID-19 pandemic presents mental health and academic obstacles for students. (Journal of Chemical Education 97)

Though Bangladesh is a developing country, still there are fewer facilities to use any modern technology for the people. Therefore, both students and teachers adopt this kind of technology is a bit difficult as it comes with problems like health issues, internet problems, financial problems etc. But it is also a matter of fact that in the situation we are now, an online class is the most appropriate solution to maintain the natural flow of education. There is also the problem of basic training. As every teachers and student is not trained well to use this kind of technology and also in a developing country like Bangladesh, everyone cannot afford the necessary devices to use this technology. So, a question mark remains on the topic of online education.

We knew that there were a lot of success stories happening in teacher education around the world. We each personally heard and saw stories of success in responding to the pandemic and emergency online instruction at the preservice teacher education and the in-service teacher professional development levels.(Waynesville, NC, USA)

English is not only a language; it is an international language. To maintain good communication with other countries it is a must medium. As a result, the higher education system has been made in a way that English is emphasized in the whole process. To know, how many online classes are efficient and useful for this system, an attempt was made by writing this paper.

## **Chapter-II:Objectives**

The specifying purpose of research consists of identifying the major intent or objective for a study and narrowing it into specific research questions or hypothesis. The purpose statement contains the major focus of the study, the participants in the study, and the location or site of the injury. This purpose statement is then narrowed to research questions or predictions that you will plan to answer in your research study. (Perdede, 2018)

The objectives of the proposed internship are:

- 1) To come up with a view on the “Online class and conduction in English during the outbreak of Covid-19”.
- 2) To find out the advantages and disadvantages which both the students and teachers are facing when participating or conducting online classes.
- 3) To find out real teaching strategies and process practically in the classroom through online.
- 4) To gather knowledge and experience.
- 5) To observe the overall atmosphere of the online classroom.



## **Chapter-III:Methodology**

### **1. Selecting Institution:**

Daffodil International University's Department of English was chosen for this internship. At first, permission was taken from respected teachers, after those two classes were observed and one class was taken.

### **2. Selecting Classes:**

The discussion was held between the intern and the assigned teacher about the class schedule and lesson plan. Total two classes were observed from 1st year, 1st-semester batch and take a class.

### **3. Selecting Facilitator:**

Our supervisor, respected teacher, Md. Rafiz Uddin Sir was the facilitator for this paper. He helped me to select the batch and also introduced me to the students of the class.

### **4. Observing Classes:**

Two classes were observed with the permission of the course teacher. The Intern teachers are taking the classes. On 5th December, at 10 am, the intern teacher took one class and on 8th December, at 10 am, the other intern teacher took another class.

### **5. Using Check List:**

A checklist was made to collect information from the class observations.

### **6. Class Conduction:**

A class was taken to understand the activities of an online class in details. Also, the problems while conducting a class noted down. Our facilitator, Md.Rafiz Uddin Sir helped me in this step. The duration of the class was 45 minutes.

#### **Chapter-IV:About the Institution**

Daffodil International University is a private institute of Bangladesh. This university is one of the most famous private universities in Bangladesh. This university was established in the year 2002 with the approval of UGC and Ministry of Education. This university has a total of five faculties and under these faculties, there are 25 departments in total. Daffodil International University has three different campuses. The main campus of this university is in Dhanmondi. This University has a vast permanent campus which is known as the “Green Campus” because of its greenery. The third campus is in Uttara. The University offers both undergraduate and Master’s Programs.

## **Chapter-V**

### **Class Observation Report**

Two different classes were observed with the permission of course teachers. The classes were from one batch of English department. The course name is Basic Grammar and Writing.

#### **Class Observation-1**

My first class observation was on 5th December, at 10 am. The class was started as per schedule. The intern teacher started the class with a very enlightening voice and he gave a welcome speech. After that, he started his lecture, and opened the PDF book file and introduced the topic which was Linking Words. Then he starts reading the text and explained line by line. He also gave students so many examples. After that, she starts gave some exercise which is a really good way to keep active all over the class. Even all students participated in that work. After finishing the task he was checked all students comment and he was given the feedback of them. The way he took the class was very good and I also noticed that the students were also very connective.

#### **Strength observed:**

1. Clear pronunciation.
2. Loud and clear voice.
3. Punctual.
4. Ability to explain difficult things simply.

### **Class Observation-2**

My second class observation was on 8th December, at 10 am. The other intern teacher started her class by welcoming the students. She started her class by opening a PDF book and introduced to the topic which was Determiners. She discussed the types of Determiners, rules of Determiners with examples. After that she gave some exercise for students to solve on their own. Some students have participated in that work in the comment section. After finishing the work she has checked the student's comments and gave the feedback to them. Some students were given the wrong answer. So, the teacher was correction the answers and explain the rules again to them. During the class time, she always tried to be connected with students.

#### **Strength observed:**

1. The great spoken skill
2. Clear Pronunciation
3. The teacher made the class full-on active and kept connective.

## **Chapter-VI**

### **Teaching Experience**

As a part of a project paper, I conducted an online-based class. The present students' number of 30. The students were from 1st year, 1st-semester batch Department of English. The online class were generally 1 hour, 30 minutes in length. Though it was departed into two classes. At first, our supervisor started the class and introduced us in front of the students and gave the chance to conduct the class to my intern mate. After 45 minutes of the class, then I started my class with a warm welcome. At the beginning of my class, I introduced the topic which was Modifiers. At first, I was shared my screen and opened the Modifiers slides from PDF book then I start to read out the text and explained them line by line. Some students were asked me questions. I tried to listen to the first and after that, I tried to explain with my hundred percent effort. I hope they understood my lecture. The class was so cooperative as well as attentive. Then I bided them goodbye and ended my class.

The whole class was very cooperative with me. As it is a new experience for me, some mistakes also happened. I could not give a proper explanation.

## **Chapter-VII: Overall Findings**

### **Observation findings:**

This was an online session so that both teachers used PDF slides and showed by sharing the computer, mobile screen. Both teachers made a lesson plan properly distributed during the class. At the first, both teachers talked in English but later on to make a comfortable environment one teacher used the Bengali language. The environment of both classes was lively with the encouragement of the teachers. One teacher introduced many activities to engage the students with the class and the other teacher used questioning technique to engage some inactive students in her class. Most of the students were participating in the class but some of the students were facing the network connection and disconnect for a while.

### **Teaching findings:**

It was a great experience for me to conduct a class. Before the class, I have made a lesson plan and a PDF file. I used some photographs in the slide which made the class easier to understand. I gave them any kind of example to make them understood. After a while, I through some exercise to activate the students during the class. In the beginning, I was so nervous and I couldn't start the class as I planned.

## **Chapter-VIII**

### **Recommendations**

The whole project was based on online. After observing the classes I found some idea about online class.

1. As we all know it is the online-based classroom. Most of the students are in the rural area. They do not get proper information because of the network unconvinced.
2. The time teachers conduct their classes they should take care of their students whether they are attentive or not in the class. Each of the students should be attentive to the whole class.
3. While conducting and doing the class network signal should be strong.
4. Teacher should try to co-operate with all of the students.

## **Chapter-IX**

### **Conclusion**

It was a new experience for me to do "Online Class Observation and Conduction in English during the outbreak of Covid-19 ". But there also had some criticisms as like the poor network connection which interfered during the class time.

It is a great opportunity for me during my internship to get the real situation of English Language Teaching in Bangladesh. It was extraordinary to observe two classes and it was a chance to discover my qualities. I might want to do this kind of work further for my advancement. It has helped me to learn about the current English teaching system which is very inspired to me to work and applying teaching method. I think this will be helpful for me in my future life.



**Reference:**

Journal of Chemical Education 97 (9), 3358-3368, 2020

Waynesville, NC, USA: Association for the Advancement of Computing in Education (AACE), 2020

Perdede, P. (2018), Conceptualizing ELT Research, Research in ELT, 1-7

*Appendix***Appendix- 1****Checklist for Class Observation – 1**

Name of the Institution: Daffodil International University

Department: English

Name of the Intern Teacher: Md. Al Mamun

Course title : Basic Grammar and Writing

Date: 5<sup>th</sup> December 2020

Observer: Munia Khisa

**The objective of the Lesson:**

Teach the students the rules and techniques of the Linking Words.

Were the objective achieved and to what extent:

I think the teacher had achieved his objective. The way he described every part and the way the students responded in the class, I think students understood the whole lessons.

Students were able to understand how they have to use Linking Words. It is demanding for students to be more attentive in the class while the teacher is working hard for them. I have noticed that the teacher put her hard effort to make the class understandable.

SL	Review Section	In What Way?
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1	Subject Matter Content	The teacher tried to interact with all the student. He had good command and her teaching plan was good. His presentation style was so nice and good which proves that he tries to develop knowledge.
2	Organization	He was present in time and organized the class in a different way. He made powerpoint slide about the subject. He discusses the topic and gave some examples to the students. And after than that, he gave writing task to the students. He finishes her lessons on time and makes sure that everyone got his lessons properly.
3	Rapport	The communication between teacher and students was good. He gave the students some task time to time. He encourage them to participate in those tasks.
4	Teaching Method	The teacher used mixed method to teach, which contained:  Communication based teaching method  Writing based teaching method
5	Presentation	He had really a loud and clear voice which can attract students. The teacher used proper pronunciation.

**Management:**

1. Did the time wisely spent?

Yes, He was very friendly. He uses the time properly.

2. What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

At the beginning of the class the teacher introduce to the topic was "Linking Words". He opened the power point slide and explained the rules with examples. Then he gave some excercise to students to do by their own.

3. Ending: The teacher ended the class with question-answering season. After that he wished the students and ended the claa.

**Strength Observed:**

Good command over the English

Good teaching skill

Suggestion: I don't think the teacher needs any suggestion to improve.

**Overall Impression:**

Overall I am satisfied by the teacher. When I am listening him I also enjoyed his teaching technique.

**Class Observation – 2**

Name of the Institution: Daffodil International University

Department: English

Name of the Intern Teacher: Ria Moni

Course title: Basic Grammar and Writing

Date: 8<sup>th</sup> December 2020

Observer: Munia Khisa

Objectives:

Explanation of Determiners

How we can apply the rules.

Were the objectives achieved and to what extent:

In my opinion, the objectives were achieved. Students were able to understand the rules during teaching. Even, if they did not understand anything the teacher helped instantly to understand the topic. It is really demanding for students to be more attentive in the class. It was a grammar class so it's very important to students to understand the rules of Determiners. Though the teacher explained the rules in easy way. She used some easy examples and do some exercise to students to complete those task by their own. I think they understood the rules properly.

SL	Review Section	In What Way?
1	Subject Matter Content	The spoken skill of the teacher was good. Also her speech was arranged and easy to understand. The whole topic he presented in an attractive way.
2	Organization	The punctuality of the teacher was good. The class was started timely. With pleasant voice she attracted the students and involved them into the class.
3	Rapport	She spreads a positive vibe in the classroom and makes everyone very connective at the end of the class.
4	Teaching Method	The teacher used mixed method to teach, which  Contained:  Lecture based teaching method Writing based teaching method
5	Presentation	The teacher used PDF book on her screen to make the lesson attractive. The teacher had a good presentation skill and she made the students more connective in the class.

**Management:**

The whole class was well managed and we can divide it into three parts:

1. Starting with a new topic: The teacher started the class with a new topic. She explained the lesson line by line for the students. She also explain the rules of the topic.
2. The lecture part: In the class the teacher used PDF book on herscreen and made the whole lesson a bit more interesting. She explained all the rules of the lesson and gave them so many easy examples. After than that, she gave them some task to complete by their own.
3. Ending: After giving the answers of the students, the teacher bided them a goodbye.

**Strength Observed:**

Good voice and pronounced well

Good speaking skill

Suggestion: I don't think the teacher needs any suggestion to improve.

**Overall Impression:**

Overall I am satisfied by the teacher. When I am listening to her I also enjoyed her teaching technique.

**Appendix -2****Lesson Plan:**

<b>Conductor:</b> Munia Khisa
<b>Name of Institution:</b> Daffodil International university
<b>Level:</b> Tertiary level.
<b>Date:</b> 08-12-20
<b>Topic:</b> Modifiers
<b>Duration:</b> 45 minutes
<b>Materials</b>
Doc file



Procedures	Activity	Time
<b>Warm-up Session</b>	Learners will have a short introductory session with teacher before starting the class.	5-10 minutes
<b>Introduction</b>	After the introductory session, teacher will explain some basic ideas regarding the modifiers.	5-10 minutes
<b>Stage 1</b>	In this stage teacher will show some elements related to class topic, Which are very essential to learn the usage of modifiers.	5-10 minutes
<b>Stage 2</b>	In The 2 <sup>rd</sup> stage learners will learn to do exercise by their own. They applied the rules of modifiers and complete their tasks.	10 minutes
<b>Follow up session</b>	Teacher will ask the learners to express their individual opinions regarding the class and students will be free to ask any question related to the class topic.	10 minutes
<b>Lesson evaluation</b>	Review the whole topic.	15

		minutes
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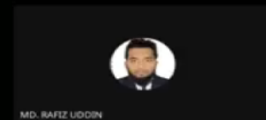
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**TOPIC MODIFIERS**

Class Conductor  
Munia Khisa  
8th batch department of English  
Daffodil International University



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A modifier is a word, phrase or clause that modifies or changes the meaning of a noun or a verb— that is gives information about- another word in the same sentence.

Example : I am going to the Saturn Cafe for a vegetarian burger.

(The modifier "vegetarian" gives extra information about what kind of burger it is.)



M.D. RAJIZ LOOIN

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প্রবেশ করুন

Examples :

Incorrect : Using a variety of pedagogical techniques, the students were taught grammar.

Correct : Using a variety of pedagogical techniques, the teacher taught the students grammar.

Incorrect : To improve his essay, each page was proofread.

Correct : To improve his essay, David proofread each page.





MD. RAFIZ UDDIN

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**For Exercise**

1. She served cookies to her guests on paper plates.
2. Anna suggested often that the children should play outside.
3. Bill fell asleep under a tree, tired from the long hike up the mountain.



MD. RAFIZ UDDIN