



Daffodil
International
University

An Internship Report On

**“ONLINE CLASS OVSERVATION AND CONDUCTION IN ENGLISH
DURING THE OUTBREAK OF COVID - 19”**

Submitted by:

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Batch: 7th

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Course title: Project Paper

Course code: ENG-334

Submitted to:

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Declaration by the student

I hereby declare that, this internship project has been done under the supervisor of Al Mahmud Rumman, A Lecturer of English department, Daffodil International University. I also declare that this project is written in my own language and there is no part that can be claimed ad copied from any published and unpublished work of other written. I further declare that I have never submitted this project to any other institution before.

.....
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Certificate

This is to certify that, Hosne Ara Rinvi, bearing ID 171-10-196, is a student from English Department, Daffodil International University, permanent campus. I am glad to state that she has completed her internship project under my inspect on and worked hard in preparing this project.

The informant on and findings presented in this paper seem to be evidential. Hosne Ara Rinvi occupy a very good moral character and pleasing personality. I wish her every success in her future career.

.....
Al Mahmud Rumman
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Acknowledgement

First of all, by the grace of Almighty Allah I was able to complete this work successfully. It is with affection and appreciation that I acknowledge my inheritance to the Al Mahmud Rumman sir, who appointed me into the project paper. I am very grateful to him for his guidelines and significant effort. I am also very thankful to my parents and my younger brother, for their encouragement during the preparation of this project. I am also thankful some of my friends who helped me a lot.

Abstract

The goal of this project is “online class observation and conduct in English during the outbreak of Covid -19”. The Covid -19 pandemic has put the world in a standstill. However, there are some institution took the initiative to overcome this problem and keep up the online class with distance learning.

They come up with a mass arrangement of syllabus activity that can be executed during this pandemic. This task was really a hard nut to creak but with the contribution of the teachers and students, the institution run a semester while maintaining home quarantine. But continuing this learning platform was not easy. It takes good motivation, better arrangement and a good hard work connection. Though 70% students were able to join online class with better equipment and network connection, the rest were stuck in poorly network.

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Chapter - I

Introduction

In the present age, English is very significant language. Our mother tongue is Bengali and English is our second language (Howlader,2010).In our country English has given a lot of importance. Ever since we learned to speak, our parents have been trying to teach us English. From play group to higher education, the importance of English is immense. English is an international medium of communication around the world.

In our country, English is considered as the main subject from the play group. We have been practicing English grammar since childhood but the students of our country make mistakes in English grammar. For learning English CLT method is one of the most effective methods and most popular and also widely used methods in Bangladesh(Ansarey,2012).

Now a day's online education is a popular word. Online education is a form of education which is delivered and administrated using the internet. Before covid-19 pandemic it was not so familiar in Bangladesh.

A university have been chosen which is Daffodil International University. I was observed three classes and taken one class. A checklist was provided by the supervisor which I used during class observation. I collected some information. While I was observing the class and taking the class, I found somethings that are given inside.

Chapter - II

Objectives of the Internship

- To know the all materials about the online class during the outbreak of Covid - 19.
- To the advantage and disadvantage of online class.
- Learn the teaching techniques.
- Learn the all teaching method practically.
- Find out the learning system in present situation.

Chapter - III

Methodology

- a) Selecting Institution:** Daffodil International University was chosen for internship. My supervisor was recommended for this institution.
- b) Selecting class:** Three classes were chosen for observation from different department and different batch. My supervisor helped me to selecting class.
- c) Observing class:** Three classes were observed in that university. I observed, how the teacher controls all the students, how the teacher teaches, how the teacher uses the time/teacher time management. And observed the communication between teacher and students.
- d) Using checklist:** I was used checklist during the online observation class and collect all the information based on it.
- e) Conducting a class:** I was taken an online class because of pandemic with the help of facilitator. During conducting the class, I was able to understand over all situation. I was taken a grammar class. The class was 30 minutes.

Chapter-IV

Institution Details:

Daffodil International University is located in Ashuliya, Savar which is in Dhaka district. It was established on 24 January 2002. 150 acre campus is full of positive energy, education and innovation for more than 20000 students. Daffodil International University is one of the leading University in Bangladesh. This is well reputed University for Engineering and well as Business Administration.

Chapter - V

Class observation report (1)

Institution Name	Daffodil International University
Date and time	21 June, 2020 1:20 pm - 2:50 pm
Class	Online
Course title	Advanced English Grammar
Course code	ENG-425
Lesson objective	The rules of sub-verb-agreement
Teacher Name	Al Mahmud Rumman

Students Information:

Batch and section	10 th batch, PC-A
Number of students	25
Age	20-22 years
Department	English

Class observer	Hosne Ara Rinvi
Language used	Bangla and English
Teaching materials	Power point slides

The strength of the teacher:

- 1) The teacher was expert on that topic.
- 2) The teacher's voice was loud and sharp.
- 3) Was friendly with students.
- 4) Can motivated the students.

Class observation:

At first teacher welcome the students to the class. Then asked about topic the previous class. After then asked them if anyone had any questions about previous class topic.

Then the teacher came to the today's topic. At first the teacher gave them the basic idea about the topic. Then he shared the topic on screen. He gave some rules and examples. After giving the examples, he gave some exercise over the topic. But some students could not solve. Then teacher explain them well. After then teacher gave them some exercise to practice at home.

When he finished talking about the topic, he said something about the examination. He warns everyone not to copy the examination. He also said that if anyone copied, his answer sheet would be canceled. Then he took the attendance. He finished the class by wishing good luck for the examination.

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(2)

Institution Name	Daffodil International University
Date and time	18 August, 2020 10:00 am - 11:30 am
Class	Online
Course title	Basic Fundamental
Course code	ENG-
Lesson objective	Paragraph writing and examination preparation
Teacher Name	Mahedi Azim

Students Information:

Semester and section	2 nd semester, PC-P
Number of students	36
Age	19-20 years
Department	CSE

Class observer	Hosne Ara Rinvi
Language used	Bangla and English
Teaching materials	Power point slides

Strength of the teacher:

- The teacher was very punctual.
- The teacher was friendly with students.

Weakness of the teacher:

- Voice was not clear because of network problem.
- He couldn't encourage the students.

Class observation

At the beginning, teacher welcomes the students. Then he took a short quiz and forbade everyone to copy. After finishing the quiz, he discussed the quiz question. He solved everyone's problems.

Then the teacher started a new topic. He gave them idea about the topic. After giving the idea he also gave some exercise to everyone. Then he gave everyone a topic which he asked everyone to write a paragraph. For writing and submitting paragraphs, the teacher appreciated them. Then he took attendance and finished the class.

Class observation (3)

At the beginning of the class, the teacher started the class with Salam. Then he took the news of the examination. He wanted to know when the examination will take place. The students wanted to know the number distribution of the question and teacher explain it to them all.

The students told the teacher that they didn't give a quiz and now they want to give it. After discussion with everyone, he fixed a date for the quiz. And warn everyone so that no one missed the quiz. Then he discussed the today's topic in detail. If someone had a problem, he solved it.

After discussing the topic, he wanted to know everyone's opinion about the syllabus. Then the teacher spoke again about the final examination. Discussed some of the topics in the previous class. Then he took the attendance. He greeted everyone and asked them to take good preparation for the examination by doing group study. And finished the class.

Chapter -VI

Lesson Plan

Teacher name: Hosne Ara Rinv

Class profile: B.A.in English

Size: 35

Class Duration: 30 min

Medium of instruction: English and Bangla

Teaching-learning topic: Transformation: simple to compound

Teaching materials: Power point slides

Learning objectives: At the end of the class student will able to,

- solve all the problems
- Know the all materials about the topic and give their own opinion

Motivational factors: Encouraging the students to solves the examples so that topic can be easy for them. Asking questions and appreciating them for their response. It can be very motivating for them.

Activity	Student /Teacher interaction	Materials	Learning out comes	Timing
Greetings: Teacher will welcome the students and introduce herself.	T--Ss Ss--T	-	-	2 min
Introduce the topic	T--Ss	slides	S will get the idea about the topic	3 min
Details discussion about the topic with example.	T--Ss	slides	S will learn properly	19 min
Exercise practice: Exercise will give and students will solve the exercise	T--Ss Ss--T	Slides	Exercise will be practiced	3 min
Deduction: Students will give their own opinion	Ss--T	-	-	2 MIN
Conclusion: Teacher will appreciate them and finish the class.	T--Ss	-	-	1 min

Chapter - VII

Teaching experience:

Name of institution	Daffodil International University
Level of the students	B.A. (hons) in English
Batch	10 th
Number of students	35
Duration	30 minutes
Objectives of the lesson	-To know about simple and compound sentence -Transforming sentence simple to compound sentence.

Over all experience:

My teaching experience was about transforming simple to compound sentence. At the beginning of the class, teacher welcomes the students. Then teacher gave them some basic idea about the topic. After than teacher discuss the rules with some examples. Teacher gave them some exercise and students tried to solve. Teacher used a power point slide. During class times, student's response was very impressive. Students were giving their own opinion.

Success in Teaching:

- i. Was able to explain the topic well.
- ii. Their response was very outstanding.
- iii. Students were friendly with teacher.

Failure in Teaching:

- i. Was very nervous.
- ii. Couldn't utilized the time.
- iii. For shortage time, can't finished the topic properly.

Chapter - VIII

Over all findings:

I observed three classes and taken one class. I have been found few things.

- **Subject matter content:** Both teachers had good idea about the topic. They motivated and inspired the students to ask question.
- **Class room environment:** Because of covid -19, university arrange online classroom. There is no doubt that this is good for the students. But I think the class in the university's green environment is much better than online class.
- **Lesson Delivery:** Teachers talked very fluently which was not difficult to understand. Teachers voice was cleared. Teachers used power point slides for delivering lesson.
- **Teaching activities:** Teachers asked question individually. That's why students were attentive.
- **Network Issues:** Sometimes network wasn't working. Teacher should more careful about that.
- **Finding from conducting class:** I wanted the students to learn better about the topic. I wanted to give more examples and wanted to ask more question. I wanted to be more friendly with them. But I couldn't do everything due to lack of time and my nervousness.
- **Advantage of online class:** I found through online class; we can connect from the different part of the city. Teachers can take class from anywhere. Teachers and students can share their thoughts, ideas, without physical gathering.
- **Disadvantage of online class:** During the examination students can do unfair work easily. For that find out the exact result of a students or find out the merit student is too much difficult.

Chapter-IX

Recommendation:

- i. Teachers should speak to English.
- ii. Teachers should be more careful about the network problem.
- iii. Should have motivated the students more.
- iv. More encouragement was needed to ask questions.

Chapter -X

Conclusion

It was a huge achievement for me. I have had many new experiences that I never thought. I have learned a lot by observing three class. I have observed three online classes and took one classes. Online classes are a different platform that has given me the opportunity to learn a lot. I was able to learn the teaching method by taking classes Online classes are a different platform that has given me the opportunity to learn a lot. I was able to learn the teaching method by taking classes. Ovid -19 has given us a unique opportunity. Online education is a new plat-form of learning for both students and teachers. In our country, students are not used to such a plat-from. Without this system our education will stop.

Reference

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