



Daffodil
International
University

**An Internship report on
“Online Class Observation and Conduction in
English during the Outbreak of Covid-19”**

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Declaration by the student

I hereby declare that, this internship project has been done under the supervisor of Al Mahmud Rumman, A Lecturer of English department, Daffodil International University. There is no part that can be claimed and copied from any published and unpublished work of other written. I further declared that I have never submitted this project to any other institution before.

.....

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Certificate

This is to certify that, Jarin Afrin Nishat, bearing ID 172-10-208, is a student from English Department, Daffodil International University, Ashulia Campus. I am glad to state that she has completed her internship project under supervision and worked hard in preparing this project. The information and findings presented in this paper seem to be evidential. Jarin Afrin Nishat occupies a very good moral character and pleasing personality. I wish her success in future career.

.....

Al Mahmud Rumman
Lecturer, Department of English
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Acknowledgement

First of all, by the grace of Almighty Allah I was able to complete this work successfully. It is with affection and appreciation that I acknowledge my inheritance to the Al Mahmud Rumman sir, who appointed me in to the project paper. I am very grateful to him for his guidelines and significant effort. I am also very thankful to my parents and my younger brother, for their encouragement during the preparation of this project. I am also thankful some of my friends who helped me a lot.

Institution Details:

Daffodil International University is situated in Ashuliya, Savar which is in Dhaka area. It was set up on 24 January 2002 .150 Acores grounds is brimming with positive energy, schooling and advancement for in excess of 20000 understudies. Daffodil International University is one of the main University in Bangladesh. This is all around rumored University for Engineering and well as Business Administration.

Abstract

The objective of the Project paper is to introduce the current situation of English language instructing of our country. In the wake of current COVID-19 pandemic circumstance conduction of online classes at school and college level has been made compulsory by the instructive boards (Nambiar, D.) The venture paper means to understand what sort of encouraging technique utilized in English language educating by the instructors in the study hall. The reason to make this paper on this subject since it appears to be that English language instructing in Bangladesh is not successful for the students since they are taking in English language from the earliest starting point of their school life. Yet, the result of adapting is very discouraging. To finish up, a few proposals have been given dependent on the perceptions of the class just as finding from the noticed classes. This paper additionally is going to tell how instructors are contributing in the homeroom. The explanation of choosing theme is to make the understudies of our nation more thrived.

[Key words: Project paper, Observation, Learners, Method, Depressing, Recommendations, English language.]

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Chapter- I

Introduction

In the current age, English is exceptionally critical language. Our first language is Bengali and English is our subsequent language (Howlader-ASA University, 2010). In our nation English has given a great deal of significance. Since the time we figured out how to talk, our folks have been attempting to show us English. From play gathering to advanced education, the significance of English is huge. English is a worldwide mechanism of correspondence around the globe. In our nation, English is considered as the fundamental subject from the playgroup. We have been rehearsing English language structure since youth yet the understudies of our nation commit errors in English syntax. For learning English CLT technique is perhaps the best strategies and generally famous and furthermore broadly utilized strategies in Bangladesh (Ansarey-ASA University, 2012). These days online training is a mainstream word. Online training is a type of schooling which is

conveyed and administrated utilizing the web. Before Coronavirus pandemic it was not all that recognizable in Bangladesh. A college have been picked which is Daffodil International University. I was noticed two classes and taken two class. An agenda was given by the boss which I utilized during class perception. I gathered some data. While I was noticing the classes and taking the class, I discovered somethings that are given inside.

Chapter- II

Objectives of the Internship

The objectives of the internship are:

- i. To know the current scenario English language teaching in Bangladesh.
- ii. To know the all materials about the online class during the outbreak of Covid-19.
- iii. To the advantage and disadvantage of online class.
- iv. Learn the teaching techniques.
- v. Learn the all-teaching method practically. Find out the learning system in present situation.

vi. To finds out the good and bad sides of online class.

Chapter- III

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Methodology

a) Selecting Institution: Daffodil International University was chosen for internship. My supervisor was recommended for this institution.

b) Selecting class: Two classes were chosen for observation from the department of English with 8th and 9th batch. My supervisor helped me to selecting class.

c) Observing class: Two classes were observed in that university. I observed, how the teacher controls all the students, how the teacher teaches, how the teacher uses the time/teacher time management. And observed the communication between teacher and students.

d) Using checklist: I was used checklist during the online observation class and collect all the information based on it.

e) Conducting a class: I was taken an online class because of pandemic with the help of facilitator. During conducting the class, I was able to understand overall situation. I was taken a grammar class. The class was 25 minutes.

Chapter- IV

Classroom Observation Report

(1)

Teachers information
Teacher Name: Afrin Mim
Name of institute: Daffodil international University
Date of Observation: 16 December
Classroom description: The class held on online platform and google meet used as the way of conducting and observing classes.
Students Information
Batch and section: 11 th Batch, PC- A
Number Of students: 03
Age: 22-24 years
Department: English
Observation
Class Observer: Jarin Afrin Nishat
Language Used: English
Teaching materials: Power Point Slide

The strength of the teacher:

- 1) The teacher was expert on that topic.
- 2) The teacher's voice was loud and sharp.
- 3) The teacher was very friendly with students.
- 4) The teacher has mind-blowing gamming sense over the topic
- 5) In the class time teacher motivated the students.

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Class observation

(1)

At first teacher welcome the students to the class. Then asked about how their days were going in this pandemic. Finishing this formal session of the class teacher asked the students to co-operate with her. Then the teacher came to the today's topic. At first the teacher gave them the basic idea about the topic. Then she shared the topic on screen. She gave some rules and examples. After giving the examples, she gave some exercise over the topic.

Teacher started a game to make the topic easier to the students. She told everyone to play a game. Which is called truth and lie. Three sentences were given to the students and students had to find the truth one and lie one. Students willingly participate in the game and enjoyed much.

After the game over teacher told two of her students to make conversation with each other about the given topic. Students were participating in the topic and make a beautiful conversation.

After that teacher started another game named memory game which was very interesting. She showed some picture and told students to see the picture within few seconds. After few second, she minimizes the picture and gave a google form to the student and told to write the name of the picture and announce that the winner will the maximum name writer.

When these 3 parts of the session was end teacher appreciated the students and gave them another homework for the next class.

Students were really enjoyed her class.

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Classroom Observation Report (2)

Teachers information
Teacher Name: Rafue Sabil
Name of institute: Daffodil international University
Date of Observation: 22 December, 2020
Classroom description: The class held on online platform and google meet used as the way of conducting and observing classes.
Students Information
Batch and section: 11 th Batch, PC- A
Number Of students: 03
Age: 22-24 years
Department: English
Observation

Class Observer: Jarin Afrin Nishat
Language Used: English
Teaching materials: Power Point Slide

Strength of the teacher:

1. The teacher was very punctual.
2. The teacher was friendly with students.
3. The teacher give the scope to ask questions.

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Class Observation

(2)

At the beginning, teacher welcomes the students. Then he took a short quiz and forbade everyone to copy. After finishing the quiz, he discussed the quiz question. He solved everyone's problems. Then the teacher started a new topic. He gave them idea about the topic. After giving the idea he also gave some exercise to everyone. Teacher show a passage and told one of the students to read the passage clear fully and answer the question. Students willingly answer the question. Some of them don't understand the question then teacher help them to understand. Then he gave everyone a topic which he asked everyone to write a paragraph. For writing and submitting paragraphs, the teacher appreciated them. Then he took attendance and finished the class.

Chapter- V

Lesson Plan

Teacher Name: Jarin Afrin Nishat

Class Profile: BA (hons) in English

Size: 03

Class Duration:

Medium of Instruction: Bangla and English

Teaching-learning topic: Tense

Teaching Materials: Power Point slides

Learning Objectives: At the end of the class students will able to

Solve all the problems

Know the all materials about the topic and give their own opinion

Motivational facts: Encouraging the students to show their confident level and also encourage them to solves the examples so that the topic can be easier for them. Asking question and appreciating them for their response. It also helps them to understand the topic in a better way.

Activity	Student/Teacher interaction	Materials	Learning out comes	Timing
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Greetings: Teacher will welcome the students and introduce herself.	T-----Ss Ss---T	---	---	2 min
Introduce the topic	T-----Ss	Slides	S will get the Idea about the topic	3 min
Details discussion about the topic with valuable example	T-----Ss	Slides	S will learn properly	19 min
Exercise Practice: Give exercise and students will solve the exercise	T-----Ss Ss-----T	Slides	Exercise will be practiced	3 min
Deduction: Students Will give their own opinion	Ss-----T	---	---	2 min
Conclusion: Teacher will appreciate them and finish the class	T-----Ss	---	---	1 min

Chapter- VI

Teaching experience: (1)

Name of institution	Daffodil International University
Level of the students	B.A. (hons)in English
Number of students	03
Class Duration	25 min
Teaching-learning topic	Tense
Teaching Materials	Power Point slides
Lesson Objectives	-To know about the uses of Tense

	-To know about the structure of the sentences.
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Experience:

My teaching experience was based on Tense and discussion about the different between Past, Present and Future. At the beginning of the class, Teacher welcome the students and gave them some basic idea about the topic. After that teacher discussed some rules with some examples and pictures. Teacher also gave them some exercise and students tried to solve them. In the whole class teacher used power point so that students can easily understand the topic. During the class time student's response was very impressive. students also share their opinions during the class time.

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Success in Teaching:

- I. The Teacher was able to explain the topic well.
- ii. Students response was outstanding.
- iii. Students were friendly with teacher.

Need to Improve:

- I. Teacher was very nervous.
- ii. Teacher talked very fast.
- iii. Teacher should elaborate the topic more.

Teaching experience:(2)

Name of institution	Daffodil International University
Level of the students	B.A. (hons)in English
Number of students	03
Class Duration	25 min

Teaching-learning topic	Listening
Teaching Materials	Power Point slides
Lesson Objectives	<ul style="list-style-type: none"> -To know about the process of listening -To know about the importance of listening part -Clear the selected topic without any doubt

Experience:

Teacher started the class with welcoming the students. Then she started the eye-breaking session. Teacher asked a funny question on the basis of history. In that session teacher used the historical characters. After that teacher started the main class. First teacher saw some basic information of the listening part and rules of the topic. Then teacher asked students about the clarification of the topic. Students replied with affirmative and told “yes”. Then teacher played an audio version of listening and said the students to listen clear full with the help of the rules and information that given in the beginning of the class. Students listen clear fully. Then teacher open a slide which carrying two question based on the audio clip. Then following the interaction of the listening, students solve the question. Students response are very surprising during the class time. Teacher appreciate them and said that it is a great session withal of you.

Success in Teaching:

i. All students are heard the topic because they asked question.

ii. The teacher asked some questions to the students, most of the students tried to answer and were correct.

iii. At the end of the class, they give their feedback properly.

iv. They said they enjoy the class.

Need to Improve:

The teacher talked fast, because she was nerves in the beginning.

Chapter- VII

Over all findings

I observed two classes and taken two class. I have been found few things.

Subject matter content: Both teachers had good idea about the topic. They motivated and inspired the students to ask question.

Classroom environment: Because of covid-19, university arrange online classroom. There is no doubt that this is good for the students. But I think the class in the university's green environment is much better than online class.

Lesson Delivery: Teachers talked very fluently which was not difficult to understand. Teachers voice was cleared. Teachers used PowerPoint slides for delivering lesson.

Teaching activities: Teachers asked question individually. That's why students were attentive.

Network Issues: Sometimes network wasn't working. Teacher should more careful about that.

Finding from conducting class: I wanted the students to learn better about the topic. I wanted to give more examples and wanted to ask more question. I wanted to be more friendly with them. But I couldn't do everything due to lack of time and my nervousness.

Teacher's Use of Materials: PowerPoint slide, Doc File

Advantage of online class: I found through online class; we can connect from the different part of the city. Teachers can take class from anywhere. Teachers and students can share their thoughts, ideas, without physical gathering.

Disadvantage of online class: During the examination students can do unfair work easily. For that find out the exact result of a students or find out the merit student is too much difficult.

Chapter- VIII

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Recommendation

- i. Teachers should speak to English.
- ii. Teachers should be more careful about the network problem.
- iii. Should have motivated the students more.
- iv. More encouragement was needed to ask questions.
- v. Students and teachers both need to be more punctual.

Chapter- IX

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Conclusion

Daffodil International University Conclusion It was an extraordinary encounter for me to notice classes in University level. The instructing experience was astonishing to in internet during the pandemicCovid-19. All the instructors and understudies were useful during the class perception and

educating. Those experience gives a thought regarding the current situation of English language educating yet, this isn't the general situation of ELT. There can be viewed distinctive experience as too to different instructors or colleges. Close to the Government and the analysts, the instructors and understudies likewise need to keep up and adhere to the guidelines of ELT. This paper won't change the framework; however, it assists with discovering the issues and improve the English language instructing in online even in the reality

Reference

Howlader, M.R. (2010). Teaching English pronunciation in countries where English is a second language: Bangladesh perspective. *ASA University Review*, 4(2), 233-244.

Ansarey, D. (2012). Communicative Language Teaching in EFL Contexts: Teachers Attitude and Perception in Bangladesh. *ASA University Review*, 6(1).

Appendix-1

Certificate of internship

Appendix-2

Checklist

Checklist for Class Observation

Instructor: _____ Program _____ Faculty: _____

Batch: _____ No. of Students: _____ Semester _____

Course Title & Code: _____ Room no.: _____

Peer/Observer: _____ Date and Time _____

Objectives of the lesson (as perceived):

i.

ii.

Were the objectives achieved and to what extent (in your view)?

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of	

	the lesson met/ what they have learned today)	
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	
5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	

MANAGEMENT

Did the time wisely spend?
What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

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Strengths observed:

Suggestions for improvement:

Overall impression of teaching effectiveness:

Appendix-3

Lesson Plan

Teacher Name: Jarin Afrin Nishat

Class Profile: BA (hons) in English

Size: 03

Class Duration:

Medium of Instruction: Bangla and English

Teaching-learning topic: Tense

Teaching Materials: Power Point slides

Learning Objectives: At the end of the class students will able to

Solve all the problems

Know the all materials about the topic and give their own opinion

Motivational facts: Encouraging the students to show their confident level and also encourage them to solves the examples so that the topic can be easier for them. Asking question and appreciating them for their response. It also helps them to understand the topic in a better way.

Activity	Student/Teacher interaction	Materials	Learning out comes	Timing
Greetings: Teacher will welcome the students and introduce herself.	T-----Ss Ss---T	---	---	2 min
Introduce the topic	T-----Ss	Slides	S will get the Idea about the topic	3 min

Details discussion about the topic with valuable example	T-----Ss	Slides	S will learn properly	19 min
Exercise Practice: Give exercise and students will solve the exercise	T-----Ss Ss-----T	Slides	Exercise will be practiced	3 min
Deduction: Students Will give their own opinion	Ss-----T	---	---	2 min
Conclusion: Teacher will appreciate them and finish the class	T-----Ss	---	---	1 min