

**A Project Paper
On
“Online Class Observation and Conduction in English during the Outbreak
of Covid 19”**



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Declaration

I am Md. Abul Hasnat Mahbubul Alam. I declare that this is my internship project paper. I also declare that the following report has not been previously used in any other institution for a degree or award or anything..

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Certificate of Approval

This is to certify that, Md. Abul Hasnat Mahbubul Alam, ID 181-10-264 is a student of Daffodil International University in the department of English. He has successfully completed his project paper entitled "**Online Class Observation and Conduction in English During the outbreak of Covid-19**" under my supervision in the summer 2021 semester. He has worked sincerely to complete this project paper.

Supervised by

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Abstract

The main purpose of the project paper is to observe how the English online classes are being conducted in our educational institutions. This project paper will provide some instructions to improve the online classes for better learning during the pandemic situation. Online classes are almost a perfect replacement to teach the students in this situation. So we need to provide the best quality of teaching which is also needed to be the simplest and easiest way for understanding our students through online classes. Teaching techniques are illustrated in this project paper to make English teaching more effective for university students. The internship report represents the researcher's two online classes observations and one class conduction experience through Google Meet where the researcher found some advantages, disadvantages and challenges to continue the online study.

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Introduction

From Paquita Boston's book "The Inside Story on English Spelling" we have come to know that English is the second largest spoken language in the entire world. The book also added that English is a very popular language and around 1348 million people speak in English. Without learning English, we will not be able to build up a good career. Currently, we are in a pandemic situation all over the world because of the spread of Covid-19. All of our educational institutions like schools, colleges and universities have stopped for a long time. For this reason, now it is not possible to teach the students from the real classroom. Online classes can solve the problem. It could be helpful for the students to continue their study. According to the report on Covid-19: Educational institutions engaging in online, virtual classes by Bangla Tribune we have come to see that last one year most of the educational institutions of our country remained closed. Most of the institutions did not conduct any online classes. But currently, the government suggests conducting online classes. The report also added that at present, 63 private universities are conducting their online academic activities. In this paper, we will try to notice the learning environment of online classes. Students can not keep their full attention in online classes which is a major problem. For this reason, the researcher will observe two online classes and conduct one online class to find out the challenges, failures and improvement areas of teaching English online during the outbreak of Covid-19 to make online classes more effective.

Objectives

- To understand the quality of online classes during this pandemic situation because of Covid-19.
- To identify the challenges of online classes.
- To have some instructions to modify our teaching system for the welfare of the students

Methodology:

This is the project paper on "Online Class Observation and Conduction in English during the Outbreak of "COVID-19". In this paper, the researcher took some steps to complete it. First of all the researcher collects data by observing two online classes and conducting one online class. Then the researcher evaluates all the data he collected. These class observation data and class conduction data helped him to identify the actual situation of teaching English in online classes. The data helped the researcher to know where the problem is. This project paper would give some suggestions to solve all these things.

Observing classes:

As per the planning the researcher observed two online classes. During that moment the researcher followed a checklist to take down some important notes. He noticed the class activities, the participation of students, The total environment of the classroom etc very carefully. The researcher also noticed the method which was used by the teachers.

Conducting online classes:

The researcher made a lesson plan. The researcher got 30 minutes to conduct his class. The researcher followed the grammar-translation method to conduct his class. During that moment the researcher also followed a checklist to collect data. The researcher started his class with a warm-up session. Then the researcher gave his lecture with the selected topics. During that moment he noticed when the students got bored. When he found that the students were bored the researcher played a video to remove the boringness. The researcher made 5 groups of students. All groups showed their opinion and thought about the class topic. This helped the researcher to understand his students whether they were able to understand the class topic or not. The researcher always inspired students to ask questions. The researcher gave them to translate a particular report. The students participated in the class comment. The researcher gave them feedback. This helped the researcher to know the percentage of the class participants. Finally, the researcher finished his class. In this way, the researcher tried his level best to engage with all the students.

Institution Details

Daffodil International University is one of the top-ranked private universities in Bangladesh. The University has all the facilities to continue the online study. The university has a One Student One Laptop project where everyone can get their laptop after admission. The university has its own official website and own app Blended Learning Centre where students can easily get their course materials like class lectures, PowerPoint Slides, notes, pdf etc. The full campus is under WIFI network. Daffodil International University has a large library. The library is enriched with books, eBook's, journals and magazines. The university also has the DIU official app, Digital savvy study hall and Data Center.

Class Observation Report 01

The teacher started the class by telling a story to catch the students attention. The teacher's lecture was well organized. He started the class at the scheduled time. He finished his lesson properly. During the warm-up session, he told a story to catch students' attention. The teacher taught the topics and answered all the questions which were asked by the students. The students learnt the lesson because the lecture was in both Bangla and English which helps the students to understand the topic easily. Students were able to ask questions without fear. It helped them in learning. At the end of the class the teacher also summarized the key points of the lesson which helped the students to better understand. The students communicate with the teacher very respectfully. The teacher and the student's attitude and behavior were positive. The teacher was very sincere about his students. The teacher used the Grammar Translation Method. The teacher used both English and Bangla languages. The Teacher encouraged students to ask questions. The teacher answered all the questions to clear the ideas. The teacher gave some examples with his real-life experience. The teacher's presentation was excellent. The teacher's language was specific and very clear. The teacher always tried to engage with all the students. So students were very attentive in the classroom.

Time Management:

The teacher failed to utilize the time. He spends a lot of time in the warm-up session. That's why it happened. He took 5 minutes extra to complete the class. The teacher told a story to get students' attention in the classroom. The teacher used PowerPoint Slide to make the lesson more attractive.

Critical Event:

During the class time, electricity had gone. At that moment the teacher was disconnected from the class. But the teacher handled the situation very effectively by using his mobile data.

The Strength of the teacher:

The teacher was very friendly. Students were able to ask questions without fear. Students were also able to show their opinion. The classroom environment was very friendly. The teacher was able to connect most of the students to the class. The teacher inspired students to ask questions and gave them feedback very quickly.

Suggestions for improvement:

The teacher needs to focus on time management. During the class time, there was no specific time for problem-solving. Students could ask questions at any time. So when the teacher gave his lecture a student asked questions. During that moment the teacher stopped to deliver his speech. The teacher listened very carefully to the questions and then answered the questions. After that, He started to talk again about the selected topic. So students faced difficulties understanding the topic. The teacher could answer the question after finishing the lesson on that topic. If he will do that it would be better.

Impression of teaching effectiveness:

Overall, the teacher's performance was good. During this pandemic situation because of Coronavirus, it is very challenging to communicate with students online. But the teacher was successful in his attempts.

Class Observation Report 02

At first the teacher started the class with greetings. Then the teacher opened his PowerPoint Slide. It was the class in Introduction to linguistic and literary terminology. The teacher taught the students simile, metaphor, hyperbole and irony. He used examples that helped a lot to the students understanding the topics. For example, he used a sentence, "He talks like his brother." It is an example of a simile. He explained properly what was simile and how the students will be able to identify simile. In this way, the teacher explained all the topics of simile, metaphor, hyperbole and irony. The teacher lecture was not well organised. He failed to start the class at the scheduled time. He was so fast to finish the lesson. So it was difficult for the students to understand. It was also challenging for the teacher to complete the lesson. Students were able to ask questions without fear. When the teacher gave them tasks, only few students participate. Most of the students did not participate because the time was very short. The students maintained a respectful relationship with the teacher. The teacher was very humble to listen to the questions. Students eagerly wanted to learn the topic. The teacher used the Communicative Language Teaching Approach. The teacher used the English language. The teacher's voice was not clear. The teacher failed to engage with all the students. The way he taught the students, it was very difficult for the students to understand the topic.

Time Management:

The teacher failed to utilize the time. He started the class 5 minutes later and finished the class 3 minutes before the class time.

Critical Event:

During class time in the middle of the class, the teacher's voice was buffering. During that moment students could not understand anything. It happened because of slow internet speed. To solve this problem the teacher leaves the class for a few seconds and then joins the class. In this way, the problem was solved.

The Strength of the teacher:

The teacher motivated the students to ask questions. He also answered the questions. The class time was very short. Within this short period of time, it was challenging to complete the syllabus. But the teacher had done a really good job here.

Suggestions for improvement:

There was no ice-breaking session. So students felt bored. The teacher needs to focus on that. If he played a video or told them a story during the ice-breaking session it could be helpful for the students to be more attentive in the classroom. During the group discussion only good students participated. The teacher needs to try to engage with all the students.

Impression of teaching effectiveness:

Overall, the teacher's performance was average. The teacher had a lack of confidence. The method he followed was helpful for the students. The students were able to learn the topic. So the teacher was successful in his attempt.

Lesson Plan

Teacher	Md. Abul Hasnat Mahbubul Alam
Class profile and size	Undergraduate level Course: Shakespeare Comedy and Tragedy Final year 9 and 10 semester: Number of students:30
Class Duration	30 minutes
Medium of Instruction	Both English and Bangla
Teaching Topic	Peculiar activities in " Macbeth" & "Macbeth" in the context of the contemporary society of Bangladesh.
Teaching Platform	Google meet app
Teaching Materials	PowerPoint Slide, A video

Teaching Methodology	The grammar-translation method will be used. Reading and writing have more priority in this method. The student will acquire a strong habit of reading, writing and translating by this method. Various levels of students can be benefited. It will be very helpful for average and below-average students. Because it allows mother tongue in the class. So students can easily understand the topic.
Learning Objectives	<ul style="list-style-type: none"> ● Students will be able to communicate effectively without fear. ● They will be able to share their ideas and express opinions. ● Students will be able to build up their vocabulary knowledge.
Anticipated Challenges	<p>Students can feel bored during class time.</p> <ul style="list-style-type: none"> ● Time maintenance. ● Load shedding, ● internet connection problems may occur. ● Some students may not be attentive.
Motivational factors	<p>The teacher will try to engage with students with interesting speaking, question answers games etc.</p> <p>The teacher will take care of each and every student equally.</p> <p>The teacher will always encourage students to ask questions.</p>
Backup Plan	<p>Load-shedding may occur so the teacher needs to keep another device with him to continue class.</p> <p>Internet connection may occur so the teacher will use mobile data in that incident.</p> <p>The teacher will always record the class. The teacher also gives them pre-recorded class videos.</p>

Feedback Process	The teacher will take down a note about the students' errors. Then the teacher will give feedback based on their activity.
Learning Outcomes	Students will learn how "Macbeth" portrays the current situation of our society. Students will be able to learn critical thinking along with the present society's structure.

Activity	Student / Teacher Interaction	Materials/ Techniques	Learning Outcome	Timing
Greetings: At first, the teacher will warmly welcome students.	T → Ss Ss → T		Students feel very comfortable in the class.	2 minutes
Activity 1: The teacher will provide a PowerPoint slide. During ice-breaking, the session teacher will play a video.	T → Ss Ss → Ss	PowerPoint slide, A Video	Students will learn with entertainment. Students will also take a group discussion session. So they will not be bored.	8 minutes

Alam 8

<p>Activity 2:</p> <p>The teacher will give his lecture and explain it with practical example.</p> <p>The teacher will give the students a task to translate a particular report.</p> <p>The teacher will try to engage with all the students</p>	<p>Pair work:</p> <p>$T \rightarrow Ss$</p> <p>$S \rightarrow S$</p>	<p>PowerPoint slide</p>	<p>Students will be able to express their own opinion. Students will actively participate in the class comment.</p>	<p>15 minutes</p>
<p>Conclusion: Feedback will be provided. The teacher will answer all the questions where the students face difficulties and make errors. After that, the teacher will end the class with thanks.</p>	<p>$T \rightarrow Ss$</p> <p>$Ss \rightarrow T$</p>	<p>Students can ask freely. That's why they will get more confidence.</p>		<p>5 minutes</p>

Class Conduction Report:

The researcher started the class with a warm-up session. After that, the researcher opened the PowerPoint Slide. Then the researcher started to give his lecture on the selected topic. The topic was peculiar activities in " Macbeth" & "Macbeth" in the context of the contemporary society of Bangladesh. The researcher explained the topic with some practical examples which have recently happened in our country. The students were addressed by the names in the class. At the beginning of the class, students were very attentive in the class. After a few moments later the researcher noticed that they feel bored and not attentive like before. During that moment the researcher played a video that was related to the class topic. It helped them to bring back their attention again. The researcher also asked them some questions. Most of the students participated. But the researcher noticed that few students in the class did not respond to anything. the researcher inspired them to share their ideas and opinions. It was effective and helped to change the whole scenario of the class. The researcher tried his level best to engage with all the students. After that students take a group discussion session. The researcher made 5 groups and each group consisted of 6 students. They discussed the topics with themselves and what he taught them. It helped the average and below-average students to understand the topic properly. Then the researcher gave the students a task to translate a particular report which was collected from google. The students actively participated in the class comments. The researcher gave them feedback where they made errors in their answer. The researcher always inspired them to ask questions. the researcher answered all the questions. Finally, he finished his class with greetings. Overall, the class performance was satisfactory. But in a few parts of his activities, it could have been better.

Challenges:

- It was challenging to engage with all the students.
- Time management was also a challenging factor.
- To complete the course lesson within this short period of time.
- To create an environment where students can learn with fun.
- To create an environment where students can ask freely.
- To create an environment where students can share their own opinion.

Success area:

- The researcher has completed teaching the lesson topic within the scheduled time.
- The researcher was also successful to create an environment where students feel very comfortable.

Failure area:

- The researcher did not understand whether the students were understanding the topics or not because of the online class.
- The researcher got most of the students' attention but not from all students.

Improvement area:

- The researcher needs to develop his fluency.
- The researcher needs to be sincere for correct pronunciation.
- The study materials could be more well organized.

Overall Findings

- Use of practical examples helps the students to concentrate.
- Student engagement is absolutely necessary.
- Students face a lot of problems in online connectivity.
- Long classes are ineffective.

Recommendations:

- Many rural background students face difficulties attending online classes. The internet speed is very slow and it is very expensive for the students who are currently staying in their village. For this reason, it is very important to provide high-speed internet at a low-cost price for rural students.
- Many students could not join online classes because they do not have smartphones or laptops. Government and Educational Institutions need to be sincere for those poor students. Government or some NGOs can help them by providing smartphones and laptops for the poor students.
- The teacher's lectures need to be more well organised. To solve this problem they need to be trained up by experts.

Conclusion

Throughout this research, the researcher identifies some of the advantages and disadvantages of online classes. This finding will be helpful for the further research in this field and also for designing online classes.

References

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Appendix 01(Checklists)

Class observation 01 checklist

Teacher Name: Md. Sohag Kobir
Name of Institution: Daffodil International University
Program: BA in English
Faculty: Humanities and Social Science
Course Title: Shakespeare Comedy and Tragedy
Course Code: ENG 414
Observer: Md. Abul Hasnat Mahbubul Alam
Date of Observation: June 27, 2021
Time:9.30-9.55am,
Classroom Description: It was held in Google Meet.
Teaching Materials: PowerPoint Slide,PDF
<p>Students Information:</p> <ul style="list-style-type: none"> ● Batch:Final year 9 and 10 semesters. ● Number of Students: 25 ● Academic Level of the Students: Undergraduate level. Language: ● The students belong to both English and Bangla. Average Age of Students: 22 years old.
Lesson Objectives: Students will be able to understand literature simply.Students will learn the lesson with the selected topic from a different perspective of view. Students will be able to critically analyze the selected topic with real-life examples.

Class Observation 02 Checklist

Teacher Name: Md. Raitul Haque Mim
Name of Institution: Daffodil International University
Program: BA in English
Faculty: Humanities and Social Science
Course Title: Introduction to Linguistic and Literary Terminology
Course Code: ENG 122
Observer: Md. Abul Hasnat Mahbubul Alam
Date of Observation: July 02, 2021
Time: 7.15-7.35pm,
Classroom Description: It was held in Google Meet.
<p>Students Information:</p> <ul style="list-style-type: none"> ● Batch: 3d year 8 semester ● Number of Students: 10 ● Academic Level of the Students: Undergraduate level ● Language: English. ● Average Age of Students: 21 years old.
<p>Lesson Objectives:</p> <ul style="list-style-type: none"> ● Students will be able to learn the definitions of simile, metaphor, hyperbole and irony. ● They will also be able to identify these literary devices in a sentence.
Teaching Materials: PowerPoint Slide.

Class Conduction Checklist:

Name of Institution: Daffodil International University
Final year Semester: 9 & 10
Number of Students: 30
Date of Conduction: June 27, 2021.
Classroom Information: The class was held in google meet.
Students Information: <ul style="list-style-type: none"> ● Duration: 30 minutes. ● Academic level: Undergraduate. ● Medium of communication: Both English and Bangla ● Language level: Intermediate Average Age of Students: ● 20-22 years old
Name of Institution: Daffodil International University.

Appendix 02 (Photographs)

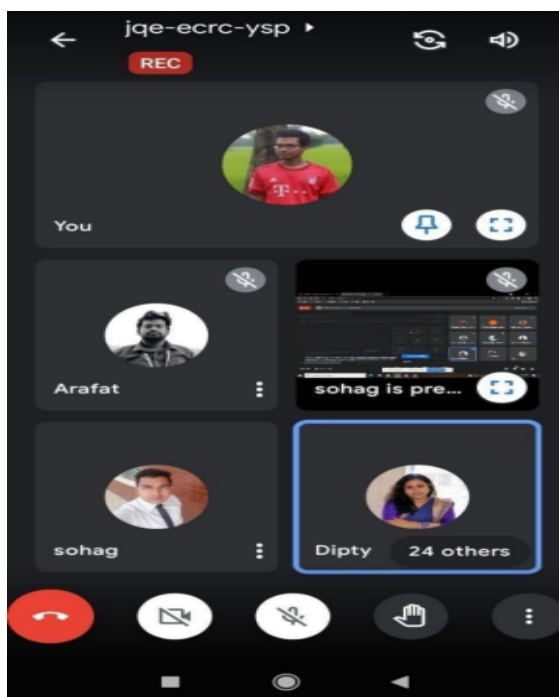


Photo: Class Conduction

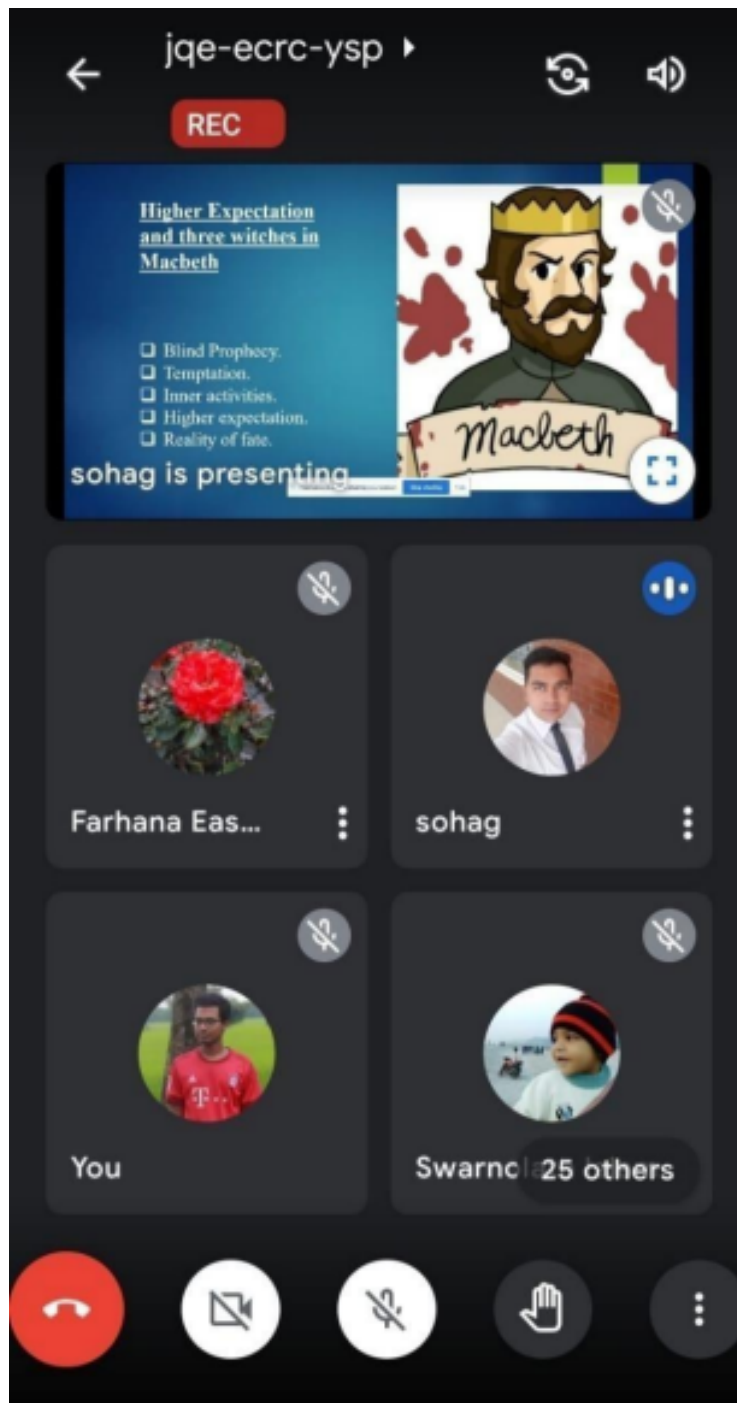


Photo : Class Observation 01