

An internship report on
**“Report On Online Class Observation and Conduction in English
during the Outbreak of Covid-19”**

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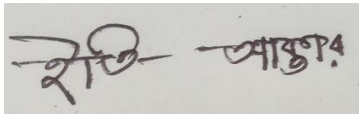
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This Internship report is submitted to the department of English, Daffodil International University, for the partial fulfillment of the Bachelor of Arts (BA) in English Degree.

Declaration

I am here by announcing that my internship report has been completed under the supervision of Al Mahmud Rumman, Senior Lecturer in the English Department, Daffodil International University. The internship report on "Online Class Observation and Conduction in English during the Outbreak of Covid-19 "to the English Department is an actual work of my project paper. I also declare that this report has not been submitted for any kind of certificate, degree, award or any other purpose in any institution other than the present one. At the same time, I want to make sure that this report is my main assignment based on my experience.



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Certificate of Approval

This is true that Iti Akter kulsum using ID: 181-10-258 is a student in the department of English, Daffodil International University. I am glad to say that she has done this internship paper under my supervision and worked hard to create this report.

I will pray for her she will get a successful future.

A handwritten signature in black ink, appearing to read 'Al Mahmud Rumman', with a long horizontal stroke extending to the right.

Al Mahmud Rumman
Senior Lecturer
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Acknowledgement

I am thankful to Allah for being able to finish this project on time. Almighty God still keeps me safe and healthy from the pandemic. Then, I would like to express my sincere gratitude, respect and love to my supervisor Al Mahmud Rumman, senior Lecturer in the English Department, for his great guidance and significant assistance in providing the necessary information and valuable advice, constant encouragement, diligent observation and constructive feedback on the preparation of this project paper promptly on time.

Also, I am extremely grateful to my parents for their love, care, sacrifice and prayers, as well as to the other teachers who have always helped me to go through such a great journey with inspiration and encouragement.

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Abstract

The importance of learning English is undeniable in today's competitive world. Due to the COVID-19 epidemic it is really difficult to collect data in the current situation. Since an adaptation gateway is physically locked, an alternative gateway has been opened to keep things in place, with online learning support. I have got one online class and two offline for observation and two offline classes were conducted through Google Meet. Fortunately, the schools were reopened on a small scale as the epidemic eased somewhat, that's why I could conduct two classes as a teacher at my nearest school. While observing the classes, I joined some essential elements such as materials, demonstration techniques, discussions between instructors and learners, learning methods, and class formatting.

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Chapter - I

Introduction

English is the most dominant and commonly used language in the world. It is considered an international language. This gives us a glimpse of the various advances that are taking place in this modern world, especially through communication.

English is the language spoken by 378 million native speakers worldwide. Their first language is English, and 743 million non-native speakers express English as their second language. English is used as an unknown dialect in our country.

In our country, due to the fine bearing, so far most of the researchers are interested in our four basic abilities (ability to read, write, speak and listen). Various arrangements have been made in the investigation lobby, which has helped to build the English.

For the future betterment, we need to learn the English language for many reasons. In Bangladesh, the government has adopted various schemes to provide English education and to train young people to compete with the world. English is compulsory due to international market and economic, educational and technological advancements.

Chapter-2

Purposes of internship

Objectives are:

1. To summarize the online class during the spread of Covid-19 and to think about its advantages and disadvantages.
2. To learn more valuable techniques and to connect with learners to get a variety of instructional plans that can be used efficiently at the web-based learning stage.
3. In real life, situations apply to teach techniques and methods.
4. To find out the effects of using technical applications on students in the classroom

Chapter - III

Processes

Institution selecting

M.M Pre-Cadet High School was selected for my internship. The letter of recommendation is signed by the supervisor. Then the headmaster of the school was permitted to conduct a class.

Class selecting

Classes were selected from different grades for observation and a grade was chosen for teaching. The headmaster of the school helps to choose the class for teaching.

Collaborator selecting

The headmaster chooses an English teacher for helping me. He has helped me with tasks such as introducing the teachers and students in the class, providing the necessary information and so on.

Class observing

Two classes are observed through online classes. One class was recorded and another class was an online live class, it was language classes of different grades. It was an overview of the observed classes, how teachers take classes, how they use their time in the classroom, and how teachers interact with students while conducting classes.

Using the checklist

Used to observe classes and gather information.

Conduct a class and understand the classroom environment

The Class was taken with the help of another teacher. Conducting a class is the process of finding out the overall situation. That class was a language class. The Class duration was 45 minutes.

Chapter IV

Details About Institution

Name: M.M Pre-Cadet High School
Location: Modupur, Bolivodro Savar, Dhaka Founded: 2015
Founder of the school: Sobuj Hossain
Number of classrooms: 10
Number of Students: 160
Number of teachers: 18
Number of staff: 05

Atmosphere: The school is nicely decorated. In front of the school building, there is a large playground and a flower garden which adds to its beauty. Overall, students find a peaceful situation for their studies.

Result: The overview result of the students is very good which is bringing the reputation of this school in our area.

Condition of Economic: The school is considered a non-government organization for which it does not receive any financial support from the government. The entire school activities are funded financially which comes from monthly tuition fees including admission fees, examination fees, school development fees and other co-curricular activities fees.

Condition of Cultural: Almost every year the school authorities organize many cultural events like rallies, sports competitions etc. Teachers always encourage students to participate in such programs. They also celebrate various events like 14th April, 1st Boishakh, International Mother Language Day, Independence Day, and victory Day. Students also celebrate their class party every

Other factors:

Digital classroom: The school is not using IT materials or multimedia. Authorities are considering using the projector to take special classes - ninth and tenth grade.

Library: The school has a small library where students can find many storybooks, study books and Bengali novels.

Canteen: The school has a small canteen.

Chapter V

Class Observation Reports-1

Department:	ICT Department
Semester:	Fall-2021
Instructor Name:	Munshi Nazmus Sakib
Lesson Title:	Introduced yourself (Spoken Exercise)
Class Duration:	1.30 Hours
Time:	9.00am to 10.30am
Date:	07.09.2021
Classroom Management:	Time maintenance was a very good start–up time, resourceful, active, and very effective
Student Information:	The students would be 12 or 13 years old, there were 20 to 25 students since the students would be 20 to 24 years of age studying at the university, there were 49 to 55 students in 2 departments and the students contacted the teacher in English and used some mother tongue for conversation and communication with them as there were no interactional students among them.
Lesson Objective:	The purpose of the class was to teach them how to practice speaking English, how to introduce themselves in different situations, how to create a video summary CV, how to learn the rules, how to speak etc.
Class Recording Link:	https://drive.google.com/file/d/lluOFSbsjWjIR3QfOgV7x4lo72MLeioI/view

Class Observation: 1

First the teacher told the student today's topic and make clear the topic and also what have to do them. Shortly all of the students give their idea about introducing themselves. After that teacher trying understand the student's place and type of introduction, formal, academic introduction etc. Then he started the introductory part of the lesson to the teacher and tell them how they are going to perform it, rules and other topics are explained to the students by the teacher. For the Students better understand teacher presented the slide and said all the material details. The teacher said about pauses, and usual components. After completing his slides, he presented some video resumes so that students can understand the topic and share their mistakes and highlighted there. Then some students asked questions about the topic for the teacher to share some life experiences with students and students listened interestingly to these things. After that teacher told them to give a demo presentation and gave them only 10 minutes to prepare the script. And he also added it's a video presentation. Some students did not comfortable with English and they were using Bengali. However, the teacher did not take any attendance, instead he took video presentation he took the attendance from here. He get them feedback immediately and the process was amazing. After their presentation, teacher appreciated them and encouraged them more so that they can serve something better in future.

Strength of the teacher:

1. The teacher was punctual in maintaining the class schedule.
2. The teacher did not waste time
3. The teacher is enthusiastic in answering questions and engaging the students.
4. The teacher had good control over the topic and lesson

Class Observation 2

General Information

Institution	M.M Pre-Cadet High School
Class	Six
Year	2022
Teacher Name:	Mr Azizul Haque
Lesson Title:	English 1 st Paper
Class Duration:	40 Minutes
Time:	10.00A.M-10.40.A.M
Date:	02-04-2022
Classroom Management:	Time maintenance was a very good start-up time, resourceful, active, and very effective
Student Information:	The students would be 12 or 13years old, there were 20 to 25 students in class six and the students contacted the teacher mostly Bengali and used some mother tongue for conversation and communication with them.
Lesson Objective:	English 1 st Paper (Passage Reading and question solving).
The number of students was present:	Around 22

2nd class observation

First, I entered class six as an observer with the teacher of English. The class duration was 40 minutes and that time was properly organized by the teacher. English class is taken by Mr Azizul Haque, who is senior teacher in the school. He introduced me to his students because I was unknown to them. But when the teacher told them the reason they accepted me so nicely. All the students were so humble and polite. Then, the teacher started his class with a smiling face so that students could feel ease. After that, the teacher took the attendance. It was English first paper class, the teacher asked about previous topics and some students forget previous lesson. For that reason, teacher gives 10 minutes to recall them. Then he started a new passage. He told the students to underline some important words and write down the meaning. After finishing the text teacher told the students to read their own. Then after 5 minutes the teacher asked them to divide into 6 groups and to make multiple questions, and make sentences using new vocabulary. When students started their class work teacher writes down homework in student's dairy. After finishing student's class work teacher checked everyone's activities maximum, students did well but a few of the students might not be understood properly.

Teacher trying to understand them. Then he explained how to answer “W, H” questions grammatically. For students, better understand the teacher uses Bengali and English as both languages. He conducted the whole class by applying the traditional teaching method. This method was really useful and effective for the students. All the students did not catch the whole speech in English.

So, the teacher tried his best to help the students.

Strength of the Teacher

1. Strength of the Teacher
2. The teacher was a disciplined person.
3. He has a smiling face and a positive mind, which helps mostly the students.
4. He has a clear and loud voice, clear knowledge about the topic.
5. He can proper use time of the class, he did not waste 1 single minutes .

3rd Class Observation

General Information

Institution	M.M Pre-Cadet High School
Class: Seven	
Year	2022
Teacher Name:	Fawjiya Yesmin Munni,
Lesson	English 2 nd Paper
Class Duration:	40 Minutes
Time:	11.00 A.M-10.40A.M
Date:	02-04-2022
Classroom Management:	Time maintenance was a very good start-up time, resourceful, active, and very effective
Student Information:	The students would be 14 years old, there were 20 to 258 students in class seven and the students contacted the teacher mostly Bengali and used some mother tongue for conversation and communication with them.
Lesson Objective:	English 2 nd Paper (right form of verb)
The number of students was present:	Around 22

3rd class observation

My last class observation was after my second class observation, this was class seven. It was English Grammar class. This class conducted by Fawjiya Yesmin Munni, she is an assistant teacher at the school. She was a strong face woman, look like too much strict but she was the opposite. When she started her lessons I was amused, her lessoning style was really good. That class topic was “**Right from of verb**”. The teacher uses both languages Bengali and English for students understanding. She briefly told about the rules and their uses of the rules. She didn't pressurize the students. She tried to understand the students slowly and using a lived examples. All the structures she explained many times. Then she was give some exercises for the students to solve. When students solved this teacher walked into the classroom and checked the Student's activities. After that, she checked all students' answer and which peoples answer were wrong teacher called them into the front of the class. Then the teacher asked them why they answered wrong and which Place they did not understand. After knowing their problem she again explained the structure and told them to reading the rules carefully.

The teacher uses the grammar translation method. For students better understand teachers use their mother tongue. Grammar and example translation into Bengali. By using this method students easily can connect with the teacher and reading topic. And last, of the class she was given some homework.

Strength of the teacher

1. The teacher was fixed on the topic.
2. The teacher knows about the teaching method and also know how to use it.
3. The teacher can manage students.
4. The teacher increased interest in the topic.

Findings of Class Observation

Lesson structure

The teachers strictly followed their subjective syllabus. Their lesson is divided into three parts. Day by day develop their lesson chart. In their lesson plan, teachers cover the full book.

Classroom management strategies

The teacher setup the classroom for group activities. The Classrooms were furnished with student's work. In the classroom, benches were arranged in a row. The classroom management was functioned. The Teacher's time management was very disciplined. The lesson started and finished timely. Student's seating arrangements were good for every student. One place one student cannot seat every-day.

Types of teaching activities

The Teachers used whole-class activities, first, the teacher gives daily lessons then he give some exercises for student's class-work. And everyone did it very carefully.

Teaching strategies

The teachers of the school, I saw one thing that they were not well trained, they used a traditional way to teach their students. Teachers did not use any advanced method.

Teacher's use of materials

The teachers used textbooks to teach their students. The Teachers do not use other resources.

Teacher's use of language

The Teachers used explanations of vocabulary and grammar. And gives feedback in the class. The Teachers used Bengali and English as both languages during class. Mostly they used Bengali in the class. And teachers had some problems with pronunciation.

Students' use of language

The students use their mother tongue during class. When they gave their homework to the teacher a few students used English. The students spoken English had lots of Problems with grammar and also problems with pronunciation.

Student interaction

The students in the class were also friendly and cooperative. It seemed normal to have meritorious and weak students in one class. But things fascinated me that everyone was interested in learning new things.

Chapter VI

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Teaching Experience

Name of Institution: M.M Pre-Cadet High School.

Level of the Students: Class VIII

Number of Students: 20

Duration: 40 Minutes Objectives
of the Lesson:

- i. Definition and rules of Article,
- ii. Definition and different types of Tense.

I received permission from the school headmaster to take two classes after observing two classes. Before taking the class I discussed with the class conductors what the students should be taught. With them, I decided to choose the subjects that were included in their final exam syllabus because their final exam was knocking on the door and I thought it would be really helpful for them. I tried my best to prepare for the class and I tried my best to conduct effective and competent classes.

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Class Experience Report: 01

I went to the school to conduct the class on 03 April 2022. It was 1st Ramadan. First of all, I entered class VIII at 10.30 a.m. I took a class on “Articles”, definition and the rules “The Use of A, An, and The”. When I started, I felt very nervous but sometime later everything became easy. The students were so collaborative. The students took me friendly. Their friendly behavior toward me helped me regain my confidence and I moved on to the main topic. I tried hard to illustrate the 10 rules of using "A" and "An" with examples because it was not possible to cover the rules of using articles in a class. I tried to engage them by asking questions and giving work. I inspired

them to ask questions which place they did not understand. I asked them to set an example in their efforts, and some of them were able to do so. They impressed me with their response. I have shared some valuable and inspiring lectures on the importance of learning English and how we can easily learn English without any fear. I suggest some effective ways to become more fluent in English, including some ethical lessons related to their real life experiences.

After that, I started the definition of Tense

Why the Tense is important, classification of Tense. Then I told them details about present tense with many examples. I gave them class work on present indefinite, continuous, perfect and perfect continuous tense. After completing their work they show me their answers and carefully I checked the answers sheets. Some students did well but many of the students did many mistakes. Then, another time I taught them for their better understanding. After that many students asked me many questions about their mistakes. The students asked me many others questions and they showed interest in learning more. I have received a lot of support and cooperation from them in conducting the classes.

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Class Experience Report: 02

For conducting another class, I went to the school 4th on April at 10 a.m. I took my second class on English first paper. I asked for a book from the students. I took a passage from the textbook that included in their final Examination. Then I read the passage loudly and clearly and translated the passage so that students can understand the inner meaning of the passage. Then I asked for students to read the passage silently and find out the vocabulary that do not know the meaning of and also mark them. I gave them 15 minutes to complete the task. After 15 minutes they told us their problems one by one. And I solved everyone's problem. The students were very attentive about the study, as a new teacher they did not disturb me. Then I taught them how can they make sentences using this vocabulary. And gave them home work. Then few minutes I talked with them about their English language learning in pandemic situations.

From this Internships project, I learned many great experiences.

Findings of class conduct:

Things went successfully in my class

Before going to class, I prepared the topics and created a proper lesson plan from which we get an overview and this is very important for a better teaching experience. Typically, this is a short but concise plan made for conducting a class. I have tried to create a friendly environment and allow students to talk and share.

That way, I would be able to get more students engaged and focused. I tried to encourage them with many inspirational speeches and helped them to understand the need for English language learning in our lives in a practical and advanced way to share real-life experiences.

What I wanted to do for my students

I wanted to increase the student's interest in the subject and ensure their co-operation. I was successful that they were communicating with me and their group partners. I used to call the students by their names which formed a good relationship with the students.

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Chapter VII

Overall Findings

Online through, I observed one class and after the pandemic as a guest teacher observed two classes and two classes were conducted. From project work, we got a few things for discussion.

They are given below.

Subject matter

The teacher's good understanding and they have enough idea about the subject matter. They increased their students to ask questions.

Organizations

In school, everything were well disciplined. Teachers followed their class routine. Every teacher was started the classes on time and finished. They had Academic lessons plan for a whole year.

Environment of classroom

The classroom environment was not so much bad. And not so much highly decorated. The classroom lights were enough, the ventilation system was good. But noise from the outside created lots of problems while taking classes. There was no multimedia system in the classroom.

Lesson Delivery

All the teacher's teaching style was not the same in school. Some teacher delivered their lesson so fast, some teacher voice was not clear, and loud. For that reason, many students did not understand properly the topic.

Use of Language

The teachers used mostly the Bengali language during their class time. They rarely used the English language often class.

Student attitude

All students are very co-operative and supportive. They are very attentive about to study.

Students dress up

In the classroom, many students were not in proper uniform, because of the covid pandemic period all the schools were shut down for many days. So many students' dresses are not ready.

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Use of teaching method

The teachers mostly use the traditional method. But sometimes they used GTM method in the class for students understanding.

Overall findings, and the structure was taken from Richard, J.C., & Farrell(2011) from the research on practice teaching : A reflective approach. Cambridge University Press.

Chapter VIII

Recommendation

In the school everything is arranged and disciplined, but I want to talk about some important issues and those are:

- i) Teachers need more training to teach students more effectively.
- ii) The school is operates one standard to ten standard classes, so the school need a computer lab.
- iii) For The classroom need multimedia support.
- iv)The classroom too long if the school authorities used microphones and loudspeakers can be more effective for students.
- v) The school are Tri-semester, they should arrange a weekly class tests.

**Chapter
VIII**

Conclusion

This was an amazing experience for me. For my internship project, I got the chance to observe two classes of different standards. And I conducted two classes physically. Along with this, I also observed one online class. For pandemic many days all educational institutions were closed. But all academic works were open on online through and also classes. Unfortunately, students did not understand those lessons properly. School students were so young that they could not give proper attention to their studies because many days they study on phones or laptops. That's why their English language is not so good. They did not understand English properly. For students better understanding, Teachers should be more careful about their students.

Appendix -1

Daffodil International University

Department of English

Internship on

"Report on Online Class Observation and Conduction in English during the Outbreak of

Covid-19"

Checklist for Class Observation-1

Institution Name: Daffodil International University

Teacher's Name: Munshi Nazmus Sakib

Department: ICT Department Semester: Fall- 2021 No. of

Students Present: 50

Course Title & Code: Spoken English Room No:

Peer/Observer: Iti Akter Kulsum

Date and Time: Recorded on 07.09.2021

Objectives of the lesson (as perceived):

i. practice spoken English.

ii. Introduce myself and cv making.

iii. To learn the rules.

Were the objectives achieved and to what extent (in your view)?

The students would be 12 or 13 years old, there were 20 to 25 students since the students would be 20 to 24 years of age studying at the university, there were 49 to 55 students in 2 departments and the students contacted the teacher in English and used some mother tongue for conversation and communication with them as there were no interactional students among them.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	<p>SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)</p>	<p>He had huge idea about the course he knows many techniques to inspire the students. He was a good behaviour.</p>
2	<p>ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)</p>	<p>He was organised in subjects matter. He made slide for students. He emphasised and summarised main point. He started and finished the lesson properly.</p>
3	<p>RAPPOR (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)</p>	<p>He prepared lesson new way to hold interest of students. He give the students important information.</p>
4	<p>TEACHING-METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)</p>	<p>He uses relevant teaching methods. In his lecture uses real life examples.</p>

MANAGEMENT

Was the time spent properly?

That time was enough to make students learn and take feedback.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

The main stage of the lesson is to introduce yourself, in different places and the different situations. The teacher told the students how they should start, and Finished.

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

I did not notice anything like that, there was no confusion between teacher and students.

Strengths observed of Online Classes:

The communication between teacher and students was very good.

Suggestions for improvement of Online Classes:

He should pay more attention to his all students.

Overall impression of online teaching effectiveness:

Overall his performance was good and the students get more interest in studying.

Daffodil International University

Department of English

Internship on

***"Report on Online Class Observation and Conduction in English during the Outbreak of
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Checklist for Class Observation-2

Institution Name: _____M.M Pre-Cadet High School

Teacher's Name: Mr Azizul Haque _____

Class: _____Six_____ Section: _____ No. of Students Present: _____25_____

Course Title & Code: _____English 1st Paper_____ Room No:

Peer/Observer: _____Iti Akter Kulsum_____

Date and Time: _____2-4-2022_____

Objectives of the lesson (as perceived):

- i. Passage reading, and
- ii. Questions-solving

Were the objectives achieved and to what extent (in your view)?

In my opinion, all the students tried to participate in the class work. Teacher was concern about to finish his lesson as his plan.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	<p>SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)</p>	<p>He completed his lecture properly in time but didn't notice about all students.</p>
2	<p>ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)</p>	<p>He was organized and provided all example to students to know the topic.</p>
3	<p>RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)</p>	<p>He could hold interest of students in the study.</p>

MANAGEMENT

Was the time spent properly?

He could manage his time properly and didn't waste any moment.

CRITICAL EVENT (If took place)

5	PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	His presentation skills were very good. But he mostly used in the Bengali, pronunciation were not clear.
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Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

From my opinion the only confusion, the students did not get writing practice so much

Strengths observed of Classes:

He could control the class perfectly, and give important notes in class.

Suggestions for improvement of Classes:

He mostly used Bengali in the class, he should change it.

Overall impression of teaching effectiveness:

Overall he was good in his subjects but his should work on pronunciation

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Daffodil International University

Department of English

Internship on

"Report on Online Class Observation and Conduction in English during the Outbreak of Covid-19"

Checklist for Class Observation-3

Institution Name: M.M Pre-Cadet High School

Teacher's Name: Fawjiya Yesmin Munni

Class: seven Section: _____ No. of Students Present: 25

Course Title & Code: English 2nd Paper Room No: _____

Peer/Observer: Iti Akter kulsum

Date and Time: 02-04-2022

Objectives of the lesson (as perceived):

- i. Right from of verb

Were the objectives achieved and to what extent (in your view)?

In my opinion the objective were achieved very well. Students enjoyed her class very well.

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S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter;	She was very experienced teacher.

	demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	She tried to understand the rules.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	She is an organized teacher. He had his teaching plan.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	She was very friendly and well-behaved teacher I have ever seen.

4	<p>TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)</p>	Her teaching method was unique.
5	<p>PRESENTATION (establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)</p>	She had a huge experience in teaching, because of that she understood student's psychology

M.M PRE-CADET & HIGH SCHOOL

Modhupur (Khandoker Para), Ashulla, Savar, Dhaka.



Certificate of Appreciation

This to certified that, Iti Akter kulsum is the student of Daffodil International University. Her Bearing ID- 181-10-258, Department of English. I am glad to state that she has successfully completed her project work in M.M PRE-CADET & HIGH SCHOOL. She has observed two different classes and conduct two classes perfectly.

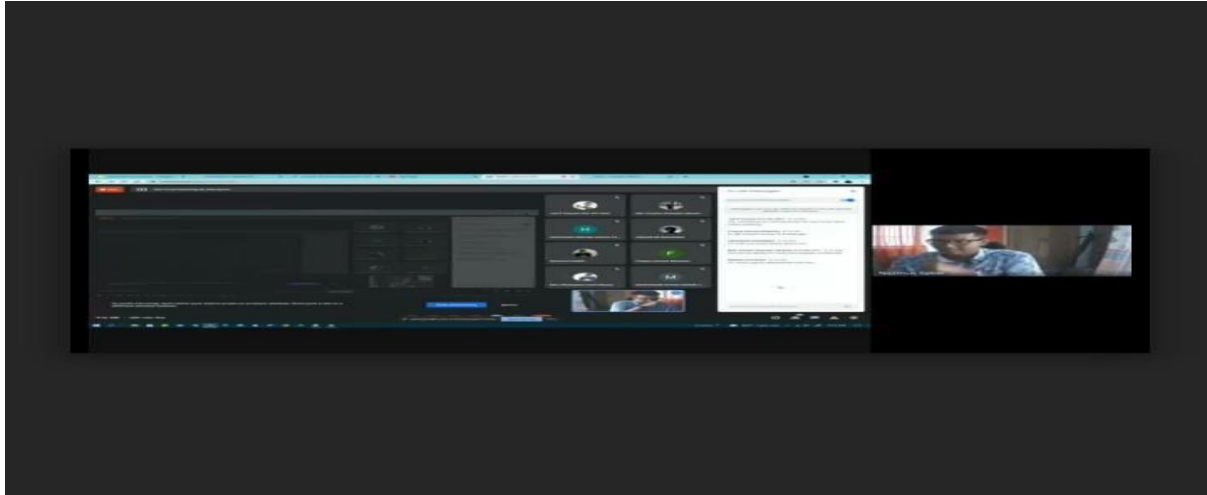
Iti Akter kulsum is a good behaviour and pleasing personality. Her hard working personality have encouraged students to give more attention on their studies. I wish her great success in her future life.

Head Master of
M.M PRE- CADET HIGH SCHOOL.

মোঃ মইদুল ইসলাম
প্রধান শিক্ষক
এম.এম. প্রি-ক্যাডেট এন্ড হাই স্কুল
মধুপুর (খন্দকার পাড়া), আশুলা, সাভার, ঢাকা।
মোবাইল ০১৯৩৬-৫৯৩৫০৪

APPENDIX-2

Class observation 1



Class observation 2



Class Observation 3



Class Conduct 1



Class Conduct 2

