

**Report on**  
**“Teaching Practice at Tangail Girls’ High School”**



**DAFFODIL INTERNATIONAL UNIVERSITY**  
**DHAKA, BANGLADESH**

(A report has been prepared for the partial fulfillment of the requirements of degree of  
Bachelor of Arts)



**Report on**

**“Teaching Practice at Tangail Girls’ High School”**

A report submitted to the Faculty of Humanities and Social Sciences in partial fulfillment of the requirements of the degree of Bachelor of Arts in English.

**Course Code:** ENG 431

**Course Title:** Project Paper with Internship

**Semester:** Fall-2022

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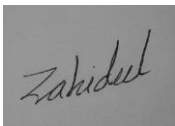
Department of English, Faculty of Humanities and Social Sciences

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**Date of submission:**

## Declaration by the Intern

I hereby declare that the project work entitled “Teaching Practice at Tangail Girls’ High School” submitted to the Department of English, Daffodil International University is a record of an original work done by me under the guidance of Ms. Afroza Akhter Tina, Senior Lecturer, Department of English, DIU, and this project work is submitted as part of the partial fulfillment of the requirements for the award of the degree of B.A. (Hon’s) in English for the course “Project Paper with Internship” (ENG431). The results embodied in this project have not been submitted to any other university or institute for the award of any degree or diploma.



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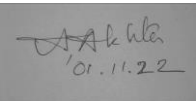
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## Certification of the Supervisor

I am certifying that Md Zahidul Haque Joy, ID: 191-10-360, a student of the Department of English, Daffodil International University, has completed the internship report on “Teaching Practice at Tangail Girls’ High School” successfully under my supervision. As far as I know and as per his declaration, the report seems to be an authentic one on the issue and has been prepared for only academic purposes.

I am permitting him to submit the internship report. I wish him every success in life.



---

Signature of the Supervisor

Afroza Akhter Tina

Senior Lecturer

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## **Acknowledgement**

It gives me immense pleasure to present the project on “Teaching Practice, Observation and Conduction in English Language Teaching in a Bangladeshi School”.

First of all, I am very grateful to Allah who helped me to do my internship work within a very short time. I am mostly thankful to my internship supervisor Ms. Afroza Akhter Tina for assigning me this internship work and permitting me to submit this report. Without her continuous supervision and constructive consultation, this whole internship work would not be a success.

I want to give my thanks to Md. Jahangir Hossain, the Head Teacher of Tangail Girls High School and other teachers for the warmth with which they welcomed and allowed me to observe and take classes in different levels. Thanks to the students of classes 6 to 10 who attended my classes and helped me to manage everything.

Finally, I would like to thank my friends who shared their experience and necessary information for preparing my project.

## **Abstract**

This report is based on my experience's accumulated through directing classes which focused on learning how to teach. Other than conducting some classes I noticed five classes to comprehend the effect and the difficulties while class conducting. During this internship process, I have worked with my skills, knowledge, challenges, teaching and learning styles, observation, assessment, feedback, evaluation etc. This project was also an endeavor to know about the present scenario of English language teaching in a Bangladeshi school. For this purpose, I selected in Tangail Girls High School. The aim of this report is to experiment with method, materials and techniques that followed in language teaching in our country. The study has provided some recommendations based on the findings as well. I have filled up five checklists during class observation to also find out the strengths and weaknesses. I focused on teaching English language through literature.

## Table of Content

Serial No.	Particulars	Page No.
	Declaration	vii
	Certificate of the Supervisor	iv
	Acknowledgement	v
	Abstract	vi
	Table of Contents	vii-viii
<b>Chapter 1.0</b>	<b>Introduction</b>	1
<b>Chapter 2.0</b>	<b>Objectives of the Internship</b>	2
<b>Chapter 3.0</b>	<b>Methodology</b>	3-4
3.1	Selection the Institution	3
3.2	Selection the classes	3
3.3	Selecting a Facilitator	3
3.4	Classroom observation	3
3.5	Interviewing the Peers	4
3.6	Testing Students and self-assessment	4
<b>Chapter 4.0</b>	<b>Institution Details</b>	5-6
4.1	Basic information of School	6
<b>Chapter 5.0</b>	<b>Internship activity</b>	7-12
5.1	Teaching Experience (1-5)	7-9
5.2	Class Experience (1-5)	9-12
<b>Chapter 6.0</b>	<b>Overall Findings</b>	13-14
6.1	Lesson preparation	13
6.2	Lesson delivery	13

6.3	Classroom Management	13
6.4	Use of Technology	13
6.5	Findings of Teaching Experience	13-14
<b>Chapter 7.0</b>	<b>Recommendation</b>	15
7.1	Recommendation for the Institution	15
7.2	Recommendation for Myself	15
<b>Chapter 8.0</b>	<b>Conclusion</b>	16
<b>Chapter 9.0</b>	<b>Lists of Appendices</b>	17-45
9.1	Lesson Plans	17-29
9.2	Checklist of the Class Observation	29-44
9.3	Photographs of class taking & Observation	45-46
9.4	Plagiarism report	47
9.5	Certificate of Internships	48



## Chapter 1.0 Introduction

Internship is an opportunity or work experience offered for a limited period of time. Internship is a part of Bangladesh Education curriculum which engagement in real situation for a period of three to six months duration. It is one of the ways for understanding more deeply the concept of formal education through practical practices. It is a carefully monitored work experience in which an individual has intentional learning goals and reflects activity on what he or she is learning through the experience.

This program is designed to provide the trainers field experience with an opportunity to share their learners and carry out the action research or case study which will serve to culminate the internship experience. The students play dual role a learner as well as a teacher during internship periods. The following activities are involved during the period of internship –

To maintain a school dairy which is important part of the internship activities. The interns maintain the daily records of activity in school from morning assembly to classroom and till the end of the school. Preparing lesson plan without lesson plan, we cannot teach systematically. So, it is most important for teachers. Also need to critical analysis of syllabus and textbook, observation of celebrating days and community festival and formative evaluation such as unit test etc.

We all know that English is an international language which is considered as the standard language in the world. Everyone knows the importance, more or less. Having said that, there are big countries like China, Russia, Colombia, etc. who do not rely on English that much. But of course, our country is not as big. So, it is prominent for us to at least have a decent gasp of English. But the institutional teaching of English in the schools and colleges of this country is sadly disgraceful.

I have undertaken the course ENG 431: Project Paper with Internship under the guidance of Ms. Afroza Akhter Tina, Senior Lecturer of Department of English, on Daffodil International University. Since this was my last semester of B.A. (Hon's) in English Program, I had to take an internship course Project Paper (ENG 431). I had to conduct and observe classes at Tangail Girls High School, Tangail. I am thankful to my supervisor who guided me properly about the whole process of the Project Paper. I learnt many things from this experience.

## Chapter 2.0 Objectives of the Internship

The initial aim of this research is to know the present scenario of English Language Teaching in a Bangladeshi school. My objectives are inclusive of-

- i. Learning about the Scenario of English Teaching in school.
- ii. Learning the implication of teaching techniques in real life.
- iii. Observing and knowing new techniques, strategies, ideas, and resources that are used in the classroom.
- iv. Finding the influences of technical approaches upon the learners.
- v. Learning how to apply techniques of language teaching in a real classroom.
- vi. Grasping the recent practices in teaching-learning process, student's interests, learning issues as well.
- vii. To get the idea about professional field.
- viii. Observing classes to know more about teaching profession and trying to raise confidence for future.

## **Chapter 3.0 Methodology**

### **Methodology:**

The chapter provides an outline of the project paper. The whole procedure has been explained through the following sections:

#### **3.1 Selecting an institution:**

After the consultation with my supervisor, Ms. Afroza Akhter Tina, I was asked to search a school for the accomplishment of my internship. It was tough to find a school because of my lack of my time, I was confused about the location. At last, I found a school in Tangail. The condition of the school was really good. It actually worked in favor for me. I could see the real picture and the actual condition of education in this country. I got experience how to teach and learn lot of things in there.

#### **3.2 Selection of classes**

I observed and conducted a few classes of English in classes 6 to 10 respectively. The classes were observed through the school authority. I also observed some Teachers classes. I observed total five classes of schools' teachers. I took classes on Tense, Transforms of Sentence and its kinds and structure etc. in class 7, Model Question Solving and Text Books in class 8 and Voice, Narration, Right Form of Verbs etc. in class 9 and 10. All my facilitators firmly assisted me in every possible way to finish my work properly by providing all the necessary information about the school, about the rules and regulations of the class as well as the new criteria of the syllabus.

#### **3.3 Selecting a Facilitator**

The facilitator was Ms. Feroza Khan. She is the Assistant Teacher of Tangail Girls' High School, Tangail. She helped and directed me all through the way toward instructing and observing on physical classes. I adhered myself to her past class guidelines.

#### **3.4 Classroom Observation**

I observed five classes at the Tangail Girls High School. The subject teachers of each respective subject had informed me all the required information such as class time, lesson topic, class activities etc. while observing classes. Specifically, Assistant Headmistress helped me to select classes for observation. I used checklists which was provided by my supervisor, and the

facilitator of mine were also requested to fill up the checklist while they were observing my classes too. I found that the teachers started their classes with the review of the previous lessons and checked homework, and then began the new lesson. I found that they organized the time properly and utilized it with meaningful activities. They used text books as the basic teaching material. There was no multimedia facilities in the classroom. But all the teachers try to show different elements for making their lessons easy.

### **3.5 Interviewing the Peer**

Personally, I enjoyed the part when I took an interview to my peers. I asked them some major questions about project paper and wanted suggestions regarding making my project paper more efficient. I also asked the advantage and disadvantage of this project paper. They responded gradually and shared their thoughts and teaching method with me.

### **3.6 Testing Students and self-assessment**

To assess the students' understanding level and to make the class effective I prepared worksheets for involving the students. Surprisingly, it was not difficult to get long term feedback from the students as an intern teacher. I asked them to write the class works both on their paper and on the board, though a few students could not answer but most of them showed a good performance. All my facilitators stated that my pronunciation was good. They appreciated and assessed me in such a positive way by mentioning some of my strengths: well behavior, positively strong, sincere, firm attitude and inter-personal communication skill. I was also informed about my weakness. They suggested me to be a bit less informal and to be concerned about the time.

## Chapter 4.0 Institution Details

**Name:** Tangail Girls' High School

**EIIN:** 114683

**Level:** Secondary

**Location:** Choy Ani Pukur Par, Thanapara Tangail Sadar-1900

**Established Year:** 1967

**Academic Building:** The School has two storied building. Each floor has three room.

**Building Own/Rented:** Educational Engineering Department

**Number of Students:** Around 1020, Muslim 894 and Hindu 126

**Number of Teachers:** 21

**Number of Administrative Officers:** 2

**Number of Staff:** 7

**Qualifications of Teachers:** Rules of Education Ministry

**Financial Issues:** Government funded, Students Tuition Fee, Donation etc.

**Website:** <https://www.sohopathi.com/tangail-girls-high-school/>

**School logo:**



### 5.1 Basic information of School

This school was established in 1967. The school follows only Bangla medium curriculum and they have the permission to run from 06 to class 10. They have their own building. They have only one shift from 10 a.m. to 4 p.m. It operates on Day shift. Its management is Managing

Committee. Its recognition is recognized by Secondary and Higher Secondary Education Board, Dhaka and the recognition level is Secondary. While many other high schools teach numerous disciplines, you can find the major disciplines that they teach in the high school as Business Studies, Humanities and Science. The institute in which in the constituency no 135. Average age of the teachers at Tangail Girls High School is 39 years. The structure of the building is in high quality. The school has a large field. The students are following their fixed dress up and rule. The ceiling of the school is not bad and the benches are in good condition. All classrooms are used Whiteboard for writing. The school has been operating everything successfully for 55 years.

## **Chapter 5.0 Internship activity**

### **5.1 Class Observation Report**

I observed five classes at Tangail Girls' High School from 08 August 2022 to 08 November 2022. A checklist was used for each class observation. The classrooms were very impressive. All the teachers were bound to make their lesson plan before taking class. I observed five classes of four different teachers. The qualities of the teachers were up to the mark.

#### **Class observation 1**

On 21<sup>st</sup> August 2022, I observed the first class of class Seven which was taken by Ferosa Khan. She is the Assistant Teacher of English. The lesson topic of the class was "A hospital Window" The objectives were to revise the previous rules so that the learners could get the lesson to practice the exercise. The duration of the class was 40 minutes. The class started at 2 p.m. and ended at 2:40 p.m. There were 75 students in the class.

I found Ferosa Khan had a good command over classroom management. I found all the students were very interested in her class. They were very interactive. Her eye contact with all students kept the class very well-monitored. Her usage of relevant stories connected to the topic made the lessor more insightful. She also used practical examples in the class.

#### **Class observation 2**

My second observation class was eight on 21<sup>st</sup> August 2022. This class was taken by Md. Shah Alam Jakujder. He is the Assistant Teacher of English in Tangail Girls High School. That was the English 2<sup>nd</sup> class and number of present students were 78. This class began at 2:40 pm and ended 3:20 pm. The lesson topic of the class was "Voice Changing."

Though the teaching material was mainly text book, he gave own examples to make the topic comprehensible. He checked both the homework and class work as well. Finally, by giving homework for next class and checking diary, he finished his class.

#### **Class observation 3**

Ms. Ruma conducted class eight on 26 August 2022. She is the Assistant Teacher of English. I completed third class observation on the day. The class topic was "River guppies in Bangladesh."

At the beginning of the class, she provided the students new vocabularies from the passage. Then, she asked some basic questions to the students like who are they and where they located. Student lessened her story attentively. She cleared the objective and summarize main point very well. She used to real life example. She used to verbal images for better understanding. The class started at 12:10pm and ended at 1pm. The teacher did not take any extra time to complete the class. After the class teacher also said that tomorrow they will practice more on this topic and gave them homework for next class.

#### **Class observation 4**

Next, I observed the fourth class in nine and taken by Mr. Kazi Anisur Rahaman. He is the Assistant Teacher of Biology. His class began at 11:20 a.m. and finished at 12:10 p.m. The lesson topic was “human respiratory system.” He told about the lesson to give information of the respiratory system.

At beginning of the class, the teacher asked to students about to the previous day’s homework and students showed. The class teacher checked it and Mr. Kazi Anisur Rahaman gave them feedback based on their errors. After, he briefly gave an essence of the today’s lessons. He asked the students some questions to answer and student also responded. Teacher used projector for presenting this Chapter related information. He also mentioned and showed how respiratory system function in human body. Then, he marked important line in this particular part. After some time when the bell rang and he assigned the class work as homework. All his objectives were achieved in an effective way.

#### **Class observation 5**

Lastly, I observed the fifth class on 12th October 2022 which was class six. The class was taken by Ferosa Khan. The class started from 11:30 p.m. and finished at 12:10 p.m. She finished her class due time. At first the teacher asked students to sit silently as they were playing and gossiping in the class. Next, she wrote the class topic on the board and it was “Narration.” She discussed the whole topic as it was a revision class before the exam. She maintained eye contact. She took her class in an enthusiastic way. She had a smiling face that made the students comfortable to concentrate in class. Though students varied in their understanding level, she attempted to make the topic immensely comprehensible by giving the chance to ask him any queries if the students had any doubt regarding the lesson. She asked the students to solve the exercise of narration from the book, students were writing down the answer in their notebooks



and finally by checking the classwork and the diaries, she finished the class. I like her teaching style. All her activities were fine.

## **5.2 Teaching Experience**

My experience as an intern teacher was undoubtedly exhortative, and lovely. It was tiresome but I enjoyed the whole experience. Even a few days ago, I wouldn't have understood that a teacher has to work so hard to maintain a class. Now I know how to overcome the challenges and achieve success. I learned how a teacher conducts a class, how to handle it and also how to get attention of the students. I gained a lot of experiences through observing and conducting the classes at this school. There are plenty of studies and educational strategies for the improvement of both the teachers and the students. It is always better to have firsthand experience.

### **Class Experience 1**

In August 08, 2022 I took the first class at 12:20 a.m. The class duration was 40 minutes. The lesson topic was "Tense & its usage." This class was with class seven. There were 85 students present in the class. At first, I had to introduce myself to the students and next I asked to tell their names and the aim of their life. After that, I began the class with the definition, structure, some rules and some examples of Tenses & its usage. I prepared question card's containing different types of sentences for each student and provided and asked them to identify the tenses from the question paper. I gave them about 5 minutes to complete the task. I also asked to write some new sentences using the correct tense. I checked the scripts and gave feedback. Then I wrote in the board difference structure and how it. Thus, I finished my second class where I found some restless but funny students and their lovely deeds made me laugh. I enjoyed taking this class.

### **Class Experience 2**

On Monday, 10 August 2022, I took my second class with Eight section Rose at Tangail Girls' High School. I began the class at 2:40 P.m. The class lasted for 40 minutes. However, I was told that the class would be 50 minutes, and as a result had some minor issues with time management. At first, I introduced myself. Then, I took my class on Unit Nine Lesson-2 as

previous teachers' guidelines. I had to take classes based on their text book, but I prepared some worksheets to interact with the students. I attempted to gain the concentration of the student while taking class I reputedly inspired them to ask for any queries. I maintained eye contact with the learners. There were white board, marker and duster to use in the classroom. I drew pictures and wrote some examples and asked them to explain why and where to use what. I also brought the scripts different wheels. The objectives of the class were to know the Wheel, and to use them for filling in the blank practice. I checked their copies and signed the diaries. But this part was done in a bit hurry due to the timing issue. Then I drew four Old-World River Culture like their book and show them how the wheel travelled to Egypt to Mesopotamia and gave them the idea of map. Then I take small quiz from text book that is true or false. Maximum students gave right answers because I already finished this Chapter reading part. This Chapter has listing test where students are listened to the teacher speech carefully and complete the following sentences with appropriate word. So, I took it as my previous plan. At the end of the class, I give them some homework for next day.

### **Class Experience 3**

On 16th August 2022, I conducted my third class with class seven. It was English 2<sup>nd</sup> paper class. The subject of teaching was “Changing Sentences Part-1.” I started my class at 2pm and finished at 2:30pm. and 68 students out of 89 were present on that day. As usual, I was a new face to them that's why I introduced myself first. Then I asked few students name and start today's lesson. At first, I heard their opinion and ideas about sentences then I wrote different types of sentences. After that I gave them some examples with structures and asked them make different sentence to follow these roles. Everyone participated that part and write down their note book. Then I wrote few sentences and gave them to identify the name of sentence. Everyone successfully did it. I said them open your model question and solve this part and asked me confusion part. Then I checked and gave them feedback. I had to use both Bengali and English language for better understanding. I also asked them that they liked my class or not. Most of the student response was positive.

### **Class Experience 4**

On 23th August 2022, Thursday I conducted my fourth class at Tangail Girls High School with class eight. The topic of my class was “The Fastest wheel on the Earth”. It was English 1<sup>st</sup> paper. It was my second class with them so before starting the class I asked few introductory questions and gave the review of previous class within a short time. After that I told them

today's lesson's name and also asked them to share their personal views of this topic. Then all the student responded and gave their opinions which is related to the passage. I started my class with summarize this story because I needed to catch their attention on my lesson. I also wrote few words in the white board with Bangla meaning. I mentioned the important lines of this chapter. Then I talked about few questions which is important for their board exam. Then I took a small class test. Everyone was participating and got marvelous marks most of the students. I solved the model questions and fill in the gaps on their textbook. After these activities I checked their notes so that I could feedback on their class performance. I tried to make the class as interested as possible so that students wouldn't get bored. I also took my feedback on my teaching from them. I was glad to say that they liked my style of class taking and they understood everything well and the review was positive. Most of the students were attentive and not distracted in class. Some students were distracted for few minutes but I was able to attract them in class lecture very soon with my participating class design. At the end of the class, I gave them few homework for the next day and finished the class.

### **Class Experience 5**

I took my fifth class with class eight on 22 August 2022. This time it was English 1<sup>st</sup> paper class. The class began at 12:10pm to 1pm. The number of the students were 93. The class topic was "The taking off". While starting the class, I asked them some interesting questions to take attention for class. They answered all the question. Then I started the class officially and came back to the today's lesson. At first, I told one of them to read the story step by step and I would explain it Bengali meaning of the text. And the rest of the students would listen and look at the book and mark the difficult words. When I was telling the Bengali meaning of the story, I gave examples from the real life so that they could get it easily. After the reading the passage, I wrote some short question on the board for them to answer. In this way I tested their understanding level of today's lesson. They funded to answer nine of ten and I realized that they understood the whole story. In my teaching time I also asked sometimes interesting questions so that they wouldn't get bored in the class time. After all of class activities I gave them some tasks for next class and giving thanks for cooperating with me and end today's season.

I also took some few more classes with six to ten, during my internship, I have worked with my skills, knowledge, challenge, teaching and learning style, observation, assessment,

feedback, evaluation etc. I enjoyed the communication with them, the emotions of happiness, worthiness, and excitement they gave me. Moreover, not only did I teach them, but also learned from them, because my students showed me their infinite imagination, impetuous admiration for the simple things that are surrounded them by an insatiable thirst for knowledge for new experiences.

## Chapter 6.0 Overall findings

Through my internship project, I have learned a lot of things. The followings are several findings of the project work:

### 6.1 Lesson Preparation:

It is an important component which involved teachers planning lesson plans on the topic on which he or she will take classes. It is very convenient to take classes based on a lesson plan rather than just going with the flow. The teachers of Tangail Girls' High School did have well prepared lesson plan and sometimes faced difficulties which they solved it technically.

### 6.2 Lesson Delivery:

I found the teachers gave lesson introduction appropriately. They spoke in both Bangla and English language in the class. If any students failed to understand the lesson, they repeatedly demonstrated the lesson for learner's well comprehension. But their pronunciation was not up to the mark.

### 6.3 Classroom Management:

The environment of the classroom was good enough to move around comfortably. But the classroom overall was not in a good condition.

### 6.4 Use of Technology:

There was just one multimedia facilities and sound system room.

### 6.5 Findings of teaching experience

**Lesson Preparation:** During my internship, I conducted to the classes in Tangail Girls High School. I prepared lesson plans on the selected topics. I prepared worksheets to interact with the students and to utilize the time properly. I tried to make the class enjoyable by sharing some funny topics with the learners. I tried to teach them organized way with mix teaching methods for makes classes more attractive.

**Lesson Delivery:** I attempted to give clear instructions, defined the topic, demonstrated the use of the different rules and finally asked them to practice the exercises. Afterwards, I had to check the previous classwork, regular class activities and diaries as well.

**Use of Language:** I used both Bangla and English language in the class so that the learners could understand their lesson without difficulty. I tried to be fluent while talking in the class. Both my facilitators appreciated my good pronunciation. Hence, I would like to consider myself as successful intern.

**Student's Feedback:** At the end of the classes, I took the feedback from my learners because I believed that it was truly useful for me improving my lacking in future.

## **Chapter 8.0 Recommendations**

### **8.1 Recommendation for the Institution**

After observing Tangail Girls' High School, their teachers, classes, rules and regulations, I found positive sides but noted some areas where they can improve as well. These are given below:

- The teachers can use ICT tools and digital game-based learning.
- The technology and equipment should be up to date. The institution should use upcoming technology and equipment so that the students can gain the updated information.
- The teacher can make posters on art papers for effective teaching aids.
- The facilitators can promote group works as it enhances better learning, socialization and leadership among the students.
- Teachers should update their techniques and methodologies of English language teaching to make learning more enjoyable for students.
- Giving real life examples should be introduced to them through class lectures.
- Language club must be set up for practicing English language.
- The levels of personnel, facilities, and funding to meet growing student demand for programs and classes should be increased.
- The website should be up to date and informative for both student and outsider.

### **8.2 Recommendation for Myself:**

- Need to be more confident in the class room.
- Need to be more creative when giving example.
- Need to be know more about technology-based study.
- Need to be more supportive towers the weak students.

## Chapter 9.0 Conclusion

By this internship, my point of view is affirmed that becoming a teacher is actually a rewarding job. In my short life I realized that after parents, teachers are the only person who always wish well for students. The bonding between teacher and student remains until death. In my classes, I felt confident because the topics were very effective and very interesting for all. I have completed this work as part of my final semester project work. It was the first experience in my life to teach in a school and through this project. I could experience how to teach practically in real classrooms. I could know about the creative class taking, observation and conduction in English Language Teaching on a Bangladeshi school. I would like to express my gratitude towards my supervisor Ms. Afroza Akhter Tina. I am privileged that I got the chance to accomplish my project work under such firm and hearty supervisor. I can surely say that, the entire journey of my internship was very informative and educative. I learned many things through my project work. I ensured my best ability and attempt to represent details of the function, activities of my teaching at Tangail Girls High School throughout my report in decent manner. If there is any shortcoming in the report that is nothing but limitation of my knowledge and ability.



## Chapter 10.0 Lists of Appendices

### 10.1 Lesson Plan

#### Lecture 1

**Class:** Seven

**Date:** 09<sup>th</sup> August, 2022

**Number of Students:** 85

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Tense & its usage.

**Overall Aim:** By the end of this lesson the participants will be able to identify the difference tense name & its structure.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	10 Minutes	<ul style="list-style-type: none"> <li>❖ Starting the class by asking some introductory questions about the topic and let the students to guess the topic name.</li> </ul>	<p>Students will guess the topic.</p> <p>Students will able to know the topic.</p>	<p>Teacher-Individual student-whole class</p>
Stage-2	20 Minutes	<ul style="list-style-type: none"> <li>❖ Explaining the types of tense.</li> <li>❖ Discussing the types of tense very deeply with examples.</li> <li>❖ Sharing a short chart of the structure of tense.</li> <li>❖ Giving them some sentences, they have to identify it with right name of tense.</li> <li>❖ Writing the right answer to the board and checking by themselves</li> </ul>	<p>Students will listen carefully.</p> <p>Students will try to understand and note down in their notebook.</p>	<p>Teacher-whole class</p>

		which they have been made.		
Stage-3	10 Minutes	<ul style="list-style-type: none"> <li>❖ Giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will show their writing & ask question their problem or unable part.	Teacher- whole class

## Lecture 2

**Class:** Seven

**Date:** 10<sup>th</sup> August, 2022

**Number of Students:** 82

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Identifying Sentences.

**Overall Aim:** By the end of this lesson the participants will be able to identify the difference sentence & its structure.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	10 Minutes	<ul style="list-style-type: none"> <li>❖ Starting the class by asking basic questions about sentence.</li> </ul>	<p>Students will answer the question and share their ideas.</p> <p>Students will also tell their previous knowledge on the topic.</p>	Teacher- Individual student- whole class
Stage-2	20 Minutes	<ul style="list-style-type: none"> <li>❖ Talking about the definition of sentence and its type.</li> <li>❖ Explaining briefly about the types of sentences and writing</li> </ul>	Students will listen carefully.	Teacher- whole class

		<p>the example of each type of sentences in the board so that students can relate their understanding.</p> <ul style="list-style-type: none"> <li>❖ Sharing general structure of each type of sentence.</li> <li>❖ Giving them class task and checking the script.</li> </ul>	Students will do their class work.	
Stage-3	10 Minutes	<ul style="list-style-type: none"> <li>❖ Giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will show their answers sheet.	Teacher- whole class

### Lecture 3

**Class:** Eight

**Date:** 12<sup>th</sup> August, 2022

**Number of Students:** 72

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** The Wheel & The History of Wheel. (passage)

**Overall Aim:** By the end of this lesson the participants will be able,

1. To read the passage with Bangla meaning.
2. To familiar with new words and will learn the meaning of new words.
3. To answer any questions from the passage.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	8 Minutes	<ul style="list-style-type: none"> <li>❖ Starting the class by asking some interesting questions which is related to the passage. sentence.</li> </ul>	Students will answer the question and will confused.	Teacher- Individual student- whole class

Stage-2	32 Minutes	<ul style="list-style-type: none"> <li>❖ Let one of them read one part of the passage one by one and telling the Bengali meaning of the passage and writing the meaning of difficult words on the board. When telling the Bangla meaning of the passage that time explaining the passage and relate it with the example from real life.</li> <li>❖ Explaining them to see how much they understand and asking them some MCQ from the passage and giving then some short questions for answering.</li> <li>❖ Sharing general structure of each type of sentence.</li> <li>❖ Giving them class task and checking the script.</li> </ul>	<p>Students will listen carefully.</p> <p>Students will write the answer of short questions and participate class work.</p>	Teacher- whole class
Stage-3	10 Minutes	<ul style="list-style-type: none"> <li>❖ Checking their scripts and giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will provide answers sheet and take own feedback.	Teacher- whole class

## Lecture 4

**Class:** Eight

**Date:** 16<sup>th</sup> August, 2022

**Number of Students:** 68

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** The fastest Wheel on Earth. (story)

**Overall Aim:** By the end of this lesson the participants will be able to identify the faster wheel the earth and who made it & to know its history.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	5 Minutes	<ul style="list-style-type: none"> <li>❖ Asking something interesting about themselves which will be relatable to their text.</li> <li>❖ Asking them what they are seeing in the picture in their text book.</li> </ul>	<p>Student will answer the question.</p> <p>Student will able to know the topic.</p>	Teacher- Individual student- whole class
Stage-2	35 Minutes	<ul style="list-style-type: none"> <li>❖ Going to the main story and reading the Bengali of the story and explain it well.</li> <li>❖ To give them some one word or short question from the story to check if they understand the story well.</li> <li>❖ Sharing general structure of each type of sentence.</li> <li>❖ Giving them class task and checking the script.</li> </ul>	<p>Students will listen carefully.</p> <p>Students will try to answer them correctly.</p> <p>Students will take note on their dairy.</p>	Teacher- whole class

Stage-3	10 Minutes	<ul style="list-style-type: none"> <li>❖ Checking their scripts and giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will provide answers sheet and take own feedback.	Teacher- whole class
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## Lecture 5

**Class:** Eight

**Date:** 22<sup>th</sup> August, 2022

**Number of Students:** 93

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** The Taking off. (story)

**Overall Aim:** By the end of this lesson the participants will be able to know the first taking off, its speeds and usage.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	8 Minutes	<ul style="list-style-type: none"> <li>❖ Asking the participants to introduce themselves.</li> <li>❖ Teacher talks about what they know about the first taking off.</li> </ul>	<p>Sharing ideas about their chapter or lesson.</p> <p>Students will get ideas of taking.</p>	Teacher- Individual student- whole class
Stage-2	30 Minutes	<ul style="list-style-type: none"> <li>❖ Asking the participants to write down their ideas and find out who made it first time, find out the World's fastest airplane.</li> <li>❖ To read the passage with Bangla meaning.</li> <li>❖ Sharing similar vehicle in earth and show some pictures.</li> </ul>	<p>Students will listen carefully.</p> <p>Students will try to get the answer from the passage correctly.</p> <p>Students will take note on their dairy.</p>	Teacher- whole class

		❖ Giving them class task and checking the script.		
Stage-3	12 Minutes	<ul style="list-style-type: none"> <li>❖ Checking their scripts and giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will provide answers sheet and take own feedback.	Teacher- whole class

## Lecture 6

**Class:** Seven

**Date:** 23<sup>th</sup> August, 2022

**Number of Students:** 67

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Changing Sentence

**Overall Aim:** By the end of this lesson the participants will be able to change sentences & get idea how to change & its function.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	5 Minutes	<ul style="list-style-type: none"> <li>❖ Asking the participants to introduce themselves.</li> <li>❖ Teacher talks about fundamental things of topic and share sheet.</li> </ul>	Sharing ideas about their chapter or lesson with teacher and themselves.  Students will get ideas of changing sentences and its type.	Teacher- Individual student- whole class
Stage-2	25 Minutes	<ul style="list-style-type: none"> <li>❖ Teacher will give some examples and explain how it can change.</li> </ul>	Students will listen carefully.	Teacher- whole class

		<ul style="list-style-type: none"> <li>❖ To talk about structure and basic rule.</li> <li>❖ Sharing To give the participants some exercise.</li> <li>❖ To solve the model question part on the textbook.</li> </ul>	<p>Students will try to solve the answer which is given by teacher in classroom.</p> <p>Students will take note on their dairy.</p>	
Stage-3	5 Minutes	<ul style="list-style-type: none"> <li>❖ Checking their scripts and giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will provide answers sheet and take own feedback.	Teacher- whole class

## Lecture 7

**Class:** Six

**Date:** 25<sup>th</sup> August, 2022

**Number of Students:** 65

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Article

**Overall Aim:** By the end of this lesson the participants will be able to discriminate between articles and its types, to apply these articles in sentence and also to correct the wrong article in sentence.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	5 Minutes	<ul style="list-style-type: none"> <li>❖ Starting the class by asking some introductory about the topic.</li> <li>❖ Let the students to guess the topic name.</li> </ul>	<p>Students will guess the topic.</p> <p>Students will know the topic.</p>	Teacher- Individual student- whole class
Stage-2	25 Minutes	<ul style="list-style-type: none"> <li>❖ Teacher will be explaining the types of articles.</li> </ul>	Students will listen carefully.	Teacher- whole class



		<ul style="list-style-type: none"> <li>❖ Discussing type of article very broadly with real example.</li> <li>❖ Sharing a short chart of the rule of article.</li> <li>❖ Giving them some sentences with the gap, participants have to fill it with the right article.</li> </ul>	<p>Students will try to understand and note down on their dairy.</p> <p>Students will try to solve the exercise part.</p>	
Stage-3	5 Minutes	<ul style="list-style-type: none"> <li>❖ Checking their scripts and giving feedback.</li> <li>❖ Thanks giving.</li> <li>❖ Ending the session.</li> </ul>	Students will provide answers sheet and take own feedback.	Teacher- whole class

## Lecture 8

**Class:** Ten

**Date:** 3<sup>rd</sup> October, 2022

**Number of Students:** 56

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Right Form of verb

**Overall Aim:** By the end of this lesson the participants will be able to use right form of verb in sentence.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	10 Minutes	<ul style="list-style-type: none"> <li>❖ Starting the class by giving them some sheets.</li> <li>❖ Let the students to solve the sheet.</li> </ul>	<p>Students will answer the questions.</p> <p>Students will know the topic.</p>	Teacher- Individual student- whole class
Stage-2	20 Minutes	<ul style="list-style-type: none"> <li>❖ Teacher will be checking the student scripts.</li> </ul>	Students will listen carefully.	Teacher- whole class

		<ul style="list-style-type: none"> <li>❖ Discussing type of right form of verb and how it uses in the sentence with example.</li> <li>❖ Sharing a short chart of the rule of right form of verb.</li> <li>❖ Giving them some sentences with the gap, participants have to fill it and giving them feedback on their answers sheet.</li> </ul>	<p>Students will try to understand and note down on their dairy.</p> <p>Students will try to solve the exercise part.</p>	
Stage-3	5 Minutes	<ul style="list-style-type: none"> <li>❖ Collecting feedback on topic.</li> <li>❖ Collecting feedback on teaching.</li> <li>❖ Thanks giving and end the season.</li> </ul>	Students will provide their feedback.	Teacher- whole class

## Lecture 9

**Class:** Ten

**Date:** 6<sup>th</sup> October, 2022

**Number of Students:** 60

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** Completing Sentence

**Overall Aim:** By the end of this lesson the participants will be able to get ideas of complete sentence and uncompleted sentence and able to complete any uncompleted sentence.

Stage	Timing	Teacher's Action	Students' Action	Interaction
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Stage-1	10 Minutes	<ul style="list-style-type: none"> <li>❖ Asking the participants to introduce themselves.</li> <li>❖ Sharing ideas about their chapter or lesson.</li> </ul>	<p>Students will introduce themselves.</p> <p>Students will share their previous ideas on the topic.</p>	Teacher- Individual student- whole class
Stage-2	20 Minutes	<ul style="list-style-type: none"> <li>❖ Teacher will be starting the class by asking some introductory question about the topic.</li> <li>❖ Discussing the structure of completing sentence with real example.</li> <li>❖ Sharing a short chart of the rule of completing sentence.</li> <li>❖ Giving them some sentences to complete, participants have to fill it and giving them feedback on their answers sheet.</li> <li>❖ Solving the question on the board and explain.</li> </ul>	<p>Students will listen carefully.</p> <p>Students will try to understand and note down on their dairy.</p> <p>Students will try to solve the exercise part.</p>	Teacher- whole class
Stage-3	5 Minutes	<ul style="list-style-type: none"> <li>❖ Collecting feedback on topic.</li> <li>❖ Collecting feedback on teaching.</li> <li>❖ Thanks giving and end the season.</li> </ul>	Students will provide their feedback.	Teacher- whole class

## Lecture 10

**Class:** Eight

**Date:** 10<sup>th</sup> October, 2022

**Number of Students:** 52

**Prepared by:** Md. Zahidul Haque Joy

**Topic:** The Future aircraft. (passage)

**Overall Aim:** By the end of this lesson the participants will be able to know the quality of future aircraft & feature.

Stage	Timing	Teacher's Action	Students' Action	Interaction
Stage-1	10 Minutes	<ul style="list-style-type: none"> <li>❖ Asking something interesting about themselves which is readable to their text.</li> <li>❖ Asking them what they are seeing in the picture in their textbook.</li> </ul>	<p>Students will introduce themselves.</p> <p>Students will share their previous ideas based on the picture.</p>	Teacher- Individual student- whole class
Stage-2	20 Minutes	<ul style="list-style-type: none"> <li>❖ To read the main story and translate Bangla meaning of the passage very well.</li> <li>❖ Discussing the main point of the passage and solve the question part.</li> <li>❖ Giving them some word meaning on the lesson.</li> <li>❖ Giving them shot notes for solving.</li> <li>❖ Solving the question and write the correct answer on the board.</li> </ul>	<p>Students will listen carefully.</p> <p>Students will try to solve the question on passage and note down on their dairy.</p> <p>Students will check their own answers to the board.</p>	Teacher- whole class

Stage-3	5 Minutes	<ul style="list-style-type: none"> <li>❖ Collecting feedback on topic.</li> <li>❖ Collecting feedback on teaching.</li> <li>❖ Thanks giving and end the season.</li> </ul>	Students will provide their feedback.	Teacher- whole class
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## 10.2 Checklist of the Class Observation

### Daffodil International University

#### Department of English

#### Internship on “Teaching Practice at Tangail Girls’ High School”

#### Checklist for Class Observation – 1

**School / College:** Tangail Girls’ High School, Tangail.

Teacher’s Name: Ferosa Khan

Cell: 01715011401

Class: Seven

Section: Shapla

No. of Students Present: 75.

Course Title & Code: English For Today

Room No:204

Observer: Md Zahidul Haque Joy

Date and Time: 2pm to 2:40pm; 21/08/2022

Class Duration: 40 minutes

#### **Objectives of the lesson (as perceived):**

- i. Talk about the lesson & to get information of the story.
- ii. To get a complete plot, overview of the play “A Hospital Window”.
- iii. To get the idea about imagination power.
- iv. To get the idea that how to adobe any situation and get happiness for living.

Were the objectives achieved and to what extent (in your view)?

Yes, the objectives were achieved very nicely in her class.

The objectives were achieved. She has completed all objectives in his class.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT	She had a good knowledge about subject matter. And she provides a comfortable class for the learners and her voice help her to make a good class. Her out knowledge attracted to the students attention easily.
2	ORGANIZATION	She started very well and finishes it with a good view. She was clear about her topic and tries emphasizing students from her own point of view. She had the capability to get the knowledge seeking immunity to the students.
3	RAPPORT/Relationship with Students	She was very good to hold the attention of the students and her techniques were good to hold an online class. Her attitude and manners were good. She gave some tasks and encouraged students to do the task properly.
4	TEACHING METHODS	She used verbal images for better understanding. Her nice presentation was relevant to the topic. There could have been more effort to engage the students. Real life example.

5	Feedback	Her voice was clear. Sometimes she used Bangla but most of the time she used English. She shows word derivative for make his lesson more effective. She perfectly maintained her eye contact with students.
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## MANAGEMENT

Was the time spent properly?

- There weren't much critical events. As it was 2pm class in the afternoon, the students were less active in responding to the teacher. But the teacher called them repeatedly and encouraged them to respond.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction and warm up	5 minutes
Topic Discussion	20 minutes
Activity	5 minutes
Feedback	5 minutes
Conclusion	5 minutes

**CRITICAL EVENT** (If took place) Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

-No. She handled the class nicely and there was no problem in conducting the class.

**Strengths observed:** She had good subject knowledge, demonstrated friendly behavior, and good effort to explain using simple English. And her main power is to hold the attention of students.

**Suggestions for improvement:** She needs to improve some grammatical errors in her teaching time and try to reduce the use of Bangla language.

**Overall impression of teaching effectiveness:** Overall, she performed a good job. And her teaching method is exceptional than others.

## Daffodil International University

### Department of English

#### Internship on “Teaching Practice at Tangail Girls’ High School”

#### Checklist for Class Observation – 2

**School / College:** Tangail Girls’ High School, Tangail.

Teacher’s Name: Md. Shah Alam Jakujder

Cell: 01725156222

Class: Eight

Section: Rose

No. of Students Present: 78.

Course Title & Code: English 2<sup>nd</sup> paper

Room No:104

Observer: Md Zahidul Haque Joy

Date and Time: 2:40pm to 3:30pm, 21/08/2022

Class Duration: 40 minutes

**Objectives of the lesson (as perceived):**

- i. To get the idea of voice.
- ii. To get the proper idea about the voice changing & its kinds.
- iii. They can also get the idea why voice is created and how it functions on grammar and sentence also.

Were the objectives achieved and to what extent (in your view)?

The objectives were fulfilled by the teacher & he tried to give the topic information throughout the class.



The objectives were achieved. She has completed all objectives in his class.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT	The teacher tried to focus on the subject matter. He tried to engage the students from the beginning.
2	ORGANIZATION	He started the class with an introduction of himself and with a proper warm. Then he sum-up previous class. He gave the acknowledgement of the voice changing. He emphasizes and summarizes main points of the topic. He starts and finishes the lesson properly with an attractive warm up. He also gives them homework for next day.
3	RAPPORT/Relationship with Students	His behavior was marvelous. He asked for student's feedback and encouraged the students to go along the lessons. Students ask questions and he answers, they showed respect each other. He believes in quality and every student is qual. He carries etiquette and attitude.
4	TEACHING METHODS	Connect with his students first. Give the learners the things which they want from him and not the thing which he wants to give. He centered the student centered. During his class time he asked questions for understanding his listener understand or not. Give them exercise for practice. Students listed his every single word and

		response properly and attend class activities section.
5	Feedback	His presentation was good and his voice was too clear. He used English maximum time in his class period but he had bit problem in his production. His body language and eye contact were so good.

## MANAGEMENT

Was the time spent properly?

-Yes, the time was spent properly.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction and warm up	2 minutes
Topic Discussion	25 minutes
Class Activity	3 minutes
Feedback	3 minutes
Quiz	7 minutes

**CRITICAL EVENT** (If took place) Was there any ‘critical event’ in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

- There weren't much critical events. As it was 5<sup>th</sup> period class at 2:40pm after lunch break in the afternoon, the students were less active in responding to the teacher. But the teacher called them repeatedly and encouraged them to respond.

**Strengths observed:** The teacher chose winner from each question -answer sessions and promised to reward them which was a very smart act by him to engage the students.

**Suggestions for improvement:** The teacher does not need to improve anything. Would he reduce his talking speed because he talked so fast and it is very difficult to understand for beginner students.

**Overall impression of teaching effectiveness:** Overall the class was good and enjoyable. Everyone performed well. The teacher could convey the lesson well.

## Daffodil International University

### Department of English

#### Internship on “Teaching Practice at Tangail Girls’ High School”

#### Checklist for Class Observation – 3

**School / College:** Tangail Girls’ High School, Tangail.

Teacher’s Name: Kazi Anisur Rahaman

Cell: 01911056984

Class: Nine

Section: Science

No. of Students Present: 38.

Course Title & Code: Biology

Room No:203

Observer: Md Zahidul Haque Joy

Date and Time: 11:20am to 12:10pm, 26/08/2022

Class Duration: 50 minutes

**Objectives of the lesson (as perceived):**

- i. To get the idea of Respiratory system.
- ii. To get the idea about the human body.

iii. Students will also know important of respiratory of human body.

Were the objectives achieved and to what extent (in your view)?

The objectives were fulfilled by the teacher& he tried to give the topic information throughout the class.

The objectives were achieved. She has completed all objectives in his class.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT	The teacher tried to focus on the subject matter. He tried to engage the students from the beginning. He exhibited broadness and profundity of authority. He also tried to develop a knowledge seeking behavior among students.
2	ORGANIZATION	He started the class with an introduction of himself and with a proper warm. Then he sum-up previous class. He gave the acknowledgement of the voice changing. He emphasizes and summarizes main points of the topic. He starts and finishes the lesson properly with an attractive warm up. He also gives them homework for next day.
3	RAPPORT/Relationship with Students	His behavior was marvelous. He asked for student's feedback and encouraged the students to go along the lessons. Students ask questions and he answers, they showed respect each other. He believes in quality and every student is qual. He carries etiquette and attitude.

4	TEACHING METHODS	He used in the class PowerPoint & project paper. Give the learners the things which they want from him and not the thing which he wants to give. He centered the student centered. During his class time he asked questions for understanding his listener understand or not. Give them exercise for practice. Students listed his every single word and response properly and attend class activities section.
5	Feedback	His presentation was good and his voice was too clear. He used English maximum time in his class period but he had bit problem in his production. His body language and eye contact were so good.

## MANAGEMENT

Was the time spent properly?

-Not properly, because he set the projector and other setup so its kill few time.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction and warm up	5 minutes
Topic Discussion	25 minutes
Class Activity	10 minutes
Feedback	3 minutes
Quiz	7 minutes

**CRITICAL EVENT** (If took place) Was there any ‘critical event’ in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

- There weren’t much critical events. Just fixing the classroom setup take some time extra other things goes well.

**Strengths observed:** The teacher chose winner from each question -answer sessions and promised to reward them which was a very smart act by him to engage the students.

**Suggestions for improvement:** The teacher does not need to improve anything. Would he reduce his taking speed because he talked so fast and it is very default to understand for beginner students.

**Overall impression of teaching effectiveness:** Overall the class was good and enjoyable. Everyone performed well. The teacher could convey the lesson well.

## **Daffodil International University**

### **Department of English**

#### **Internship on “Teaching Practice at Tangail Girls’ High School”**

#### **Checklist for Class Observation – 4**

**School / College:** Tangail Girls’ High School, Tangail.

Teacher’s Name: Ruma

Cell: 01715011401

Class: Eight

Section: Shapla

No. of Students Present: 73.

Course Title & Code: English For Today

Room No:206

Observer: Md Zahidul Haque Joy

Date and Time: 12:10pm to 1pm, 26/08/2022

Class Duration: 50 minutes

**Objectives of the lesson (as perceived):**

- i. Talk about the lesson & to get information of the story.
- ii. To get a complete plot, overview of the play “River Gypsy in Bangladesh”.
- iii. To get the idea about imagination power.
- iv. Students will get the idea that how to adobe any situation and get happiness for living.

Were the objectives achieved and to what extent (in your view)?

Yes, the objectives were achieved very nicely in her class.

The objectives were achieved. She has completed all objectives in his class.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT	She had a good knowledge about subject matter. And she provides a comfortable class for the learners and her voice help her to make a good class.
2	ORGANIZATION	She started very well and finishes it with a good view. She was clear about her topic and tries emphasizing students from her own point of view. She had the capability to get the knowledge seeking immunity to the students.
3	RAPPORT/Relationship with Students	She was very good to hold the attention of the students and her techniques were good to hold an online class. Her attitude and manners were good. She gave some tasks and encouraged students to do the task properly.
4	TEACHING METHODS	She used verbal images for better understanding. Her nice presentation was

		relevant to the topic. There could have been more effort to engage the students. Real life example.
5	Feedback	Her voice was clear. Sometimes she used Bangla but most of the time she used English. She shows word derivative for make his lesson more effective. She perfectly maintained her eye contact with students.

## MANAGEMENT

Was the time spent properly?

- Yes, time spent well and properly.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction and warm up	3 minutes
Topic Discussion	25 minutes
Activity	10 minutes
Feedback	7 minutes
Conclusion	5 minutes

**CRITICAL EVENT** (If took place) Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

-No. There was not any critical event in the lesson. She handled the class nicely and there was no problem in conducting the class.



**Strengths observed:** She had good subject knowledge, demonstrated friendly behavior, and good effort to explain using simple English. And her main power is to hold the attention of students.

**Suggestions for improvement:** She needs to improve some grammatical errors in her teaching time and try to reduce the use of Bangla language.

**Overall impression of teaching effectiveness:** Overall, she performed a good job. And her teaching method is exceptional than others.

## Daffodil International University

### Department of English

#### Internship on “Teaching Practice at Tangail Girls’ High School”

#### Checklist for Class Observation – 5

**School / College:** Tangail Girls’ High School, Tangail.

Teacher’s Name: Ferosa Khan

Cell: 01715011401

Class: Eight

Section: Shapla

No. of Students Present: 73.

Course Title & Code: English For Today

Room No:206

Observer: Md Zahidul Haque Joy

Date and Time: 12:10pm to 1pm, 12/10/2022

Class Duration: 50 minutes

**Objectives of the lesson (as perceived):**

- i. Talk about the lesson & to get information of the story.
- ii. To get a complete plot, overview of the play “The unfinished Memories”.
- iii. By this lesson, students will know the Bangla meaning of critical English word.
- iv. Students will get the idea of Bangladeshi history.

Were the objectives achieved and to what extent (in your view)?

Not exactly, the objectives were not fully achieved through 50 minutes class and I think that it could be possible if that teacher would have technically involved student throughout.

The objectives were achieved. She has completed all objectives in his class.

S/N	Review Section	In what ways? (Specific examples/clarifications)
1	SUBJECT MATTER CONTENT	She had a good knowledge about subject matter. And she provides a comfortable class for the learners and her voice help her to make a good class.
2	ORGANIZATION	Subject matter was not very properly organized and at the beginning of the class teacher didn't clear the objectives of the lesson properly. She just started the class randomly. Teacher meets class at schedule time, there was no attractive warm-up when the teacher started and finished the lesson. And the end of the class was not conclusive like teacher didn't said that what they have learned today.
3	RAPPORT/Relationship with Students	She was very good to hold the attention of the students and her techniques were good to hold an online class. Her attitude and manners were good. She gave some tasks and encouraged students to do the task properly.
4	TEACHING METHODS	She used marker pen and white board as teaching aids. She used to verbal images for better understanding. She asked the students question and got the answer. Students did not question that much. Her nice presentation was relevant to the topic.

		There could have been more effort to engage the students. Real life example.
5	Feedback	Classroom environment was conducive to learning, first 20 minutes of the class learners shows interest to learn. Both teacher and students maintain eye contact and uses clear voice. Neither the teacher nor the students had a good English pronunciation and the teacher did not used any other English word in the class except text book. She did noy use English during teaching.

## MANAGEMENT

Was the time spent properly?

- Not exactly, in my opinion because sometimes the teacher was distracted while teaching. She looked at outside the classroom more often than inside the classroom. The students were also doing mischief because of the lesson could not be completed within the proper time.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction and warm up	3 minutes
Topic Discussion	25 minutes
Activity	10 minutes
Feedback	7 minutes
Conclusion	5 minutes

**CRITICAL EVENT** (If took place) Was there any ‘critical event’ in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

-No. There was not any critical event in the lesson. She handled the class nicely and there was no problem in conducting the class.

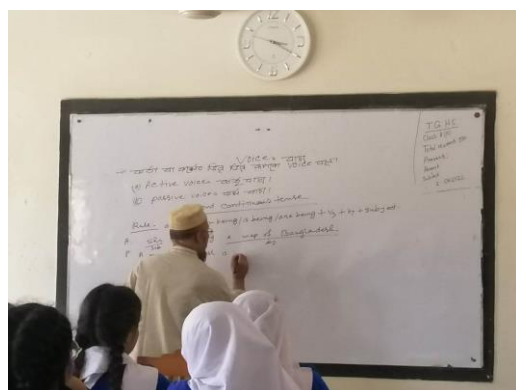
**Strengths observed:** She had good subject knowledge, demonstrated friendly behavior, and good effort to explain using simple English. And her main power is to hold the attention of students.

**Suggestions for improvement:** She needs to improve some grammatical errors in her teaching time and try to reduce the use of Bangla language.

**Overall impression of teaching effectiveness:** Overall, she performed a good job. And her teaching method is exceptional than others.

### 9.3 Photographs of class taking & Observation





**9.4 Plagiarism report:**

[https://docs.google.com/document/d/1pzmV0B0XpO7suWX1lhtaXMux-AEJMor9/edit?usp=share link&oid=113294848110713433759&rtpof=true&sd=true](https://docs.google.com/document/d/1pzmV0B0XpO7suWX1lhtaXMux-AEJMor9/edit?usp=share_link&oid=113294848110713433759&rtpof=true&sd=true)



# টাঙ্গাইল বালিকাউচ্চ বিদ্যালয়, টাঙ্গাইল।

(স্থাপিত- ১৯৬৭ ইংসন)

ফোনঃ ০২৯৯৭৭৫২০৯৫

মোবাইল নম্বর-০১৭১২-০৬০৭১০

TANGAIL GIRLS' HIGH SCHOOL, TANGAIL.

পোস্ট ও জেলা- টাঙ্গাইল।

Established : 1967

বিদ্যালয় কোডনং- ৪৫০৬

থানা কোড- ২০০

EIIN NO- 114683এস.এস.সি কেন্দ্র কোড- ২৪৬

জেলা কোড- ২৪

Date : 09-11-2022

## INTERNSHIP CERTIFICATE

This is to certify that Md. ZahidulHaque Joy, S/O- Md. Zainal Abedin and Jasmin Abedin, Student Id 191-10-360 Bachelor of Arts in English, Daffodil International University, has successfully completed his Internship with TangailGirls'High School, Tangail from 08<sup>th</sup> August 2022 to 08<sup>th</sup> November as a teacher.

During the period of his internship program with us. He had been exposed to different processes and was found diligent, hardworking, and inquisitive.

We wish him every success in his life and career.

09.11.2022

(Md. Jahangir Hossain)

Head Teacher

Tangail Girls' High School

Md. Jahangir Hossain  
Head Master  
Tangail Girl's High School  
EIIN-114683