



## **Internship Report**

**On**

**Entire Experience as a teacher at Safiuddin Sarkar Academy and College**

**Submitted by:**

Maimuna Haque

ID:191-10-358

Batch 13<sup>th</sup>

Department of English

Daffodil International University

**Submitted to:**

Md. Abdul Momen Sarker

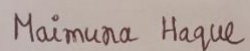
Assistant Professor

Department of English

Daffodil International University

## Declaration

I would like to declare that my project paper has been completed under the guidance of Md. Abdul Momen Sarker, Assistant Professor of English, Daffodil International University. I also want to declare that this project paper has been submitted in the requirement for the reward of the degree of B.A (Hons) in English for the course Project paper with internship (ENG431).



Maimuna Haque

191-10-358

Department of English

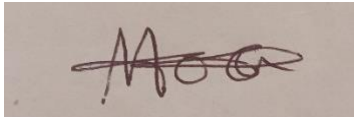
Daffodil International University

## Certification

I am glad to certify that Maimuna Haque ID: 191-10-358, a student of English Department, Daffodil International University, has completed the Internship Report on "Entire Experience as a teacher at Safiuddin Sarkar Academy & College " successfully under my guidelines. As far her declaration I know, the report would be an authentic one and has been prepared for only academic purposes.

I am permitting her to submit the Internship Report.

I wish her a very successful life in future.



-----  
MD. Abdul Momen Sarker

Assistant Professor

Department of English

Faculty of Humanities & Social Science

Daffodil International University

## Acknowledgment

I am very grateful to Almighty. I would like to thank to the authority of English Department of Daffodil International University for giving me the opportunity of Internship. I am also grateful to my honorable supervisor teacher Md. Abdul Momen Sarker for giving me his guidance and permitting me for this Internship Report. Without his guidance, I would not able to complete my Internship Report. My advisor Dipty Rahman ma'am, I will always remember her advice, and direction. She helped me to choose the field for my Internship. I will never forget her contribution in my academic life.

I want to thank to Md. Moniruzzaman, Principal of Safiuddin Sarkar Academy & College. I will never forget the way Md. Abdul Matin, Assistant Headmaster(Acting) and other teachers welcomed me, support me, encourage me and allowed me to observe and take conducted classes. I also want to thank to senior teacher Shake MD. Jahir Uddin sir for his support. The students were also loving and friendly. I am also grateful to my sister who have given me the idea of the school. She encouraged me for my task. She always supports me.

Last but not the least, I would also like to thank my friends who have shared their experience and necessary information for preparing my project.

## **Abstract**

The internship report focuses on the techniques of English Language teaching in Bangla medium schools in Bangladesh. The internship report deals with the systems of teaching English Language with a view to finding out the successes and weaknesses. The report also provides the suggestions for the improvement of teaching in the classes. As an intern, I conducted and observed some classes in English with class Six, Seven and Eight. The report displays a scenario of English Language at Safiuddin Sarkar Academy & College system basis on my experience, observation and conduction in the class.

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# **CHAPTER- 1**

## **Introduction**

In every culture language is very important. Language is the way to communicate with each other, build relationships and also create a sense of community. To communicate with the world, we have to know English language especially. Because it is known to all that English is an International language and the conventional speaking language in the world. So for that reason, everyone should learn English and should practice spoken in English. To learn English language is a hard work and longtime process. For our higher studies, we have to know English. Because in tertiary-level, all the books are written in English. If you know English, it can increase our chances of getting a good job in our country or finding work abroad. By knowing English can improve our communication skills. So, the Department of English offered a course titled Project paper with Internship to give students an opportunity. All over findings, recommendations in this report have been shared by me.

The purpose of this report is to experiment which methods, materials and techniques are followed in teaching. This report has been made by the class observation and the conducted classes.



## **CHAPTER- 2**

## Objectives

The purpose of this project work is on my entire experience as a teacher at Safiuddin Sarkar Academy & College. The internship objectives are

- \* Monitoring the situation of English teaching in School
- \* Learning new teaching technic to take attention from the students
- \* Observing student's behaviorism and etiquette
- \* Finding out disadvantage & advantage of English language learning
- \* Observing the relationship between teacher and student

## **CHAPTER-3**

## **Methodology**

### **Consultation-**

After the consulting with my adviser & supervisor, Dipty Rahman and Md. Abdul Momen Sarker , I was asked to search a school for the accomplishment of my internship. It was tough to find a school during half of this year. But I did find a school in Tongi.

### **Selection of Institution-**

I choose Safiuddin Sarkar Academy & College because this is one of the reputed school in Tongi. I searched schools in Tongi because I am living Tongi, Gazipur. For that reason, I decided to complete my internship near my home. After that, I talked to the Headmaster first then he said to me that I have to talk with the Principal of the school. Then I talked to the Principal and they convinced. From English Department, I collected a recommendation letter. After collecting the recommendation letter, I have submitted that letter to the Principle of the institution. They gave me permission to observe the classes and take classes of morning shift.

### **Starting of Internship activity -**

They gave me proper instruction so that I can take the classes properly. The condition of the school is very good. I could see the real situation and the actual condition of English education in our country. I observed and conducted the classes of English, in classes Six, Seven and Eight. I took classes from the first paper on reading passages and answering questions, choose the correct answer from passage, appropriate information from passage. From the second paper article, suffixes & prefixes, narration, punctuation, changing sentence.

### **Observation -**

In the classes, sometimes it was difficult to calm down the students. But students enjoyed and learn lessons effectively and gave me positive response to my classes.

## **CHAPTER-4**

## **Institutions Details**

Name	:	Safiuddin Sarkar Academy & College
Location	:	Tongi, Gazipur
Established	:	1978
Number of Students	:	9168
Number of Teachers	:	150
Teachers Qualification	:	Most of the teachers completed MA (Masters) in a particular field.
Playground	:	Yes
Library	:	Yes
Canteen	:	Yes
Security	:	Yes
Transportation	:	No
Computer Lab	:	Yes
Garden	:	Yes
Prayer Room	:	Yes
Teacher's Room	:	Yes
Staff's Room	:	Yes
Cultural Activities	:	Yes
Sports Activities	:	Yes
Shift	:	Morning and Day

## **CHAPTER- 5**

## Class observation

I observed five classes from different five classes.

**First class:** Class seven A section. Saifullah Sir was described their syllabus of the final examination. I was going to see how they behaved in the classroom. From their syllabus, almost all the grammatical items have completed. Then, they had to read the passages from their text book and have to practice the exercises of grammatical items from their model question book. Then, Sir was giving them some exercise of article. Lastly, he checked their class work and solve their problems.

**Second class:** It was the class of Six E section. First ten minutes were spent to control the class. Then Bithi ma'am was talking about their H.W. She checked all the H.W. of all the students. Next, she told the students that the students had almost completed their syllabus. Then, they had to read the writing part and practice to writing it on the script. Then she gave them to write a paragraph. She checked it and gave them a new paragraph for the next class.

**Third class:** Class Nine B section, Kalam sir was taken their class on right forms of verbs. Sir wrote down the rules of right forms of verbs and explaining the rules towards the students. Sir was also questioned them if they understood or not. Sir, also asked me to asking anything or not? I was nervous and I said no. Sir taught them almost 6 rules and asked them to memorize it for the next class.

**Fourth class:** This class was taken by Liakat sir of class Eight C section. Firstly, Sir asked them that how many topics were left for their final examination. One of them stand up and said that they had completed almost all the passages from their text book and they have to finished article and changing sentence from second paper. Then, Sir wrote down some rules of changing sentence and explaining them the rules. Then some of the students told their confusion about their grammatical



items. Sir cleared their confusion and asked if they understood now or not. Then, Sir asked me to write a sentence so that students can practice of changing sentence items. Then, I wrote down an exclamatory sentence. The students wrote the answer and Sir checked their class work. Sir asked them to memorize the rules for the next class.

**Fifth class:** Class Six C section, Abul Hasan sir was taken this class. Firstly, Sir checked their H.W. Then he was started reading a passage from their text book with Bangla meaning. Suddenly, the students were making noise in their class. Sir hit the scale on the desk and everyone became silent. Sir told me to ask some word meaning to the students. I asked some word meaning to them. Some word meaning, they could answer and some word meaning I told them. Sir gave them home work on answer the questions from the same passage for the next class.

This five classes were observed by me. I observed that it was quite difficult to maintain the class and make sure no one could disturb in the class. It was also difficult to make sure that every student understood the lessons from the class.

## **CHAPTER-6**

## Teaching activities

I finished my internship as a teacher from Safiuddin Sarkar Academy and College. I was started my Internship from August to November. It was almost fourteen weeks. They gave me permission to take classes of class Six, Seven and Eight. I took classes on Sunday, Monday, Wednesday and Thursday.

### First week:

I took total five classes. On 07/08/2022, first day, I took one class from class seven A section, the class was on punctuation.

On 08/08/2022, Second day, I took two classes. One class from class Seven B section. there was a class test on article and punctuation. I took that class test and solve their problems. They had a confusion about article that when they used a or the in the filling the blanks. Then I explained them that when "man" is not definite then you use article an and when this "man" is definite then you use article the in the gaps. Another class from class Six C section, I took class on reading passage about "Mobile Phone ". From this passage I had asked them choose the best answer following the text book. On 10/08/2022, Third day, in fourth period, from class eight B section, I took one class. The class was on narration. I gave them answering one exercise from their model question book. On 11/08/2022, Fourth day, from class seven C section, there was a test on write an email. So, I checked their class work.

### Second week:

I took total Six classes.

On 14/08/2022, fifth day, from class Six B section, I gave lesson on changing sentence. Another class was D section of class Six. The class was also on changing sentence. On 15/08/2022 was government holiday.

On 17/08/2022, Sixth day, I took two classes from class Seven B and F section on narration. On 18/08/2022, Seventh day, last two classes from class Eight and class Nine which was a proxy class as the teachers were busy.

**Third week:**

On 21/08/2022, eighth day, I took only one class of class Six C section on suitable words. On 22/08/2022 ninth day, I took class on active and passive sentence from class Six. Another two days I did not take any classes. Because school was organized vaccination for the students who are read in Baby class to class Seven.

**Fourth week:**

I took only three classes from class Six and class Eight total. On 28/08/2022, twelfth day, in class Six C and D sections, I let them read the passage from their text book and asked them question from the passage.

On 29/08/2022, thirteenth day, in class Eight, I let them answered the table from following passage from their model question book.

**Fifth week:**

I took four classes in total. On 31/08/2022 and 01.09.2022 this two day I was taken proxy classes as the teacher was absent that days. Another two classes on punctuation of class Six A and E sections.

**Sixth week:**

On 04/09/2022, sixteenth day, I took two classes on poems from class Five A and B sections.

On 05/09/2022, seventeenth day, in class Seven E sections, I let them read a passage from their text book.

On 07/09/2022, I took class on suffix and prefix in class Eight. On 08/09/2022, I gave them to do an exercise on changing sentence in class Nine B section.

**Seventh week:**

On 11/09/2022 I took one class on active and passive changing sentence in class Six A section. On 12/09/2022 I took class and let them answering questions from a passage.

On 14/09/2022 I took two classes. One class was on narration from class Eight F section and another class was proxy class as the class teacher was absent that day.

On 15/09/2022, I took one class on changing sentence from class Eight E section.

**Eighth week:**

On 18/09/2022 and 19/09/2022 school was closed by school authority due to heavy rain. On 21/09/2022 I took two classes on writing paragraph from class Seven B and E sections. On 22/09/2022, I took one class on reading passage and answering the question from following text in class Four B section.

**Ninth week:**

On 25/09/2022 I took two classes. From class Eight C section, I gave them to do an exercise on narration from their model question book.

From 26 September, 2022 to 10 October, 2022 school had a long vacation due to Puja.

**Tenth week:**

I took total four classes. On 11/10/2022 I took one class in class Seven E section and another class was Seven D section on indirect narration. On 12/10/2022, I took two classes. One class was on direct narration in class Six A section another was on writing a dialogue in class Eight B section.

**Eleventh week:**

On 16/10/2022, I took a class from class Eight Section C. I let them answered the questions from a passage.

On 17/10/2022 I took class on suffix and prefix in class Eight D section.

On 19/10/2022 I let them read a passage with Bangla meaning and asked them some questions from the passage. On 20/10/2022 I took class on articles in class Six C section.

**Twelfth week:**

On 23/10/2022 I took class on filling the gaps with suitable words in class Six A and E both sections.

On 24/10/2022, in class Eight D section, I let them write the questions answer from a passage.

**Thirteenth week:**

On 30/10/2022 I took two classes on direct narration in class Seven Sections E and F. On 31/10/2022 I took one class on filling the gaps with suitable words in class Six B sections. On 02/11/2022, in class Nine B section, I let them practice on changing sentence from their model

question book. On 03/11/2022, in class Eight B section, I let them practice on suffix and prefix from their model question book.

**Fourteenth week:**

On 06/11/2022 school was closed by the school authority due to HSC examination. On 07/11/2022, I took class on changing sentence in class Eight E section and F section.

This was the details of my three months Internship of the conducted classes. I had learned a lot of new things and gathered a bunch of memories as an intern.

## **CHAPTER-7**

## Findings

- \*The school is very neat and clean
- \* The students maintained all the rules, discipline and regulations
- \* All the classrooms have enough space
- \*All the classrooms are monitored by CCTV
- \* Majority of students do not practice to communicate each other in English
- \* Sometimes, students say some words without knowing the meaning
- \* There is a multimedia classroom but they do not use it
- \* The school has good enough supportive
- \* There is no counselling time for the students
- \* All the teachers and staffs are humble and supportive



## **CHAPTER-8**

## Recommendations

After observing the school, I found some positive sides where if they want, they can improve.

Such as -

- \* They can emphasis to know the meaning of any English word
- \* They can create an English club for speaking English
- \* The teacher can teach students how to communicating in English with each other
- \* They should give some effort to the students for English pronunciation. Because their students have not good enough speaking skill
- \* They can extend the class time
- \* School authority should make a common room for girls' students
- \* The teachers should preserve some time for students counselling
- \* In every month, Guardians should come to the school so that they could see the students' progress

## **CHAPTER-9**

## **Internship Experience**

In Safiuddin Sarkar Academy & College is a combined school. Though the school is combined, there are two shifts. The Morning shift is for girls' students and The Day shift is for boys' students. I was permitted for taking classes in the morning shift. The Morning shift started from 7:30 am to 11:30 am. I had to present in school at 7.00 am.

At the first day, I was excited for taking the classes in school. Before entering the classroom, I prepared lesson for the students. I tried to make class enjoyable so that students could learn happily. I always tried to give the students proper instructions and asked them to practice the exercises. Also I shared my school's stories to the students so that they could improve or motivate themselves for study.

Sometimes, I had to check their previous classwork, regular activists, dairies etc. I used Bangla and English both language in the class. Sometimes, it was difficult to keep the class silent. Then I used some techniques. Whenever I saw student did side talking, I separated them both another benches. Sometimes, I stopped talking suddenly so that they could not make noise in class. Then sometimes I said to them that I would take a selfie with them if they could maintain silence in their class. Sometimes, I used to play word gaming with the students for their brainstorming.

At a point, I saw that some of students could not response in class. Then I used to ask them about their issues or problem if they have. Some of them said to me their issues and problem to me, I gave them advice, solution. Then another class they said to me that my advised worked. The school was arranged vaccination for the student from Baby class to class Seven. I was present there. With all the teachers, I was also helping them because many of students who read in Baby class and class One, two were crying and afraid to take this vaccine. The last day in school was always memorable for me. The students made cards for me but unfortunately I forgot them in teacher's room. Some of students gave me some chocolates. So, it was a cherishing memory for me.

Internship means a work of experience which I'll learn offered by an organization or institution for a limited time. I learned how to control students in the classroom. I also learned that how to approach my lessons so that every type of students could understand. My communication skills are improved now. This internship process gives me to exploring, developing my skills and learning new things and skills. Overall, it was a great experience for me.

## **CHAPTER-10**

## Conclusion

Internship is a work of experience which offered by an organization or institution for a limited time. It can be paid or unpaid. Internship process gives a student opportunity for career exploring, developing skills and to learn new skills. There are lots of benefits of internship. As example: Student can take the job experience, research experience, they can create a professional network, they can learn how to be worked as a professional. Internship is necessary process so that we can take the real experience for our future. It was the first experienced in my life to teach in a school as a teacher. Through this internship, I could experience how to apply many types of methods and techniques to teach in the real classrooms. I could know about the current situation of our students and also English language in our country. I would like to express my gratitude towards my supervisor Md. Abdul Momen Sarkar. I am glad that I got the opportunity to accomplish my project paper work under such firm and hearty supervisor.

I can say that the entire journey of my internship was so educative. I learned many things through my internship.

## **CHAPTER-11**

## Appendices









# সফিউদ্দিন সরকার একাডেমী এন্ড কলেজ SAFIUDDIN SARKER ACADEMY & COLLEGE

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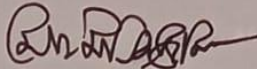
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মোবাইল : ০১৭৭১১৬৫২৬০

Date: 03 Dec, 2022

## TO WHOM IT MAY CONCERN

This is to certify that Maimuna Haque, D/O –Md. Mofazzal Haque & Hasna Hena bearing ID No:191-10-358, Department of English, Daffodil International University, has Successfully Completed her Internship for the Project Paper of the course code ENG-431 from August 07, 2022 to November 07, 2022. To the best of my knowledge, She was very devoted and punctual in her work.

I wish her every success in life.

  
03.12.2022

Md. Moniruzzaman  
Principal  
Safiuddin Sarker Academy & College  
Tongi, Gazipur, Bangladesh.

Md. Moniruzzaman  
Principal  
Safiuddin Sarker Academy & College  
Tongi, Gazipur-1711.

e-mail : [ssac1978@yahoo.com](mailto:ssac1978@yahoo.com), Website : [www.safiuddin.edu.bd](http://www.safiuddin.edu.bd)