

INTERNSHIP REPORT ON

“ My Journey as an English Teacher in Nazipur Girls High School ”



Daffodil International University
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“ My Journey as an English Teacher in Nazipur Girls High School”

Prepared By

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Batch:46

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In partial fulfillment of the requirements for the degree of Bachelor of Arts in English, a report was presented to the faculty of humanities and social sciences.

Supervised by

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Senior Lecturer, Department of English, Daffodil International University

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Declaration

I hereby certify that the internship report I submitted to the English department at Daffodil International University, titled "My Journey as an English Teacher in Nazipur Girls High School" is an authentic representation of the original work I did under the guidance of Ms. Nahida Akter Poly, Senior Lecturer of English at DIU. I also announce this internship report was submitted in partial fulfillment of the requirement for the award of the course project paper.(ENG- 431) of the degree B.A (Honors) in English

Shila Kobir

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Signature of the Intern

Name: Shila Kobir

ID: 191-10-1916

Department of English

Daffodil International University

Certificate of the Supervisor

This is to confirm that the intern Shila Kobir, bearing student ID number 191-10-1916, has undertaken the course project paper, (ENG 431) with me for her internship. She selected Nazipur Girls High School for her internship, and she work there for 3 months. During the whole process, she was in touch with me and asked for my guidance on a regular basis. As she fulfilled all the procedures of the course, the intern is now qualified t submit her report subject to the evolution of the panel of examiners. She is required to present the report's findings to the panel of judges.

Nahida

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Supervisor
Ms. Nahida Akter Poly
Senior Lecturer
Department of English
Daffodil International University

Acknowledgments

First of all, I would like to thank Almighty Allah for giving me the chance to explore my knowledge about teaching, and for giving me the courage to overcome every stage of difficulties in completing the Project Paper entitled “My journey as an English teacher in a high school sector”.

After that, I would like to express my gratitude to my supervisor, Ms. Nahida Akter Poly, for her guidance and excellent supervision. She assisted me at every stage of my work to shape my Project Paper into its best possible form.

Finally, I would like to thank the Head Teacher of Nazipur Girls High School, as well as the school's facilitators, for providing me with the opportunity to facilitate and cooperate in order to successfully complete this internship.

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Abstract

This internship report will provide an overview of my journey as an English teacher in the secondary school sector. I chose Nazipur Girls High School for my internship. I have gained creative knowledge of the elements required to serve as a teacher in educational sector, such as lesson planning, student retention, teaching style, assessment, class observation, learning style, feedback, and evolution. This internship report is also about how I motivated the students in my classes. This report will also give some knowledge about the strengths, weaknesses, opportunities, and threats of this school.

Finally, this report includes some changes or modifications that I recommend in order to improve the school's reputation.

Chapter 1

Objective:

- a) Present picture of teaching English in rural areas.
- b) My teaching method and experience in English.
- c) To prepare a survey of the girl's high school.
- d) Establish professional relationships with fellow teachers, students, administrators, and parents.
- e) Create an effective classroom management plan.

Chapter 2

Introduction

Shila Kobir here, a student at Daffodil International University's Department of English. Nazipur Girls High School was where I completed my internship. My internship began on September 3rd and ended on November 15th. This internship was crucial for my teaching career because I have always wanted to be a teacher since the beginning of my graduate year. I had the opportunity to take a number of English classes in school, and my experience as a teacher was incredible, and I gained the motivation to pursue this career in the future. When I was taking classes, I had many experiences and noticed some flaws in myself, so I worked hard to improve them so that I could teach students with joy. We are all aware that English is an international language, and it is critical that we all learn it because English is now used in all fields. Proficiency in this language is critical no matter where you want to go in academia, business, or higher education; otherwise, we will fall behind. That is why I chose English as a subject to expand my knowledge and skills in this area. And to advance as an English teacher in the future, and our university has provided us with numerous opportunities over the last four years. Finally, after completing this internship as part of my four-year honors degree, I gained many more experiences that will aid my future career in reaching new heights. During my internship, I realized that students in our country still have a fear of English, and teachers are also unable to improve their English skills in a timely manner, making it difficult for many to speak and write in English. So I believe we have a lot of work to do in this sector, and our teachers must be proactive in teaching English in a simple, easy way for every student. I also explained these topics to my students in class and discussed with the teachers as well. Furthermore, the environment of the school was good as Mofswal city and the teachers journey very enjoyable and educational for there were very helpful and sincere towards me, which made my internship me.

Chapter 3

Methodology

When I found out who my Internship supervisor was, I and my fellow group members contacted her right away. Following the department's guidelines and our supervisor's instructions, I began looking for institutions where I could finish my internship program. Then I decided to enroll in school. The school's name was "Nazipur Girls High School." First, I arrived at the school campus at 9.00 a.m. and went to the Principal's office to obtain compliance. Then I officially became a guest teacher and began my internship. She connected me with the English professors.

Then went over my work schedule with me. The department head assigned me a set number of classes to take during this three-month period. The teachers took me to their classes so that I could observe and participate in lessons. There, I observed five classes in English, both second and first papers. Except for a few students, the students were intelligent but not particularly attentive to their studies.

After completing my internship, I received a certificate from the institution. It was an incredible experience as well as a fantastic opportunity for me.

Chapter- 4

Institution Details

When it comes to doing a project paper, choosing the institution has to be one of the most difficult tasks. Nazipur Girls High School is the name of the institute where I completed my internship.

This school is a learning institution located in Chandpur Patnitala Patnitola Naogaon. This school's Educational Institution Identification Number (EIIN) is 123586. It first went into service on January 1, 1931. It is a co-educational program of the Combined type. Business Studies, Humanities, and Science are among the subjects taught at the school.

Its MPO number is 8308041302. It operates on Day shift(s). Its management is Managing. Its recognition is Recognized by the government and the recognition level is Secondary. The school/college has an MPO level with MPO number 8308041302 and the MPO type is Yes. Nazipur Girls High School is under Rajshahi Education Board. While many other high schools teach numerous disciplines, you can find the major disciplines that they teach in this high school as Business Studies, Humanities, and Science.

This institute's management style is Managing. Pouro is the region in which it is located, and Plain Land is its geographical location. The institute is located in constituency number two. The teachers at Nazipur Girls High School are on average 43 years old.

Chapter-5

Class Observation Report:

I observed many English classes taught by English teachers to learn about how the classes are generally taken, how teachers and students cooperate in a lesson, and how teachers achieve their expected results from students of this school.

Along with observing the teachers' methods of instruction, I also watched the students' reactions to the teachers during my time spent observing the classes. As a result, I was able to create fresh lesson plans that would make the lessons more engaging and productive. I came up with some good ideas for introducing previously unexplored creativity into teaching after watching the teachers and students in action. I also realized how much the teaching and learning processes vary depending on where they are conducted. I also picked up some leadership skills and attention-holding techniques. My teaching mistakes helped me grow as a person and learn new things, which helped me understand how I should conduct myself in order to study and do other things. I could now assess my performance as a teacher.

Respected Harun Ar Rashid sir was the first English teacher I observed in his class. He was taking an English 1st paper class. The class was scheduled to last 50 minutes, but the teacher took a little longer to wrap up the lesson, so it actually started at 9 a.m. sharp and ended at 10.10 a.m. Firstly he introduced me to his students right before the class started. Before starting the main class, he warmed up the students by saying some jokes which were too funny. It was only just to grab the attention of the student. He then inquired as to which lesson was taught yesterday, and the class captain responded by providing the specifics. The topic was a passage reading for English first paper. The teacher declared the topic. She asked a student to read the passage out loud. While the student was reading the teacher went for word-for-word translation with it, and wrote the meaning of words on the board. The students noted it down with the teacher. Then he asked everyone to memorize the word's meaning and write the synonyms. Then everyone was asked to form groups of five and practice the question for a while, and the group that answered the best was rewarded by Sir. The student took the competition seriously and every group did their best to answer the question very descriptively under the passage. I liked the way how students explored the knowledge. Since it was a 50-minute class, he finally gave the students some homework for tomorrow and thus ended the class in a very nice way.

The next day, I went to class 7th, where Rashid sir was teaching English. Just like the first day, he greeted me warmly and began his class, but today he was teaching English 2nd paper, and the topic was Transformation of Sentence. He explained the rules of sentence transformation with examples, and provide a sheet to everybody where there have the rules along with the example. Which was made by him. He told the students to read the whole sheet. After that, he asked the students some questions about the rules. They looked excited. The teacher then asked them to open the book and try solving the exercise about the transformation of sentences. However, it was a shared activity. The pupils formed their groups right away, and the teacher then requested the answer sheet. He indicated right from wrong. The group that received the most correct answers received a pen as a present from the teacher. It was only just for detecting the problem where students have flaws. Then he went through every group's exercises, pointing out mistakes and explaining the correct ones again. Then he provided another sheet for the next class. There had a lot of exercises. It was their homework to complete the whole exercise. Thus, the day's English 2nd paper class concluded in a very educational and happy manner.

On the third day, I attended a formal class where the English teachers of the institute were all practicing the students on spoken English. All the students of the school had joined this class. Firstly there had a lot of mistakes in everyone's speech but after the practice for more than one hour, they felt comfortable speaking in English. The teacher helped them too much with a lot of patience. The teachers gave the kids the opportunity to practice speaking on each subject, and at the conclusion of the practice, they assessed the members of each group's speaking skills. The group with the greatest performance was given a prize. That day was a blast for everyone.

On the fourth day, Rashid sir entered the classroom while I was already in the sixth class. He started the lesson similarly to the one before it, with the topic of discussion being the answer to the model question from the English 1st paper. Sir verified everyone's answer sheets after asking them to first answer questions 2–6 of the model question. He gave tips and tricks to the students that how they can find the answers from the passage. He also taught the students that how to deal with the question and find the answers without memorizing anything. The students enjoyed the class very much. The lesson was joyfully completed after that, and he gave the next class homework.

Chapter-6

My Overall Teaching Experience:

My first teaching experience gave me a lot of insight into what it means to be a teacher and who I am as a potential educator. I am glad I had the opportunity to have this experience because, for instance, I always knew that creating lesson plans was difficult and it will help me when I do it again. I also discovered that I have trouble keeping track of time when I am teaching, so I know to make sure to create a timetable of what will be done and when.

First, I went to class in grade ten, where the first period began at 9:10. I arrived early for class, so I felt a little anxious because I had never had any teaching experience in a school setting. Despite the fact that they already understood why I was there as a guest teacher, I gave a brief introduction of myself to the students before we began. To make things easier for them, I initially collected their attendance and recounted humorous memories from my experience in high school and college. Second, I gave them the themes for discussion.

We were going to talk about the "Report Writing" composition test item. I then scribbled the fundamental guidelines on the board. Then I instructed them to view a report on their English 2d paper book so that they would understand how to write reports. Later, I instructed them to work in pairs to prepare a report (for a newspaper). I afterward reviewed their scripts. I corrected any faults they had made. Most of the students performed admirably. When the class was finally over, I wished the students luck in the future.

The second period began at 10:10 in the morning. I taught class 9 in my second lesson. I arrived early for the class. They were familiar with me and were aware of my attendance in their class. There were several students in the class. I, therefore, opened the session with a motivating tale. The entire class listened intently as I told my tale. I then began reading a section from their book after that. "Nelson Mandela, from Apartheid Fighter to President" was the subtitle. The pupils tried to translate it into Bangla as I was reading the lines. After that, I gave one of the students the text to translate while another student read it. Thusly, the reading portion was finished. Following, I gave the pupils 10 minutes to research all the new words' synonyms and antonyms. Every time they had trouble deciphering the meaning of new phrases, I was there to assist them.

I then divided the students into groups and instructed them to try to finish the activities listed in numbers 1 and 5. They handed in their completed answer papers to me after finishing the multiple-choice and fill-in-the-blank exercises. Later, I reviewed the answer script and clarified the right response. After that, I instructed them to finish Task #4 in their textbook. The questions could be properly answered by them. I concluded the lesson with a satisfying summary of the entire material.

It was this institute's final class.

I, therefore, attended class 10 first that day. It was the morning's opening period, which began at 9:10 and ended at 9:50. I had already taken two classes, so at the time, I felt secure. I introduced myself and gave a brief explanation of my goals before the lesson began. Then I made fun to make them feel at ease with me. Then we began the major portion of the lesson, and I introduced the topic of "completing the phrase." I then gave examples to help explain the rules.

I then called a few students to the board to finish the sentences. After finishing my lecture portion, I helped some groups get ready for their group projects. They received some exercises from the workbook from me. They then finished writing their screenplays for the answers and gave them to me. Finally, I reviewed their answer sheets and corrected any mistakes. Finally, I gave a class summary and adjourned by wishing "All the best."

Being a teacher comes with a lot of accountability. Anyone who has worked in education knows that the position calls for not only a thorough knowledge of the material being taught, but also a grasp of human psychology, the need to exercise restraint, and the maintenance of the highest level of organization. To be honest, it is overwhelming and exhausting at times. However, the job brings incredible satisfaction and tremendous pride in the profession. There is the excitement of planning and executing projects with your class or taking advantage of a new teaching method that a more experienced educator has shared. The most rewarding moment is seeing a student's eyes light up after comprehending a complicated topic that they have struggled with and finally understanding how a concept works.

I've had the opportunity to learn about a wide range of methods for teaching English as a foreign language through this course. I think there are no improper teaching techniques. One can never predict which strategy will be most effective in a real-world classroom setting for helping particular students grasp a concept. The teaching of English as a foreign language would not be appropriate for some aspects, in my opinion. For instance, it would be unproductive to base language acquisition on self-learning because this would hinder the systematic approach required in linguistics, which is typical in many college courses. Furthermore, I think it's important to take care when putting kids in situations where they can feel pressured or uneasy to perform dialogues in order to avoid discouraging them. Language learning is a lengthy process that ought to happen organically with the aid of classroom teaching strategies.

Overall, I love to teach, and I'm excited to have the opportunity to do it every day.

To sum up, as I traveled along in my teaching career, I gradually started to feel more driven and excited. I also felt more capable and self-assured. The readings, working with mentors, peer observation, receiving comments from the experts, and—most importantly—my enthusiasm for teaching, a good attitude toward the English language, and an internal drive to do better made it feasible.

The Duties I Performed and Learned:

i) I developed my interpersonal skills. Students deal with a variety of issues, and many of them are also highly mischievous, so some must exercise extra caution. I developed various coping mechanisms for each of them.

ii) I gained knowledge about how to operate software as a teacher. To finish a program properly, a teacher must put in a lot of effort. The teacher is responsible for maintaining order among the pupils and making sure they exit the building in a timely manner following an event.

iii) I carried out my duties as an examiner. Prior to the exam, it was important to make sure that the students were seated properly; they had to check to see if they were doing so according to the seating plan. Each of them received a paper from me at the start of the exam, and they were all required to turn in their papers on time. I had to gather their papers at the conclusion of the allotted time, calculate them, and then turn them into the exam office.

iv) I go to a meeting with the guardians. For me, it was a whole other experience. Some guardians felt really awkward talking about their issues and ideas. However, some of them are wholly in opposition. They were talking about their issues and ideas. The teacher was attempting to respond to certain questions while simultaneously asking others.

v) I reviewed the exam scripts. There was a model test for SSC candidates, as well as the second monthly exam for pupils in that school, during my internship. I had to check their exam scripts in addition to the daily class scripts for these tests.

vii) Because there was so much pandemonium during the daily assembly, I lined up the pupils properly. Due to this, I had to direct them in order to uphold discipline, and once the assembly was over, I appropriately dispatched them to class.

viii) Every day before class started, I took their attendance. Knowing which students are regulars in the class and which are not helps me. I must identify with the appropriate authority in order for them to ask why they are not attending the lesson on a regular basis.

Chapter 7

Overall Findings

From my observation and teaching experience at Nazipur Girls High School I find the following things:

- The Institution assures a suitable environment for study.
- The teachers are well qualified and their presentation of teaching was excellent. But the authorities should pay more attention to the decoration of the school.
- Shortage of multimedia classroom & provision of play equipment is required in school.
- The teachers were very punctual, and the students were as well. Students' learning is largely dependent and confined to textbooks only. That is why they got bored many times and lost their attention and interest in the class.

Chapter-8

Recommendation

Since the high school is far away from the city towards the countryside, the students of the school are deprived of many facilities, so in my point of view, if some facilities could be improved, then the students would have a nice environment to study and move forward:

- In class, the vast majority of students remain silent. The instructors should make the session engaging by including various activities such as group projects, peer discussions, internet activities, etc.
- The classrooms must be equipped with modern teaching technologies and computer learning aid for individual attention and development. The teachers should conduct Special Tutorial Classes to make a better understanding of the students.
- Every school must have an auditorium so that students can perform functions and recreational activities. These activities will help the students to grow and mix with other students to build their helping minds.
- A library is a place where a number of books are kept for increasing reading habits among students. It also widens their horizon of learning and creative thinking. So it's very important for this school to build a library where students can gain extra knowledge.
- Schools must have laboratories for experiments and learning computers in a better way. So the school must develop science and computer laboratories where the students can explore their knowledge
- There is no on-campus canteen for the institution. As I have observed, the majority of students consume junk food that is not only harmful but also destroys future generations. I contend that the school urgently needs a canteen.

Chapter 9:

Conclusion

I gained a lot of knowledge during my internship. For me, it was an entirely new experience. I had numerous issues. But Nahida Akter Poly ma'am gave me a lot of advice That was incredibly useful to me. Additionally, the teachers there were incredibly warm and supportive. They used to explain to me how classroom behavior could keep the students in check. In addition, they taught me that each class's students require a unique approach to management. My students were very friendly. They were extremely cooperative and ready to learn. I never allowed my class to become dull. I tried to use analogies from actual life while giving them various group assignments and activities. I am fortunate to have enjoyed mine, but I have also learned that there is value in learning about what you do not want to do as a teacher just as much as learning what you do want to do. I have really enjoyed my student teaching experience despite all of its hardships and challenges.

Appendices

Appendix 1: Photographs.

Appendix 2: Certificate of Internship.

Appendix 3: Internship Placement letter

Photographs



Certificate of Internship

Nazipur Girls High School

CERTIFICATE
OF Internship

PROUDLY PRESENTED TO :

Shila Kabir

for her dedication to teach students and her invaluable teaching service.

15 November, 2022

Date

Md. Ramjan Ali
Nazipur Girls High.

principal

Internship Placement letter



Faculty of Humanities
and Social Science

Ref : Internship Placement//222

Date: 29 August 2022

The Headmaster

Nazipur Girls' High School

Patnitala, Naogaon

Subject: Request for Internship Placement

Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA in English for the partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that **Shila Kobir, ID Number: 191-10-1916** has completed 120 credit hours in 40 courses from the Department of English. It would be highly appreciated if you could kindly allow him/her as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,

A handwritten signature in black ink that reads 'Liza Sharmin'.

.....
Dr. Liza Sharmin

Associate Professor and Head
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