

**Internship Report on
My experience as an English Teacher at Al Sabah Academy**

(This internship report has been prepared for the partial fulfillment of the Bachelor of Arts in English.)



Daffodil International University
Dhaka, Bangladesh

Internship Report on
My experience as an English Teacher at Al Sabah Academy

Prepared by

Al Raya

ID-191-10-529

Department of English

Supervised By

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Daffodil International University

Faculty of Humanities and Social Science,

Declaration

I hereby state that the thesis entitled “My experience as a Teacher in a “Al Sabah Academy” submitted to the department of English, Daffodil International University is an authentic record of my original work done by me under the supervision of Ms. Nahida Akter Poly, Senior Lecturer of English Department, Daffodil International University. I also announce that this project paper with internship was submitted in partial fulfillment of the requirements for the award of the course Internship (ENG-431) of degree B. A (Hons) in English.

A handwritten signature in black ink that reads "Al Raya". The signature is written in a cursive style with a large, stylized 'A' and 'R'.

Signature of the Intern

Name: Al Raya

Id-191-10-529

Department of English

Daffodil International University

Certification of the Academic Supervisor

This is to clarify that the intern, Al Raya bearing student ID 191-10-529 has undertaken the course (ENG 431) Internship with an Internship with me. For her internship, she selected the school Al Sabah Academy, and she worked there for three months. She observed and conducted many classes there. During this process, she was in touch with me and asked for my guidance regularly. As she fulfilled all the conditions and completed all the procedures of the course, the intern is now qualified to submit her report subject to the evolution of the panel of examiners. She must present the report's findings in front of the panel of evaluators.

A handwritten signature in black ink that reads "Nahida". The script is cursive and fluid.

Signature of the Supervisor

Acknowledgement

To start with, I would like to thank Almighty God for giving me the strength, and for assisting me through each phase of challenges in completing the internship entitled “My Experience as a Teacher in a Bangladeshi School”.

Secondly, I would love to thank my supervisor Ms. Nahida Akter Poly for her guidance, and excellent supervision. She helped me in each phase of my work to shape my internship in its finest form.

I am also grateful to the Headmaster and the other teachers of Al-Sabah Academy who showed me a pleasant way of behaving and additionally gave me all the facilities. I would like to thank the students of Al-Sabah Academy for their cooperation. Last but not the least I would like to thank my mother who helped me to find the school to complete my internship.

Abstract

The report was an endeavor to know the ongoing practices of English language teaching in the school named Al Sabah Academy located at Ashkona. I prepared myself in many different ways to complete my teaching practice based on the elements, for example- class observation, assessment, lesson plan, teaching style, evaluation, and feedback.

The goal of this report for the internship was to comprehend the circumstances of English language teaching, additionally to observe the teaching strategies that are used, and to see which teaching methods can be applied in the class for ensuring students better learning. Based on the findings and general perception, the internship report has presented a few recommendations that may be useful for aspiring teachers like me.

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Chapter 1: Introduction

- **Background**

I was offered the internship course named Internship, Code ENG 431 as a part of my B.A (Hons) degree. For this, I selected Al-Sabah Academy to gather enough experience, information, and education about the current scenario of English language teaching. To gather the necessary information, I visited the school and observed classes and later as a teacher I conducted classes and other activities for different section to enhanced my teaching skills.

English is a prominent language of communication this days. English is one of the most used languages in the world. Despite the fact that English is an international language, it is now a requirement in job sectors. But for better grades and to pass exams, students typically memorize the English language they are learning.

One thing I noticed when I was observing the classes, that none of the teachers were using the English Language as a medium of instruction while teaching English to their students. When the teacher was teaching English grammar, he tried to explain it very well and the students were responding very well. He was trying to encourage the students. And I also noticed that students were enjoying their class.

The classrooms were neat and clean. The teachers were passionate about what they are teaching that's why the students were interested in English grammar. But the uses of the English language in the classroom needs to increase too. They should communicate in English during their English class and technologies needs to be introduced in the school to enhance the teaching methods.

- **Objectives of the Internship**

There are various objectives behind constructing this internship paper. Internship is done by keeping different variables in mind. The internship helps to introduce students to the immense how to know, when to do and in what format to complete the assigned work. The students doing these works to gain new knowledge and to develop a brand new viewpoint. Various objectives behind the research can be observed below-

- This internship helps to find out the problem of the English teaching method used in Bangladeshi schools.
- New method in taking classes should be applied to draw attention of the students.
- To observe the effectiveness of each type of teaching method during classes
- To observe how students respond to each type of teaching method during class.
- To execute plans on how to make the teaching experience of teachers and the learning experience of students more effective and invigorating.

- **Significance of the Internship**

First of all, this internship is the requirement for completing my Bachelor of Honors degree. To complete my internship I chose to work as a teacher in a school that led me to be more experienced in my professional career.

My internship with the institution was a great experience. The teaching profession deals with skills and communications during this internship I tried to upgrade myself with that knowledge and skills as much as possible. This internship helped me to develop my communication skills. I have learned how to conduct a class in a properly from this. During the journey, I have found my strength and weakness. I focused on my strength to make them consistent and I overcome my weakness as much as I could in the field.

This internship allowed me to focus on time management, observation, and communication. Conducting a class, especially a class of standard eight or nine is a hard nut to crack. For this having patience, consistency, confidence, and being friendly are equally important. I have managed to carry these skills during the internship.

Besides personal development, I believe this internship will be an experience for my professional development in the future.

Chapter 2: Methodology

- **Procedure:**

At first I was a bit confused and nervous about the process of selecting an institution for my internship task. In the present day, there is no shortage of schools in Dhaka city. Then I talked to my mother and she talked to a teacher at the school where my two younger brothers study. Then I visited that school and talked to some teacher and the the head teacher of that school. This is how I was able to convince the authority of that school.I chose to conduct the endeavor at Al-Sabah Academy. I went to Al-Sabah Academy to make an appointment with the current principal, Sir MD. Badrul Islam. I discussed the significance and outcome of the internship task. MD. Badrul Islam was very enthusiastic and happy about the work and allowed me to carry out the work at Al-Sabah Academy. Later, I told MD. Badrul Islam that I needed to conduct the internship for at least three months and my preferred students were in classes eight and nine. I was given full freedom by the principal to do anything necessary so that the internship's paper-related activities would go properly. Thus, I started taking all necessary measures to conduct classes for class VIII and class IX students. I made lesson plans and contacted the class teacher about how to take the class and also asked which topics would be good for the students to learn. After making the necessary preparations, I took classes for three months accordingly. I also observed the classes before conducting the classes and gathered a different and fresh perspective on how to conduct a class and how to establish a strong sense of connection between students and teachers. The class teachers helped me a lot and gave me proper guidance on taking and observing the class.

Chapter 3: Institution & Internship Experience

- **About the Institution:**

- **Name:** Al - Sabah Academy
- **Location:** Airport - Dakshinkhan Rd, Ashkona, Dhaka -1230
- **Year of Establishment:** 1992
- **Land:** 0.25 Acre
- **Number of Principal:** 1
- **Number of Vice Principals:** 2
- **Number of Teachers:** 33
- **Number of Students:** 303
- **Number of staff:** 2
- **Section/Division:** It is a combined school of boys and girls altogether. But from class 3 onwards, classes for boys and girls are taken in separated shifts.
- **Teacher Qualification:** B.A, B.S.C, M.A
- **Economic Status:** Self-Financed
- **Tuition Fees:** 1000/- per month

- **Briefly About the Institution:**

Al Sabah Academy is a school in Dhaka Division. It is a Private School. It is the first school in Ashkona. Al Sabah Academy is located nearby to Ashkona Community Center and Riazul Jannah Jame Masjid. Al-Sabah Academy was founded in the year 1992 by the founding principal MD. Moazzem Hossain Bhuiyan. He is the former principal of Civil Aviation School and College, Dhaka, and present Director of Central United School & College, Dhaka. He inaugurated this school with 5 eminent teachers, they were the partners. This school started its journey with 16 teachers and 114 students. The school had approximately 1200 students with success in recent years. But for some reason, the number of students in the school has decreased a lot recently. This school now has about three hundred students. The class hours for the students of the institution are divided into two shifts. One is the morning shift and the other is the day shift. In this school, they take girls' and boys' classes together till class 3. After class 3, they take classes for girls and boys in different shifts. Girls are on the morning shift and boys are on the day shift. This is one of the most famous institute in Dakshinkhan. And it is the oldest school in Ashkona. This school offers classes up to the secondary level. This school was taken under Bangladesh Education Board in 2010. Every teacher gives individual attention and guidance to the students and integrates teaching system and method. Likewise, it arranges a regular meeting with parents

- **Class Observation**

During my internship at Al Sabah Academy, I observed many classes. I observed how teachers conducted their classes, and what strategies they used to use. Usually, they started their classes by roll call. They do not give any marks for attendance, warm-up is not mandatory in their classes. They don't have many activities in their class, I observed that they taught their students just by translation, and class activities are very low. They don't teach their students properly, but some teachers taught their students very well. I noticed a teacher gave some class activities in class 9. The topic was voice change. The students seemed to know about voice change already. The teacher asked who had finished their homework from the previous day as soon as he entered the classroom. Then the students showed their homework to the teacher. He then checked the students' homework, and then he gave some voice changes on the board for students. He gave the students three voice changes on the whiteboard and gave them 5 minutes. After five minutes, he gave the answers to the voice changes on the board. And then he was teaching on the whiteboard how to convert active voice with future perfect tense into past tense. Then he gave them several sheets to memorize later. Fifteen minutes later, he asked them about the voice change rules from the sheet. Then he gave examples from the sheet, and also he asked the students to read and write all the examples from the sheet. The atmosphere of the class was quite calm at first. But in the later part of the class, he lost the attention of the students. The class then became a bit noisy. The teacher gave the students homework for the following class. By then the bell had rung. I observed another class. The teacher conducted the class of eight. She is an English teacher at the institution. When the teacher entered the classroom she had a commanding but not-so-strict presence in front of the students. The lesson to be practiced in class was paragraph writing. There were several paragraph topics for students to choose from. The teacher wrote the topics on the whiteboard. Students were given the freedom to write a paragraph on any topic. The topics were - Importance of having an aim in life, load shedding, COVID-19, a winter morning, the severity of traffic jams in Bangladesh, favorite books read recently, and many more. Students were given ten minutes to write as much as they could on any topic. They were told to feel free to ask the teacher any questions about writing the paragraph. All the students completed the tasks on time and many did not hesitate to ask the teacher some

important questions. It was clear that the teacher had a friendly bond with his students as the students did not hesitate to ask questions. After ten minutes came to the task of checking each student's copy. All the copies were collected and the teacher started checking the copies one by one. Meanwhile, the students were assigned to read a lesson from the textbook about writing different types of paragraphs. After checking all the class works it is time to explain to the students how to write other types of paragraphs. Then the teacher gave homework to the students and the class ended. Overall, the students were very active in class and the teacher was encouraged in completing the tasks. The class was full of colorful material pictures so the students could enjoy it. And I also enjoyed the class observation. I liked her teaching style and all her activities were good

- **Other Activities**

I observed the student assembly where I noticed that all the students were quite attentive. I have also seen that the students' alignment in a line was managed properly. The leaders were confident and bold. Overall this part of the student activity seemed well-managed to me.

One of the most unique parts of their activity I have noticed is that they celebrated their class party.

Every year this class party is celebrated by the students in a specific room. During this class party, the whole school is decorated in colors. Parents are also allowed to join. Students of different classes spend time together doing fun things like singing or dancing. The school authority provides sufficient meals to the students and parents during this time.

I found this program quite interesting and helpful for the mental health of the students.

- **My Teaching Experience**

During my internship, past three months I was doing my internship at Al Sabah Academy. I conducted many classes there. I started their class with a warm-up. I started the class by saying good morning greetings, introducing myself, and getting to know their name. And then I asked about their hobbies to get their attention. I noticed that all the students were paying attention and they were getting very excited about what was going to happen in class. Then I told them that today we will read the story "They Had Dreams (Part-2)" and try to solve the questions from it. Then I assured them that from this story we will know many things about the Liberation War, how our country became independent and how we are continually living in this independent country now. I asked a student to read the passage aloud, to focus on their pronunciation level. I also said that when he reads the passage, I will immediately explain the meaning of the passage in Bengali, but he kept getting stuck, so I didn't waste time. Before starting the passage I gave them some ideas about the liberation war. Then I read the passage to them in English, and try to explain to them its meaning in Bengali. They were listening to my reading very attentively. Then I wrote the difficult words of the passage on the board with Bengali meanings. Then ask them to read the passage once and ask me if they have any problems. They were asking me what they didn't understand after reading the passage and I explained it to them. I tried to make the class as interesting as possible so that the students would not get bored.

After reading the story, I gave them 5 MCQ questions and 5 short questions to check regardless of whether they comprehended what I had taught up until this point. Since I told them toward the start of the class that I would ask them questions about what I taught, and the one who can answer first every of them will get an award. Practically every one of them was able to give the answers, and among them, three students answered every one of them, so I gave three chocolates to three of them.

And later, I took my teaching feedback from them. Did they understand my class, did they feel bored or not, did they have any difficulty understanding my words, did they understand the lesson properly or not? I was very happy to know that they liked my style of taking classes and they understood everything well and the review was positive. As this was the first class in my life, this review meant a lot to me.

I took another class on the subject of the lesson, "Article". When I was doing the observation of the students, a teacher said that he had started teaching "Article" for eighth grade and I should take a class on "Article". So I conducted their class using the same lesson plan. I started my class at 11:00 AM and finished at 11:50 AM and 19 out of 25 students attended that day. As I was a new face to them so I started the class with morning greetings and introduced myself and asked about themselves. Since they have been taught about "Articles" before, I start the class by asking them some basic questions about articles, for example: 'How many vowels there are? And what are they?? How many consonants are there? And what are they? As they already had some ideas about the article, they were able to give those answers very well. Then I asked them about the type of articles and they also answered very well. Then I wanted to give them some exercise on Article but they said they couldn't because they haven't been taught that yet. Then I wrote some rules on the board with examples and taught them and also told them to note them down. I have given real-life examples so that they can remember the rules and they can answer when we practice the Article. Then I asked them if they understood what I taught them. When their answer was yes, I said that now I will give them a task and I'll see how much they understood. I gave them five sentences to complete the article. Many of them got the right answer. Then I told everyone that they did a great job. After talking to them, I realized that they liked my teaching style. And by that time, it was time to leave the class.

I wanted to implement a different and creative teaching strategy. There was just one rule, I told the students, and they could write about whatever they pleased. Additionally, it was required that the theme should be a creative one. Twenty minutes were given to complete their paragraph. The moment to grade the students' writings arrived after twenty minutes. I went to several of the students, and as I looked over their writings, I was astounded by how creative the minds of young people in Bangladesh can be. The necessity of making changes in life, how social media saps creativity, how to live an environmentally friendly life, the value of self-discipline, how one should create objectives for herself/himself, and other themes were some of the topics the students came up with. They are exceptionally creative. I was not prepared for a class of 8 students to have such exceptional writing skills. I was quite pleased with their creativity. I complimented and appreciated each student for their exceptional writing. The class was then over. I enjoyed teaching them in class. Thus the students enjoyed doing the class with me and I enjoyed doing the class with them.

Chapter 4: Observation and Findings

- **Overall Findings:**

Based on the classes that I observed and conducted, I understood that the teachers put in a lot of effort to ensure that the students receive a top-quality education. On the first day of observing I thought the school was nothing special about but after three months of experience classes, it can see how different my opinion about the school now from my previous opinion. Though the students are deprived of technological privileges they are trying their best from their level to tackle the difficulties coming their way.

Although the students are fewer, the school is trying to do well as a private school. But there are things about the school that needs to be changed or retouched. This school must use technology in the classroom. A library room and a canteen should be provided for the students. One good thing I noticed while observing the classes in this school is that the students carry a diary and teachers give them homework in that diary for each day, which I really liked. There are not enough English teachers in the school.

As I have seen there are only two English teachers in the school but one of them did not come to the school every day. A teacher said that even though he has classes, Ms. Alia is absent most of the time. And I think this situation needs to be changed and the authority should have proper monitoring system

- **SWOT Analysis:**

- **Strength:**

- The biggest strength of this school is that the school's Headmaster is very good who observes every little thing of this school very well. The teachers are also very good and they always take good care of the students. Although the number of students not enough, there are many talented students in this school. They have a lot of talent and are very meritorious. They have the talent to do great things in the future. Communication between teachers and students is very good. They take part in many extracurricular activities and their learning capacity is also very good. Teachers also try hard for the student's future.

- **Weakness:**

- The seating arrangement of this school is not good, their seats are arranged according to the old seating arrangement. They use old benches like old schools. There is no use of technology in the classes of this school. In this era, the present world has progressed a lot with the use of technology but there is no use of technology in this school due to which students are not familiar of all these things. There is no separate computer room for the students.

- **Opportunities:**

- This school has the potential to become a better school. Overall, the students of this school have a good chance of getting the education the need to be strong in future.

- **Threats:**
 - This school has some problems related to finance. Due to the number of students in this school since last year's the tuition fees of the school increased. This school does not have many English teachers, there are only two English teachers, and many teachers have left this school because of the low pay recruitment.

Chapter 5: Recommendations

- Qualified and experienced English teachers should be employed,
- Teachers should be trained. The library should be developed with sufficient resources,
- I have noticed that there was no canteen in the school, Students need to go far to have food during tiffin break and it wastes a lot of time,
- I have seen that there have no clubs or competitive sports for children. Utilization of technology should be guaranteed.
- The teachers should take digital classes. This is the time of technology. It is the time we begin utilizing internships inside the classroom. It would be better if the students perform group work.
- The teachers should try to improve pronunciation skill. Teachers should not be too friendly and too strict with students. Teachers have to think of something creative to the class.

Chapter 6: Conclusion

The entire journey of doing the internship course has been totally worthwhile, and interesting for me because of various factors. I never thought that I would become a teacher and go to school and to be working as a teacher. I was very happy to work with them and learned a lot as well. Both teachers and students were very good to me. After all, I was able to take classes as a teacher at Al-Sabah Academy and I really means a lot to me.

Chapter 7: References

- <https://www.mawbiz.com.bd/al-sabah-academy>
- <https://www.facebook.com/AlSabahAcademy.Official?mibextid=LQQJ4d>
- <https://locator.eduportalbd.com/institutes/?ins=134105>
- <https://mapcarta.com/N7424282403>
- <https://vymaps.com/BD/Al-Sabah-Academy-1035905523129275/>
- <https://bd.near-place.com/al-sabah-academy-airport-dakshinkhan-road-dhaka>

Chapter 8: List of Appendice

- **Photographs:**

Class Observation



Class Observation

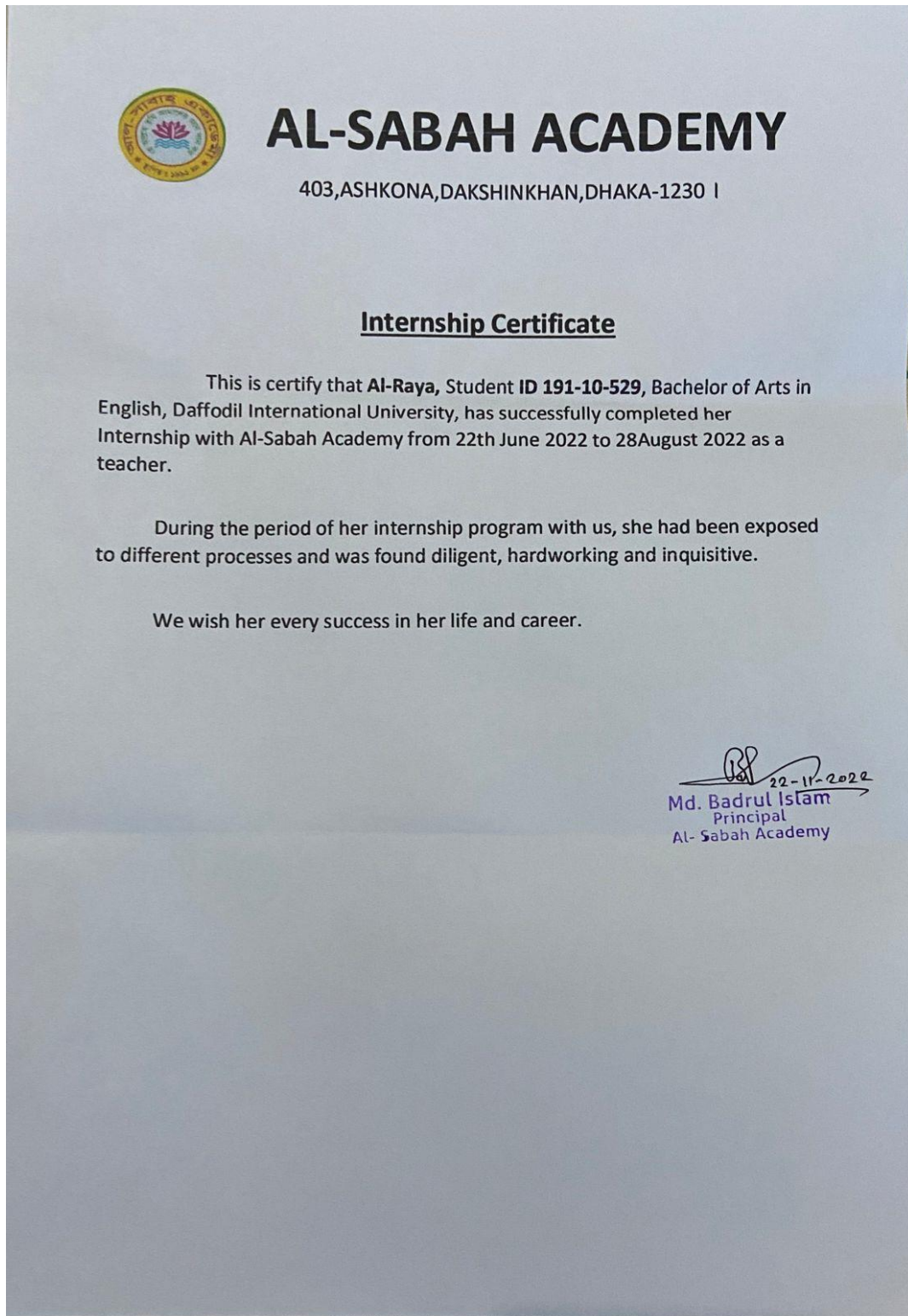


Conducting Class






- **Certification of internship:**



- **Recommendation Letter:**


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**Faculty of Humanities
and Social Science**

Ref: Internship Placement//222

Principal
Al-Sabah Academy
Address: 403, Airport - Dakshinkhan Rd, Dhaka 1230

Subject: Request for Internship Placement

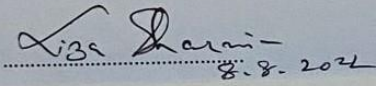
Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA in English and in partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.

I would like to draw your kind attention that Al - Raya, ID Number: 191-10-529 has completed 120 credit hours in 38 courses from the Department of English. It would be highly appreciated if you could kindly allow her as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.


With the best regards,


 8.8.2022

Dr. Liza Sharmin
Associate Professor and Head
Department of English
Daffodil International University

Daffodil International University, Ashulia, Dhaka, Bangladesh. Tel: 01841493050, 01833102806, 01713493141
City Campus: Dhanmondi, Dhaka, Bangladesh. Tel: +88 02 9138234-5, 48111639, 48111670, 01847140094, 01847140096, 01713493051
 Fax: 88-02-9131947, Email: info@daffodilvarsity.edu.bd www.daffodilvarsity.edu

- **Permission Letter:**



AL-SABAH ACADEMY
403, Ashkona, Dakshinkhan, Dhaka-1230

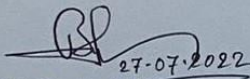
Date : 27.07.2022

From:
The Principal
Al-Sabah Academy
403, Ashkona, Dakshinkhan, Dhaka-1230

To:
Al Raya
10, Ashkona, Dakshinkhan, Dhaka-1203

Subject: Internship Permission Letter.

This institution permitted her to do the internship for the time period of three months. We are also allowing her to have the flexibilities of doing university classes in this time duration. This will be a non-payable internship. So any kind of claim regarding this would be declined.


27-07-2022
Md. Badrul Islam
Principal
Al- Sabah Academy

- **Plagiarism Report:**

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191-10-529 By Al Raya

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Internship Report on My Experience as an English Teacher at Al Sabah Academy (This internship report has been prepared for the partial fulfillment of the [Bachelor of Arts in English](#).) [Daffodil International University](#) Dhaka, Bangladesh Internship Report on My experience as an English Teacher at Al Sabah Academy Prepared by Al Raya ID-191-10-529 Department of English [Supervised By Ms Nahida Akter Poly Lecturer](#) (Senior Scale) [Department of English](#), Daffodil International University [Faculty of Humanities and Social Science](#), [Declaration I hereby state](#)