



Internship Report
On
“English Language Teaching at Adarsha School Matlab”

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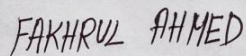
This Report is Submitted in Partial Fulfillment of the Requirements for the Degree of
B.A (Honors) in English

DEPARTMENT OF ENGLISH
DAFFODIL INTERNATIONAL UNIVERSITY
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Declaration

Please attain my greetings, As-salamu Alaykum.

I hereby ensure that the internship report I indulged to Daffodil International University's English Department is a striking output of my ability and effort. I have completed this assignment for the fulfilment of my course, "Project Paper" (Course Code: ENG-431) in the B.A. (Hons) in English program. The Department of English at Daffodil International University has invited me to complete an internship on " English Language Teaching at School" under the supervision of Mohammad Mustafizur Rahman (Assistant Professor), Department of English, Daffodil International University.



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Certificate

I am glad to certify that the internship project on “English Language Teaching at School” is completed by Fakhrul Ahmed, ID:191-10-1991, Department of English under my supervision. To the best of my knowledge and as per his declaration, it is an original work completed during the Fall Semester 2022. I recommend the internship Project report presented by Fakhrul Ahmed for further academic commendations. It has been a great satisfaction to work with him. I wish him every success in life.

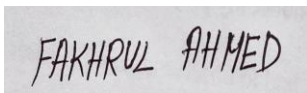


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Acknowledgement

In the beginning, I want to express my gratitude to the English Department at Daffodil International University for get real-world teaching experience and also allowing me to complete my internship report. And I want to express my deepest gratitude to Allah, who has given me the perseverance, firmness, and tremendous aim to complete this internship work successfully. I am also thankful to my mentor Mohammad Mustafizur Rahman sir, an assistant professor in the English department at Daffodil International University, I was able to successfully complete my internship. This endeavor would not have been effective without his constant direction.

Once more, I would like to express my gratitude to the esteemed faculty members of Adarsha School Matlab for assisting me in leading and observing classes. I want to show my appreciation to the Adarsha School Matlab students who greatly aided me and encouraged me through their active engagement.



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Abstract

The statement includes the venture of my 3-month internship project which was given by the Daffodil International University with all due consideration. The reason for them handing me this task was entirely for my future career-related efficacy. I was allocated to Adarsh School Matlab to complete my internship project and my work was divided into two sets. From many classes that I took, I had to first observe the first 5 classes and then retained to take the remaining 5 as a teacher. The experience I have gotten from scrutinizing the courses helped me to properly learn and acquaint the technics that are required to be a good preceptor. Overall, the learnings of how to finish off a project, the layouts and the steps I had to follow through and the manners of teaching a vast number of students and moreover, the assistance of my supervisor gave me the needed confidence and knowledge which I'll be always grateful for. In the end, I had to admit the fact that I had a pleasant experience throughout this 3-month expedition.

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Chapter – 1

Introduction

“It was the moment when I got assigned to my internship at a school that my anxieties rose to the core. I'm a student in the English Department at Daffodil International University. My inexperienced mind was panicking in finding every possibility to cover up my internship but with the crucial assistance from my supervisor, everything felt collected and manageable. I didn't have to face many dilemmas along the way.” (ResearchGate, 2008-2022)

“English is becoming typical in every country around the world and millions of people are using this language to break the boundaries of vocabulary. As this tongue is being utilized as a common way of interaction, teaching it to our future generation is essential in this modern period. Having those wordings of importance in my head I found my first day in that school pretty nerve-wracking yet kind of exciting at the same time.” (Oxford Academic, 2022)

I was assigned as an intern teacher for 10 days straight and I got sufficient help from both the teachers and learners. I observed the classes closely and pinned point every detail that I had to act upon. My way of educating the pupils was sharp, short, and quick which was beneficial for the student's delicate recollections. I was also able to discover many aspects from various experienced Instructors there which I believe will be having a deep impact on my future. I'm positively delighted with all of the events I carried out throughout my internship in that said school. My experience was highly remarkable.

Chapter – 2

Objectives

Objectives of my internships are:

1. To understand the process of building an internship project paper from start to end.
2. To gain a proper understanding of the existing condition of educators and education in Bangladesh.
3. To peek Currently student's mindsets.
4. To glimpse how to oversee a class.
5. To understand the critical status of the English subject in school.
6. To learn the ways of Schooling in not-so-traditional methods.
7. To learn the effects of technology on the system of classic education.

Chapter – 3

Methodology

I was given a supervisor to assist me to conduct my project paper. He notified me that I retained to attend a High School and in 3 months I had to observe at least 5 classes and then would have to take another 5 classes as an English teacher. With his advice, I went to a high school and visited the headmaster, asking his permission to take and observe classes in his school for 3 months. After getting his approval I took an agreement letter and indulged it to my university.

And from My University's English department I took a recommendation missive and submitted it back to that said High school. Eventually, I did my appointment by observing and carrying out 10 classes with the Help of endearing teachers and students. I attempted my best to perform my role as a teacher. It was one of my greatest experiences in life and I believe wholeheartedly that, this venture will have an adequate effect on my future.

Institution Details

Institution Name	Adarsha School Matlab
Institute Location	Matlab South Upazila, Chandpur
Founded	01-01-1988
Headmaster Name	Mohammad Saleh Ahmed
Total Teachers	16
Teacher's Qualification	The instructors are competent and they all finished B. A/M. A, B. Com/M. Com, B.Sc./M.Sc.
Number of Students	350
Disciplines	Humanities, Business Studies, Science
Education Level	Secondary
Education Version	Bangla
Shift	Day
Staffs	5
Management	Non-Government
Managing Committee	Regular
Laboratory	Yes
Playground	Yes
Library	Yes
Digital Classroom	No
Clubs	Science club, ICT club, Debate club, Cultural club, Language club

Chapter – 5

Class Observation Report

5.1 Observation of the first-day class

According to my supervisor's guideline I had to observe at least five classes. As a result, On 20 August 2022, I participated in my first observation class. Prior to today's lesson, I spoke with the English teacher and requested his permission to watch. He allowed me and introduced me to the class. The teacher's name was Kabir Hossain Miji and he taught class 8 at the time. At Adarsha School Matlab, he served as the senior English teacher. Around 11:30 AM, the class began and out of 48 students, 38 students were present. It was a wonderful class because everyone helped me a lot.

The topic was to switch from affirmative to negative and assertive to interrogative sentences. He provided the students with some study materials. After writing some sentence on the board, he asked the kids what the negative phrase for each of those terms was but the students were unable to provide the correct response. Then he started to teach the rules using the study guide. He gave the students examples to help him clarify each rule. He talked for fifteen minutes on the rules. He made an effort to involve the female students in his study and separately, he asked that they could understand or not. Assertive and interrogative sentences are also covered by him. He instructed them on how to switch between tenses. He also showed that why we use s/es in verb.

Following his talk, he assigns a group project. He formed a class of five groups and he assigned various tasks to each group. The students engage in this group activity enthusiastically, and they truly loved it. Additionally, sir made his class entertaining so that the students are not bored.

When students provided the right response, Sir awarded them a gift. Sir instructed a learner at the conclusion of the lesson that singing a song. Everyone appreciated the student's song when she began to sing it. Sir provided a homework assignment at the conclusion of class.

5.2 Observation of the second-day class

I took part in my second observation class on August 29, 2022. At approximately 12:10, the class started and it was class 6. The instructor's name was Nazmul Hasan Uzzal. He was also a senior English teacher at Adarsha School Matlab. The session was attended by 26 students out of the total 58, and it began at room number 5. Sir, was overjoyed to see me after a long time. He introduced me to the class's pupils.

He was taking the oration named "We live in a global village" from the book of English 1st paper. The lesson stood to be exceptionally joyous for each one of the scholars including me. The Teacher first very thoroughly read the passage in English then he began to explain the meaning by breaking his remarks into small parts.

The essay was also filled with grammatical learnings and the teacher was more than delighted to teach those on a repeat whenever the students asked to. The grammatical sermon included terms of a verb, Parts of speech, some topics from Narrations, and voice along with the most important Tense. It was a brief explanation of each of the topics yet the students were able to take in the core manners in stints of using them.

In the last duration of 20 minutes remaining in the class, the teacher tasked the students with some Written questions from his explained passage, some fill in the gaps, and rapid queries from the vocabulary. It was a fun experience because the teacher also told some short funny stories to divert students' monotonous minds. At the end of the class, The English teacher gave the students their Homework before leaving the class with a smile filled with satisfaction.

5.3 Observation of the third-day class

September 4, 2022

That week I was early for my observation and an English tutor named Mohammad Saleh Ahmed was going to be carrying out that day's class and it was class 7. He was teaching there for almost 3 years now and the students were extremely pleased with his new methods of teaching hard topics. Also, a noticeable aspect was that Saleh Ahmed sir was also the new headmaster of Adarsha school.

Midday it stood, and the class was about to begin. As the teacher entered the class, every one of the students greeted him politely. For the lesson, he chose a chapter from English 1st paper named "My Root - 2" the students were ready to as usual hear the chapter's reading from their teacher but to their utter surprise, Mr. Ahmed chose a narrator from among the students instead.

As the student was conveying his task of reading, the teacher stopped him to explain the meaning of that said part. He also selected some random words from that passage and on set, asked a few of the students to give a brief description of their implications According to the passage.

There was also something that caught my eye and it was the main theme of that chapter. the quotation of that lesson was about a modern young man with a higher educational value who found himself involved in agriculture rather than blindly running behind the government or company jobs. For me, it was the best way to teach the students that they can choose whatever route they want without any force after they finish their higher education. And the teacher stood to be brilliant at schooling the pupils about that essential aspect with more clear verdicts.

Everyone was in awe at the new bargain they just conquered. The class was flying by with ease. The students were enjoying themselves and also weren't holding themselves back from questioning anything they didn't understand. Mr. Ahmed didn't even buzz to explain in repetition without having a dot of annoyance across his face.

After the lesson and its explanations, a small test was held among the students. Tasking them with writing a small essay in their own way and that essay should be based on the important lesson they just learned. But the most joyful thing for the students was that the teacher didn't give them any homework that day. It was kind of a funny and childish situation indeed but we all faced this somehow in our student life as well.

5.4 Observation of the fourth-day class

The 4th class that I watched over was kind of different from the other three I had. It was on September 13 and the class was about English grammar. Students were overjoyed when they found that one of their favorite educators named Mr. Kobir Hossain Miji was going to be seizing the class and it was class 9.

Even though the teacher looked friendly but he was strict in the right places. He began the class by checking the homework that he had assigned to the students previously and talked about the modes to improve any errors if he found one.

Voice, is a very significant element of English grammar which the students had serious problems with. The teacher took the task to teach this topic and firstly asked the pupils if they had any problems while solving some voice problems on their own. It was clear that this topic wasn't recent to the students because they had already been conscious of that since class eight.

The main problem for them was to specify the tense while doing the transformation from an active voice to a passive. The teacher preferably drew a box on the blackboard and very beautifully wrote that no matter what sentence they faced, their answers would be focusing on what tense the question had only. Then came the query of how to identify a zero Subject or Object in a sentence and the students look pleased after a long explanation of it by the teacher. Seemed like they finally got a hold of the topic.

They did actually because in the last 15 minutes of the class Mr. Kobir gave some exercises for the student's clear and practical insight. Some of the students brilliantly did their jobs but few weren't lucky enough to catch up on the subject yet.

But the teacher was really sweet and instead of scolding them he gently told them to come to the teacher's room, where he will once again explain everything thoroughly.

Overall, the experience was nice for me and the 4th observation was indeed a success.

5.5 Observation of the fifth-day class

My 5th and last observation class existed on the 26th of September and Mohamed Saleh Ahmed, the Headmaster took that lesson. It was not a traditional class that I had seen so far but it was the weekend of taking an important model test. A class test to be more specific. The students will be taking a 50 marks test in only 30 minutes of the class. After that, the teacher will be discussing today's question paper with them.

As the students were in 10th grade, their SSC examination was just a few months away from knocking on their doors, and at that time, giving exams and solving their weakest aspects stood to be crucial at that sensitive duration. "Practice makes a man perfect" said the headmaster as the exam commenced for at least 30 minutes. The students looked extremely focused but the nervousness on their faces was edible all along.

When the time was up few of the students groaned in dismay but others looked pleased with what they wrote. "This exam wasn't an official one. It was just a sample to introduce you to your own leaks" Announced the Headmaster with a smile on his face.

30 minutes Later, the teacher began to discuss today's question. The students also asked various queries as they finally knew where they needed to practice more and where they need to hold themselves back. Everyone looked serious and the time went by with profound questioning from everyone. Even the students who were not inquisitive in studying also stood to be very concentrated.

Finally, it was the end of my small experience. I went to the headmaster and talked about my wholesome adventure throughout these weeks.

He also delivered me some life direction which I was grateful for. I with my happy aura, bid my goodbyes with due respect, ultimately ending my last observance.

Chapter – 6

Teaching Experience

6.1 First lecture

I went back to my supervisor to notify him later when I warped up my observation classes. He then instructed me to create a reasonable agenda for my further classes where I would be directly working as a teacher. And my created scheme is given below:

Class: 6

Room Number: 5

Attended Students: 26 out of 40

Active Students: 85%

Lesson: Tense

Time: 12:30

Date: 02 October 2022

Scheme/lecture	Hour
Preface	05 minutes
A quick foreword of tense	10 minutes
A detailed explanation of the rules	20 minutes
Practice and solving real questions	15 minutes
Finishing off	05 minutes
	Total: 55 minutes

02 October 2022

It was just a normal day for everyone but to me, it was kinda exceptional. It was the day I would be working as a teacher for the first time in the 6th grade class.

I entered the classroom at 12:30 pm and found the students greeting me politely. I nervously greeted back before taking their attendance. 26 out of 40 learners were presented in that classroom, and almost 80% were active. The pupils were kind of skeptical about me because they had never witnessed me before and I could sense it well.

The class started with a brief introduction of myself. The matter I selected was Tense. As 6th-grade scholars, they were excellently aware of that Topic but they wanted to comprehend more in detail.

I first gave a short preface of Tense then in detail I described the rules along with some quick tips on how to identify a Tense just by looking at some signs. After 35 minutes had passed, I noticed that most of the students were enjoying the lecture which made me further motivated.

“For the last 15 minutes, we solved some real questions from model test books and conveyed some quick practice to do. I then at the last moment gave them a task to finish some exercises for tomorrow. It was a kind of homework to be precise.” (Haque, 2022)

Anyhow my first day as a teacher went well and the students also cheerfully reacted to my style.

6.2 Second lecture

My plan for the second class is given below:

Class: 7

Room Number: 4

Attended Students: 30 out of 48

Active Students: 90%

Lesson: Transformation of sentence

Time: 02:10

Date: 11 October 2022

Scheme/lecture	Hour
My Preface	05 minutes
A short intro of Transformation	10 minutes
A full description of the rules	20 minutes
Solving and Practice real questions	15 minutes
Ending	05 minutes
	Total: 55 minutes

11 October 2022

My 2nd day of Taking classes was very exciting as I was going to be working with a bit more mature one. It was class 7. I started the class at 02:10 and as always entered with a delighted yet nervous state. The students greeted their new teacher politely and I gave them my introduction. I also asked some of them to give their foreword about themselves to me.

After some warming-up sessions, we finally began our lesson. The topic I chose was Transformation and it was a grammar topic that most of the students were annoyed with. The Transformation of sentences consisted of Affirmative and negative, explanatory, imperative, and finally optative.

“I talked about some important rules and regulations which were the most crucial. I drew a chart on the blackboard and separately wrote the said rules for the students to memorize clearly without any confusion. After taking their notes They eventually wanted to do some practice and it was surprising for me. Because students usually are not that eager to do some paper works.”

(Hossain, 2019)

I with much joy gave them some sentences ranging from easy to normal to difficult. Some of the students could instantly be caught up with the rules I have written and skillfully finished everything with ease.

As the class was at its endpoint, I advised them on how to improve their mastery of this English language and how to adore this subject from the heart. Therefore, we bid our goodbyes when the bell rang. It was yet another day of my conquest in taking classes.

6.3 Third lecture

My plan for the third lecture is given below:

Class: 8

Room Number: 3

Attended Students: 35 out of 36

Active Students: 98%

Lesson: Parts of Speech

Time: 11:30

Date: 27 October 2022

Scheme/lecture	Hour
Warm up	05 minutes
A rapid opening of Parts of Speech	10 minutes
A precise description of the rules	20 minutes
Solving and Practice real questions	15 minutes
Ending	05 minutes
	Total: 55 minutes

October 27, 2022

My 3rd class as a teacher started at 11:30 am. I by then somehow had gotten used to taking classes and I felt less panicked. I as usual entered the classroom and was greeted by 8th-grade students. They were not that welcoming but I tried my best to make them feel the comfort they needed around an unfamiliar Teacher

I gave them my small intro about myself and then had begun the lesson. I chose the topic quoted Parts of speech. I briefly first told them the classification then very thoroughly described their definition. The students were already aware of that topic so I had to be teaching a little differently

I wrote them some quick technical ways by which they can easily identify a word in a sentence whether it would be Noun, verb, or Conjunction. After almost 40 minutes of discussion with the students, I finally tasked them with some questions

35 out of 36 students were presented in that class the ratio of active students was 98%. To my utter surprise, almost 34 students were able to correct their answers wholly. As it would be my last class taken for the 8th grade, I tried to give them some tips I'm how fast they could answer their MCQ questions in Exams

After the class ended, we exchanged our respected goodbyes. It was an enjoyable experience for me.

6.4 Fourth lecture

The description of my class plan is given down:

Class: 9

Room Number: 10

Attended Students: 42 out of 44

Active Students: 99%

Lesson: Enhancing vocabulary

Time: 12:00

Date: 05 November 2022

Scheme/lecture	Hour
Prelude	05 minutes
An explicit portrayal of vocabulary	10 minutes
A precise description of the words	20 minutes
Practice	15 minutes
Ending time	05 minutes
	Total: 55 minutes

05 November 2022

My 4th class were for 9th grade and I tried to change things up a bit. The starting time of the class was 12:00 pm but I decided to enter 5 minutes earlier to complete the warm up processes as early as I could.

The students were welcoming to me and also didn't hesitate to ask me various questions about myself and the reason why I was taking their class that day. I felt really received with that small gesture

Anyhow, I chose Vocabulary as the topic of my lesson, how to improve or enhance our range of vocabulary in terms of talking or writing in English. Vocabulary held a large number of strata and millions of words are extremely hard to remember but it wasn't an impossible task. I offered my students some methods of how to properly recollect different words without getting frustrated or confused. For example,

- Don't ever try to recite words without knowing their meaning
- Choose a scenario in your head based on that word you are reading
- Don't strain your brain to recall them.

Those three were one of my main points and greatly the students associated with my methods. I created three groups in the class and gave them different team names. It was like a game, educating children via fun. I wrote some unknown words for each the teach members to first understand and then try to think what would the meaning be. The closest answer got a point.

The game continued on until the last minute of the class. The Red team won the battle and I gave them a pen and notebook as their prize.

At the end of the class, I took my leave in peace. It was one of my most enjoyable moment in my teaching weeks. And yet in the end another class was ended up with success.

6.5 Fifth lecture

The description of my class plan is given down:

Class: 10

Room Number: 9

Attended Students: 33 out of 58

Active Students: 75%

Lesson: Presentation skill development

Time: 2:30

Date: 19 November 2022

Scheme/lecture	Hour
Overture	05 minutes
A sharp elaboration of presentation	10 minutes
Structure and anatomy of a successful presentation.	20 minutes
Group Practice	15 minutes
Ending time	05 minutes
	Total: 55 minutes

The day was on 19 November 2022. A memorable day indeed as it would be my final day working as a Tutor. I was going to be taking a class for 10th-grade students but at that time I decided to do something distinct from my other lessons previously. As the students were going to be raising towards their college life soon, this lesson of Presentation skill development would be educational and influential for them.

I first took permission from the Headmaster to retain a projector in the class and he happily did. But first I needed to complete some slides to show through the projector. My purpose was to teach them how a presentation works and how to develop the skills of garnishing a presentation on their own.

We all know that presentation is an important part of our higher education, job sectors or any other platform we will be residing in our work vitality and the to give the students a brief portrayal of the exhibition and its importance were important in my opinion.

The class started earlier that day as I was setting up the projector to proceed. All of the students were silent in that class but I could discern their excited complexions. Their big doe eyes sparkled as soon as I started the machine and held the mic to speak.

I briefly gave my introduction and told them my reason for taking that class. Presentation is a topic that almost everyone was unaware of in the class but I didn't hesitate to give them a detailed explanation. With the help of that digital technology, the students were able to understand more clearly as the pictures were directly shown in front of them. The students looked fascinated with the topic and understood its importance.

To give a presentation a person has to take in and follow varied regulations and I illustrated with easy phrases according to their age of understanding things. Every one enjoyed including me. It was a different sermon for the learners and comprehending new things always keeps the student's minds eagerly curious to know more, their urge to understand the things that will be beneficial for them throughout their future breakdowns.

The class ended late that day but it was worth it. I had fun along with everyone else in that class. I got a bit emotional because it was my last class. But wholeheartedly I enjoyed my days as an instructor. My deepest respect for other teachers grew more and more since then. It was a great experience from which I'll learn many aspects and always adore.

Chapter – 7

The Skills that I Used During My Internship

- a) I applied the GTM method (Grammar Translation Method) in my classes for creating an enthusiastic classroom.
- b) In order to teach my subject's topic easier in front of the students, I also used the switching method in my lessons.
- c) I used language skills in my classes so that the students might learn four skills: listening, speaking, reading, and writing.
- d) In order to make my subject simpler for the learner to understand, I used presentation tactics.
- e) When I was taking my classes for internship, then I used communication skill in effective way.
- f) I used class management skill when I was taking my classes to keep the students on task and focused on the lecture.
- g) I made using of my IT skills to make my class more useful.
- h) In my classes, I used accurate time budgeting so that my top priority tasks were completed on time.
- i) I've used problem-solving techniques in my lessons to help the students fully grasp the material.

Chapter – 8

The Limitation that I Faced During My Internship

- a) I faced many problems during my internship journey, but lack of communication from students was one of them.
- b) There weren't enough multimedia projectors available when I was taking classes, which was a concern.
- c) This issue, low participation in class, arose for me throughout my internship.
- d) During my internship, I did not utilize IT skill properly because the classroom was not a well-equipped.
- e) The way students pronounced the words was not comprehensible to me.
- f) Students were less attentive.
- g) The number of English teachers was not sufficient.

Chapter – 9

My Learning from The Internship Journey

- a) I gained knowledge about critical thinking abilities during my internship.
- b) During the course of my internship, I learned how to control any pressing circumstances.
- c) Throughout my internship experience, I improved my communication skill.
- d) Throughout the duration of my internship, I picked up significant knowledge of class management.
- e) In my internship journey I was learning about Maintaining course plan.
- f) I was learning how to make a class engaging during my internship.
- g) During my internship, I learned about the new atmosphere.
- h) I learned about the difficulties of teaching entire my internship.

Chapter – 10

Overall Findings

- The school is spacious enough for the students to roam around and play sports.
- There also stood a central library besides the main building with sufficient books on the shelves.
- An adequate number of Teachers are available and every one of them is regular.
- There are many clubs as well like English speaking club, debating club, ICT club, Science Club, and Cultural Club functional for the students
- The school also has a good digit of staff to help around the school.
- The management committee is regular which is an important aspect of a school
- The school has a Nursing Unit to take care of those students who suddenly feel sick after their arrival.
- All of the teachers are well Kind and all of the students are well manners
- They are also arranging Tours being arranged for the students every year to enjoy and learn
- Every 3 Months the School authority Checks upon different aspects of the school, Teachers, and students. Which is an essential thing
- Overall, the school has a strong structure of buildings with fire safety.

Chapter – 11

Recommendation:

- Authorities should setup more English language clubs.
- They should enhance the number of English teachers.
- English teachers should engage students into class group works providing any certain topics.
- Students also should focus on the pronunciation sectors of English language.
- The Headmaster should encourage the students to speak in English outside the campus even.
- Students should participate in any organizations based on English language.
- English teachers should be more organized one while taking classes.
- Teachers should take responsibility for making their classes more intruding.
- Team works, examination should be held more frequently.
- The relationship between teachers and a student must be an understanding and kind one.
- Teachers' vocals should be additionally calm.
- English teachers should speak only in the English language while in their classes.
- There should be one or several projectors for educational intentions.
- The classrooms should have been built with a broader range.
- The playground in front of the schools should have garden at the sight.

Chapter – 12

Conclusion

In this era of technology, students are getting opened up to different methods of learning but such engaging interest in them is pretty hard to conquer as well. The project stationery assigned to me pleasingly had given a chance to stake my knowledge among the students which lead me to closely experience such a tricky world of Teaching. I was able to discover more distinct skills from various competent educators and was able to utilize my nominal proficiency alongside. Needless to say, this project was the most significant forte in my final year of being a student myself. I would wholeheartedly appreciate my university for allowing me to encounter such a magnificent project and my deepest respect to my supervisor who was guiding me throughout this whole procedure. I wish and pledge to conquer much forthcoming wisdom in my near future.

Chapter – 13

Reference

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Chapter – 14

Appendices

Appendix 1: Class Observation Checklist

Appendix 2: Certificate of Internship

Appendix 3: Photographs

Appendix 4: Plagiarism Result

Appendix 1

Daffodil International University
Department of English
Internship on
“English Language Teaching at Adarsha School Matlab”

Checklist for Class Observation

Institution Name: Adarsha School Matlab

Teacher’s Name: Kabir Hossain Miji

Class: 8

Section: A

No. of Students Present: 38

Course Title & Code: English Second Paper

Room No: 3

Peer/Observer: Fakhrul Ahmed

Date and Time: 20 August 2022 at 11:20 AM

Objectives of the lesson (as perceived):

- i. Schooling on the Modification of mixed sentences with a clear portrayal
- ii. Rehearsing handy rules
- iii. Working on real questions for pragmatic practice

Were the objectives achieved and to what extent (in your view)?

The class stood out to be a success. The teacher was able to describe his words which led to the learner's understanding without any difficulty. The rules were short, simple, and very effective to use within a few seconds in exam halls. The students were giving their 100% attention as well. Overall, in my view, the objective achievements were exceptionally fulfilled

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher was brilliant at utilizing some commendable words and provided easy-to-use rules for the better understanding.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	He goodly sustained the class time and divided the junction of his said topic via short and long practice and discussion.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	The students were equal with their teacher in giving their full attention. The class proceeded with ease.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The educator writes down the rules of his said topic on the blackboard and taught the students via group discussion or a small group class competition.
5	PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	Clear voice, sharp eyes, and soothing yet strict words were being manipulated to present the aura of the Teacher among the attentive students.

MANAGEMENT

Was the time spent properly?

The time was devoured correctly and attentively.

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Hellos > Short intro of the topic > long Discussion > Involving students questions > composing the rules > On-place practice session

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No critical events

Strengths observed:

1. Good command of words and the subjects.
2. Knowing how the students want to be taught.
3. Maintaining his duration properly.
4. Rehearsing.

Suggestions for improvement:

1. Should not criticize an impoverished student in front of the whole class.
2. Involving short breaks through the lessons.

Overall impression of teaching effectiveness:

It was a great venture with the teacher and students trying to understand and learn a topic without having any lethargy. The class was overall promising.

Daffodil International University
Department of English
Internship on
“English Language Teaching at Adarsha School Matlab”

Checklist for Class Observation

Institution Name: Adarsha School Matlab

Teacher’s Name: Nazmul Hasan Uzzal

Class: 6

Section: B

No. of Students Present: 26

Course Title & Code: English for Today

Room No: 5

Peer/Observer: Fakhrul Ahmed

Date and Time: 29 August 2022 at 12:10 PM

Objectives of the lesson (as perceived):

- i. Having short story time related to the upcoming lesson
- ii. Introduction of the essay, reading and criticizing
- iii. Practice words and questions

Were the objectives achieved and to what extent (in your view)?

The class went with relaxation. The teacher expressed his thinking well along with the students didn't hesitate to implore their own thoughts and questions about the lesson. The time was utilized properly.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher was involving the students in the lesson for a better insight.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	He stated clear and short about the chosen topics in the essay while managing the class time.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	Involvement in that class was good. Both the teacher and the students were communicating freely.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The teacher discussion about the chapter and then offered to know about the student's thoughts and conveyed a clear description of the unfamiliar words and lastly wrote down some questions for further practice.
5	PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	The classroom's environment screamed peaceful yet chaotic at the same time. But it was necessary.

MANAGEMENT**Was the time spent properly?**

The time proceeded within the restriction without any delay

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Warm-up > long Discussion > taking in students' queries > doing exercises

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No critical events

Strengths observed:

1. Good command of keeping the student's attention
2. Using unique words to build up the interest
3. Giving the students enough time to clear their doubts

Suggestions for improvement:

Keep the conversations with the students a bit short.

Overall impression of teaching effectiveness:

The class was a success and the students were able to take in their lesson properly.

Daffodil International University
Department of English
Internship on
“English Language Teaching at Adarsha School Matlab”

Checklist for Class Observation

Institution Name: Adarsha School Matlab

Teacher’s Name: Mohammad Saleh Ahmed

Class: 7

Section: A

No. of Students Present: 35

Course Title & Code: English for Today

Room No: 4

Peer/Observer: Fakhrul Ahmed

Date and Time: 3 September 2022 at 2:10 PM

Objectives of the lesson (as perceived):

- i. Retaining a brief explanation associated with the subject
- ii. Foreword of the theme, discussing and criticizing
- iii. Rehearsing terms and real questions

Were the objectives achieved and to what extent (in your view)?

The topic was unique for the students so the class went smoothly with an equal amount of attention. The time was being managed properly as usual.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher gave a proper description of the topic while using easy words.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	Along with writing and discussing the word meaning, the time was being used properly.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	Communications were being made throughout the class between the educator and the students.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The teacher involved the students in reading the chapter for thorough speaking practice, taught some synonyms and word meaning, and finally gave some homework.
5	PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	The classroom's environment shrieked friendly yet topsy-turvy at the same time. But it was vital for a successful course.

MANAGEMENT**Was the time spent properly?**

The time flowed without any delay

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Preamble > extended Forum > seizing in students' questionings > practicing

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No critical events

Strengths observed:

1. Good command of English words
2. Asking the students for a direct reading
3. Giving the students enough time to clear their doubts

Suggestions for improvement:

Give at least 15 minutes for class practice

Overall impression of teaching effectiveness:

The class went properly and it was thankfully yet a not-so-boring class for the students.

Daffodil International University
Department of English
Internship on
“English Language Teaching at Adarsha School Matlab”

Checklist for Class Observation

Institution Name: Adarsha School Matlab

Teacher’s Name: Mr. Kobir Hossain Miji

Class: 9

Section: C

No. of Students Present: 48

Course Title & Code: English 2nd paper

Room No: 9

Peer/Observer: Fakhrul Ahmed

Date and Time: 13 September 2022 at 11:30 AM

Objectives of the lesson (as perceived):

- i. Introducing the grammar topic
- ii. Explaining and teaching easy-to-use schemes
- iii. Having an on-set short class test

Were the objectives achieved and to what extent (in your view)?

The subject was easy yet critical for the students. But the teacher was able to educate the students without having any trouble because of the short and mark rules he had written.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher gave a proper description of the topic and then worked on the weak spots.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	Within the said time the class proceeded with the serious and attentive discussion.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	Contacts existed throughout the class between the lecturer and the students.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The grammatical rules were practiced most of the meantime which helped the students to understand their weak spots.
5	PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	The classroom was filled with silence as the attentive students were busy using their brains.

MANAGEMENT

Was the time spent properly?

Time was spent correctly

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Introduction of topic > catching up on weak points > teaching laws of that grammatical issue > practicing

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No critical events

Strengths observed:

1. Good command of English words
2. Giving a good amount of time for practice
3. Brilliant strategies

Suggestions for improvement:

The time management should be extended

Overall impression of teaching effectiveness:

The lesson took off suitably and it was thankfully yet a not-so-boring class for the pupils.

Daffodil International University
Department of English
Internship on
“English Language Teaching at Adarsha School Matlab”

Checklist for Class Observation

Institution Name: Adarsha School Matlab

Teacher’s Name: Mohamed Saleh Ahmed

Class: 10 Section: Combined Class No. of Students Present: 39

Course Title & Code: Model Test Room No: 8

Peer/Observer: Fakhrul Ahmed

Date and Time: 26 September 2022 at 12:30 AM

Objectives of the lesson (as perceived):

- i. Having a 30 minutes exam
- ii. After the exam discuss the question paper
- iii. Hearing some previews from the students

Were the objectives achieved and to what extent (in your view)?

It was a good idea to have tests once in a while. The students looked satisfied and the teacher could understand the progress of his class.

S/N	Review Section	In what ways? (Specific examples/ clarifications)
1	SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students)	The teacher gave a proper description of how the model test will go.
2	ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today)	Within the said time the exam proceeded and ended.
3	RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude)	The students looked more involved in solving questions. After the exam, a long conversation was held between the teacher and the students.
4	TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives)	The after-lesson of solving the question paper was brilliantly executed as the students were able to understand their strengths and weaknesses with ease.
5	PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English)	The classroom was loaded with a hush as the cautious students were busy employing their brains on their exam.

MANAGEMENT**Was the time spent properly?**

Time was spent properly without any delay

What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each)

Warm-Up > Taking model test exam > discussion over the question paper

CRITICAL EVENT (If took place)

Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation?

No critical events

Strengths observed:

1. Good ruling of examining the questions
2. proper time management
3. Students' maximum involvement

Suggestions for improvement:

Have at least more than 40 minutes of class test

Overall impression of teaching effectiveness:

The class was overall satisfactory as it was related to having model tests

Appendix 2

Certificate of Internship

প্রতিষ্ঠান নং- ০৭০৬২৪১৩০২

কিসমিদ্দাহির রাহমানির রাহীম।

কেন্দ্র কোর্ড : ৩৫২

আদর্শ স্কুল মতলব
ADARSHA SCHOOL MATLAB
 (একটি আদর্শ উচ্চ বিদ্যালয়, আবাসিক/অনাবাসিক)
 ইসলামিক সোসাইটি মতলব কর্তৃক প্রতিষ্ঠিত ও পরিচালিত
 স্থাপিত : ১৯৮৮ ইং, ডাকঘর : মতলবগঞ্জ, উপজেলা-মতলব (দা), মতলব পৌরসভা, জেলা-চাঁদপুর। মোবাইল : ০১৩০৭-১০৩৪৪০, ০১৭৩৯-৮৭৫২৮৩
 EINN-103840. Email-salehahmedgidm@gmail.com. Website-www.adarshasm.edu.bd
 সূত্র ও স্বাক্ষর ন আ ই ম / ২০/১১/২০২২ তারিখঃ ২০/১১/২০২২ খ্রিঃ

TO WHOM IT MAY CONCERN

This is certifying that Fakhrul Ahmed ID: 191-10-1991, a student of B.A (Hon's) program from Department of English at Daffodil International University, has successfully completed his three months internship at **Adarsha School Matlab**. He did his internship in our School from 20th August to 19 November, 2022.

The above mentioned statements are true as far I know I wish his every success in life.

স্বাক্ষরিত
 ২০/১১/২০২২

মোহাম্মদ ছালেহ আহমেদ
 প্রধান শিক্ষক (জার্নাল)
 আদর্শ স্কুল মতলব
 মতলব (দা), চাঁদপুর।
 মোবা : ০১৭৩৯৮৭৫২৮৩
 EINN No- ১০৩৮৪০

Appendix 3
Photographs









Appendix 4

Plagiarism Result

Turnitin Originality Report

Processed on: 29-Nov-2022 17:48 +06
 ID: 1966164374
 Word Count: 8812
 Submitted: 1

191-10-1991 By Fakhrul Ahmed

Similarity Index	Similarity by Source
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Class: April 2018 Project Report
Assignment: Student Project
Paper ID: [944229073](#)

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Internship Report On "English Language Teaching at Adarsha School Matlab" [Submitted To: Mohammad Mustafizur Rahman Assistant Professor Department of English Daffodil International University Submitted By: Fakhrul Ahmed ID: 191-10-1991 Batch:46th This Report is Submitted in Partial Fulfillment of the Requirements for the Degree of B.A \(Honors\) in English DEPARTMENT OF ENGLISH DAFFODIL INTERNATIONAL UNIVERSITY FALL 2022](#)

Declaration Please attain my greetings, As-salamu Alaykum. I hereby ensure that the internship report I indulged to Daffodil International University's English Department is a striking output of my ability and effort. [I have](#) completed [this](#) assignment [for the](#) fulfilment [of my course](#), "Project Paper" ([Course Code: ENG-431](#)) [in the B.A. \(Hons\) in English](#) program. [The](#) Department [of English at Daffodil International University](#) has invited me [to complete](#) an [internship on](#) " English Language Teaching at School" [under the supervision of](#) Mohammad [Mustafizur Rahman \(Assistant Professor\), Department of English, Daffodil International University](#). Name: Fakhrul Ahmed ID: 191-10-1991 Batch: 46th Section: B [Program: B.A Honours in English Department of English Daffodil International University ©Daffodil International University](#) ii [Certificate I am glad to](#) certify [that the](#) internship [project on](#) "English Language Teaching at School" is completed by Fakhrul Ahmed, ID:191-10-1991, Department of English [under my supervision](#). [To the best of my knowledge and as per his declaration](#), it is an original work completed [during the](#) Fall [Semester](#) 2022. [I recommend the](#) internship [Project report presented by](#) Fakhrul Ahmed [for further academic commendations](#). [It has been a great](#) satisfaction to work [with](#) him. [I wish](#) him every [success in life](#). Mohammad Mustafizur Rahman [Assistant Professor Department of English Daffodil International University](#) iii [Acknowledgement](#) In the beginning, [I want to express my](#) gratitude [to](#) the English Department at Daffodil International University for get real-world teaching experience and also allowing me to complete my internship report. And I want [to express my](#) deepest [gratitude to Allah, who has given me the](#) perseverance, firmness, [and](#) tremendous aim [to complete this](#) internship [work successfully](#). [I am also thankful to my](#) mentor [Mohammad Mustafizur Rahman](#) sir, an [assistant professor](#) in the [English department at Daffodil International University](#). [I was able to](#) successfully [complete my internship](#). This endeavor would not have been effective without his constant direction. Once more, [I would like to express my gratitude to the](#) esteemed faculty members [of Adarsha School Matlab](#) for assisting me in leading and observing classes. I want to show my appreciation to the Adarsha School Matlab students who greatly aided me and encouraged me through their active engagement. Name: Fakhrul Ahmed ID: 191-10-1991 Batch: 46th Section: B [Program: B.A Honours in English Department of English Daffodil International University iv Abstract](#) The statement includes the venture of my 3-month internship project which was given by the Daffodil International University with all due consideration. The reason for them handing me this task was entirely for my future career-

related efficacy. I was allocated to Adarsh School Matlab to complete my internship project and my work was divided into two sets. From many classes that I took, I had to first observe the first 5 classes and then retained to take the remaining 5 as a teacher. The experience I have gotten from scrutinizing the courses helped me to properly learn and acquaint the technics that are required to be a good preceptor. Overall, the learnings of how to finish off a project, the layouts and the steps I had to follow through and the manners of teaching a vast number of students and moreover, the assistance of my supervisor gave me the needed confidence and knowledge which I'll be always grateful for. In the end, I had to admit the fact that I had a pleasant experience throughout this 3-month expedition. v [Table of Contents Declaration Certificate](#) Acknowledgment [Abstract Table of Contents Chapter – 1: Introduction Chapter – 2: Objectives Chapter – 3: Methodology Chapter – 4: Institution Details Chapter – 5: Class Observation Report 5.1 Observation of the first-day class 5.2 Observation of the second-day class 5.3 Observation of the third-day class 5.4 Observation of the fourth-day class 5.5 Observation of the fifth-day class Chapter – 6: Teaching Experience 6.1 First lecture 6.2 Second lecture 6.3 Third lecture 6.4 Fourth lecture 6.5 Fifth lecture Chapter – 7: The Skills That I Used During My Internship Chapter – 8: The Limitation That I Faced During My Internship Chapter – 9: My Learning from The Internship Journey Chapter – 10: Overall Findings Chapter – 11: Recommendation Chapter – 12: Conclusion Chapter – 13: Reference Chapter – 14: Appendices \(Appendix 1-3\) ii iii \[iv v vi 1 2 3 4 5 5-6 7 8-9 10\]\(#\)-11 12-13 14 14-15 16-17 18-19 20-22 23-25 26 27 28 29 30 31 32 33-54 vi Introduction "It was the moment when I got assigned to my internship at a school that my anxieties rose to the core. I'm a student in the English Department at Daffodil International University. My inexperienced mind was panicking in finding every possibility to cover up my internship but with the crucial assistance from my supervisor, everything felt collected and manageable. I didn't have to face many dilemmas along the way." \(ResearchGate, 2008-2022\) "English is becoming typical in every country around the world and millions of people are using this language to break the boundaries of vocabulary. As this tongue is being utilized as a common way of interaction, teaching it to our future generation is essential in this modern period. Having those wordings of importance in my head I found my first day in that school pretty nerve-wracking yet kind of exciting at the same time." \(Oxford Academic, 2022\) I was assigned as an intern teacher for 10 days straight and I got sufficient help from both the teachers and learners. I observed the classes closely and pined point every detail that I had to act upon. My way of educating the pupils was sharp, short, and quick which was beneficial for the student's delicate recollections. I was also able to discover many aspects from various experienced Instructors there which I believe will be having a deep impact on my future. I'm positively delighted with all of the events I carried out throughout my internship in that said school. My experience was highly remarkable. Objectives Objectives of my internships are: 1. To understand the process of building an internship project paper from start to end. 2. To gain a proper understanding of the existing condition of educators and education in Bangladesh. 3. To peek Currently student's mindsets. 4. To glimpse how to oversee a class. 5. To understand the critical status of the English subject in school. 6. To learn the ways of Schooling in not-so-traditional methods. 7. To learn the effects of technology on the system of classic education. Methodology I was given a supervisor to assist me to conduct my project paper. He notified me that I retained to attend a High School and in 3 months I had to observe at least 5 classes and then would have to take another 5 classes as an English teacher. With his advice, I went to a high school and visited the headmaster, asking \[his permission to take and observe classes in his school\]\(#\) for 3 months. After getting his approval I took an agreement letter and indulged it to my university. And from My University's English department I took a recommendation missive and submitted it back to that said High school. Eventually, I did my appointment by observing and carrying out 10 classes with the Help of endearing teachers and students. I attempted my best to perform my role as a teacher. It was one of my greatest experiences in life and I believe wholeheartedly that, this venture will have an adequate effect on my future. Institution Details Institution Name Adarsha School Matlab Institute Location Matlab South Upazila, Chandpur Founded 01-01-1988 Headmaster Name Mohammad Saleh Ahmed Total Teachers 16 Teacher's Qualification The instructors are competent and they all finished \[B. A/M. A, B. Com/M. Com, B.Sc./M.Sc.\]\(#\) Number of Students 350 Disciplines Humanities, Business Studies, Science Education Level Secondary Education Version Bangla Shift Day Staffs 5 Management Non-Government Managing Committee Regular Laboratory Yes Playground Yes Library Yes Digital Classroom No Clubs Science club, ICT club, Debate club, Cultural club, Language club Class Observation Report 5.1 Observation of the first-day class According to my supervisor's guideline I had to observe at least five classes. As a result, On 20 August 2022, I participated in my first observation class. Prior to today's lesson, I spoke with the English teacher and requested his permission to watch. He allowed me and introduced me to the class. The teacher's name was Kabir Hossain Miji and he taught class 8 at the time. At Adarsha School Matlab, he served as the senior English teacher. Around 11:30 AM, the class began and out of 48 students, 38 students were present. It was a wonderful class because everyone helped me a lot. The topic was to switch from affirmative to negative and assertive to interrogative sentences. He provided the students with some study materials. After writing some sentence](#)

on the board, he asked the kids what the negative phrase for each of those terms was but the students were unable to provide the correct response. Then he started to teach the rules using the study guide. He gave the students examples to help him clarify each rule. He talked for fifteen minutes on the rules. He made an effort to involve the female students in his study and separately, he asked that they could understand or not. Assertive and interrogative sentences are also covered by him. He instructed them on how to switch between tenses. He also showed that why we use s/es in verb. Following his talk, he assigns a group project. He formed a class of five groups and he assigned various tasks to each group. The students engage in this group activity enthusiastically, and they truly loved it. Additionally, sir made his class entertaining so that the students are not bored. When students provided the right response, Sir awarded them a gift. Sir instructed a learner at the conclusion of the lesson that singing a song. Everyone appreciated the student's song when she began to sing it. Sir provided a homework assignment at the conclusion of class.

5.2 Observation of the second-day class I took part in my second observation class on August 29, 2022. At approximately 12:10, the class started and it was class 6. The instructor's name was Nazmul Hasan Uzzal. He was also a senior English teacher at Adarsha School Matlab. The session was attended by 26 students out of the total 58, and it began at room number 5. Sir, was overjoyed to see me after a long time. He introduced me to the class's pupils. He was taking the oration named "We live in a global village" from the book of English 1st paper. The lesson stood to be exceptionally joyous for each one of the scholars including me. The Teacher first very thoroughly read the passage in English then he began to explain the meaning by breaking his remarks into small parts. The essay was also filled with grammatical learnings and the teacher was more than delighted to teach those on a repeat whenever the students asked to. The grammatical sermon included terms of a verb, Parts of speech, some topics from Narrations, and voice along with the most important Tense. It was a brief explanation of each of the topics yet the students were able to take in the core manners in stints of using them. In the last duration of 20 minutes remaining in the class, the teacher tasked the students with some Written questions from his explained passage, some fill in the gaps, and rapid queries from the vocabulary. It was a fun experience because the teacher also told some short funny stories to divert students' monotonous minds. At the end of the class, The English teacher gave the students their Homework before leaving the class with a smile filled with satisfaction. September 4, 2022 That week I was early for my observation and an English tutor named Mohammad Saleh Ahmed was going to be carrying out that day's class and it was class 7. He was teaching there for almost 3 years now and the students were extremely pleased with his new methods of teaching hard topics. Also, a noticeable aspect was that Saleh Ahmed sir was also the new headmaster of Adarsha school. Midday it stood, and the class was about to begin. As the teacher entered the class, every one of the students greeted him politely. For the lesson, he chose a chapter from English 1st paper named "My Root - 2" the students were ready to as usual hear the chapter's reading from their teacher but to their utter surprise, Mr. Ahmed chose a narrator from among the students instead. As the student was conveying his task of reading, the teacher stopped him to explain the meaning of that said part. He also selected some random words from that passage and on set, asked a few of the students to give a brief description of their implications According to the passage. There was also something that caught my eye and it was the main theme of that chapter. the quotation of that lesson was about a modern young man with a higher educational value who found himself involved in agriculture rather than blindly running behind the government or company jobs. For me, it was the best way to teach the students that they can choose whatever route they want without any force after they finish their higher education. And the teacher stood to be brilliant at schooling the pupils about that essential aspect with more clear verdicts. Everyone was in awe at the new bargain they just conquered. The class was flying by with ease. The students were enjoying themselves and also weren't holding themselves back from questioning anything they didn't understand. Mr. Ahmed didn't even buzz to explain in repetition without having a dot of annoyance across his face. After the lesson and its explanations, a small test was held among the students. Tasking them with writing a small essay in their own way and that essay should be based on the important lesson they just learned. But the most joyful thing for the students was that the teacher didn't give them any homework that day. It was kind of a funny and childish situation indeed but we all faced this somehow in our student life as well. The 4th class that I watched over was kind of different from the other three I had. It was on September 13 and the class was about English grammar. Students were overjoyed when they found that one of their favorite educators named Mr. Kobir Hossain Miji was going to be seizing the class and it was class 9. Even though the teacher looked friendly but he was strict in the right places. He began the class by checking the homework that he had assigned to the students previously and talked about the modes to improve any errors if he found one. Voice, is a very significant element of English grammar which the students had serious problems with. The teacher took the task to teach this topic and firstly asked the pupils if they had any problems while solving some voice problems on their own. It was clear that this topic wasn't recent to the students because they had already been conscious of that since class eight. The main problem for them was to specify the tense while doing the transformation from an active voice to a passive. The teacher

preferably drew a box on the blackboard and very beautifully wrote that no matter what sentence they faced, their answers would be focusing on what tense the question had only. Then came the query of how to identify a zero Subject or Object in a sentence and the students look pleased after a long explanation of it by the teacher. Seemed like they finally got a hold of the topic. They did actually because in the last 15 minutes of the class Mr. Kobir gave some exercises for the student's clear and practical insight. Some of the students brilliantly did their jobs but few weren't lucky enough to catch up on the subject yet. But the teacher was really sweet and instead of scolding them he gently told them to come to the teacher's room, where he will once again explain everything thoroughly. Overall, the experience was nice for me and the 4th observation was indeed a success. My 5th and last observation class existed on the 26th of September and Mohamed Saleh Ahmed, the Headmaster took that lesson. It was not a traditional class that I had seen so far but it was the weekend of taking an important model test. A class test to be more specific. The students will be taking a 50 marks test in only 30 minutes of the class. After that, the teacher will be discussing today's question paper with them. As the students were in 10th grade, their SSC examination was just a few months away from knocking on their doors, and at that time, giving exams and solving their weakest aspects stood to be crucial at that sensitive duration. "Practice makes a man perfect" said the headmaster as the exam commenced for at least 30 minutes. The students looked extremely focused but the nervousness on their faces was edible all along. When the time was up few of the students groaned in dismay but others looked pleased with what they wrote. "This exam wasn't an official one. It was just a sample to introduce you to your own leaks" Announced the Headmaster with a smile on his face. 30 minutes Later, the teacher began to discuss today's question. The students also asked various queries as they finally knew where they needed to practice more and where they need to hold themselves back. Everyone looked serious and the time went by with profound questioning from everyone. Even the students who were not inquisitive in studying also stood to be very concentrated. Finally, it was the end of my small experience. I went to the headmaster and talked about my wholesome adventure throughout these weeks. He also delivered me some life direction which I was grateful for. I with my happy aura, bid my goodbyes with due respect, ultimately ending my last observance. Chapter – 6 Teaching Experience 6.1 First lecture I went back to my supervisor to notify him later when I warped up my observation classes. He then instructed me to create a reasonable agenda for my further classes where I would be directly working as a teacher. And my created scheme is given below: Class: 6 Room Number: 5 Attended Students: 26 out of 40 Active Students: 85% Lesson: Tense Time: 12:30 Date: 02 October 2022 Scheme/lecture Hour Preface 05 minutes A quick foreword of tense 10 minutes A detailed explanation of the rules 20 minutes Practice and solving real questions 15 minutes Finishing off 05 minutes Total: 55 minutes 02 October 2022 It was just a normal day for everyone but to me, it was kinda exceptional. It was the day I would be working as a teacher for the first time in the 6th grade class. I entered the classroom at 12:30 pm and found the students greeting me politely. I nervously greeted back before taking their attendance. 26 out of 40 learners were presented in that classroom, and almost 80% were active. The pupils were kind of skeptical about me because they had never witnessed me before and I could sense it well. The class started with a brief introduction of myself. The matter I selected was Tense. As 6th- grade scholars, they were excellently aware of that Topic but they wanted to comprehend more in detail. I first gave a short preface of Tense then in detail I described the rules along with some quick tips on how to identify a Tense just by looking at some signs. After 35 minutes had passed, I noticed that most of the students were enjoying the lecture which made me further motivated. "For the last 15 minutes, we solved some real questions from model test books and conveyed some quick practice to do. I then at the last moment gave them a task to finish some exercises for tomorrow. It was a kind of homework to be precise." (Haque, 2022) Anyhow my first day as a teacher went well and the students also cheerfully reacted to my style. 6.2 Second lecture My plan for the second class is given below: Class: 7 Room Number: 4 Attended Students: 30 out of 48 Active Students: 90% Lesson: Transformation of sentence Time: 02:10 Date: 11 October 2022 Scheme/lecture Hour My Preface 05 minutes A short intro of Transformation 10 minutes A full description of the rules 20 minutes Solving and Practice real questions 15 minutes Ending 05 minutes Total: 55 minutes 11 October 2022 My 2nd day of Taking classes was very exciting as I was going to be working with a bit more mature one. It was class 7. I started the class at 02:10 and as always entered with a delighted yet nervous state. The students greeted their new teacher politely and I gave them my introduction. I also asked some of them to give their foreword about themselves to me. After some warming-up sessions, we finally began our lesson. The topic I chose was Transformation and it was a grammar topic that most of the students were annoyed with. The Transformation of sentences consisted of Affirmative and negative, explanatory, imperative, and finally optative. "I talked about some important rules and regulations which were the most crucial. I drew a chart on the blackboard and separately wrote the said rules for the students to memorize clearly without any confusion. After taking their notes They eventually wanted to do some practice and it was surprising for me. Because students usually are not that eager to do some paper works." (Hossain, 2019) I with much joy gave them some sentences ranging from easy to normal to difficult. Some of the students

could instantly be caught up with the rules I have written and skillfully finished everything with ease. As the class was at its endpoint, I advised them on how to improve their mastery of this English language and how to adore this subject from the heart. Therefore, we bid our goodbyes when the bell rang. It was yet another day of my conquest in taking classes.

6.3 Third lecture My plan for the third lecture is given below: Class: 8 Room Number: 3 Attended Students: 35 out of 36 Active Students: 98% Lesson: Parts of Speech Time: 11:30 Date: 27 October 2022 Scheme/lecture Hour Warm up 05 minutes A rapid opening of Parts of Speech 10 minutes A precise description of the rules 20 minutes Solving and Practice real questions 15 minutes Ending 05 minutes Total: 55 minutes October 27, 2022 My 3rd class as a teacher started at 11:30 am. I by then somehow had gotten used to taking classes and I felt less panicked. I as usual entered the classroom and was greeted by 8th-grade students. They were not that welcoming but I tried my best to make them feel the comfort they needed around an unfamiliar Teacher I gave them my small intro about myself and then had begun the lesson. I chose the topic quoted Parts of speech. I briefly first told them the classification then very thoroughly described their definition. The students were already aware of that topic so I had to be teaching a little differently I wrote them some quick technical ways by which they can easily identify a word in a sentence whether it would be Noun, verb, or Conjunction. After almost 40 minutes of discussion with the students, I finally tasked them with some questions 35 out of 36 students were presented in that class the ratio of active students was 98%. To my utter surprise, almost 34 students were able to correct their answers wholly. As it would be my last class taken for the 8th grade, I tried to give them some tips I'm how fast they could answer their MCQ questions in Exams After the class ended, we exchanged our respected goodbyes. It was an enjoyable experience for me.

6.4 Fourth lecture The description of my class plan is given down: Class: 9 Room Number: 10 Attended Students: 42 out of 44 Active Students: 99% Lesson: Enhancing vocabulary Time: 12:00 Date: 05 November 2022 Scheme/lecture Hour Prelude 05 minutes An explicit portrayal of vocabulary 10 minutes A precise description of the words 20 minutes Practice 15 minutes Ending time 05 minutes Total: 55 minutes 05 November 2022 My 4th class were for 9th grade and I tried to change things up a bit. The starting time of the class was 12:00 pm but I divided to enter 5 minutes earlier to complete the warm up processes as early as I could. The students were welcoming to me and also didn't hesitate to ask me various questions about myself and the reason why I was taking their class that day. I felt really received with that small gesture Anyhow, I chose Vocabulary as the topic of my lesson, how to improve or enhance our range of vocabulary in terms of talking or writing in English. Vocabulary held a large number of strata and millions of words are extremely hard to remember but it wasn't an impossible task. I offered my students some methods of how to properly recollect different words without getting frustrated or confused. For example, ? Don't ever try to recite words without knowing their meaning ? Choose a scenario in your head based on that word you are reading ? Don's strain your brain to recall them. Those three were one of my main points and greatly the students associated with my methods. I created three groups in the class and gave them different team names. It was like a game, educating children via fun. I wrote some unknown words for each the teach members to first understand and then try to think what would the meaning be. The closest answer got a point. The game continued on until the last minute of the class. The Red team won the battle and I gave them a pen and notebook as their prize. [At the end of the class, I took my](#) leave in peace. It was one of my most enjoyable moment in my teaching weeks. And yet in the end another class was ended up with success.

6.5 Fifth lecture The description of my class plan is given down: Class: 10 Room Number: 9 Attended Students: 33 out of 58 Active Students: 75% Lesson: Presentation skill development Time: 2:30 Date: 19 November 2022 Scheme/lecture Hour Overture 05 minutes A sharp elaboration of presentation 10 minutes Structure and anatomy of a successful presentation. 20 minutes Group Practice 15 minutes Ending time 05 minutes Total: 55 minutes The day was on 19 November 2022. A memorable day indeed as it would be my final day working as a Tutor. I was going to be taking a class for 10th-grade students but at that time I decided to do something distinct from my other lessons previously. As the students were going to be raising towards their college life soon, this lesson of Presentation skill development would be educational and influential for them. I first took permission from the Headmaster to retain a projector in the class and he happily did. But first I needed to complete some slides to show through the projector. My purpose was to teach them how a presentation works and how to develop the skills of garnishing a presentation on their own. We all know that presentation is an important part of our higher education, job sectors or any other platform we will be residing in our work vitality and the to give the students a brief portrayal of the exhibition and its importance were important in my opinion. The class started earlier that day as I was setting up the projector to proceed. All of the students were silent in that class but I could discern their excited complexions. Their big dow eyes sparkled as soon as I started the machine and held the mic to speak. I briefly gave my introduction and told them my reason for taking that class. Presentation is a topic that almost everyone was unaware of in the class but I didn't hesitate to give them a detailed explanation. With the help of that digital technology, the students were able to understand more clearly as the pictures were directly shown in front of them. The students looked fascinated with the topic and understood its

importance. To give a presentation a person has to take in and follow varied regulations and I illustrated with easy phrases according to their age of understanding things. Every one enjoyed including me. It was a different sermon for the learners and comprehending new things always keeps the student's minds eagerly curious to know more, their urge to understand the things that will be beneficial for them throughout their future breakdowns. The class ended late that day but it was worth it. I had fun along with everyone else in that class. I got a bit emotional because it was my last class. But wholeheartedly I enjoyed my days as an instructor. My deepest respect for other teachers grew more and more since then. It was a great experience from which I'll learn many aspects and always adore. The Skills that I Used During My Internship a) I applied the GTM method (Grammar Translation Method) in my classes for creating an enthusiastic classroom. b) In order to teach my subject's topic easier in front of the students, I also used the switching method in my lessons. c) I used language skills in my classes so that the students might learn four skills: listening, speaking, reading, and writing. d) In order to make my subject simpler for the learner to understand, I used presentation tactics. e) When I was taking my classes for internship, then I used communication skill in effective way. f) I used class management skill when I was taking my classes to keep the students on task and focused on the lecture. g) I made using of my IT skills to make my class more useful. h) In my classes, I used accurate time budgeting so that my top priority tasks were completed on time. i) I've used problem-solving techniques in my lessons to help the students fully grasp the material. The Limitation that I Faced During My Internship a) I faced many problems during my internship journey, but lack of communication from students was one of them. b) There weren't enough multimedia projectors available when I was taking classes, which was a concern. c) This issue, low participation in class, arose for me throughout my internship. d) During my internship, I did not utilize IT skill properly because the classroom was not a well-equipped. e) The way students pronounced the words was not comprehensible to me. f) Students were less attentive. g) The number of English teachers was not sufficient. My Learning from The Internship Journey a) I gained knowledge about critical thinking abilities during my internship. b) During the course of my internship, I learned how to control any pressing circumstances. c) Throughout my internship experience, I improved my communication skill. d) Throughout the duration of my internship, I picked up significant knowledge of class management. e) In my internship journey I was learning about Maintaining course plan. f) I was learning how to make a class engaging during my internship. g) During my internship, I learned about the new atmosphere. h) I learned about the difficulties of teaching entire my internship. Overall Findings - The school is spacious enough for the students to roam around and play sports. - There also stood a central library besides the main building with sufficient books on the shelves. - An adequate number of Teachers are available and every one of them is regular. - There are many clubs as well like English speaking club, debating club, ICT club, Science Club, and Cultural Club functional for the students - The school also has a good digit of staff to help around the school. - The management committee is regular which is an important aspect of a school - The school has a Nursing Unit to take care of those students who suddenly feel sick after their arrival. - All of the teachers are well Kind and all of the students are well manners - They are also arranging Tours being arranged for the students every year to enjoy and learn - Every 3 Months the School authority Checks upon different aspects of the school, Teachers, and students. Which is an essential thing - Overall, the school has a strong structure of buildings with fire safety. Recommendation: - Authorities should setup more English language clubs. - They should enhance the number of English teachers. - English teachers should engage students into class group works providing any certain topics. - Students also should focus on the pronunciation sectors of English language. - The Headmaster should encourage the students to speak in English outside the campus even. - Students should participate in any organizations based on English language. - English teachers should be more organized one while taking classes. - Teachers should take responsibility for making their classes more intruding. - Team works, examination should be held more frequently. - The relationship between teachers and a student must be an understanding and kind one. - Teachers' vocals should be additionally calm. - English teachers should speak only in the English language while in their classes. - There should be one or several projectors for educational intentions. - The classrooms should have been built with a broader range. - The playground in front of the schools should have garden at the sight. Conclusion In this era of technology, students are getting opened up to different methods of learning but such engaging interest in them is pretty hard to conquer as well. The project stationery assigned to me pleasingly had given a chance to stake my knowledge among the students which lead me to closely experience such a tricky world of Teaching. I was able to discover more distinct skills from various competent educators and was able to utilize my nominal proficiency alongside. Needless to say, this project was the most significant forte in my final year of being a student myself. I would wholeheartedly appreciate my university for allowing me to encounter such a magnificent project and my deepest respect to my supervisor who was guiding me throughout this whole procedure. I wish and pledge to conquer much forthcoming wisdom in my near future. Reference References Haque, M. A. (2022). Communicative English Grammar and Composition with Model Questions. Gyangriha

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ResearchGate. (2008-2022). Daffodil International University Journal of Science and Technology. ResearchGate. [Appendices Appendix 1: Class Observation Checklist Appendix 2: Certificate of Internship Appendix 3: Photographs Appendix 1 Daffodil International University Department of English Internship on "English Language Teaching at Adarsha School Matlab" Checklist for Class Observation](#) Institution Name: Adarsha [School Matlab](#) [Teacher's Name](#): Kabir Hossain Miji [Class](#): 8 [Section](#): A [Course Title & Code](#): English Second Paper [Peer/Observer](#): Fakhrul Ahmed [Date and Time](#): 20 August 2022 at 11:20 AM No. of Students Present: 38 Room No: 3 Objectives of the lesson (as perceived): i. Schooling on the Modification of mixed sentences with a clear portrayal ii. Rehearsing handy rules iii. Working on real questions for pragmatic practice [Were the objectives achieved and to what extent \(in your view\)?](#) [The class stood out to be a success.](#) [The teacher](#) was able to describe his words which led to the learner's understanding without any difficulty. The rules were short, simple, and very effective to use within a few seconds in exam halls. The students were giving their 100% attention as well. Overall, in my view, the objective achievements were exceptionally fulfilled

[S/N Review Section In what ways? \(Specific examples/ clarifications\)](#) [1 SUBJECT MATTER CONTENT \(shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students\)](#) [The teacher was brilliant at utilizing some commendable words and provided easy-to-use rules for the better understanding.](#) [2 ORGANIZATION \(organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today\)](#) [He](#) goodly sustained [the class](#) time and divided [the](#) junction of [his](#) said topic via short and long practice and discussion. [3 RAPPORT \(holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude\)](#) [The students were equal with their teacher in giving their full attention. The class proceeded with ease.](#) [4 TEACHING METHODS \(uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives\)](#) [The educator writes down the rules of his said topic on the blackboard and taught the students via group discussion or a small group class competition.](#) [5 PRESENTATION \(Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English\)](#) [Clear voice, sharp eyes, and soothing yet strict words were being manipulated to present the aura of the Teacher among the attentive students.](#) [MANAGEMENT Was the time spent properly? The time was devoured correctly and attentively. What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? \(Optional: Draw a diagram to show main stages of the lesson and time spent on each\)](#) Hellos > Short intro [of the](#) topic > long Discussion > Involving students questions > composing the rules > On-place practice session [CRITICAL EVENT \(If took place\) Was there any 'critical event' in the lesson? \(a point where communication broke down and there was a confusion\). How did the teacher handle the situation?](#) No critical events [Strengths observed](#): 1. [Good](#) command [of](#) words and the subjects. 2. Knowing how the students want to be taught. 3. Maintaining his duration properly. 4. Rehearsing. Suggestions for improvement: 1. Should not criticize an impoverished student in front of the whole class. 2. Involving short breaks through the lessons. Overall impression of teaching effectiveness: It was a great venture with the teacher and students trying to understand and learn a topic without having any lethargy. The class was overall promising.

[Daffodil International University Department of English Internship on "English Language Teaching at Adarsha School Matlab" Checklist for Class Observation](#) Institution Name: Adarsha [School Matlab](#) [Teacher's Name](#): Nazmul Hasan Uzzal [Class](#): 6 [Section](#): B [Course Title](#)& Code: English for Today [Peer/Observer](#): Fakhrul Ahmed [Date and Time](#): 29 August 2022 at 12:10 PM No. of Students Present: 26 Room No: 5 Objectives of the lesson (as perceived): i. Having short story time related to the upcoming lesson ii. Introduction of the essay, reading and criticizing iii. Practice words and [questions Were the objectives achieved and to what extent \(in your view\)?](#) [The class](#) went with relaxation. [The teacher](#) expressed his thinking well along with the students didn't hesitate to implore their own thoughts and questions about the lesson. The time was utilized properly. [S/N Review Section In what ways? \(Specific examples/ clarifications\)](#) [1 SUBJECT MATTER CONTENT \(shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students\)](#) [The teacher was involving the students in the lesson for a better insight.](#) [2 ORGANIZATION \(organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what](#)

they have learned today.) He stated clear and short about the chosen topics in the essay while managing the class time. 3 RAPPOR (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) Involvement in that class was good. Both the teacher and the students were communicating freely. 4 TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) The teacher discussion about the chapter and then offered to know about the student's thoughts and conveyed a clear description of the unfamiliar words and lastly wrote down some questions for further practice. 5 PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) The classroom's environment screamed peaceful yet chaotic at the same time. But it was necessary. MANAGEMENT Was the time spent properly? The time proceeded within the restriction without any delay What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each) Warm-up > long Discussion > taking in students' queries > doing exercises CRITICAL EVENT (If took place) Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation? No critical events Strengths observed: 1. Good command of keeping the student's attention 2. Using unique words to build up the interest 3. Giving the students enough time to clear their doubts Suggestions for improvement: Keep the conversations with the students a bit short. Overall impression of teaching effectiveness: The class was a success and the students were able to take in their lesson properly. Daffodil International University Department of English Internship on "English Language Teaching at Adarsha School Matlab" Checklist for Class Observation Institution Name: Adarsha School Matlab Teacher's Name: Mohammad Saleh Ahmed Class: 7 Section: A Course Title & Code: English for Today Peer/Observer: Fakhrul Ahmed Date and Time: 3 September 2022 at 2:10 PM No. of Students Present: 35 Room No: 4 Objectives of the lesson (as perceived): i. Retaining a brief explanation associated with the subject ii. Foreword of the theme, discussing and criticizing iii. Rehearsing terms and real questions Were the objectives achieved and to what extent (in your view)? The topic was unique for the students so the class went smoothly with an equal amount of attention. The time was being managed properly as usual. S/N Review Section In what ways? (Specific examples/ clarifications) 1 SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students) The teacher gave a proper description of the topic while using easy words. 2 ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today) Along with writing and discussing the word meaning, the time was being used properly. 3 RAPPOR (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) Communications were being made throughout the class between the educator and the students. 4 TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) The teacher involved the students in reading the chapter for thorough speaking practice, taught some synonyms and word meaning, and finally gave some homework. 5 PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) The classroom's environment shrieked friendly yet topsy-turvy at the same time. But it was vital for a successful course. Was the time spent properly? The time flowed without any delay What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each) Preamble > extended Forum > seizing in students' questionings > practicing CRITICAL EVENT (If took place) Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation? No critical events Strengths observed: 1. Good command of English words 2. Asking the students for a direct reading 3. Giving the students enough time to clear their doubts Suggestions for improvement: Give at least 15 minutes for class practice Overall impression of teaching effectiveness: The class went properly and it was thankfully yet a not-so-boring class for the students. Department of English Internship on "English Language Teaching at Adarsha School Matlab" Checklist for Class Observation Institution Name: Adarsha

School Matlab Teacher's Name: Mr. Kobir Hossain Miji Class: 9 Section: C Course Title & Code: English 2nd paper Peer/Observer: Fakhrul Ahmed Date and Time: 13 September 2022 at 11:30 AM No. of Students Present: 48 Room No: 9 Objectives of the lesson (as perceived): i. Introducing the grammar topic ii. Explaining and teaching easy-to-use schemes iii. Having an on-set short class test Were the objectives achieved and to what extent (in your view)? The subject was easy yet critical for the students. But the teacher was able to educate the students without having any trouble because of the short and mark rules he had written. S/N Review Section In what ways? (Specific examples/ clarifications) 1 SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students) The teacher gave a proper description of the topic and then worked on the weak spots. 2 ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today) Within the said time the class proceeded with the serious and attentive discussion. 3 RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) Contacts existed throughout the class between the lecturer and the students. 4 TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) The grammatical rules were practiced most of the meantime which helped the students to understand their weak spots. 5 PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) The classroom was filled with silence as the attentive students were busy using their brains. Was the time spent properly? Time was spent correctly What were the main stages of the lesson? What tasks and activities did the teacher do during each stage? (Optional: Draw a diagram to show main stages of the lesson and time spent on each) Introduction of topic > catching up on weak points > teaching laws of that grammatical issue > practicing CRITICAL EVENT (if took place) Was there any 'critical event' in the lesson? (a point where communication broke down and there was a confusion). How did the teacher handle the situation? No critical events Strengths observed: 1. Good command of English words 2. Giving a good amount of time for practice 3. Brilliant strategies Suggestions for improvement: The time management should be extended Overall impression of teaching effectiveness: The lesson took off suitably and it was thankfully yet a not-so-boring class for the pupils. Department of English Internship on "English Language Teaching at Adarsha School Matlab" Checklist for Class Observation Institution Name: Adarsha School Matlab Teacher's Name: Mohamed Saleh Ahmed Class: 10 Section: Combined Class No. of Students Present: 39 Course Title & Code: Model Test Room No: 8 Peer/Observer: Fakhrul Ahmed Date and Time: 26 September 2022 at 12: 30 AM Objectives of the lesson (as perceived): i. Having a 30 minutes exam ii. After the exam discuss the question paper iii. Hearing some previews from the students Were the objectives achieved and to what extent (in your view)? It was a good idea to have tests once in a while. The students looked satisfied and the teacher could understand the progress of his class. S/N Review Section In what ways? (Specific examples/ clarifications) 1 SUBJECT MATTER CONTENT (shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; tries to develop a knowledge seeking behavior among students) The teacher gave a proper description of how the model test will go. 2 ORGANIZATION (organizes subject matter; states clear objectives; emphasizes and summarizes main points, meets class at scheduled time, starts and finishes the lesson properly with an attractive warm up and a conclusive end- how the objectives of the lesson met/ what they have learned today) Within the said time the exam proceeded and ended. 3 RAPPORT (holds interest of students; is respectful, fair, and impartial; provides feedback, encourages participation; interacts with students, shows enthusiasm, both teacher and students are ready for the class not only on subject matter but also in manner, etiquette and attitude) The students looked more involved in solving questions. After the exam, a long conversation was held between the teacher and the students. 4 TEACHING METHODS (uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; encourages questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives) The after-lesson of solving the question paper was brilliantly executed as the students were able to understand their strengths and weaknesses with ease. 5 PRESENTATION (Establishes classroom environment conducive to learning; ensures learners' interests, maintains eye contact; uses a clear voice, strong projection, proper enunciation, and standard English) The classroom was loaded with a hush as the cautious students were busy employing their brains on their exam. Was the time spent properly? Time was spent properly without any delay What were the main stages of the

