



## **An Internship Report**

# **“Report on Present Scenario of English Language Teaching in Bangladeshi Schools”**

### **Prepared By**

Hridoy Hossain Bappy

ID: 171-10-191

Department of English

Faculty of humanities and social science

Daffodil International University

### **Under The supervision of**

**Al Mahmud Rumman**

Senior Lecturer, Department of English

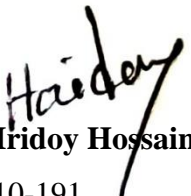
Daffodil International University

**Date of Submission:** 03 December, 2022

**The Internship report is submitted to the department of English, Daffodil International University, for the partial fulfillment of the Bachelor of Arts (B.A) in English Degree.**

### Declaration

I am ensuring that my internship report has been completed under the supervision of Al Mahmud Rumman, Senior Lecturer in the department of English, Daffodil International University. The internship report based on Academic class observation and conduction in English Language Learning. I also declare that this report is totally based on my experience. Here, I want to make sure that the report has not submitted for any kind of award.

  
**Name: Hridoy Hossain Bappy**  
ID: 171-10-191  
Department of English,  
Daffodil International university

### Certificate of Approval

This is true that Hridoy Hossain Bappy using ID: 171-10-191 is a student in the English department, Daffodil International University. I am glad to say that he has done this internship paper under my supervision and worked hard to create this paper.

I wish him all the best.



**Al Mahmud Rumman**

Senior lecturer, Department of English  
Faculty of humanities and social science  
Daffodil International University

## **Abstract**

The importance of learning English is undeniable in today's competitive world. As an intern student, I have got three (3) classes for observation and two (2) were conducted though physical. While observing the classes I joined, some essential elements such as materials, demonstration techniques, discussions between instructions and learners, learning method and class formatting. Finally, the class observations and conductions have provided me new insights about the overall scenario of Bangladeshi English language classroom practices.

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## **Introduction**

English is the most popular and essential language in the world. More than 400 million people use it as a native and almost 750 million non-native speakers. Necessarily, we use English as a second language. For our betterment, we need to learn English language for many reasons. In Bangladesh, Government added English in primary and high schools. Govt. wants to assure to knowing English for all. As an international language, people will be benefited by economic, political, technological, educational and business communications.

## Methodology

### Institution Selecting

Mascot Innovative School and College (MISC) was selected for my internship. The letter of recommendation is signed by the supervisor. Then the principle was permitted to conduct a class.

### Class selecting

They were selected me for class nine (9) and ten (10).

### Collaborator selecting

The principle chooses an English teacher who is Zamil Ahmed for helping me. He has helped me with lesson and introducing the students.

### Class observing

I was observed three classes, two of grammar and another one was a historical passage. Two classes were taken Mr. Zamil and another one the principle Mr. Shawon Sir.

### Using the checklist

Used to observed classes and gather information.

### Classroom environment

Overall I found a good environment. Here, teacher and students both of them were more active and they responded very much.

### About Institution

Name	Mascot Innovative School and College (MISC)
Address	Ashkona, Uttara, Dhaka-1230
Founder	Ziaul Haque shawon
Classroom	12
Students	211
Teachers	15
Staff	03

The school is nicely decorated. In front of the school building, there is no playground but have a flower garden which adds to Its beauty. Students find a peaceful situation of Their studies. The result of the students is very good which is bringing the reputation of this school in the area.

The school is considered a non- government organization. The entire school activities are funded financially which comes from monthly tuition fees including admission fees, examination fees and school development fees etc. Almost every year the school authorities organized many cultural events Like rallies, Sports competitions etc. Teachers always encourage Students to participate in several programs. They also Celebrate various events Like 14th April, 1st Baisakhi and victory day. Students also celebrate their class party every year. The school is not using IT Materials or multimedia. The school has no library but has two large bookshelves. The school has a small canteen and food was good.



### Class Observations Report – 01

Department	English
Year	2022
Instructor Name	Zamil Ahmed
Lesson Title	Tag Question, Verbs and subject verb agreement
Class Duration	50 minutes
Time	11:30 am to 12:00 pm
Date	17.10.2022
Classroom Management	Time maintenance was a very good start- up time, resourceful, active and very effective
Students Information	The students would be 14 to 15 years old, there were 26 students in the class.
Lessons objective	The purpose of the class was to teach them how to learn Tag question

#### **Class Observation: 01**

The teacher entered the classroom with an enjoyment feelings and the he told to the students that they were going to discuss an interesting grammar “Tag question”. He also added that the benefit of tag question in our daily life. After that, the students opened their books. Then the teacher explained a basic idea of Auxiliary Verb. Model verb and some of negatives form etc. Some of students were noted and tried to understand with verb. At that moment, the teacher tested basic knowledge of students. Teacher always maintained an attractive movement by using his eye Contact, walking, moving hands, Closer ones and asking question.

In that situation, students were sincerer but they were catching up slowly with the task. Then the teacher was starting his lecture by using books example and rules. After that he was showing some of practical examples. As a short time class teacher could not explain broadly grammatical point and explains. Then the teacher again reviewed shortly about that topic. After that teachers answered the students question. The he asked them whatever they had any question. The students replied in negative. The teacher said goodbye and the class ended.

### Class Observations Report – 02

Department	English
Year	2022
Instructor Name	Zamil Ahmed
Lesson Title	Tag Question
Class Duration	50 minutes
Time	11:30 am to 12:00 pm
Date	18.10.2022
Classroom Management	Time maintenance was a very good start- up time, resourceful, active and very effective
Students Information	The students would be 15 to 16 years old, there were 23 students in the class.
Lessons objective	The purpose of the class was to teach them how to learn Tag question

#### **Class Observation: 02**

It is a second class of tag question in different days with several examples. The teacher maintained a good lesson structure. The lesson was mainly based on grammar. So, the teacher firstly explained basic part of that lesson. Here he introduction verbs and its kinds like – Auxiliary verb, Model Auxiliary verbs and its kinds like – Auxiliary verb, Model Auxiliary and negative form of verbs.

In second part, the teacher was showing rules and examples. He also showed how to do tag question. After showing more examples, the learners understand about the lemon. Here the teacher and students carefully performed in this activities. Moreover, the teacher gave them

Practical examples like –

1. We are learning tag question, aren't we?
2. I teach you grammar, don't I?
3. Rina can understand tag question, Can't she?

4. Bina hardly finished her work, did she?

5. Read loudly, will you/won't you?

Finally, the teacher received the class and arranged a feedback situation. Students were attending pair work, question answer and presenting their Opinion. Then, the class ended.

### Class Observations Report – 03

Department	English
Year	2022
Instructor Name	Ziaul Haque Shawon
Lesson Title	World Heritage
Class Duration	50 minutes
Time	11:30 am to 12:00 pm
Date	25.10.2022
Classroom Management	Time maintenance was a very good start- up time, resourceful, active and very effective
Students Information	The students would be 15 to 16 years old, there were 31 students in the class.
Lessons objective	The purpose of the class was to teach them about historical places.

### **Class Observation: 03**

My last class observation was after my second class observation; this was class Ten (10). It was a reading passage class. This class conducted by also Zamil Ahmed. He entered the classroom with an enjoyment feeling as well as and the he told to the students that they going to discuss historical places. He also added that the benefit of tag question in our daily life. After that, the students opened their text books. Then the teacher introduced about iconic tower and ancient famous places. He always focused on vocabulary and grammatical structures. The students responded a lot because they love history.

In that situation, students were sincerer but they were catching up slowly with the task. Then the teacher was starting his lecture by using books example and rules. After that he was showing some of practical examples. As a short time class teacher could not explain broadly history of text book. Then the teacher again reviewed shortly about that topics. After that teachers answered the students question. The he asked them whatever they had any question. The students replied in negative. The teacher said goodbye and the class ended.

### **Classroom Management Strategies:**

#### Time Management

The class was only fifty (50) minutes and teacher managed the time almost. I think, it should be 1-hour class to maintain all activates.

#### Seating Arrangements

The students were seating on Seven (7) benches and the teacher was in front of them. Students could see the teacher as well as the whiteboard very clearly. The teacher was also able to see them without any difficulty. Sometimes, teacher called any student by their name and asking something.

#### Setting up students

Four students made a group for their group activities. The teacher gave them some questions for discussion. After that, group members solved the question and explain their opinion.

#### Maintaining Order

Here, the teacher did not use any handout materials. He only used academic English Grammar book. Teacher maintained orally.

**Teaching activities:**

The students were sincere and attentive in their activities. They were responded to teacher's questions. They class expressed their opinion and learning points of that topics.

Pair and group activities

Learners were participating group activities. Here, they discussed teacher's questions. In the meantime, they could solve their confusion and problems. After answering the teacher's questions, they were clear about the topic.

**Teaching Strategies:**

Presenting tasks

The teacher started the class with a visual or practical example which was more interesting to the students. He used simple and clear language and fully maintained body language. The students concerned to learning explanation.

**Teacher's used of materials:**

Use of the textbook

The teacher did not use any handout, audio's and extra resource materials. He just followed academic selected textbooks. As a grammar class, students needed a handout where they could found an easy way of the lesson. Here, teacher explained textbook rules one by one and examples. Though the teacher tried to presenting some practical example which was affective for students. The learners were comparatively satisfied about the class.

### **Teacher's use of Language:**

#### Use of instructional language

As a Bangla Medium student, the teacher always focused on L1. If the teacher used L2, students could not understand about the lecture. So, teacher used L1 to clarified the topic. When teacher showed example, he maintained L2.

#### Explanations of Vocabulary and grammar

The class teacher tried to focus on vocabulary mostly. He also explained grammar easily. Some of negative words like hardly, scarcely, seldom, barely, few, little etc. we're discussing point of that class.

### **Overall Finding:**

#### Subject matter

The teachers were excellent, they have enough capacity and knowledge about the subject matter. They always increased their learners to ask question.

#### Organization

The school was fully disciplined. Teachers followed their schedule and maintain class on time. They have a yearly lesson plan where they arranged two exams in a year.

#### Environment of classroom

It was an average environment in classroom. It's not highly decorated but neat and clean. But there was noise problem.

#### Lesson Delivery

When the English teacher delivered a speech about grammar, he was so slow for better understanding of students. And he tried to teach them from basic. It was more affective, I think. On the other hand, when he read out a passage he continuously forced on vocabulary and structuralism.

### Use of Language

The teachers mostly used Bangla language in class. L2 used rarely for understanding.

### Student attitude

The students were responded more. I think, they were got better result. **Lesson plan for a grammar class (Tag Question)**

#### Class- Nine, Date- 26/10/2022

Teacher (student)	Hridoy Hossain Bappy
Class profile and size	SSC level 19 students
Class duration	50 minutes
Medium of instruction	Bangla
Teaching learning area	Tag question, Grammars- verbs, subject verb agreement and negative words
Teaching materials	A short handouts, A grammar book, white board and marker.
Learning Objective	Students will learn after the class- -how to making a question -knowing negative words -where we use model and auxiliary verbs
Theoretical Background	Tag question is based on a grammar class. It is related to another topic like verbs, which is more important. We have to know subject verbs agreement for tag question. Basically, Tag question uses in our conversation.
Motivational factors	-giving more practical examples which are always attractive for students -using chocolates for attentive students -listening student's opinion -also important teachers movement

Feedback process	As a grammar class, students were Continuously showing their feedback or Opinion. At the finishing part of the class, they attended in feedback activities. So, the class had not used any specific feedback techniques with a short oral test.			
Learning Outcomes	Students will be able how to create a question with maintain grammar rules.			
Teaching method	I mostly use the traditional ways. Most of the time, I used L1. I think it should be changeable for student's better performance. Sometimes I used handouts and GTM method in the class for students understanding.			
Activity	Student / teacher interaction	Materials	Learning outcome	Timing
Greeting: -I will warmly welcome the students in the class -I will give them a gift for their attention.	T to SS  SS to T	chocolates	Students will be attentive with the class.	8 minutes
Reading activity: I will have provided them handouts and they will read out it. -Students also will be open and readout their text book.	T to SS	Handouts And Text book	Students will understand about the topic like verbs, subject verb agreement etc.	25 minutes
Class Activity: - I will give them different types of	T to SS SS to T	Practice in handout	Learning limitation	7 minutes



example and they will solve.				
Conclusion -I will review the lesson again and ask them for any confusion	T to SS SS to T	Gather a perfect knowledge	Get a proper Feedback from student	10 Minutes

this is short but concise plan made for conducting a class. I have tried to create a friendly environment and allow students to talk and share.

I wanted to increase the students interest in the subject and ensure their co-operation. I was successful that they were communicating with me and their group partners.

Description of students:

- Academic level (SSC)
- Average Age: 14-16 years
- Number of students presents: class 1 = 13, Class 2 = 16
- Teaching timing: 50 minutes per class

Description of Classroom:

It was a very simple classroom. There has a fan, light, white board and most necessary things like chair table etc. There has no Ac or multimedia.

Teaching materials:

- A handout based on grammatical rules
- Academic Text book
- Marker and white board

As a teacher, I entered the classroom with an enjoyment feelings and introducing the students. Then I was talking basic and benefit of tag question in our daily life. After that, I gave them handouts and primarily read out the students. They also opened their academic grammar books. Then I explained a basic idea of Auxiliary Verb. Model verb and some of negatives form etc. Some of students were noted and tried to understand with verb. At that moment, I tested basic knowledge of students. I always tried to maintain an attractive movement by using eye Contact, walking, moving hands, Closer ones and asking question.

In that situation, students were sincerer but they were catching up slowly with the task. Then I was starting my lecture by using books example and rules. After that I was showing some of practical examples. As a short time class I faced broadly explain grammatical point and explains. Then I again reviewed shortly about that topic. After that answered the students question. Then I asked them whatever they had any question. The students replied in negative. I said best of luck and the class ended.

### **Recommendations**

In the school, everything is arranged and disciplined but I want to talk about some important issues and those are:

1. The school is operating one standard to ten standard classes. So the school need a computer lab and also a debating club.
2. Teachers need more training to teach students more effectively.
3. Teachers should be more responsible.
4. The classroom needs multimedia support.
5. The Classroom was too short to feel comfort.

## Conclusion

This was a surprising experience for me. In my internship Project, I got the chance to observe three classes of different ways and I conducted two classes physically. The academic School students were so young that they could not give proper attention to their studies because many days they study no phones or laptops and games. That's why their English language is not so well. They did not comprehend English properly. For students better understanding, Teachers should be more careful about their teaching style.

## Checklist for class observation

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### Classroom Observation Record Sheet

Instructor evaluated Mr. Zamil Ahmed Course English 2nd paper  
 Number of students present 26 Date 17.10.2022  
 Evaluator(s) Hridy Hossain Bappy  
 Topic Tag Question Time: started 11:10 ended 12:00  
 Format (s)  lecture  small group  interactive  other

Lesson Plan And Execution					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Was the format appropriate		✓			
b. Were objectives shared with learners	✓				
c. Did the instructor get the attention of learners early		✓			
d. Did the instructor stated purpose in interesting way	✓				
<del>e.</del> Did the instructor posed a dilemma					✓
f. Did the instructor asked a stimulating question			✓		
g. If not, how could it have been done more effectively					
h. Was there a handout					✓
i. If yes, was it organized according to the presentation					✓
j. How much did the instructor highlight important points			✓		
k. How much information was presented for given time period		✓			
l. Did instructor link content with application					✓
m. Were stated objectives met		✓			
n. Did instructor encourage student responsibility for further learning		✓			
<b>Comment:</b> <i>The teacher did not use any handout though it was necessary in that class.</i>					
Teaching Techniques					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Did the instructor maintain control of class	✓				
b. Did the instructor ask the audience to answer questions		✓			
c. Did the speaker use brainstorming			✓		
d. Were many responses generated by the students		✓			
e. Were any audiovisuals used					✓
f. Were they of good quality		✓			
g. Was the instructor conversational	✓				
h. Did the instructor use eye contact	✓				
i. Did the instructor use natural hand and body gestures	✓				
j. Did the instructor vary the pace of the presentation		✓			
k. Did the instructor avoid standing in a stiff manner or hiding behind a podium					✓
l. Was voice quality/volume adequate		✓			
m. Did the instructor show interest in the subject		✓			

n. Did the instructor show interest in teaching		✓			
o. Did the instructor appear to have prepared for the presentation			✓		
p. Overall, did the instructor try to help the learners learn the subject	✓				
q. Were learners asked to evaluate the presentation		✓			
r. Did the instructor maintain control of class	✓				
s. Did the instructor ask the audience to answer questions	✓				
<b>Comment:</b> <i>Teacher's activities and techniques were excellent. If the teacher showed more practical example it will be interesting.</i>					
<b>Class Management</b>					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Teachers presence in the class was appropriately approachable not stifling	✓				
b. Teacher established a rapport with the class before starting the lesson					✓
c. Teacher took the time to introduce the lesson to the Class		✓			
d. Lesson was complemented by the Teacher's tone, gesture, posture and demonstration (if necessary)					
e. Lesson material was meaningful, motivated, contextualized		✓			
f. Use of ample example or reference	✓				
g. Use of activities to engage the students (Group work, pair work, peer evaluation)	✓				
h. Enough opportunities for students to respond or question the teacher		✓			
i. Effective balance of STT and TTT					
j. Transition from one point to another					
k. Time maintenance	✓				
l. Linking lesson to previous or next lesson materials		✓			
<b>Comments:</b> <i>The class was only 50 minutes, its too short to cover the class lesson.</i>					
<b>Learning Environment</b>					
	Compl etely	Mostly	Some what	little bit	Not at all
a. The class atmosphere was warm, open and accepting		✓			
b. Learners were clear about the topic being taught		✓			
c. Student participation was appropriate not disturbing		✓			
d. Classroom facility was adequate and furnished with necessary equipment (Board, Marker, Speaker, Multimedia etc)	✓				
e. Classroom environment was appropriate to facilitate learners' learning (Light, fan, AC)		✓			
f. The seating arrangement is suitable, not over crowded		✓			
g. Interaction of Teacher and Learner during lesson		✓			
h. Learner's response was appropriate and inquisitive			✓		
i. Display of misconduct or hostility towards Teacher from the learners			✓		

j. Display of misconduct or hostility from one Learner to other learners			✓		
k. Peer feedback and feedback from Teacher was supportive and constructive		✓			
Comments: <i>The class environment was overall acceptable</i>					
Use of Language					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. The teacher speak in the target language in the classroom appropriately and effectively		✓			
b. Use of English language is appropriate to student needs	✓				
c. The teacher offers opportunities for native language use	✓				
d. The teacher uses familiar words related to what s/he is teaching in class	✓				
e. The instructor presents information about some very familiar topics using native language	✓				
f. If learners find the lesson difficult teacher tries to say it in simple way.		✓			
g. Teacher uses formal language in the classroom.					✓
h. The teacher check for comprehension frequently asking and observing individual students					✓
i. Teacher engages students in speaking activities to develop an understanding for sounds in the utterance			✓		
j. Teacher explains cultural differences in different accents of English language					✓
k. Teacher finds discomfort while students express ideas in English only.		✓			
Comments: <i>As a Bangla medium students, teacher continuously used informal language. It should be changeable.</i>					
Teaching methods / techniques					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher uses a specific teaching method in class		✓			
b. Teaching techniques are related to the objective of the lesson	✓				
c. Teacher takes initiative to promote communication among students and teachers.		✓			
d. Use of techniques which has implication outside the classroom		✓			
Comments: <i>Lackings of live/practical example, which was more affective.</i>					
Presentation skills of the teacher					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher's voice is enough audible for all the students.		✓			
b. Teacher's pronunciation is clear enough to understand.	✓				
c. Teacher is able to keep pace while giving lecture		✓			
d. Teacher can change the pitch of his tone to support the meaning		✓			

& for emphasis.					
e. The teacher gives adequate pauses while giving lecture.	✓				
f. The teacher is able to make eye contact with all the students.	✓				
g. The gesture of the teacher compliments what he is saying		✓			
Comments: <i>A very good presentation.</i>					
<b>Personal qualities of the teacher</b>					
	Compl etely	Mostly	some what	Little bit	Not at all
a. The teacher is friendly with the students while teaching.	✓				
b. The teacher welcomes opinion & comments from the students.	✓				
c. Teacher uses relevant personal examples to create rapport with students.				✓	
d. The teacher shows enthusiasm & passion regarding the subject matter.		✓			
Comments: <i>I think, he liked to teaching.</i>					
<b>Teaching Materials (Teacher designed / Supplementary)</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Materials are designed according to the age level.	✓				
b. Material fulfills the objective of the lessons provided.	✓				
c. Materials includes lessons which are interesting and can motivate the learner					✓
d. Materials has a face value not only from the outside but also inside of the text	✓				
e. Use of other teaching aids along with the prescribed text. Ex: audio-visual materials.					✓
f. Use of authentic material					✓
g. Materials are used effectively and efficiently		✓			
h. All the lessons are covered of the prescribed material.		✓			
Comments: <i>Should be needed handout for that class.</i>					
<b>Treatment of Feedback</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher provides effective feedback to each activities		✓			
b. Teacher provide feedback after the activity is finished	✓				
c. Teacher provides feedback individually	✓				
d. Teacher gives feedback to the whole class			✓		
e. Teacher's feedback is comprehensible		✓			
Comments: <i>It won a fantastic review from students and teacher.</i>					

**Additional Comments:**

What specific suggestions would you make concerning how this particular class could have been improved ?

- ① Needed handout for learners.
- ② Broadly explain Grammatical part.
- ③ showing more practical examples.
- ④ Needed a short test

## Classroom Observation Record Sheet

Instructor evaluated Ma. Shawan Sia Course English 1st paperNumber of students present 23 Date 18.10.2022Evaluator(s) Haiday Hannain BappyTopic World Heritage Time: started 11:10 ended 12:00Format (s)  lecture  small group  interactive  other

Lesson Plan And Execution					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Was the format appropriate		✓			
b. Were objectives shared with learners	✓				
c. Did the instructor get the attention of learners early		✓			
d. Did the instructor stated purpose in interesting way	✓				
e. Did the instructor posed a dilemma					✓
f. Did the instructor asked a stimulating question			✓		
g. If not, how could it have been done more effectively					
h. Was there a handout					✓
i. If yes, was it organized according to the presentation					
j. How much did the instructor highlight important points			✓		
k. How much information was presented for given time period		✓			
l. Did instructor link content with application					✓
m. Were stated objectives met		✓			
n. Did instructor encourage student responsibility for further learning		✓			
Comment: <u>Need to add more heritage explem exampelen.</u>					
Teaching Techniques					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Did the instructor maintain control of class	✓				
b. Did the instructor ask the audience to answer questions		✓			
c. Did the speaker use brainstorming			✓		
d. Were many responses generated by the students		✓			
e. Were any audiovisuals used					✓
f. Were they of good quality		✓			
g. Was the instructor conversational	✓				
h. Did the instructor use eye contact	✓				
i. Did the instructor use natural hand and body gestures	✓				
j. Did the instructor vary the pace of the presentation		✓			
k. Did the instructor avoid standing in a stiff manner or hiding behind a podium					✓
l. Was voice quality/volume adequate		✓			
m. Did the instructor show interest in the subject		✓			



n. Did the instructor show interest in teaching	✓				
o. Did the instructor appear to have prepared for the presentation		✓			
p. Overall, did the instructor try to help the learners learn the subject	✓				
q. Were learners asked to evaluate the presentation		✓			
r. Did the instructor maintain control of class	✓				
s. Did the instructor ask the audience to answer questions	✓				
<b>Comment:</b> <i>Explanation should be out of text books.</i>					
<b>Class Management</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>little bit</b>	<b>Not at all</b>
a. Teachers presence in the class was appropriately approachable not stifling	✓				
b. Teacher established a rapport with the class before starting the lesson		✓			✓
c. Teacher took the time to introduce the lesson to the Class		✓			
d. Lesson was complemented by the Teacher's tone, gesture, posture and demonstration (if necessary)					
e. Lesson material was meaningful, motivated, contextualized		✓			
f. Use of ample example or reference	✓				
g. Use of activities to engage the students (Group work, pair work, peer evaluation)	✓				
h. Enough opportunities for students to respond or question the teacher		✓			
i. Effective balance of STT and TTT					
j. Transition from one point to another					
k. Time maintenance	✓				
l. Linking lesson to previous or next lesson materials		✓			
<b>Comments:</b> <i>The teacher preferred extra 10/15 minutes.</i>					
<b>Learning Environment</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>little bit</b>	<b>Not at all</b>
a. The class atmosphere was warm, open and accepting		✓			
b. Learners were clear about the topic being taught		✓			
c. Student participation was appropriate not disturbing		✓			
d. Classroom facility was adequate and furnished with necessary equipment (Board, Marker, Speaker, Multimedia etc)	✓				
e. Classroom environment was appropriate to facilitate learners' learning (Light, fan, AC)		✓			
f. The seating arrangement is suitable, not over crowded		✓			
g. Interaction of Teacher and Learner during lesson		✓			
h. Learner's response was appropriate and inquisitive			✓		
i. Display of misconduct or hostility towards Teacher from the learners			✓		

j. Display of misconduct or hostility from one Learner to other learners			✓		
k. Peer feedback and feedback from Teacher was supportive and constructive		✓			
Comments: <i>Good environment for class.</i>					
<b>Use of Language</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>Little bit</b>	<b>Not at all</b>
a. The teacher speak in the target language in the classroom appropriately and effectively		✓			
b. Use of English language is appropriate to student needs	✓				
c. The teacher offers opportunities for native language use	✓				
d. The teacher uses familiar words related to what s/he is teaching in class	✓				
e. The instructor presents information about some very familiar topics using native language	✓				
f. If learners find the lesson difficult teacher tries to say it in simple way.		✓			
g. Teacher uses formal language in the classroom.					✓
h. The teacher check for comprehension frequently asking and observing individual students					✓
i. Teacher engages students in speaking activities to develop an understanding for sounds in the utterance			✓		
j. Teacher explains cultural differences in different accents of English language					✓
k. Teacher finds discomfort while students express ideas in English only.		✓			
Comments: <i>The teacher should be focused on target language.</i>					
<b>Teaching methods / techniques</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>Little bit</b>	<b>Not at all</b>
a. Teacher uses a specific teaching method in class		✓			
b. Teaching techniques are related to the objective of the lesson		✓			
c. Teacher takes initiative to promote communication among students and teachers.		✓			
d. Use of techniques which has implication outside the classroom			✓		
Comments: <i>should be attentive for vocabulary learning</i>					
<b>Presentation skills of the teacher</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>Little bit</b>	<b>Not at all</b>
a. Teacher's voice is enough audible for all the students.		✓			
b. Teacher's pronunciation is clear enough to understand.		✓			
c. Teacher is able to keep pace while giving lecture	✓				
d. Teacher can change the pitch of his tone to support the meaning		✓			

& for emphasis.					
e. The teacher gives adequate pauses while giving lecture.		✓			
f. The teacher is able to make eye contact with all the students.	✓	✓			
g. The gesture of the teacher compliments what he is saying					
Comments: Overall a good presentation.					
<b>Personal qualities of the teacher</b>					
	Compl etely	Mostly	some what	Little bit	Not at all
a. The teacher is friendly with the students while teaching.		✓			
b. The teacher welcomes opinion & comments from the students.	✓				
c. Teacher uses relevant personal examples to create rapport with students.	✓				
d. The teacher shows enthusiasm & passion regarding the subject matter.		✓			
Comments: The best teacher is from students. He is the					
<b>Teaching Materials (Teacher designed / Supplementary)</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Materials are designed according to the age level.					✓
b. Material fulfills the objective of the lessons provided.					✓
c. Materials includes lessons which are interesting and can motivate the learner			✓		
d. Materials has a face value not only from the outside but also inside of the text			✓		
e. Use of other teaching aids along with the prescribed text. Ex: audio-visual materials.					✓
f. Use of authentic material			✓		
g. Materials are used effectively and efficiently				✓	
h. All the lessons are covered of the prescribed material.			✓		
Comments: The class can without handout or extra materials.					
<b>Treatment of Feedback</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher provides effective feedback to each activities	✓				
b. Teacher provide feedback after the activity is finished	✓				
c. Teacher provides feedback individually	✓				
d. Teacher gives feedback to the whole class	✓				
e. Teacher's feedback is comprehensible	✓				
Comments: participate all for feedback.					

**Additional Comments:**

What specific suggestions would you make concerning how this particular class could have been improved ?

- ① Increasing class time.
- ② focused on vocabulary
- ③ explain Grammar
- ④ Needed a short test.

## Classroom Observation Record Sheet

Instructor evaluated Ma. Zahid Ahmed Course English 2nd paperNumber of students present 31 Date 18.10.2022Evaluator(s) Haidey Hossain BappyTopic Tag Questions Time: started 11:30 ended 12:20Format (s)  lecture  small group  interactive  other

Lesson Plan And Execution					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Was the format appropriate		✓			
b. Were objectives shared with learners	✓				
c. Did the instructor get the attention of learners early		✓			
d. Did the instructor stated purpose in interesting way				✓	
e. Did the instructor posed a dilemma					✓
f. Did the instructor asked a stimulating question			✓		
g. If not, how could it have been done more effectively					
h. Was there a handout					✓
i. If yes, was it organized according to the presentation					
j. How much did the instructor highlight important points			✓		
k. How much information was presented for given time period		✓			
l. Did instructor link content with application		✓			
m. Were stated objectives met	✓				
n. Did instructor encourage student responsibility for further learning	✓				
Comment: <u>students need short lesson plan but teacher follows fully a grammar book. Need to included practical examples.</u>					
Teaching Techniques					
	Compl etely	Mostly	Some what	little bit	Not at all
a. Did the instructor maintain control of class		✓			
b. Did the instructor ask the audience to answer questions	✓	✓			
c. Did the speaker use brainstorming		✓			
d. Were many responses generated by the students		✓			
e. Were any audiovisuals used					✓
f. Were they of good quality					
g. Was the instructor conversational	✓				
h. Did the instructor use eye contact	✓				
i. Did the instructor use natural hand and body gestures		✓			
j. Did the instructor vary the pace of the presentation		✓			
k. Did the instructor avoid standing in a stiff manner or hiding behind a podium					✓
l. Was voice quality/volume adequate		✓			
m. Did the instructor show interest in the subject			✓		

n. Did the instructor show interest in teaching			✓		
o. Did the instructor appear to have prepared for the presentation		✓			
p. Overall, did the instructor try to help the learners learn the subject	✓				
q. Were learners asked to evaluate the presentation				✓	
r. Did the instructor maintain control of class		✓			
s. Did the instructor ask the audience to answer questions	✓				
<b>Comment:</b> <i>Instructor need to discuss grammar part by part like - Auxiliary, modal Auxiliary and also negative forms.</i>					
<b>Class Management</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>little bit</b>	<b>Not at all</b>
a. Teachers presence in the class was appropriately approachable not stifling		✓			
b. Teacher established a rapport with the class before starting the lesson					✓
c. Teacher took the time to introduce the lesson to the Class		✓			
d. Lesson was complemented by the Teacher's tone, gesture, posture and demonstration (if necessary)					
e. Lesson material was meaningful, motivated, contextualized			✓		
f. Use of ample example or reference		✓			
g. Use of activities to engage the students (Group work, pair work, peer evaluation)	✓				
h. Enough opportunities for students to respond or question the teacher		✓			
i. Effective balance of STT and TTT					
j. Transition from one point to another					
k. Time maintenance	✓				
l. Linking lesson to previous or next lesson materials			✓		
<b>Comments:</b> <i>If instructor used more time, it would be better classes.</i>					
<b>Learning Environment</b>					
	<b>Compl etely</b>	<b>Mostly</b>	<b>Some what</b>	<b>little bit</b>	<b>Not at all</b>
a. The class atmosphere was warm, open and accepting		✓			
b. Learners were clear about the topic being taught		✓			
c. Student participation was appropriate not disturbing	✓				
d. Classroom facility was adequate and furnished with necessary equipment (Board, Marker, Speaker, Multimedia etc)			✓		
e. Classroom environment was appropriate to facilitate learners' learning (Light, fan, AC)		✓			
f. The seating arrangement is suitable, not over crowded		✓			
g. Interaction of Teacher and Learner during lesson		✓			
h. Learner's response was appropriate and inquisitive		✓			
i. Display of misconduct or hostility towards Teacher from the learners					✓

j. Display of misconduct or hostility from one Learner to other learners				✓	
k. Peer feedback and feedback from Teacher was supportive and constructive		✓			
Comments: <i>It is an average setting of learning. students deserve a good environment.</i>					
Use of Language					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. The teacher speak in the target language in the classroom appropriately and effectively		✓			
b. Use of English language is appropriate to student needs	✓				
c. The teacher offers opportunities for native language use	✓				
d. The teacher uses familiar words related to what s/he is teaching in class	✓				
e. The instructor presents information about some very familiar topics using native language	✓				
f. If learners find the lesson difficult teacher tries to say it in simple way.		✓			
g. Teacher uses formal language in the classroom.					✓
h. The teacher check for comprehension frequently asking and observing individual students					✓
i. Teacher engages students in speaking activities to develop an understanding for sounds in the utterance			✓		
j. Teacher explains cultural differences in different accents of English language					✓
k. Teacher finds discomfort while students express ideas in English only.		✓			
Comments: <i>The teacher continuously used informal language. It should be unacceptable.</i>					
Teaching methods / techniques					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher uses a specific teaching method in class	✓				
b. Teaching techniques are related to the objective of the lesson	✓				
c. Teacher takes initiative to promote communication among students and teachers.		✓			
d. Use of techniques which has implication outside the classroom		✓			
Comments: <i>practical examples are more affective in techniques.</i>					
Presentation skills of the teacher					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher's voice is enough audible for all the students.		✓			
b. Teacher's pronunciation is clear enough to understand.	✓				
c. Teacher is able to keep pace while giving lecture		✓			
d. Teacher can change the pitch of his tone to support the meaning		✓			

& for emphasis.					
e. The teacher gives adequate pauses while giving lecture.	✓				
f. The teacher is able to make eye contact with all the students.	✓				
g. The gesture of the teacher compliments what he is saying		✓			
Comments: <i>Teacher show his best.</i>					
<b>Personal qualities of the teacher</b>					
	Compl etely	Mostly	some what	Little bit	Not at all
a. The teacher is friendly with the students while teaching.	✓				
b. The teacher welcomes opinion & comments from the students.	✓				
c. Teacher uses relevant personal examples to create rapport with students.				✓	
d. The teacher shows enthusiasm & passion regarding the subject matter.		✓			
Comments: <i>I think, he likes to teaching by academic books.</i>					
<b>Teaching Materials (Teacher designed / Supplementary)</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Materials are designed according to the age level.	✓				
b. Material fulfills the objective of the lessons provided.	✓				
c. Materials includes lessons which are interesting and can motivate the learner					✓
d. Materials has a face value not only from the outside but also inside of the text	✓				
e. Use of other teaching aids along with the prescribed text. Ex: audio-visual materials.					✓
f. Use of authentic material					✓
g. Materials are used effectively and efficiently		✓			
h. All the lessons are covered of the prescribed material.		✓			
Comments: <i>Teachers personal note should be needed in this class.</i>					
<b>Treatment of Feedback</b>					
	Compl etely	Mostly	Some what	Little bit	Not at all
a. Teacher provides effective feedback to each activities		✓			
b. Teacher provide feedback after the activity is finished	✓				
c. Teacher provides feedback individually	✓				
d. Teacher gives feedback to the whole class			✓		
e. Teacher's feedback is comprehensible		✓			
Comments: <i>It's a good review from teachers and students.</i>					

**Additional Comments:**

What specific suggestions would you make concerning how this particular class could have been improved ?

- ① Needed handouts on any materials
- ② More discussion topic Grammar
- ③ explain vocabulary and words.
- ④ Increasing class time.

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Certificate of appreciation

This to certified that, Hridoy Hossain Bappy is the student of Daffodil International University. His Bearing ID- 171-10-191, Department of English. I am glad to state that he has successfully completed his Project work in MISC. He has observed three different classes and confidently taken two classes perfectly.

Hridoy Hossain Bappy is a good behavior and pleasing personality. His hard working personality have encouraged students to give more attention on their studies. I wish his great success in his future life.



.....  
Ziaul Haque Shawon  
Principle and head of English department  
Mascot Innovative School and College (MISC)



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