



Internship Report On

My Journey as an English Language Teacher at Mostafapur High School

Course Code: ENG431, Course Title: Project Paper with Internship
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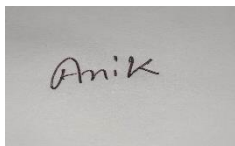
This report is submitted to the Department of English, Daffodil International University, in the Partial accomplishment of the degree of B.A (Hon's) in English.

08th December 2022

Declaration

I, Anik Kundu, hereby declare that the presented report of the internship titled “**My Journey as an English Language Teacher at Mostafapur High School**” is uniquely prepared by me after the completion of three months’ work at Mostafapur High School submitted to the Department of English, at Daffodil International University.

I have completed this project for the accomplishment of my course which is titled as “Project Paper with Internship” (Course Code: ENG-431) under the program of B.A (Hon’s) in English under the supervision of Mr. Mohammad Zahidul Islam (Senior Lecturer) Department of English Daffodil International University.



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Certificate of Approval

I am pleased to confirm that the project titled “**My Journey as an English Language Teacher at Mostafapur High School**” is completed under my supervision during the Fall Semester 2022 by Anik Kundu, bearing ID: 191-10-2003 from 46th Batch of the Department of English, DIU. As far as I am aware, this project paper is genuine. The primary data provided here are collected by the author during his field work. The secondary data and other sources are cited properly. The findings are established by the author himself through field experience and logical arguments. He completed this work with the best of his abilities. Therefore, I recommend this paper to be considered for further academic recognition as per the policy.

I wish him all the best.

Mohammad Zahidul Islam
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Place and Date: Dhaka, December 5, 2022

Mr. Mohammad Zahidul Islam

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Acknowledgments

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I would also like to thank the principal for allowing me to do my internship at his school as an observer and class leader. I'd also like to thank Mr. Mohammad Kamal Hossain, Mostafapur High School's Assistant English Teacher. He was very encouraging and friendly, and he contributed significantly to the success of my internship. I am very pleased with the students in the seventh, eighth, and ninth grades at Mostafapur High School. They were very kind, positive, and supportive of me, and they did everything they could to help me finish my project work. This will also be extremely beneficial to my future career as a teacher.

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Abstract

The internship report shows my journey as an English language Teacher at Mostafapur High School. Making a report and conducting class is an exciting adventure. It is an excellent opportunity for us to learn more about ourselves. Daffodil International University's English Department allows me to teach at any institution. It enhances my ability to assess people and provides a platform for observation. The internship process observation based on skills, knowledge, challenges, teaching and learning methods, assessment, feedback, evaluation, and efforts, among other things. The objectives of this research highlight the instructional strategies that teachers employ in their classes. Based on the intern's findings, the research has offered some recommendations that can assist in identifying the institution's assets and liabilities as well as its strengths and weaknesses in terms of the academic program, opportunities, and resources available to it.

Chapter One: Introduction

There is no doubt in this case. Internships provide valuable work experience before beginning a formal career. As part of my B.A. (Hons) in an English program, I was offered the internship course titled Project Paper with Internship (ENG 431), and I had to choose Mostafapur High School to complete my internship. For three months, I worked as a teacher there. It is one method for understanding a concept from formal education more deeply by engaging in practical activities. It is a clear concept for a rural educational institution to provide education. The state of a school, considering the development of learning or education based on the specific environment, as well as the students and teachers. Because it was a school with a full routine for the teachers, I took some classes during my internship. Because I worked at a school, I had fewer classes per week while also balancing other teachers' classes. This program will serve to conclude the internship experience by providing the trainers with field experience and the opportunity to share their learners and carry out the action research study.

In the fall of 2022, I began my internship. I had to investigate a lot of schools for my internship. I was looking for a reputed institution where I could complete my internship and gain useful experience. These in mind, I got in touch with a few schools. One by one, I searched for schools in the vicinity of my house. Because it would be simpler for me to travel from my house, I was interested in the schools close by.

I was fortunate to locate Mostafapur High School. One of the well-known schools in this area, according to what I've heard about it, is this one. The Principal, however, was out of town and I was unable to reach him. Then one of the office staff members grabbed my phone number and promised to try to contact the Principal. He phoned me the following day and instructed me to bring my resume and a cover letter. I met the Principal after doing so. He informed me that before He would authorize it, I would need a letter of authorization from my university. I had to give him the letter that I had received from one of my university's faculties. He then discussed my letter with the Head Office and got their approval. He granted my request to join beginning the following week. That marked the beginning of my career as

a teacher. I was both anxious and eager as I considered the forthcoming days and the chores that I must perform in my capacity as a teacher.

On August 16, 2022, the adventure began. I met the Principal when I arrived at the school early in the morning. He then made a call to the English teacher and assigned him the task. I was instructed to attend Classes 7, 8, and 9 by the Principal. As I had to attend lectures at my university the other days, I used to go three times a week on Sunday, Tuesday, and Thursday.

I used to go at ten in the morning and stay until I was done with my work. I spent approximately three months there at that job. I have many fond memories of the first day I attended the class. Although initially I did not know what to do and neither could the kids who saw me could accept me as I was. I studied in classes seven and eight. Both classes were very engaging and enjoyable in many ways, including the setting, the people, the required materials, and the activities. The classroom settings were excellent and conducive to learning. The classrooms offered students plenty of room, comfortable seating, and modern lighting options. The classes were really well-decorated and the kids were excellent and well-behaved. All of the decorations were made by students, showcasing their talent and labor of love. Planets, food, pyramids, volcanoes, Robinson Crusoe, Maps 4, and other objects were drawn by the students. They labeled the diagram as well, demonstrating a fairly broad vocabulary. The general etiquettes were to be followed by all students.

They used to get up and introduce themselves as they entered or exited the classroom. They used to practice good manners and talk to the professors in a pleasant manner. Despite their occasional mischief, they were incredibly lovable. Many of them took their studies very seriously and were extremely diligent. There were also plans for extracurricular activities like different sports and games at the school. Overall, it can be claimed that the school's atmosphere was appropriate for a learning environment. Although there wasn't much room, the arrangements made there were ideal for fostering a learning environment, and the teachers, principal, and other staff did a great job of inspiring and motivating the students.

Chapter Two: Objectives

I began teaching with the intention of having my students excel in all areas. I wanted my students to be high achievers in all areas. I had high expectations from the start, which gave me the motivation to inspire and motivate the students. I had expectations that the students would ask more difficult questions to learn more about the topic. The answers to their questions were given in such a way that they became even more interested in learning more about it. It was my primary goal, and I was successful in achieving it. For that, I had to follow certain rules to ensure that the students remained motivated and inspired as they faced new challenges. I always tried to encourage students to think critically so that they would be able to deal with difficult situations. For example, while teaching them prepositions, I used a pen and a book to show them some practical examples. Keeping the pen on the book, I explained what 'on' meant and told them there are other places like under, in addition to asking them if they knew. They were then curious as to where those were. They kept thinking and asking me to figure it out. I used to bring out the answers whenever they asked me questions that they didn't understand or couldn't solve. I used to ask them questions and elicit their responses.

My internship's goals are:

1. Identify the existing English language teaching scenario in Bangladeshi school.
2. Focus on practical, straightforward teaching techniques.
3. Consider the power and influence of the English language.
4. Create an effective lesson plan for teaching that includes question-and-answer sessions to keep students interested.
5. Participation of the students
6. Make communication in the classroom a priority.
7. Look for ways to enhance learning.

Chapter Three: Methodology

In order to complete my internship paper, I have visited a local high school, where I could observe and conduct some classes. "Mostafapur High School" was the institution I chose. So, I showed the principal my recommendation letter. And he gave me permission to carry out my project, which was well received. He introduced me to every single English teacher at that school. I was nervous at first, but I reminded myself that the students were also doing their best to make me feel at ease. Furthermore, I was successful in the task because of my supervisor, who guides and instructs me on how to handle it. From all the classes, I observed three classes which are Seven, Eight, and Nine, and I took many classes of Seven, Eight and Nine.

They wanted more lesson from me, which made me feel good and provided me the confidence to teach classes in the future. I am extremely appreciative that they find my classes and my teaching methods to be effective. I received a certificate from the school after witnessing and leading the lessons, which aids me in finishing my project work.

Chapter Four: Institution Details

Mostafapur High School is an educational institution in Mostafapur, Madaripur. Its EIIN, or Educational Institute Identification Number, is 110752. It was first put into operation on January 1, 1972. It is a co-educational program of the Combined type. Science, Humanities, and Business Studies are among the subjects taught at the School. It boasts a sizable campus as well as a sizable playground. There are ample buildings for classes and academic activities, and there are separate management divisions for the headmaster and teachers. It has the MPO of 3502141302. It works the day shift (s). Government permission and secondary recognition are both granted for it. The MPO type is Yes, and the school has the MPO level. The Dhaka Education Board oversees Mostafapur High School. The school has 3000 students and employs 36 teaching staff and 4 other staff. Mostafapur High School's teachers have an average age of 48 years.

While many other high schools teach a variety of subjects, the major subjects taught at this high school are Science, Humanities, and Business Studies. This institute's management style is Managing. Grameen is the region in which it is located, and Plain Land is the geographical location. The institute is located in Constituency No. 219.

Both the headmaster and the associate headmaster put in a lot of effort and are very kind to the students. Every month, the school holds test tests, and the students receive awards based on their placements, such as first, second, and third. With their pupils, they constantly strive for excellence. The textbook and course materials are in good shape. Whiteboards are utilized in every classroom for writing. Everything at the school has been running smoothly.

Passing rate in the board examination:

Board results of the school is getting better gradually. Last three year's result was-

YEAR	SSC RESULT
2019	88.59%
2020	90%
2021	93.75%

Chapter Five: Classroom Observation Report

First Class Observation:

16 August 2022

Finally, at 9:40 a.m., I arrived at the school for my observation and met Nirmol Kumar Mondal, the English teacher for class 7. At ten o'clock, he entered the classroom. This lecture lasted for sixty minutes. When the students stood up, they greeted us with the Salam. The teacher then gave me her name. I then took a seat at the very back to observe the entire class after that. The teacher took attendance before class began. There were close to 50 students in the class.

The class was for the second paper in English. The teacher then began to read this textbook. The lecturer attended the "articles" classes. He taught them how to utilize the articles (A, An, and the) in a sentence, jotted down certain rules, and then they began talking about it. So that learners could appropriately employ the indefinite article in a phrase, they provided them with a good understanding of vowels and consonants. Since I must attend classes as well, I have already started taking notes for my upcoming work. After going over a few guidelines, he started asking the pupils to put into practice what he had read to them earlier in the session. The students are also given some exercises so that they can practice what they have learned. He was required to speak to every student in the class by the teacher. Additionally, it enabled students to pose individual queries.

He uses relevant teaching methods, materials, hand notes, using techniques to understand the students. He uses real life examples that are also simple clear and appropriate. He used both languages English and Bangla. He also used his real-life examples and his friends or students name to give the examples.

He then assigned them homework. The key thing was that he inspired students to pay close attention in class. The engaging aspect was how the instructor included every classmate. So, everyone was paying close attention. Additionally, it helped the kids comprehend the need of attending class regularly. The instructor advised them to put additional practice in at home. The class was over on schedule.

Second Class Observation

21 August 2022

On the second day, I went to the class 9 classroom to see the class after I had done watching the first session. There were 60 students in the room when the teacher arrived at 9:30 AM. The class lasted for 60 minutes. There were two lengthy columns of students in the room, which was rather big. I was introduced to the students by the teacher. The teacher then inquired as to their sincerity in reading in accordance with the guidance provided by the teachers. He then began teaching the section from COVID 19 and explained the main points of the lesson in both Bengali and English for the students' benefit. He discussed COVID 19. After that he gave them five minutes to read it and ask questions. Some of the students were making a lot of noise, but the teacher handled it well. Then he asked them to write their answers to the lesson's questions. The majority of the students' answer sheets were checked by the teacher. Then he began asking true and false questions about the passage and taught them some key vocabulary. He began teaching the passage and then asked for some multiple-choice questions. They correctly answer the question.

He uses relative teaching method aids, materials techniques and including imagination, group involvement; encourage questions from students and responds with interest; is open to ideas; uses real life examples that are simple, clear, precise and appropriate. The teacher's teaching method which was really attractive to the students. He used communicative learning technique for the better achievement of the student's participation.

The teacher concluded his lesson by instructing the students to review the passages at home. The teacher mostly communicated with the students of various levels in Bengali. As a result, the class concluded.

Third Class Observation:

25 August 2022

So that was my final class on August 25, 2022, in class 8. I also met Mr. Md. Kamal Hossain. He drove me to class at 9:00 a.m. This lesson took 60 minutes to complete. When the students stood up, they gave us Salam. The teacher then introduced them to me. After that, I sat in the back row to observe the entire class. The teacher took attendance at the start of class. There were about fifty students in the class. It was English class for Second Paper. So, the teacher began this lesson book there. He went up to each student and asked about their homework. He became irate when he saw students without their assignments. He did, however, attempt to address the issues raised by the incorrect answers provided by the kids. Next, he began instructing them on prepositions, verbs, and adverbs. He gave a definition first and then gave illustrative lessons. He assigned problems for the kids to solve. He uses various teaching method; teaching aids, materials, skill, trip and tricks, including diversity, balance imagination and group participation; encourage students to fell free about asking question and respond with eagerness. When the students were finished, he went up to each one to address their issues. The class came to an end when the bell sounded.

Chapter Six: Teaching Experience

On August 28, I taught my first class as part of my internship. I attended many classes. On three different class experiences are given below. It was the first time I had ever taught classes in my life. My overall impressions are as follows:

Teaching Experience of First Class Lesson Plan

Seventh grade

Subject: English 2nd Paper

Topic: Tense and Examples

Time allotted: 60 minutes

Class Specifics

- 10 minutes for introduction
- 30 minutes for topic discussion
- 20 minutes for practice

I looked at the other classes, and I had the thought to enroll. I focused on three topics in particular. On 28 August at 10:00 am, I had a scheduled class. I was then led into the classroom by the class teacher. They stood up to greet me. I was introduced to the class by the teacher. I called roll to begin. I then began my classes. My topic was contentious. I began by defining and categorizing the different verb tenses. I then gave them a good picture of the time and became more detailed about the guidelines. I then gave you a few instances as examples. He moved about the classroom to get the students' attention. I went to each student and requested examples from them. I asked if they had any questions or concerns. I then gave them some exercises to complete. It was based on examples of writing in the present, past, and future tenses. They created them and displayed them to me. I corrected the errors they made in the exercises. I make use of my own prepared notes. Also, consult your manual. I used relevant teaching methods. I used both languages English and Bangla. I also used my real-life examples and my friends or students name to give the examples. In the last five minutes, I tried to motivate them by telling them about my personal struggles and admission. I finished their classes while wishing them luck.

Teaching Experience of Second Class Lesson Plan

Ninth grade

Subject: English 2nd Paper

Topic: Conditional

Time allotted: 60 minutes

Class Specifics

- 10 minutes for introduction
- 30 minutes for topic discussion
- 20 minutes for practice

I instructed my second class on September 1, 2022, at 11:30 a.m., to a class of 55 students. I gave a talk about "Conditional." I've planned a lesson on the subject. Following the introduction, I invited them to come forward and introduce themselves in their own unique way. We had a fantastic session as a result of this activity. Following that, I went over all of the rules and examples. We then went to practice. On the white board, I've written some simple examples of relevant rules. They gave it their all, but the majority of them were unable to respond. The second time, they gave me the appropriate response since I had taken an extra effort to make sure they grasped the first conditional's rule (If + simple present, sub + will + present form). I think they'll quickly get better if they practice more. We are all aware of how frequently conditional clauses are used in writing. I used communicative learning technique for the better achievement of the student's participation.

The grammar topic is essential for every examination. I was concerned, therefore I wanted to discuss this grammatical topic with my students. The students tried to hear what I had to say by concentrating on me. So, I finished their lessons after that and noted their attendance.

Teaching experience of Third class

Lesson Plan

Eighth grade

Subject: English 1st Paper

Topic: Short Passage

Time allotted: 60 minutes

Class Specifics

- 10 minutes for the introduction;
- 30 minutes for the topic discussion
- 20 minutes for practice.

The third lesson I took was on September 5, 2022. My final day of classes was that day. I enrolled in the course in class 8. The students were amazing and really mischievous. They gave me a warm welcome. I began the class with a roll call. I started my lesson immediately after that. As everyone else was doing, I asked them to read the short passage and highlight any unknown words. I subsequently assisted them by explaining the unfamiliar vocabulary to them.

Then I would dramatically recite the lines and draw on my personal experience, and everyone would pay attention to me. In conducting the class, I have adopted the communication language teaching (CLT) method so that I conducted the class subject by discussing with the students. In the case of language, I used both English and Bangla.

After that, I asked the class to come up and speak in regard to the reading and tell something about you. Then I use that paragraph to write As True False, matching, and filling in the gaps. After that, I looked over your answer script. I informed them when they erred, addressed the situation, and provided my feedback. They were highly engaged and joyful in my class, and we loved our time together as a result, according to my evaluation.

At the end of the course, I provide feedback and wish them the best of luck in the future. They listened carefully to my class while paying close attention. I am extremely grateful to have had this experience, which is meaningful to me and made me pleased to follow your course in this manner. My last lessons were a lot of fun, and it was a great learning experience for me.

Chapter Seven:

My Overall Teaching Experience and Findings

I always tried to have high expectations and to make changes as needed. It was a significant challenge, but without them, they would not have had the opportunity to try something new. I frequently attempted to devise new methods of learning that the students might find interesting and challenging. I made changes so that it would appeal to students in the 14th grade and inspire and motivate them. I always tried to teach my students that failure is not a bad thing. When they try something new, their attempt is the true success. All of this inspired them greatly, and they valued these new ways of learning. As a result, I believe I was successful in inspiring and motivating the students by setting high expectations.

I implanted in the students the importance of continuous improvement and competition. I was always encouraging my students to learn more and find new ways to advance. There were some students who were deserving and bright, but lacked motivation and enthusiasm. They never even tried to improve. I accepted the challenges of arousing their curiosity and enthusiasm. Some of the students changed and attempted to advance. Some, however, remained unchanged. It was extremely difficult to deal with them and persuade them. Even though it was minor, I was able to effect some changes.

I used elicitation techniques to help the students gain confidence by answering questions on their own. For example, when I was teaching them 'WH' questions, they became perplexed because they had never seen anything like it before. A student inquired whether the answer is 'when' or 'where.' I did not respond to him directly. I asked him whether it was about 'time' or 'place.' Then he thought about it and came up with the answer on his own. While doing the classwork, I pointed out common errors and asked them to find the correct answer.

It was critical to structure the teaching in a well-organized manner in order to carry it out successfully. That many steps were required. First, I attempted to identify the issues, and then I attempted to devise strategies for improving the teaching. For example, I discovered the issues I had in the previous class. When I failed to give the correct meaning to a student's requested vocabulary one day, I told them to bring a dictionary the next day. I had to plan several things to ensure that the students continued to study on a regular basis, that their syllabus was covered on a regular basis, and that they received well-structured lessons. I also created some lesson plans to teach the students so that the teaching could be done consistently in the allotted time.

For example, I created the lesson plan with the time allotted to cover the syllabus in mind, and I also included some class tests to ensure that the students were consistent with their learnings. I used to teach the students by following the lesson plan and was able to effectively take the class. After I finished teaching the students, I would assign them class projects that were both from books and self-created. The problems were solved by the students. Then I used to make changes. I used to check the copies of the entire class individually after the correction was completed.

In class, I always tried to create a safe and positive learning environment. I used to maintain mutual respect with my students. I used to respect students' opinions and try to understand their points of view. I made it clear to the students that, while they were in a friendly environment with the teacher, they could not go beyond their limits. They had to keep their respect for their teacher. I used to teach them, and we were very strict about certain etiquettes, such as standing and greeting the teacher whenever he or she entered or left the classroom. I used to check their uniforms to ensure that they were properly dressed and behaved as students should when they arrived at school. I used to check their socks and hair to ensure that they arrived at school on time. Some of the students were particularly misbehaving. I was very strict with them so that they did not cause chaos and ruin the atmosphere of the class. I used to warm up the students and try to pique their interest in the class before starting the class so that they could have a learning environment and focus on their studies. I believe I was successful in creating a good learning environment, but I did fail at times because there were a large number of students and it is difficult to maintain all at once.

Through my experiences and observations in class, I have learned to comprehend several concepts like:

- (a) The school's students show great manners and academic attention.
- (b) The instructors are incredibly cordial and helpful. They treat students like their own children.
- (c) Even though instructors don't speak English in class.
- (d) A few students think English is a challenging topic.
- (e) The institution maintains a needy fund that helps and gives opportunity to underprivileged students.
- (f) A multimedia classroom should be offered so that they can fully comprehend the subject at hand.

Chapter Eight: Recommendations

The institution has a pleasant and well-organized atmosphere; however, I would suggest a few things that it should concentrate on.

- (a) They must plan counseling hours and make sure that all students participate in class activities.
- (b) The institution is required to plan certain events including drama, debate, speaking, writing, and English language competitions.
- (c) The school needs to develop a platform where students can practice speaking more fluently.
- (d) A medical facility is required for the establishment.
- (e) The college library needs to be upgraded.
- (f) Improve your speaking, listening, and writing abilities.

Chapter Nine: Conclusion

Being a teaching intern provided a unique opportunity to appreciate the importance of teachers in children' lives. Teachers can influence pupils in a variety of ways and in a variety of positions. I had an internship for around three months, and during that time, I had a significant life event. I was able to make the most of this chance and learn more about teaching because of the supportive environment at the school where I worked.

As I completed my BA in English, I attempted to apply my knowledge in my teaching and identify areas for improvement. I created a mirror image of my own work. I tried to understand and embody the characteristics of an effective teacher. I also attempted to keep the activities task-based in order to make the teaching more productive. However, I also made certain that my students were proficient in grammar. I chose various tasks, particularly in group projects, to make the activities task-based. I attempted to make the tasks interesting for the students so that they would be motivated to complete them. I lacked the necessary resources, making it challenging for me to choose the appropriate approach. But I continued switching between approaches based on the situation. Due to Bangladesh's sometimes inadequate and ineffective teaching methodology, it was difficult to carry out the education in a more advanced manner.

I always tried to encourage and motivate my students while lecturing. I was determined to get the finest performance possible from the children. I saw it as a challenge and worked toward it while considering the ability of each individual kid because they are all unique. Teachers have a fundamental responsibility to select appropriate activities for their students in order to maximize learning. I made about 26 changes to the teaching process in an effort to create improvements. I took the necessary actions and provided the kids with various exercises to accomplish that. This improved the teaching's effectiveness and interest level. I tried to instill in the students healthy learning habits. I also worked on myself so that I could gain the necessary knowledge and apply it in my teaching.

When making assessments, I always kept in mind that I do justification. I ensured that the students followed the rules and maintained certain etiquettes to ensure a good and safe learning environment. Performing professional duties was one of my top priorities during my internship. I tried my hardest to do my job with everything I had. During my internship, I learned a lot of things, such as how to manage my time effectively, how to build a career, and how to teach a large group of children in a professional manner. I also learned how to be professional, how to handle professional tasks, and how to maintain relationships with coworkers. This experience will also benefit me in many ways for my future teaching because I will be able to learn a lot practically.

During my internship, I discovered some important things for making the environment more conducive to learning and other related purposes. The school was housed in a building and lacked adequate space and a playground. Other co-curricular activities are important in addition to studies. Though the school was able to make these arrangements, the activities could not be carried out effectively due to a lack of a proper school campus. For betterment, I believe it should have a proper campus. The classrooms needed to be more spacious in relation to the number of students because it was causing issues when I tried to assign group projects to them. Some tasks needed to be displayed on the projector.

Teachers serve as a bridge for students to communicate education, and how they do so is entirely up to them. This is all I learned as an intern teacher, and I always tried to make progress and work accordingly so that my methods of teaching could leave a mark in the students' lives and flourish further. Students are vital priorities for teachers, and it is necessary for teachers to deliver education with appropriate knowledge and skill. Students must be constructed in such a way that their abilities know no bounds. The contributions of teachers have an impact on the lives of students. Finally, I must say that it was a difficult but extremely beneficial journey in which I learned to think and act differently.

Appendix:1.1

Checklistfor FirstClassObservation:

School: Mostafapur High School.

Teacher'sName: Nirmol Kumar Mondal

Class:seven

Subject: English Second Paper.

No.ofStudentsPresent: 50

Class Topic: articles.

Observer: Anik Kundu

Date and Time: 16/08/22 at 10.00am

Objectivesofthelesson(asperceived):

- To correctly understand the rules of articles.
- to get test-related article practice.
- To identify the student's areas of grammar learning weakness.

Weretheobjectivesachieved andto whatextent (in yourview)?

The goals, in my opinion, were accomplished. The majority of students were able to learn the lesson.

S/N	Review Section	Inwhat ways?
1	Content	The teacher provided clear instructions and a thorough explanation of the subject. She used in-class activities to keep the class interesting. All of it is about her instruction, which encourages kids to learn.
2	Organization	His class was really well organized. He started the class on time. Before the lecture began, he delivered a great introduction to help the students focus in his class. He increased comprehension and gave comprehensive knowledge on the issue. To aid the students in understanding the material, he repeated the same themes. The lesson concluded after the students made some interesting comments.
3	Rapport	The instructor was courteous and respectful to all of the students. He engaged the class from the beginning to the end and motivated the pupils to keep learning.
4	Methodology	His instructional approach is sound. He used translation when speaking with students, which aided in their comprehension.
5	Presentation	The classroom atmosphere was pleasant and tranquil.

Management

Was the time spent properly?

Yes, the time spent appropriately.

What happened throughout the lesson's key phases? What duties and exercises did the teacher perform at each level? (Optional) Create a diagram to depict the primary learning objectives and how much time was spent on each.

The primary goals were to provide the kids with the correct concepts and enable them to learn with enthusiasm. He described his lesson for around 30 minutes of the roughly 60-minute class period. He also gave her an assignment to do that took 20 minutes, and he provided feedback. Yes, the time was utilized effectively.

CRITICAL EVENT (If took place)

Did the lesson contain any "important events"? (A place where there was a breakdown in communication and confusion) How did the teacher respond to the circumstance?

No, a critical event did not occur. The class was proceeding without any issues.

Best Practices:

1. Throughout the class, the teacher cooperated and was amiable.
2. The way the class was organized was excellent and greatly benefited the pupils.
3. He has amassed an astounding amount of knowledge about the issue.

Potential for development

He doesn't seem to need any improvement; however, he should pay attention to each pupil. I was really pleased to watch him instruct his class. He is extremely helpful and polite.

Checklist for Second Class Observation:

School: Mostafapur High School.

Teacher's Name: Sumon Ahammed

Class: Nine

Subject: English First Paper.

No. of Students Present: 45

Class Topic: articles.

Peer/Observer: Anik Kundu.

Date and Time: 21/08/22 at 10.00am

Objectives of the lesson (as perceived):

- To gain knowledge of the text.
- To test oneself on the inquiries.
- To be well-informed about the text.

Were the objectives achieved and to what extent (in your view)?

Yes, the goals were met because every single student was able to pay attention and fully comprehend the material.

S/N	Review Section	In what ways?
1	Content	The instructor has some excellent material to share with his pupils. He used the text book to instruct the students. He demonstrated strong leadership in how he interacted with and instructed his students.

2	Organization	The instructor was well-prepared. He arrived at the start of the class on time. First of all, he got the student's attention. He concentrated on the passage's primary ideas. He gave his subject his undivided attention from beginning to conclusion.
3	Rapport	The instructor was quite cordial with the pupils. He was able to give the students his undivided attention.
4	Methodology	His approach was quite original. As it was a story to tell, he was instructing the students. Because of this, everyone in the class was having fun, and his methods of instruction were successful.
5	Presentation	The teacher was an excellent storyteller as he taught the kids a passage using that format. To make it more entertaining, he occasionally acted out a few phrases. His speech was quite fluid.

CRITICAL EVENT (If took place)

Did the lesson contain any "important events"? (A place where there was a breakdown in communication and confusion) How did the teacher respond to the circumstance?

No, a crucial incident didn't happen in class. The instructor moved the lesson along in a gentle and orderly manner.

Best Practices:

The instructor was quite animated.

He was quite cordial with his pupils.

He has the ability to keep his students' interest.

Potential for development

I don't believe he needs to get better in any area. His teaching style was truly admirable.

Appendix 1.3

Checklist for Third Class Observation:

School: Mostafapur High School.

Teacher's Name: Md. Kamal Hossain

Class: Eight

Subject: English Second Paper.

No. of Students Present: 50

Class Topic: Right Forms of Verb.

Peer/Observer: Anik Kundu.

Date and Time: 25/08/22 at 9.00am

Objectives of the lesson (as perceived):

- To become familiar with proper verb tenses.
- To follow the regulations exactly.
- To understand and follow the regulations well.

Were the objectives achieved and to what extent (in your view)?

Yes, the goals were met because every single student was able to pay attention and fully comprehend the material.

S/N	Review Section	In what ways?
1	Content	To adequately instruct the kids, the teacher had relevant material. He was quite skilled at managing the students and keeping them interested in the lesson.

2	Organization	The instructor was really structured. She arrived for class right on time. He had prepared a lesson for the students. He never strays from the learning area.
3	Rapport	When the instructor entered the classroom, the atmosphere abruptly altered since he was incredibly close to the students.
4	Methodology	The teacher repeatedly covered the subject, which helped the students understand it better. She employed a really great method.
5	Presentation	The classroom was made in such a way by the teacher that the students felt comfortable approaching her with questions. She gave them a wonderful response as well.

IMPORTANT EVENT (If took place)

Did the lesson contain any "important events"? (A place where there was a breakdown in communication and confusion) How did the teacher respond to the circumstance?

No, a crucial incident didn't happen in class. The instructor moved the lesson along in a gentle and orderly manner.


Best Practices

The teacher was very approachable, and the kids were interested in the subject.

Potential for development

I don't think the teacher needs to get any better. She was carrying out her duties properly.

Appendix 2: Recommendation Letter



**Daffodil
International
University**
A landmark to create the Future

**Faculty of Humanities
and Social Science**

Ref: Internship Placement//222 Date: 02-11-2022

The Headmaster
Mostafapur High School
Address: Mostafapur, Madaripur

Subject: Request for Internship Placement


Dear Sir,

We are happy to inform you that the Department of English at Daffodil International University (DIU) has been offering BA (Hons) in English for the partial fulfillment of the requirement for the BA in English Degree, students are required to be placed in relevant organizations as interns to gather professional experience. The duration of the Internship is three months.


I would like to draw your kind attention that **Anik Kundu**, ID Number: **191-10-2003** has completed 117 credit hours in 39 courses from the Department of English. It would be highly appreciated if you could kindly allow him as an Intern at your esteemed organization.

Please feel free to contact me for further information if required.

With the best regards,



.....
Dr. Liza Sharmin
Associate Professor and Head
Department of English
Daffodil International University
Email: headenglish@daffodilvarsity.edu.bd



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E-mail: info@daffodilvarsity.edu.bd, Fax: +88 02 9131947 www.daffodilvarsity.edu.bd

Appendix 3: Certificate of Internship Completion

প্রধান শিক্ষকের কার্যালয়

মস্তফাপুর বহুমুখী উচ্চ বিদ্যালয়

স্থাপিত : ১৯৭২ খ্রি.

ডাকঘর : মস্তফাপুর, উপজেলা ও জেলা : মাদারীপুর
বাংলাদেশ।

এমপিও কোড : 3502141302
বিদ্যালয় কোড : ৫৫০৯
কেন্দ্র কোড : ২৮৮ (SSC)
কেন্দ্র কোড : ২৮১ (JSC)
জেলা কোড : ২৮
থানা কোড : ২২৫
EIIN No. : 110752


মোবাইল : 01718304038, E-mail : mhs110752@gmail.com

সূত্র : তারিখ : ০৪.১০.২০২২

প্রেরক : প্রধান শিক্ষক,
মস্তফাপুর বহুমুখী উচ্চ বিদ্যালয়।

This is to certify that **Anik Kundu**, bearing ID: 191-10-2003 department of English, Daffodil International University has successfully completed his internship through observing and conducting classes, collecting necessary data and interview the required individuals from 16 August 2022 to 15 October 2022. His diligent activities and enthusiastic lectures have encouraged both students and teachers to give more attention on English language teaching.

I wish him a successful life.


A. 11. 2022.

Head Master
Mostafapur High School
Mostafapur, Madaripur.

মোঃ বোরহান খান
প্রধান শিক্ষক
মস্তফাপুর বহুমুখী উচ্চ বিদ্যালয়
মস্তফাপুর, মাদারীপুর।

Appendix 4: Photograph

The students were very attentive in the class room.



Before the SSC exam, the students take their pre-test.



Appendix:5

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